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The Regional Municipality of Durham

MINUTES

WORKS COMMITTEE

Wednesday, March 6, 2019

A regular meeting of the Works Committee was held on Wednesday, March 6, 2019 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Mitchell, Chair
Councillor Marimpietri, Vice-Chair
Councillor Crawford
Councillor McLean
Councillor John Neal
Councillor Smith
Regional Chair Henry

Also

Present: Councillor Hight
Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
A. Bridgeman, Solicitor, Corporate Services – Legal Services
J. Demanuele, Director of Business Services, Works Department
J. Harness, Manager of Administrative Services & Real Estate, Works Department
J. Hunt, Director of Legal Services, Corporate Services – Legal Services
R. Jagannathan, Director of Transportation and Field Services, Works Department
M. Januszkiewicz, Director of Waste Management, Works Department
J. Paquette, Manager (Works), Corporate Communications
N. Pincombe, Director of Business Planning, Economic Studies & Risk Management, Finance Department
J. Presta, Director of Environmental Services, Works Department
S. Rashad, Systems Support Specialist, Corporate Services – IT
N. Taylor, Commissioner of Finance
A. Wakeford, Senior Solicitor, Corporate Services – Legal Services
R. Woon, Solicitor, Corporate Services – Legal Services
S. Penak, Committee Clerk, Corporate Services – Legislative Services

1. Declarations of Interest

There were no declarations of interest.

2. Adoption of Minutes

Moved by Councillor McLean, Seconded by Councillor Marimpietri,
(31) That the minutes of the regular Works Committee meeting held on
Wednesday, February 6, 2019, be adopted.

CARRIED

3. Statutory Public Meetings

There were no statutory public meetings.

Moved by Regional Chair Henry, Seconded by Councillor Marimpietri,
(32) That the agenda be altered in order to consider Item 5.1), re: 2019 Works
Department General Tax and Solid Waste Management Business Plans and
Budgets (2019-W-25) Presentation next.

CARRIED

5. Presentations

5.1 Susan Siopis, Commissioner of Works, re: 2019 Works Department General Tax and Solid Waste Management Business Plans and Budgets (2019-W-25) [Item 7.2 L)]

R. Jagannathan, Director of Transportation & Field Services, on behalf of S. Siopis, Commissioner of Works, provided a PowerPoint Presentation regarding the 2019 Works Department General Tax and Solid Waste Management Business Plans and Budgets. A copy of the presentation was provided as a handout.

N. Taylor, Commissioner of Finance, provided an overview of the corporate budget, highlighting the overall tax impact guideline of 2.2% resulting in a \$59 budgetary increase for average residential property owners.

Highlights from the presentation included:

- Corporate Budget Overview
- Works Department Budget Overview
- 2018 Accomplishments
 - Customer Service
 - Awards
 - Service Improvements
- 2019 Proposed Expenditures & Financing – General Tax Programs
- 2019 Proposed Expenditures & Financing – Solid Waste Management

- 2019 Priorities & Highlights (Operating & Capital)
- 2019 Priorities & Highlights (Staffing)
- 2019 Risks & Uncertainties
- 2019 Initiatives to Modernize & Find Service Efficiencies
- Future Budget Pressures
 - Impacts on 2020 Budget
 - Forecasted Pressure

Staff responded to questions with respect to the *Waste-Free Ontario Act, 2016* and the Province's intentions to expand the blue box program; regulations related to hydro-vacuuming equipment (Regional contracts and private contractors); the new *Construction Act* and the possible implications for the Region; and the ongoing road work on Highway 2 with regards to the bus/bicycle lanes.

J. Presta advised that staff would look into any best practices or regulations on where private contractors hydro-vac trucks can dump their loads, but did note that the contractors must be licensed.

Staff also responded to questions regarding the status of the Canada Fibers contract; what is currently in the works for organics and next steps; whether any efficiencies can be found for the numerous salt domes in the Region; and whether the Region should take over the responsibility for sidewalks as opposed to the lower-tier municipalities.

Detailed discussion ensued with respect to the Durham Region Headquarters expansion; the concept of a stand alone building in the West parking lot to accommodate future growth; the interim optimization of the current building space; and whether the Regional Government Review by the Province may have effects on the need to expand.

J. Demanuele agreed to provide Councillor Barton with the loaded labour rate calculations.

N. Pincombe responded to a question regarding the development charges and reserves designated for Works projects and agreed to send Councillor Barton Report #2018-INFO-161: Regional Reserve Fund Balances as of October 31, 2018 directly. R. Jagannathan advised that Report #2019-COW-2: 2019 Transportation Servicing and Financing Study, lists the practice of using the existing special reserves for growth related and rehabilitation projects.

4. Delegations

4.1 Linda Gasser, re: 2019 Works Department General Tax and Solid Waste Management Business Plans and Budgets (2019-W-25) [Item 7.2 L]

L. Gasser appeared before the Committee regarding Report #2019-W-25. She expressed concerns with the mixed waste composition study and the related costs.

L. Gasser referenced Report #2018-COW-11: 2018 Solid Waste Management Servicing and Financing Study as it relates to the increased processing/disposal and haulage cost of up to \$0.5 million; the proposed waste characterization study; the cost provided by Canada Fibers to process and haul the by-pass waste; and the pilot characterization study at it's Vaughan facility is \$1.2million.

L. Gasser also noted her concerns regarding the pilot total study cost per tonne on top of the by-pass cost per tonne; the need for additional stack testing; and the environmental assessment costs for the two proposed incinerator expansions.

L. Gasser responded to questions from the Committee.

6. Waste

6.1 Correspondence

A) Correspondence dated February 7, 2019 from the Municipality of Clarington, re: Report #2019-COW-3: Durham Region's Solid Waste Management Servicing and Financing Study

Moved by Councillor Marimpietri, Seconded by Councillor Smith,
(33) That the correspondence dated February 7, 2019 from the Municipality of Clarington regarding Report #2019-COW-3: Durham Region's Solid Waste Management Servicing and Financing Study be referred to staff for consideration.

CARRIED

7. Works

7.1 Correspondence

There were no communications to consider.

7.2 Reports

A) Extension of Lease for Premises with 2381502 Ontario Inc., Operating as Midtown Centre at 200 John Street in the City of Oshawa for the Regional Municipality of Durham Social Services Department (2019-W-14)

Report #2019-W-14 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(34) That we recommend to Council:

- A) That an Extension of Lease for 1,863.2 square metres (20,055 square feet) of office space, being part of the building located at 200 John Street, in the City of Oshawa, be approved on the following terms and conditions:
 - i) The term of the lease extension to be for a period of five years commencing May 1, 2019, ending April 30, 2024;
 - ii) The annual rental rate for the five-year period of the lease to be \$280,770* based on a rate of \$150.69* per square metre (\$14.00* per square foot);
 - iii) The Regional Municipality of Durham continues to be responsible for all operating costs for the leased space; and
- B) That the Regional Chair and Clerk be authorized to execute all documents associated with the extension of the lease agreement.
(* before applicable taxes

CARRIED

- B) Regional Road 3 and Regional Road 57 Traffic Signal, Columbus Road and Grandview Street All-way Stop Control, and Lake Ridge Road Between Dundas Street and Highway 401 Street Lighting Construction Agreement with the Ontario Ministry of Transportation (2019-W-15)

Report #2019-W-15 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(35) That we recommend to Council:

- A) That the Regional Road 3 and Regional Road 57 Traffic Signal, Columbus Road and Grandview Street All-way Stop Control, and Lake Ridge Road Between Dundas Street and Highway 401 Street Lighting Construction Agreement with the Ontario Ministry of Transportation be approved; and
- B) That the Regional Chair and Regional Clerk be authorized to execute the Regional Road 3 and Regional Road 57 Traffic Signal, Columbus Road and Grandview Street All-way Stop Control, and Lake Ridge Road Between Dundas Street and Highway 401 Street Lighting Construction Agreement with the Ontario Ministry of Transportation in the form provided in Attachment #1 to Report #2019-W-15 of the Commissioner of Works.

CARRIED

C) Winchester Road and Thornton Road Traffic Signal Construction Agreement with the Ontario Ministry of Transportation (2019-W-16)

Report #2019-W-16 from S. Siopis, Commissioner of Works, was received.

Staff responded to a question regarding whether a turning lane would be placed at the intersection of Winchester Road and Thornton Road.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(36) That we recommend to Council:

- A) That the Winchester Road and Thornton Road Traffic Signal Construction Agreement with the Ontario Ministry of Transportation be approved; and
- B) That the Regional Chair and Regional Clerk be authorized to execute the Winchester Road and Thornton Road Traffic Signal Construction Agreement with the Ontario Ministry of Transportation in the form provided in Attachment #1 to Report #2019-W-16 of the Commissioner of Works.

CARRIED

D) The Regional Municipality of Durham's Drinking Water Systems Annual 2018 Summary Report (2019-W-17)

Report #2019-W-17 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(37) That we recommend to Council:

- A) That the 2018 Summary Report for the Regional Municipality of Durham Drinking Water Systems be received for information;
- B) That receipt of this report be confirmed by resolution of Regional Council; and
- C) That a copy of this resolution be forwarded to the Ontario Ministry of the Environment, Conservation and Parks' York-Durham District Office to indicate the conditions of Schedule 22 of Ontario Regulation 170/03 have been fulfilled.

CARRIED

E) Termination of Industrial Raw Water Agreement with Coveris Americas (Formerly Liqui-Box Canada Inc.), in the Town of Whitby (2019-W-18)

Report #2019-W-18 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(38) That we recommend to Council:

- A) That the Industrial Raw Water Agreement with Coveris Americas (formerly Liqui-Box Canada Inc.) be terminated; and
- B) That the Regional Chair and Clerk be authorized to execute the necessary amendment.

CARRIED

- F) Service Level Agreement to Operate and Maintain Traffic Control Signals Located at Highway 407 and Highway 412 Interchanges between the Regional Municipality of Durham and OM&R 407 East Development Group General Partnership (2019-W-19)

Report #2019-W-19 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(39) That we recommend to Council:

- A) That a Service Level Agreement to facilitate Traffic Control Signal Maintenance and Operations with OM&R 407 East Development Group General Partnership to permit the Regional Municipality of Durham to undertake operation and maintenance functions of the existing traffic control signals at various interchange locations along Highway 407 and along Highway 412 in the Regional Municipality of Durham on a cost recovery basis be approved; and
- B) That the Regional Chair and Clerk be authorized to execute the Service Level Agreement.

CARRIED

- G) Extension of Lease with the Township of Brock for the Sunderland Patrol Yard Building Located at S1015 Regional Road 10, in the Township of Brock (2019-W-20)

Report #2019-W-20 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(40) That we recommend to Council:

- A) That the Regional Municipality of Durham enter into a Lease Extension Agreement with the Corporation of the Township of Brock, for the Township of Brock owned patrol yard building located at S1015 Regional Road 10, on the following terms and conditions:
 - i) The term of the lease extension to be for a period of five years

commencing January 14, 2019 and ending on January 13, 2024, with either party having the right to terminate the lease upon three months prior written notice;

- ii) The annual rental rate currently be \$3,856.23* for the first year with the rent adjusted in the subsequent four years in accordance with the annual Ontario Consumer Price Index based on the 12-month period ending July 31 of the preceding year. All other terms and conditions as set out in the Original Lease remain the same;

B) That the Regional Municipality of Durham is responsible for all minor repairs to the building together with maintenance of all walkways and driveways with the Township of Brock responsible for all major repairs and capital replacements; and

C) That the Regional Chair and Clerk be authorized to execute all documents associated with the Extension of the Lease agreement.

(*) before applicable taxes

CARRIED

H) Approval to Award a Sole Source Agreement for the Replacement of the Zebra Mussel Control Systems located at the Oshawa Water Supply Plant, in the City of Oshawa (2019-W-21)

Report #2019-W-21 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,

(41) That we recommend to Council:

A) That a sole source agreement be executed with Dundee Marine for the replacement of the zebra mussel control systems at the Oshawa Water Supply Plant, in the City of Oshawa at an upset limit not to exceed \$600,000*, with financing provided from the approved project budget \$600,000*; and

B) That the Commissioner of Finance be authorized to execute the necessary documents related to this sole source agreement.

(*) before applicable taxes

CARRIED

I) Approval to Award a Sole Source Agreement to Continue the Provision of Bioxide and Associated Chemical Dosing System to Reduce Odour and Corrosion in the Trunk Sanitary Sewer located in Lord Elgin Park, in the Town of Ajax (2019-W-22)

Report #2019-W-22 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(42) That we recommend to Council:

- A) That a sole source agreement to continue the provision of Bioxide and the associated chemical dosing system be executed with Evoqua Water Technologies effective April 1, 2019 for a term not to exceed one year to reduce odour and corrosion in the trunk sanitary sewer located in Lord Elgin Park, in the Town of Ajax at an upset limit of \$300,000* with financing provided from the approved 2019 Sanitary Sewerage Operating Budget; and
- B) That the Commissioner of Finance be authorized to execute the necessary documents related to this sole source agreement.
(*) before applicable taxes

CARRIED

J) Amendments to Regional Roads By-law #22-2018 (2019-W-23)

Report #2019-W-23 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(43) That we recommend to Council:

That a By-law to amend By-law #22-2018, the Regional Roads By-law, generally in the form included as Attachment #1 to Report #2019-W-23 of the Commissioner of Works, be approved.

CARRIED

K) Cemetery Connections to the Regional Water Supply System (2019-W-24)

Report #2019-W-24 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(44) That we recommend to Council:

- A) That in conformance with the Region's Water Supply System By-Law Number 89-2003 (as amended), the Pine Grove Cemetery be required to pay frontage charges, be responsible for the cost of connecting to the Region's Water Supply System and all works on private property; and
- B) That a copy of Report #2019-W-24 of the Commissioner of Works be provided to Mr. Alex Williamson, President, Pine Grove Cemetery Board.

CARRIED

L) 2019 Works Department Business Plans and Budgets (2019-W-25)

Report #2019-W-25 from S. Siopis, Commissioner of Works, was received.

Moved by Councillor John Neal, Seconded by Councillor Smith,
(45) That staff be directed to report back to Works Committee on April 3, 2019 with a detailed cost breakdown of the Mixed Waste Composition Study as noted on page 5 of the Works Business Plans and Budget - Solid Waste Management Booklet.

CARRIED

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
(46) That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council:

That the 2019 Property Tax Supported Business Plans and Budgets for Works General Tax and Solid Waste Management divisions of the Works Department be approved.

CARRIED

This item will be considered at the Finance & Administration Committee meeting to be held on Tuesday, March 19, 2019.

8. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

9. Confidential Matters

There were no confidential matters to be considered.

10. Other Business

10.1 Traffic through Columbus Street

Councillor John Neal noted his concerns regarding the traffic on Columbus Road and Simcoe Street through the Village of Columbus, and if there is anything the Works Department can do to alleviate the problem such as a possible speed limit reduction. Staff advised they would look into this further.

10.2 Regional Government Review

Discussion ensued regarding the Regional Government Review by the Province and whether Durham Region had taken a position regarding the review.

Regional Chair Henry advised that all the Mayors of Durham Region met with 2 representatives from the Province to discuss challenges, process improvements and more. He noted that Durham Region is different from other Regions, as Durham has a larger land size, and already looks at it's Regional composition every 12 years.

11. Date of Next Meeting

The next regularly scheduled Works Committee meeting will be held on Wednesday, April 3, 2019 at 9:30 AM in the Lower Level Boardroom (LL-C), Regional Headquarters Building, 605 Rossland Road East, Whitby.

12. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(47) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:09 AM

Respectfully submitted,

D. Mitchell, Chair

S. Penak, Committee Clerk