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The Regional Municipality of Durham

MINUTES

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, June 4, 2019

A regular meeting of the Planning & Economic Development Committee was held on Tuesday, June 4, 2019 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Ryan, Chair
Councillor Joe Neal, Vice-Chair
Councillor Bath-Hadden
Councillor Highet
Councillor Kerr attended the meeting at 9:31 AM
Councillor Lee
Councillor Yamada
Regional Chair Henry left the meeting at 11:43 AM

Also

Present: Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer, attended for part of the meeting
B. Bridgeman, Commissioner of Planning and Economic Development
B. Anderson, Principal Planner
M. Blake, Senior Planner
A. Caruso, Senior Planner
S. Gill, Director, Economic Development and Tourism
C. Goodchild, Manager, Policy Planning & Special Studies
R. Inacio, Systems Support Specialist, Corporate Services – IT
K. Kilbourne, Senior Planner
A. Luqman, Project Planner
G. Muller, Director of Planning
B. Pickard, Manager, Tourism
N. Rutherford, Manager, Economic Development, Agriculture and Rural Affairs
K. Ryan, Senior Solicitor, Corporate Services – Legal Services
L. Trombino, Manager, Plan Implementation
T. Fraser, Committee Clerk, Corporate Services – Legislative Services, attended for part of the meeting
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services, attended for part of the meeting

1. Declarations of Interest

There were no declarations of interest.

2. Adoption of Minutes

Moved by Councillor Lee, Seconded by Councillor Bath-Hadden,
(56) That the minutes of the regular Planning & Economic Development
Committee meeting held on Tuesday, May 7, 2019, be adopted.

CARRIED

3. Statutory Public Meetings

There were no statutory public meetings.

4. Delegations

4.1 Johan van 't Hof, GTAA Board Member, and Lorrie McKee, Director, Public
Affairs and Stakeholder Relations, Greater Toronto Airports Authority, Re: Update
on the activities at Toronto Pearson International Airport

J. van 't Hof and L. McKee appeared before the Committee to provide an update
on the activities at Toronto Pearson International Airport. A copy of their
presentation and the GTAA Nominators Report were provided as handouts.

L. McKee advised that in 2018 Toronto Pearson served almost 50 million
passengers and she stated that their new Master Plan shows Toronto Pearson
will be expected to accommodate 85 million passengers by 2037. She provided
an overview of the passenger growth from 1997-2017 and the forecast passenger
growth from 2017-2037.

L. McKee also advised that they believe Toronto Pearson is on the cusp of
becoming a Mega Hub airport and she outlined Mega Hub airports of the world.
She highlighted the economic benefits to Durham Region and she noted that
1,000 Durham Region residents work at Toronto Pearson, approximately 13,000
jobs in Durham are facilitated by Toronto Pearson, and \$850,000 of goods and
services are purchased from businesses in Durham Region. L. McKee also
outlined Toronto Pearson's community involvement.

Moved by Councillor Yamada, Seconded by Councillor Lee,
(57) That Mr. van 't Hof and Ms. McKee be granted a 2-minute extension in
order to finish their delegation.

CARRIED

L. McKee displayed a map of the Toronto Pearson area and the proposed transit
services to Toronto Pearson. She also outlined the Southern Ontario Airport
Network and she explained the Regional demand by 2043 is expected to reach

110 million passengers. She concluded by outlining members of the new Municipal Aerospace Council established in May 2019 and she noted that the Council includes Regional Chair Henry and Councillors Ryan and Carter.

J. van 't Hof and L. McKee responded to questions from the Committee.

4.2 Zac Cohoon, Chair, Durham Agricultural Advisory Committee, re: Durham Agricultural Advisory Committee 2018 Annual Report and 2019 Workplan (2019-P-28)

Z. Cohoon, Chair, Durham Agricultural Advisory Committee (DAAC), appeared before the Committee with respect to the DAAC 2018 Annual Report and 2019 Workplan. He highlighted the various activities of DAAC in 2018 and outlined some of the proposed activities in the 2019 Workplan, including:

- participating in Envision Durham, the Regional Cycling Plan Update, Regional Agricultural Strategy Update, and Vibrant North Durham Plan Update;
- providing advice on the implementation of the Durham Agricultural Sector Climate Adaptation Strategy; and
- hosting the annual DAAC Farm Tour.

Z. Cohoon advised that the 2019 DAAC Farm Tour will be held on September 12, 2019 at Willowtree Farms in the Township of Scugog.

Z. Cohoon responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2019-P-28 at this time.

6.2 Reports

A) Durham Agricultural Advisory Committee 2018 Annual Report and 2019 Workplan (2019-P-28)

Report #2019-P-28 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Bath-Hadden, Seconded by Councillor Highet,
(58) That we recommend to Council:

- A) That Report #2019-P-28 of the Commissioner of Planning and Economic Development be received as the Durham Agricultural Advisory Committee's 2018 Annual Report;
- B) That the Durham Agricultural Advisory Committee's 2019 Workplan be approved, as outlined in Attachment #1 to Report #2019-P-28;

- C) That the Durham Agricultural Advisory Committee's Terms of Reference be approved, as outlined in Attachment #2 to Report #2019-P-28; and
- D) That a copy of Report #2019-P-28 be forwarded to the Durham Agricultural Advisory Committee, the Durham Federation of Agriculture, the Golden Horseshoe Food and Farming Alliance and the Area Municipalities.

CARRIED

4.3 Geoff Carpentier, Chair, Durham Environmental Advisory Committee, re: Durham Environmental Advisory Committee 2018 Annual Report and 2019 Workplan (2019-P-29)

G. Carpentier, Chair, Durham Environmental Advisory Committee (DEAC), appeared before the Committee with respect to the DEAC 2018 Annual Report and 2019 Workplan. He highlighted the various activities DEAC was involved with during 2018.

Moved by Councillor Kerr, Seconded by Councillor Yamada,

- (59) That Mr. Carpentier be granted a 2-minute extension in order to finish his delegation.

CARRIED

G. Carpentier outlined some of the proposed activities in the 2019 Workplan, including:

- providing input and advice on proposed amendments to the Regional Official Plan and on the municipal comprehensive review through Envision Durham;
- supporting community environmental awareness by developing a homeowner's guide to climate change and refreshing the Environmental Achievement Awards Program to hold a combined 2019/2020 awards program; and
- continuing to provide representation on public and stakeholder advisory groups.

G. Carpentier responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2019-P-29 at this time.

6.2 Reports

B) Durham Environmental Advisory Committee 2018 Annual Report and 2019 Workplan (2019-P-29)

Report #2019-P-29 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

B. Bridgeman responded to questions with respect to the possibility of broadening the scope of activities in the DEAC Terms of Reference; and the process for changing Advisory Committee Terms of Reference.

Moved by Councillor Yamada, Seconded by Councillor Kerr,
(60) That we recommend to Council:

- A) That Report #2019-P-29 of the Commissioner of Planning and Economic Development be received as the Durham Environmental Advisory Committee's 2018 Annual Report;
- B) That the Durham Environmental Advisory Committee's 2019 Workplan be approved, as outlined in Attachment #1 to Report #2019-P-29; and
- C) That a copy of Report #2019-P-29 be forwarded to the Durham Environmental Advisory Committee and the Area Municipalities.

CARRIED

Moved by Councillor Highet, Seconded by Councillor Lee,
(61) That the agenda be altered in order to hear the presentation from Margret Hastings, re: Region of Durham Local Food Business Retention and Expansion Project Report and Action Plan, at this time.

CARRIED

5. Presentations

5.2 Margaret Hastings, Clear Impact, re: Region of Durham Local Food Business Retention & Expansion Project Report and Action Plan (2019-EDT-11)

M. Hastings, Clear Impact, and N. Rutherford, Manager, Agriculture and Rural Affairs, provided a PowerPoint presentation regarding the Region of Durham Local Food Business Retention & Expansion Project Report and Action Plan. Highlights of their presentation included:

- Why local food?
- The benefits of local food
- Local Food BR+E Project background
- Local Food BR+E Project overview
- Project Implementation
- Findings
- Key Learnings
 - Regulations & Approvals
 - Engagement & Education
 - Infrastructure Support
- Recommendations and Actions

M. Hastings and N. Rutherford responded to questions with respect to the business retention survey findings; recommendations and action plan items; opportunities to promote local food; the development of a distribution strategy; workforce challenges; changing production practices; and local challenges with policies, regulations and approvals.

It was requested that Regional staff discuss with area municipal staff the possibility of standardizing area municipal interpretation of the building code for barn permits and standardizing area municipal rules and regulations for items such as the issuance of burn permits.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2019-EDT-11 at this time.

7.2 Reports

B) Region of Durham Local Food Business Retention & Expansion Project Report and Action Plan (2019-EDT-11)

Report #2019-EDT-11 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Bath-Hadden, Seconded by Councillor Hight,
(62) That Report #2019-EDT-11 of the Commissioner of Planning and Economic Development be received for information.

CARRIED

4. **Delegations**

4.4 Anthony Caruso, Staff Liaison, Durham Active Transportation Committee, re: Durham Trail Coordinating Committee 2018 Annual Report and Durham Active Transportation Committee 2019 Workplan (2019-P-30)

A. Caruso, Staff Liaison, Durham Active Transportation Committee, appeared before the Committee with respect to the 2018 Annual Report and 2019 Workplan. He advised that following a review of the Committee's original mandate, the Durham Trail Coordinating Committee (DTCC) has transitioned to the Durham Active Transportation Committee (DATC) with a focus on walking and cycling, inclusive of trails. He provided highlights from the DTCC's activities in 2018 and he outlined some of the proposed activities in the 2019 Workplan, including:

- work towards helping the Region achieve bronze-level Bike-Friendly status, as well as any area municipalities not yet designated in Durham;
- continuing to advance the Regional Trail Network as a key transportation and tourism component of the Active Transportation network;

- working to advance multi-modal transportation options in the Region with a focus on providing input on the Regional Cycling Plan; and
- providing an advisory role in the Region's work to advance active and safe school travel.

A. Caruso responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2019-P-30 at this time.

6.2 Reports

C) Durham Trail Coordinating Committee 2018 Annual Report and Durham Active Transportation Committee 2019 Workplan (2019-P-30)

Report #2019-P-30 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Lee, Seconded by Councillor Kerr,
(63) That we recommend to Council:

- A) That Report #2019-P-30 of the Commissioner of Planning and Economic Development be received as the Durham Trail Coordinating Committee's 2018 Annual Report;
- B) That the Durham Active Transportation Committee 2019 Workplan be approved, as outlined in Attachment 1 to Report #2019-P-30; and
- C) That a copy of Report #2019-P-30 be forwarded to the Durham Active Transportation Advisory Committee, Conservation Authorities and the Area Municipalities.

CARRIED

4.5 Simon Gill, Durham Region; Kyle Benham, City of Oshawa; Sheila McGrory, Town of Whitby; and Bonnie Wrightman, Clarington Board of Trade and Office of Economic Development, re: Durham Economic Development Partnership (DEDP) Four-Year Strategic Priorities (2019-EDT-10)

S. Gill, K. Benham, S. McGrory and B. Wrightman appeared before the Committee with respect to the Durham Economic Development Partnership (DEDP) Four-Year Strategic Priorities.

S. Gill advised that Regional and Area Municipal Economic Development staff have been working collaboratively and meeting formally since about 2006. He stated that this group is the Durham Economic Development Partnership and he noted in March 2019 the DEDP met with the Regional Chair, Area Municipal

Mayors, and the Chief Administrative Officers, to present the DEDP's draft strategic priorities for the next four years.

S. Gill, S. McGrory, B. Wrightman and K. Benham provided an overview of the following 2019 to 2022 DEDP Action Plan Goals:

- Culture Shift/Customer Service
- Employment Lands Servicing
- Marketing Initiatives
- Innovation and Entrepreneur Support
- Investment Attraction to support Business Retention & Expansion (BR&E)
- Broadband
- Workforce
- Transit Service Gaps Identification for Workforce
- Grow Competitiveness

Staff responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2019-EDT-10 at this time.

7.2 Reports

A) Durham Economic Development Partnership (DEDP) Four-Year Strategic Priorities (2019-EDT-10)

Report #2019-EDT-10 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Kerr, Seconded by Councillor Lee,
(64) That we recommend to Council:

That Report #2019-EDT-10 of the Commissioner of Planning and Economic Development be received for information.

CARRIED

5. **Presentations**

5.1 Brad Anderson, Principal Planner, re: Envision Durham – Growth Management – Urban System Discussion Paper (2019-P-31)

B. Anderson, Principal Planner, provided a PowerPoint presentation outlining the details of Report #2019-P-31 of the Commissioner of Planning and Economic Development. Highlights of his presentation included:

- The Urban System: Context
- Durham's Urban System

- Provincial Plan Conformity
- Report on Residential Trends
- Report on Employment Trends
- Strategic Growth Areas
- Strategic Growth Areas: Proposed Approach
- Major Transit Station Areas
- Major Transit Station Areas: Proposed Approach
- Study Process
- Next Steps: Land Needs Assessment
- Growth Management and Policy Considerations

Staff responded to questions with respect to growth management considerations; future population and employment growth forecasts; Durham's large employers (Table 5); job distribution by area municipality (Figure 27); the Land Needs Assessment; potential future growth areas; the intensification target and current intensification rates; employment trends; the servicing status of Urban Employment Areas (Table 7); the possibility of identifying employment land along Highways 407, 412 and 418 as Provincially Significant Employment Zones; the possibility of servicing Employment Areas along Highways 412 and 418; and land uses within Urban Growth Centres.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2019-P-31 at this time.

6.2 Reports

D) Envision Durham – Growth Management – Urban System Discussion Paper (2019-P-31)

Report #2019-P-31 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Lee, Seconded by Councillor Hightet,
(65) That we recommend to Council:

- A) That Report #2019-P-31 of the Commissioner of Planning and Economic Development be received for information; and
- B) That a copy of Report #2019-P-31 be forwarded to Durham's area municipalities; conservation authorities; and the Ministry of Municipal Affairs and Housing for review and comment.

CARRIED

5.2 Margaret Hastings, Clear Impact, re: Region of Durham Local Food Business Retention & Expansion Project Report and Action Plan (2019-EDT-11)

This item was considered earlier in the meeting. Refer to pages 5 and 6 of these minutes.

6. Planning

6.1 Correspondence

There were no communications to consider.

6.2 Reports

A) Durham Agricultural Advisory Committee 2018 Annual Report and 2019 Workplan (2019-P-28)

This item was considered earlier in the meeting. Refer to pages 3 and 4 of these minutes.

B) Durham Environmental Advisory Committee 2018 Annual Report and 2019 Workplan (2019-P-29)

This item was considered earlier in the meeting. Refer to pages 4 and 5 of these minutes.

C) Durham Trail Coordinating Committee 2018 Annual Report and Durham Active Transportation Committee 2019 Workplan (2019-P-30)

This item was considered earlier in the meeting. Refer to page 7 of these minutes.

D) Envision Durham – Growth Management – Urban System Discussion Paper (2019-P-31)

This item was considered earlier in the meeting. Refer to page 9 of these minutes.

7. Economic Development

7.1 Correspondence

There were no communications to consider.

7.2 Reports

A) Durham Economic Development Partnership (DEDP) Four-Year Strategic Priorities (2019-EDT-10)

This item was considered earlier in the meeting. Refer to page 8 of these minutes.

B) Region of Durham Local Food Business Retention & Expansion Project Report and Action Plan (2019-EDT-11)

This item was considered earlier in the meeting. Refer to page 6 of these minutes.

C) Funding Reallocation for Support and Creation of D-Hive Innovation Network (2019-EDT-12)

Report #2019-EDT-12 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Yamada, Seconded by Councillor Kerr,
(66) That we recommend to Council:

- A) That, to support the FedDev funding application, up to \$100,000 of the approved one-time 2019 funding for the Spark Centre for the Pilot Launch Phase of the Innovation Station Project be retained by the Region of Durham to engage the appropriate professional services to:
 - i) develop a detailed plan outlining the programming or support needed from a central hub through a D-Hive innovation network for the Region's existing accelerators and innovation spaces; and
 - ii) develop business cases and project execution plans for the creation of various industry-specific or stage-specific innovation spaces within the Region of Durham to support the FedDev funding application;
- B) That Council endorse and support-in-principle the Spark Centre and Idea Summit funding application to FedDev for the D-Hive Network; and
- C) That staff report back to the Planning and Economic Development Committee on the progress of this initiative at the appropriate time.

CARRIED

8. **Advisory Committee Resolutions**

8.1 Durham Environmental Advisory Committee

A) Resolution regarding Potential Excess Inventory of Trees on Conservation Authority Lands

Councillor Kerr inquired about the cost to move a tree versus the cost of a nursery equivalent; and the rationale for re-planting trees. Staff provided an overview of the discussion at DEAC and advised they would discuss DEAC's resolution with Conservation Authority staff prior to sending correspondence.

Moved by Councillor Kerr, Seconded by Councillor Lee,
(67) That we recommend to Council:

That the Durham Environmental Advisory Committee (DEAC) requests Regional Chair Henry's support in contacting the Conservation Authorities (CA) in Durham Region regarding a potential excess inventory of trees on CA lands and the possibility of these trees being re-planted in Durham Region.

CARRIED

8.2 Durham Active Transportation Committee

A) Resolution regarding Regional Trail Network – Endorsement of Meadoway-Durham Linkage

Moved by Councillor Kerr, Seconded by Councillor Lee,
(68) That we recommend to Council:

That the concept for a Meadoway-Durham trail network system, to promote active transportation in The Regional Municipality of Durham be endorsed, in principle.

CARRIED

9. **Confidential Matters**

There were no confidential matters to be considered.

10. **Other Business**

10.1 Update from Toronto Global

Councillor Lee inquired about the process for requesting a mid-year update from Toronto Global.

The Chair requested that S. Gill contact Toby Lennox, Chief Executive Officer, Toronto Global, to request that an update be provided at a future Planning & Economic Development Committee meeting.

11. **Date of Next Meeting**

The next regularly scheduled Planning & Economic Development Committee meeting will be held on Tuesday, September 3, 2019 at 9:30 AM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

12. **Adjournment**

Moved by Councillor Yamada, Seconded by Councillor Bath Hadden,
(69) That the meeting be adjourned.

CARRIED

The meeting adjourned at 1:03 PM

Respectfully submitted,

D. Ryan, Chair

T. Fraser, Committee Clerk