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## The Regional Municipality of Durham

### MINUTES

#### STRATEGIC PLAN DEVELOPMENT TASK FORCE

Thursday, December 5, 2019

A regular meeting of the Strategic Plan Development Task Force was held on Thursday, December 5, 2019 in Boardroom LL-C, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 12:00 PM

Present: Councillor Wotten, Chair  
Councillor Pickles, Vice-Chair  
E. Baxter-Trahair, Chief Administrative Officer  
R. J. Kyle, Commissioner and Medical Officer of Health  
Councillor Marimpietri attended the meeting at 12:03 PM and left at 12:15 PM

Absent: Councillor Roy

#### Staff

Present: S. Austin, Director, Corporate Policy and Strategic Initiatives, Office of the Regional Chair & Chief Administrative Officer  
S. Hardman, Manager of Corporate Initiatives, Office of the Regional Chair & Chief Administrative Officer  
N. Prasad, Committee Clerk, Corporate Services – Legislative Services

#### 1. Adoption of Minutes

Moved by R.J. Kyle, Seconded by E. Baxter-Trahair,  
That the minutes of the Strategic Plan Development Task Force meeting  
held on November 14, 2019 be adopted.

CARRIED

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Presentations

There were no presentations.

#### 4. Delegations

There were no delegations.

## 5. Items of Discussion

### A) Revised Goals and Strategic Priorities

S. Hardman provided a PowerPoint Presentation with respect to the Revised Strategic Goals and Priorities. A copy of the Presentation was provided to members subsequent to the meeting.

S. Hardman provided the following list of revised strategic goals based on input received from the Task Force at the November 14, 2019 meeting:

1. Environmental Sustainability
2. Community Vitality
3. Economic Prosperity
4. Poverty Alleviation
5. Service Excellence

She stated that changes were also made to the list of priorities for each goal also based on input received from the November 14, 2019 meeting as follows:

- Goal 1: Environmental Sustainability
  - Accelerate the adoption of green technologies and clean energy solutions through strategic partnerships and investment.
  - Increase waste diversion and resource recovery through further innovation.
  - Protect, preserve and restore the natural environment including greenspaces, waterways, parks, trails, and farmlands.
  - Demonstrate leadership in sustainability and addressing climate change.
  - Expand sustainable and active modes of transportation.
- Goal 2: Community Vitality
  - Revitalize existing neighbourhoods and build complete communities that are walkable, well-connected, and have a mix of attainable housing.
  - Enhance community safety and well-being.
  - Support a high quality of life for all citizens through human services delivery.
  - Build a healthy, inclusive, age-friendly community where everyone feels a sense of belonging.
- Goal 3: Economic Prosperity
  - Position Durham Region as the location of choice for business.
  - Foster economic growth by leveraging Durham's prime location and community assets.
  - Improve communication and transportation networks to better connect people and move goods more effectively.

- Capitalize on Durham's strengths in key sectors to grow the economy.
- Goal 4: Alleviate Poverty
  - Address risk factors in order to lift people out of poverty.
  - Improve housing affordability and availability.
- Goal 5: Service Excellence
  - Optimize resources and partnerships to deliver exceptional quality services and value.
  - Collaborate for a seamless service experience.
  - Demonstrate commitment to continuous quality improvement and communicating results.
  - Drive organizational success through innovation, a skilled workforce, and modernized services.

Discussion ensued with regards to the priorities listed under each of the five proposed goals as presented. Members reviewed each priority and provided comments and suggestions to staff. S. Hardman stated that a final list of priorities will be presented at the meeting on December 19<sup>th</sup> and it was requested that a draft of that list be provided to the Task Force in advance of the meeting to provide members sufficient time to review.

B) Draft Plan – Process for Review and Final Approval

S. Hardman advised that the final plan will be presented to the Task Force on December 19, 2019. She advised that the plan will then be presented to the Committee of the Whole on January 15, 2020 and subsequently to Regional Council on January 29, 2020.

Discussion ensued with regards to details around how the plan will be presented to the Committee of the Whole. It was discussed that there should be more examples of action items; clear and concise wording in the priorities and actions; input from departments with regards to each goal; and a presentation to be made by staff.

C) Ongoing Monitoring and Reporting Framework

S. Hardman stated that the Task Force passed a motion at the April 25, 2019 meeting that the Strategic Plan Development Task Force remain active, as required, after the approval of the new Strategic Plan. Discussion ensued with regards to how updates to Regional Council should be provided and it was the consensus of the Task Force that updates be provided annually.

D) 2015-2019 Strategic Plan – Summary of Key Achievements

S. Hardman provided an overview of the following goals and key achievements of the 2015-2019 Strategic Plan:

1. Economic Growth, Diversification, and Local Employment
2. Population Health & Quality of Life
3. Health Environment and Sustainable Communities
4. Organizational Health and Service Excellence

**6. Reports**

There were no reports to consider.

**7. Other Business**

There was no other business to consider.

**8. Date of Next Meeting**

The next scheduled Strategic Plan Development Task Force Meeting will be held on Thursday, December 19, 2019 at 9:00 AM in Meeting Room 1-B, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**9. Adjournment**

Moved by Councillor Pickles, Seconded by R.J. Kyle,  
That the meeting be adjourned.  
CARRIED

The meeting adjourned at 1:03 PM

Respectfully submitted,

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W. Wotten, Chair

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N. Prasad, Committee Clerk