

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

The Regional Municipality of Durham

MINUTES

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, March 5, 2019

A regular meeting of the Planning & Economic Development Committee was held on Tuesday, March 5, 2019 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Ryan, Chair
Councillor Joe Neal, Vice-Chair
Councillor Bath-Hadden
Councillor Highet
Councillor Kerr
Councillor Lee
Councillor Yamada
Regional Chair Henry

Also

Present: Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
B. Bridgeman, Commissioner of Planning and Economic Development
S. Gill, Director, Economic Development and Tourism
C. Goodchild, Manager, Policy Planning & Special Studies
S. Jones, Manager, Data, Mapping and Graphics
K. Kilbourne, Senior Planner,
T. Lavery, Manager, Corporate Communications
B. Pickard, Manager, Tourism
S. Rashad, Systems Support Specialist, Corporate Services – IT
N. Rutherford, Manager, Economic Development, Agriculture and Rural Affairs
K. Ryan, Senior Solicitor, Corporate Services – Legal Services
L. Talling, Sport Tourism Coordinator
N. Taylor, Commissioner of Finance
L. Trombino, Manager, Plan Implementation
T. Fraser, Committee Clerk, Corporate Services – Legislative Services
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

1. Declarations of Interest

There were no declarations of interest.

2. Adoption of Minutes

Moved by Councillor Joe Neal, Seconded by Regional Chair Henry,
(16) That the minutes of the regular Planning & Economic Development
Committee meeting held on Tuesday, February 5, 2019, be adopted.
CARRIED

3. Statutory Public Meetings

There were no statutory public meetings.

4. Delegations

There were no delegations to be heard.

5. Presentations

5.1 Gary Muller, Director of Planning, and Simon Gill, Director of Economic
Development & Tourism, re: Planning and Economic Development Department
Business Plans and Budget (2019-P-7)

B. Bridgeman, S. Gill and N. Taylor, provided a PowerPoint presentation
regarding the 2019 Planning and Economic Development Department Business
Plans and Budget. Highlights of their presentation included:

- Corporate Budget Overview
- Planning Division
 - 2018 Accomplishments
 - 2019 Proposed Expenditures & Financing
 - 2019 Priorities & Highlights
- Economic Development & Tourism Division
 - 2018 Accomplishments
 - 2019 Proposed Expenditures & Financing
 - 2019 Priorities & Highlights
 - 2019 Initiatives to Modernize & Find Service Efficiencies
 - Modernize Marketing Strategy
 - Implement the Region's new Development Tracking Software
 - 2019 and Future Risks & Uncertainties

Staff responded to questions with respect to updating the Regional Cycling Plan; the new Development Tracking System; proposed planning application and approval fees; potential savings from service efficiencies; consultant and consulting service requirements; the film industry and the Durham Region

International Film Festival; the Broadband Strategy; Toronto Global; the Business Advisory Centre Durham (BACD); potential tourism opportunities; and the part-time tourism position for the northern municipalities.

Staff also responded to questions with respect to whether the area municipal websites currently include a link to the Durham Tourism website.

5.2 Kristy Kilbourne, Senior Planner, re: Envision Durham – Agriculture and Rural System Discussion Paper (2019-P-12)

K. Kilbourne, Senior Planner, provided a PowerPoint presentation outlining the details of Report #2019-P-12 of the Commissioner of Planning and Economic Development. Highlights of her presentation included:

- Provincial Planning Policy Context
- Durham's Rural Area
 - Prime Agricultural Areas
 - Rural Settlement Areas
 - Special Areas
 - Regional Nodes
 - Greenlands System
- Trends and Influencing Factors
- Policy Considerations
- Mapping Considerations
- Consultation and Engagement

K. Kilbourne responded to questions with respect to proposed changes in Specific Policy Areas, including St. Marys Cement; the loss of rural land; the review of rural lot creation policies; the proposed consultation process and timeframe; and the possibility of standardizing municipal policies and requirements. Discussion also ensued with respect to the donation by the W. Garfield Weston Foundation to Durham College for the expansion of farming operations at the W. Galen Weston Centre for Food.

5.3 Stephanie Jones, Manager, Data, Mapping and Graphic Services, re: The Region of Durham Business Count Employment Survey 2018

S. Jones, Manager, Data, Mapping and Graphic Services, provided a PowerPoint presentation regarding the Region of Durham Business Count Employment Survey 2018. Highlights of her presentation included:

- What is the Business Count?
- Why do we conduct it?
- How do we conduct it?
- Terms of Use
- How is the data being used?

- Challenges
- 2018 Results

S. Jones responded to questions with respect to when the survey is conducted; the possibility of extending the survey timeframe; aggregate data; why businesses choose not to participate; challenges with homebased businesses and farms; data analysis; the cost of the Business Count program; and 2018 results.

5.4 Brandon Pickard, Tourism Manager, re: Durham Region 2019 Ontario Parasport Games (2019-EDT-4)

B. Pickard, Tourism Manager, introduced Lori Talling, Sport Tourism Coordinator. L. Talling advised that the 2019 Ontario Parasport Games were hosted by Durham Region from February 8 to 10, 2019 and she briefly outlined the highlights from the Games. She showed the Durham Region 2019 Ontario Parasport Games Celebration Video to members of the Committee.

B. Pickard introduced members of the Tourism Division in attendance at the meeting and he provided an overview of the Tourism Division activities.

Staff responded to questions with respect to the requirement for a report to the Ministry of Tourism, Culture and Sport; the estimated economic impact of the Games; merchandise sales; and suggestions for area municipalities completing facility refurbishments.

6. Planning

6.1 Correspondence

- A) Correspondence from D. Leroux, Clerk, Township of Uxbridge, advising that at their meeting held on February 25, 2019, the Council of the Township of Uxbridge nominated Mr. Bryan Smith as the Township of Uxbridge's representative on the Durham Agricultural Advisory Committee
-

Moved by Regional Chair Henry, Seconded by Councillor Highet,
(17) That correspondence from the Township of Uxbridge regarding the appointment of the Township of Uxbridge's representative on the Durham Agricultural Advisory Committee be referred to consideration of Report #2019-P-10.

CARRIED

- B) Correspondence from D. Leroux, Clerk, Township of Uxbridge, advising that at their meeting held on February 25, 2019, the Council of the Township of Uxbridge nominated Mr. Bruce Foxton as the Township of Uxbridge's representative on the Durham Environmental Advisory Committee
-

Moved by Regional Chair Henry, Seconded by Councillor Highet,
(18) That correspondence from the Township of Uxbridge regarding the appointment of the Township of Uxbridge's representative on the Durham Environmental Advisory Committee be referred to consideration of Report #2019-P-11.

CARRIED

6.2 Reports

A) 2019 Planning and Economic Development Department Business Plans and Budget ([2019-P-7](#))

Report #2019-P-7 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Staff responded to questions with respect to the percentage increase for salaries and benefits; the proposed consulting services increase for transportation planning; and the annualization of one position from 2018.

Moved by Councillor Joe Neal, Seconded by Councillor Lee,
(19) That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council:

That the 2019 Business Plans and Budget of the Planning and Economic Development Department be approved.

CARRIED

B) Durham Active Transportation Committee (DATC) Membership Appointments ([2019-P-8](#))

Report #2019-P-8 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Regional Chair Henry, Seconded by Councillor Kerr,
(20) That we recommend to Council:

A) That the following area municipal citizen volunteers be appointed to the Durham Active Transportation Committee (DATC): Keith Haines (Ajax), Jean Martin (Brock), Constance Gray (Clarington), James Bate (Oshawa), Aisha Heywood (Pickering), Marc Gibbons (Scugog) and Phil Smith (Uxbridge);

B) That the above-named citizen volunteers be advised of their appointment to the DATC; and

- C) That a copy of Report #2019-P-8 of the Commissioner of Planning and Economic Development be forwarded to the area municipalities.
CARRIED

- C) Process to initiate a Regional Official Plan Amendment to consider requests for service connections for properties adjacent to municipal services outside of the Urban Area ([2019-P-9](#))
-

Report #2019-P-9 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Regional Chair Henry, Seconded by Councillor Kerr,
(21) That we recommend to Council:

- A) That the Planning and Economic Development Department be authorized to initiate the process to amend the Durham Regional Official Plan to enable the consideration of requests for service connections for properties abutting existing municipal services outside the Urban Area; and
- B) That a copy of Report #2019-P-9 of the Commissioner of Planning and Economic Development be forwarded to the area municipalities and the Ministry of Municipal Affairs and Housing for their information.
CARRIED

- D) Durham Agricultural Advisory Committee (DAAC) Membership Appointments ([2019-P-10](#))
-

Report #2019-P-10 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Regional Chair Henry, Seconded by Councillor Kerr,
(22) That we recommend to Council:

- A) That the following citizen volunteers be appointed as Area Municipal representatives to the Durham Agricultural Advisory Committee: Buck Winter (Ajax); Tom Watpool (Brock); Tom Barrie (Clarington); Paul MacArthur (Oshawa); Gord Taylor (Pickering); and Hubert Schillings (Whitby);
- B) That the following citizen volunteers be appointed as At-Large farmer members to the Durham Agricultural Advisory Committee: Keith Kennedy; Frazer Puterbough; and Neil Guthrie;
- C) That the following citizen volunteers be appointed as At-Large non-farmer members to the Durham Agricultural Advisory Committee: Brad Howsam; David Risebrough; and Gerri Lynn O'Connor;

- D) That the following citizen volunteer be appointed as the Durham Region Federation of Agriculture representative to the Durham Agricultural Advisory Committee: Zac Cohoon;
- E) That the above-named citizen volunteers be advised of their appointment to the Durham Agricultural Advisory Committee; and
- F) That a copy of Report #2019-P-10 of the Commissioner of Planning and Economic Development be forwarded to the area municipalities and the Durham Region Federation of Agriculture.

CARRIED AS AMENDED LATER IN THE
MEETING
(See Following Motion)

Moved by Councillor Highet, Seconded by Councillor Yamada,

- (23) That the main motion (22) of Regional Chair Henry and Councillor Kerr be amended in Part A) by adding 'Bryan Smith (Uxbridge);' after 'Gord Taylor (Pickering)'.

CARRIED

The main motion (22) of Regional Chair Henry and Councillor Kerr was then put to a vote and CARRIED AS AMENDED.

- E) Durham Environmental Advisory Committee (DEAC) Membership Appointments (2019-P-11)
-

Report #2019-P-11 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Regional Chair Henry, Seconded by Councillor Kerr,
(24) That we recommend to Council:

- A) That the following citizen volunteers be appointed as Area Municipal Representatives to the Durham Environmental Advisory Committee: Kim Sellers (Ajax); Richard Dickinson (Brock); Jay Cuthbertson (Clarington); Gwen Layton (Oshawa); Dr. Ozair Chaudhry (Pickering); and Susan Clearwater (Whitby);
- B) That the following returning citizen volunteers be appointed as At-Large members to the Durham Environmental Advisory Committee: Matt Thompson, Dimitri Stathopolous, and Kimberly Murray;
- C) That the following citizen volunteer be appointed as the Post-Secondary member to the Durham Environmental Advisory Committee: Connor Duffy;
- D) That the following citizen volunteer be appointed as the Youth member to the Durham Environmental Advisory Committee: Dhruv Upadhyay;

E) That the above-named citizen volunteers be advised of their appointment to the Durham Environmental Advisory Committee; and

F) That a copy of Report #2019-P-11 of the Commissioner of Planning and Economic Development be forwarded to the area municipalities.

CARRIED AS AMENDED LATER IN THE MEETING

(See Following Motion)

Moved by Councillor Highet, Seconded by Councillor Yamada,

(25) That the main motion (24) of Regional Chair Henry and Councillor Kerr be amended in Part A) by adding 'Bruce Foxtan (Uxbridge);' after 'Dr. Ozair Chaudhry (Pickering)'.

CARRIED

The main motion (24) of Regional Chair Henry and Councillor Kerr was then put to a vote and CARRIED AS AMENDED.

F) Envision Durham – Agriculture and Rural System Discussion Paper (2019-P-12)

Report #2019-P-12 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Staff responded to questions with respect to agricultural related and on-farm diversified uses; licences for aggregate extraction; and the proposed consultation with the aggregate industry.

Moved by Regional Chair Henry, Seconded by Councillor Kerr,

(26) That we recommend to Council:

That a copy of Report #2019-P-12 of the Commissioner of Planning and Economic Development and Attachment 1, the Agriculture and Rural System Discussion Paper, be forwarded to Durham's area municipalities; conservation authorities; the Ministry of Municipal Affairs and Housing; the Ministry of Food, Agriculture and Rural Affairs; the Ministry of Natural Resources and Forestry; and the Durham Agricultural Advisory Committee for review and comment.

CARRIED

G) The Region of Durham Business Count (Employment Survey) 2018 (2019-P-13)

Report #2019-P-13 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Regional Chair Henry, Seconded by Councillor Kerr,

(27) That Report #2019-P-13 of the Commissioner of Planning and Economic Development be received for information.

CARRIED

7. Economic Development

7.1 Correspondence

There were no communications to consider.

7.2 Reports

A) Durham Region 2019 Ontario Parasport Games (2019-EDT-4)

Report #2019-EDT-4 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Regional Chair Henry, Seconded by Councillor Lee,
(28) That Report #2019-EDT-4 of the Commissioner of Planning and Economic Development be received for information.

CARRIED

B) Proposed Amalgamation of the Oshawa and Hamilton Port Authorities (2019-EDT-5)

Report #2019-EDT-5 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Discussion ensued with respect to the possibility of requesting that as part of any amalgamation a recreational boating facility be re-established in Oshawa.

Moved by Councillor Kerr, Seconded by Councillor Lee,
(29) That we recommend to Council:

A) That Report #2019-EDT-5 of the Commissioner of Planning and Economic Development be endorsed and submitted to Transport Canada as Durham Region's preliminary comments on the proposed amalgamation of the Oshawa and Hamilton Port Authorities, including the following key comments and recommendations:

- i) The timeline of 30 days to provide comment is insufficient and should be extended by 90 days to adequately and meaningfully consult with the business communities, municipal governments, and indigenous communities that may be affected;
- ii) The proposed name of "Oshawa-Hamilton Port Authority" is most preferable;
- iii) The City of Oshawa, and the Region of Durham each be granted the authority to appoint one member to the Board of Directors of the amalgamated port authority;

- iv) That the amalgamated Port Authority engage in early consultation with the City of Oshawa and Region of Durham prior to any proposed changes to land use at the Port of Oshawa, to ensure any development is appropriate and compatible with surrounding land uses; and
 - v) That the Durham Regional Chair respectfully requests a meeting with the Minister of Transport to discuss the Region's objectives and concerns;
- B) That the Regional Chair be authorized to provide further comments on the proposed amalgamation to Transport Canada, if necessary, as additional information becomes available and meetings take place; and
- C) That a copy of Report #2019-EDT-5 be forwarded to the City of Oshawa and Durham Region's area municipalities, the Oshawa Port Authority, the Greater Oshawa Chamber of Commerce, the City of Hamilton, the Hamilton Port Authority, all Durham MPs and MPPs.

CARRIED AS AMENDED LATER IN THE
MEETING
(See Following Motion)

Moved by Councillor Joe Neal, Seconded by Councillor Yamada,
(30) That the main motion (29) of Councillor Kerr and Councillor Lee be amended by adding the following as a new Part A), vi):

- vi) That as part of any amalgamation, that a recreational boating facility be re-established in the Oshawa basin.

CARRIED

The main motion (29) of Councillor Kerr and Councillor Lee was then put to a vote and CARRIED AS AMENDED.

8. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

9. Confidential Matters

There were no confidential matters to be considered.

10. Other Business

There was no other business to be considered.

11. Date of Next Meeting

The next regularly scheduled Planning & Economic Development Committee meeting will be held on Tuesday, April 2, 2019 at 9:30 AM in the Lower Level Boardroom (LL-C), Regional Headquarters Building, 605 Rossland Road East, Whitby.

12. Adjournment

Moved by Councillor Kerr, Seconded by Regional Chair Henry,
(31) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:54 AM

Respectfully submitted,

D. Ryan, Chair

T. Fraser, Committee Clerk