



## The Regional Municipality of Durham

### Finance & Administration Committee Agenda

Council Chambers  
Regional Headquarters Building  
605 Rossland Road East, Whitby

**Tuesday, January 12, 2021**

**9:30 AM**

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Please note: In an effort to help mitigate the spread of COVID-19, and to generally comply with the directions from the Government of Ontario, it is requested in the strongest terms that Members participate in the meeting electronically. Regional Headquarters is closed to the public, all members of the public may [view the Committee meeting](#) via live streaming, instead of attending the meeting in person. If you wish to register as a delegate regarding an agenda item, you may register in advance of the meeting by noon on the day prior to the meeting by emailing [delegations@durham.ca](mailto:delegations@durham.ca) and will be provided with the details to delegate electronically.

**1. Roll Call**

**2. Declarations of Interest**

**3. Adoption of Minutes**

- A) Finance & Administration Committee meeting –  
December 8, 2020

Pages 3 - 18

**4. Statutory Public Meetings**

There are no statutory public meetings

**5. Delegations**

There are no delegations

**6. Presentations**

There are no presentations

**7. Administration**

7.1 Correspondence

7.2 Reports

A) Repeal of Various By-laws Delegating Authority (2021-A-1) 19 - 21

**8. Finance**

8.1 Correspondence

8.2 Reports

A) Radio Communications System: Award of Contract to Metrolinx for Radio Services (2021-F-1) 22 - 25

B) Investing in Canada Infrastructure Program – Public Transit Stream By-law (2021-F-2) 26 - 30

C) Request from the Durham Regional Police Services Board for 2021 Pre-Budget Approval for the Purchase of New Vehicles (2021-F-3) 31 - 36

**9. Advisory Committee Resolutions**

There are no advisory committee resolutions to be considered

**10. Confidential Matters**

There are no confidential matters to be considered

**11. Other Business**

**12. Date of Next Meeting**

Tuesday, February 9, 2021 at 9:30 AM

**13. Adjournment**

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## The Regional Municipality of Durham

### MINUTES

#### FINANCE & ADMINISTRATION COMMITTEE

Tuesday, December 8, 2020

A regular meeting of the Finance & Administration Committee was held on Tuesday, December 8, 2020 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

#### 1. Roll Call

Present: Councillor Foster, Chair  
Councillor Collier, Vice-Chair  
Councillor Ashe  
Councillor Drew  
Councillor Leahy attended the meeting at 9:39 AM  
Councillor Mulcahy  
Councillor Nicholson attended the meeting at 11:09 AM  
Regional Chair Henry  
**\*all members of Committee, except Councillor Foster and Regional Chair Henry, participated electronically**

Also

Present: Councillor Dies  
Councillor Hight  
Councillor Schummer  
Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer  
D. Beaton, Commissioner of Corporate Services  
W. Holmes, General Manager, DRT  
J. Hunt, Director, Legal Services, Corporate Services – Legal  
R. Inacio, Systems Support Specialist, Corporate Services - IT  
N. Pincombe, Director, Business Planning & Budgets  
N. Taylor, Commissioner of Finance  
R. Walton, Regional Clerk/Director of Legislative Services  
L. Fleury, Legislative Officer and Deputy Clerk Pro Tem, Corporate Services – Legislative Services

**2. Declarations of Interest**

There were no declarations of interest.

**3. Adoption of Minutes**

Moved by Councillor Collier, Seconded by Regional Chair Henry,  
(92) That the minutes of the regular Finance & Administration Committee  
meeting held on Tuesday, November 10, 2020, be adopted.

CARRIED

**4. Statutory Public Meetings**

There were no statutory public meetings.

**5. Delegations**

5.1 Susan deRyk, Interim President & Chief Executive Officer, Lakeridge Health re:  
Lakeridge Health Master Plan and Bowmanville Hospital Redevelopment

Susan deRyk, Interim President & CEO, Lakeridge Health, participating electronically, appeared before the Committee with respect to the Lakeridge Health Master Plan and Bowmanville Hospital Redevelopment. A copy of the presentation was distributed electronically to the Committee.

S. deRyk advised that they used a number of Master Plan key principles to guide their work, including ensuring infrastructure needs for a growing and aging population and evidence-based decision making. She explained that population estimates, and projections are based on Ministry of Finance data and differ from those of the Region. She outlined their plan to meet the community's needs and increase capacity.

Highlights of the presentation included:

- Our Master Plan Key Principles
- Data Collection and Analysis
- Plan to Meet Community Needs
- Service Delivery Model

Moved by Councillor Collier, Seconded by Councillor Drew,  
(93) That Susan deRyk be granted a one-time two minute extension in order  
to finish her delegation.

CARRIED

- Meeting Community Health Care Needs
- Regional System

Moved by Regional Chair Henry, Seconded by Councillor Leahy,  
(94) That Susan deRyk be granted an additional three minute extension in order to finish her delegation.

CARRIED

- Development Sequencing
- Strategies to Extend Capacity
- Regional & Municipal Funding Support

S. deRyk outlined the potential funding requests to the Region including up to \$37.5 million for Bowmanville Hospital, and an estimated \$200 million for a new hospital and the Ajax Pickering hospital. She noted that the requests are indicative of the order of magnitude and are estimates only based on historical builds in the province.

S. deRyk responded to questions from the Committee.

Moved by Councillor Collier, Seconded by Councillor Mulcahy,  
(95) That the request from Lakeridge Health for a Community Investment Grant be referred to the 2021 budget process.

CARRIED

5.2 Johnathan Schickedanz, President, Durham Region Home Builders Association (DRHBA), re: Durham Region Roundtable on Climate Change – Green Development Standards in the Region of Durham

Johnathan Schickedanz, President, Durham Region Home Builders Association (DRHBA), participating electronically, appeared before the Committee with respect to the resolution from the Durham Region Roundtable on Climate Change regarding Green Development Standards in the Region.

J. Schickedanz advised that the DRHBA is concerned about introducing green building standards for Durham Region when no discussion has taken place with the industry. He added that while climate change is a real concern, implementing mandatory standards, especially without consultation with the industry, is not the right solution.

J. Schickedanz added that the Ontario Building Code (OBC) is updated regularly and includes measures to make homes more energy efficient. He noted that the OBC is working towards creating standards that will address climate change and energy efficiency. He stated they understand that municipalities want to take action now, but there are risks that need to be mitigated. He noted that homes are now built as a system and changing one part of a house could have a drastic impact on another part of the house. He added that new technologies need to be assessed and tested to ensure they are safe and work well within the house system, and will provide a healthy environment for families to live in.

J. Schickedanz stated that Federal and Provincial building codes are in place to ensure that builders are all using methods that have been proven to be effective and safe. When individual municipalities move out of sync with these codes, it creates a patchwork of regulations and makes it difficult for developers, builders, professionals and trades to ensure that they are able to meet these standards.

J. Schickedanz extended an invitation to the Region for the DRHBA to work with the Region on a road map to help make housing in Durham Region more efficient and resilient. He asked that the Committee not support the resolution from the Durham Region Roundtable on Climate Change, included as Item 9.1 A) on today's agenda.

J. Schickedanz responded to questions from the Committee.

Moved by Councillor Drew, Seconded by Councillor Ashe,  
(96) That the order of the Agenda be altered to consider Item 9.1 A),  
resolution from the Durham Region Roundtable on Climate Change re;  
Green Development Standards in the Region of Durham, at this time.  
CARRIED

## **9. Advisory Committee Resolutions**

### 9.1 Durham Region Roundtable on Climate Change

#### A) Green Development Standards in the Region of Durham

Moved by Councillor Drew, Seconded by Regional Chair Henry,  
(97) That the resolution from the Durham Region Roundtable on Climate  
Change urging all local municipalities in Durham to adopt green  
development standards similar to the Whitby Green Standard, be  
referred to staff in order to initiate meaningful dialogue with the Durham  
Region Homebuilders Association to establish a strategy that  
implements the goal of sustainable and affordable green solutions for  
future development in Durham.  
CARRIED

## **6. Presentations**

### 6.1 Nancy Taylor, Commissioner of Finance, Nicole Pincombe, Director, Business Planning & Budgets and John Presta, Director of Environmental Services re: Report #2020-F-24: Current and Capital Business Plans and Budgets and Nine Year Capital Forecasts for the Water Supply and Sanitary Sewerage Systems [Item 8.2 C)] and Report #2020-F-25: 2021 Recommended Water and Sanitary Sewer User Rates [Item 8.2 D)]

Nancy Taylor, Commissioner of Finance, Nicole Pincombe, Director, Business Planning & Budgets and John Presta, Director of Environmental Services

provided a presentation with respect to Report #2020-F-24: Current and Capital Business Plans and Budgets and Nine Year Capital Forecasts for the Water Supply and Sanitary Sewerage Systems and Report #2020-F-25: 2021 Recommended Water and Sanitary Sewer User Rates.

N. Taylor explained that the projected residential consumption for 2021 is higher than the 2020 base consumption. She explained that due to COVID-19, more users are consuming water at home; therefore the 2021 predictions have been based on the actual consumption for 2020. She added that if the residential consumption rate drops lower than forecasted for 2021, then deficits in projected revenue may result, which would need to be financed from the Water and Sewer User Rate Stabilization Fund.

N. Taylor added that the combined 0.75% suggested user rate increase for water and sewer is low compared to historical rate increases.

Highlights of their presentation included:

- 2021 User Rates
  - Regional Water and Sewer
  - Factors Impacting User Rates
  - Factors Impacting 2021 Proposed User Rates
  - Impact of Proposed Increase – Residential Sector
  - How Do the Region's 2020 Rates Compare?
- Budget Overview
  - 2021 Budget Priorities
  - Services
  - 2020 Accomplishments
  - 2021 Proposed Water Supply and Sanitary Sewerage Expenditures and Financing
  - 2021 Priorities and Highlights
- Capital Overview
  - Asset Condition Ratings (2019)
  - Water Supply and Sanitary Sewerage Ten-Year Capital Plan
  - Proposed Financing and 2021 and Nine-Year Forecast
  - Projected Debt Servicing Costs
- 2021 Capital Budget
  - 2021 Water Supply and Sanitary Sewerage Capital Overview
  - 2021 Major Projects – Water Supply and Sanitary Sewerage
  - Conclusion

N. Taylor responded to questions from the Committee.

Moved by Regional Chair Henry, Seconded by Councillor Leahy,  
(98) That the Committee recess for 10 minutes.

CARRIED

The Committee recessed at 10:57 AM and reconvened at 11:09 AM

The Clerk conducted a roll call following the recess and all members of the Committee were present. The following additional members of Council were also present: Councillor Dies, Councillor Highet and Councillor Schummer

**7. Administration**

7.1 Correspondence

There were no communications to consider.

7.2 Reports

There were no Administrative reports to consider

**8. Finance**

8.1 Correspondence

A) Correspondence from the Town of Ajax re: Support of Ambulatory Services at Ajax Pickering Hospital

Moved by Councillor Ashe, Seconded by Councillor Leahy,  
(99) That correspondence from the Town of Ajax, re: Support for Ambulatory Services at Ajax Pickering Hospital, be received for information.

CARRIED

B) Memorandum from the Works Committee re: Works Department – 2021 Water Supply and Sanitary Sewerage Business Plans and Budgets (2020-W-35)

Moved by Regional Chair Henry, Seconded by Councillor Mulcahy,  
(100) That the Memorandum from the Works Committee re: Works Department - 2021 Water Supply and Sanitary Sewerage Business Plans and Budgets, be received for information.

CARRIED

C) Correspondence from Fran Pelletier, Uxbridge resident re: Water and Sewer User Rates

Moved by Councillor Drew, Seconded by Councillor Leahy,  
(101) That Correspondence Items C) to E) be referred to consideration of Item 8.2 C), Report #2020-F-24.

CARRIED

D) Correspondence from Rupert Cameron, Whitby resident re: 2021 Water Supply and Sanitary Sewage User Fee Report

See motion (101) on page 6 of these minutes.

- E) Correspondence from Don Bracey, Oshawa resident re: 2021 Water and Sewer Rates
- 

See motion (101) on page 6 of these minutes.

- F) Correspondence from Stacey Hawkins, Executive Officer, Durham Region Home Builders' Association re: Green Development Standards in the Region of Durham

Moved by Councillor Drew, Seconded by Councillor Nicholson,  
(102) That the correspondence from Stacey Hawkins, Executive Officer, Durham Region Home Builders' Association re: Green Development Standards in the Region of Durham, be referred to consideration of Item 9.1 A).

CARRIED

## 8.2 Reports

- A) Temporary Borrowing By-law for 2021 (2020-F-22)
- 

Report #2020-F-22 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Nicholson, Seconded by Councillor Drew,  
(103) That we recommend to Council:

- A) That the Regional Chair and the Treasurer be authorized in 2021 to borrow funds, not to exceed \$500 million, in order to meet current expenditures and liabilities until such time as the general tax revenues and other revenues of the Region are received; and
- B) That approval be granted for the requisite by-law(s).

CARRIED

- B) 2021 Interim Regional Property Tax Levy (2020-F-23)
- 

Report #2020-F-23 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,  
(104) That we recommend to Council:

- A) That a 2021 interim Regional property tax levy be imposed on the lower-tier municipalities for all property tax classes;
- B) That the amount due from each lower-tier municipality is estimated to be equivalent to 50% of their respective share of the Regional property taxes collected in 2020;

- C) That the 2021 interim Regional property tax levy be paid by the lower-tier municipalities seven days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes;
- D) That the Regional Clerk be requested to advise the lower-tier municipalities of the imposition of the 2021 interim Regional property tax levy for all property tax classes; and
- E) That approval be granted for the requisite by-law.

CARRIED

C) 2021 Business Plans and Budgets and Nine Year Capital Forecasts for the Consolidated Water Supply and Sanitary Sewerage Systems (2020-F-24)

Report #2020-F-24 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,  
(105) That we recommend to Council:

- A) That the 2021 Business Plans and Budgets for the Water Supply System, with a total gross expenditure of \$153.6 million (net user rate supported expenditure of \$115.5 million) and related financing as set out below, be approved:

	<b>2020</b>	<b>2021</b>	<b>Variance</b>
	<b>Gross Budget</b>	<b>Gross Budget</b>	<b>Incr/(Decr)</b>
	<b>(\$ 000's)</b>	<b>(\$ 000's)</b>	<b>(\$ 000's)</b>
<b><u>EXPENDITURES</u></b>			
Operations:			
Watermain Cleaning and Repairs	3,493	3,691	198
Valves and Hydrants	2,991	3,042	51
Water Connections	4,186	4,281	95
Water Meters	542	562	20
Depot Operations	5,824	6,163	339
Plants East	3,151	3,368	217
Plants Central	14,131	14,226	95
Plants North	3,080	2,882	(198)
Sunvalley	29	29	-
Engineering and Staff Support	7,455	7,835	380
Facilities Management	7,615	7,514	(101)
Administration	319	335	16
Headquarters Shared Costs	1,100	1,125	25
Utility Finance	3,797	3,449	(348)
Share of Regional Corporate Costs	12,229	12,534	305
Subtotal Operations	<u>69,942</u>	<u>71,036</u>	<u>1,094</u>
Capital/Debt Charges:			
TCA Capital	4,732	4,905	173
Construction of Municipal Services	76,209	76,337	128
Debt Charges	1,694	1,311	(383)
Subtotal Capital/Debt Charges	<u>82,635</u>	<u>82,553</u>	<u>(82)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>152,577</u></b>	<b><u>153,589</u></b>	<b><u>1,012</u></b>
<b><u>FINANCING</u></b>			
Contributions from Reserve Funds:			
Residential Development Charges - Growth Related Capital	20,823	26,536	5,713
Commercial Development Charges - Growth Related Capital	678	714	36
Industrial Development Charges - Growth Related Capital	-	1,460	1,460
Industrial Development Charges - Debt Charges	536	415	(121)
Institutional Development Charges - Debt Charges	28	22	(6)
Water Rate Stabilization Reserve Fund	952	-	(952)
Asset Management Reserve Fund	5,234	5,486	252
Servicing of Employment Lands	-	250	250
Equipment Replacement Reserve	35	-	(35)
Fees and Service Charges	2,910	3,185	275
Financing From Others:			
Region of York - Construction of Municipal Services	225	-	(225)
Oversizing Costs Related to Seaton/Federal Lands	7,540	-	(7,540)
Frontage Charges - Petition Recoverable	1,864	-	(1,864)
<b>Financing From Non-User Revenue Sources</b>	<b><u>40,825</u></b>	<b><u>38,068</u></b>	<b><u>(2,757)</u></b>
<b>User Revenues Financing (including frontage charges)</b>	<b><u>111,752</u></b>	<b><u>115,521</u></b>	<b><u>3,769</u></b>
<b>TOTAL FINANCING</b>	<b><u>152,577</u></b>	<b><u>153,589</u></b>	<b><u>1,012</u></b>

B) That the Nine Year Capital Forecast for 2022 to 2030 inclusive, in the amount of \$1.3 billion as detailed in the Water Supply System Capital

Budget, be received for information;

- C) That the 2021 Current and Capital Business Plans and Budgets for the Sanitary Sewerage System with a total gross expenditure of \$223.7 million (net user rate supported expenditure of \$111.3 million) and related financing as set out below, be approved:

	2020 Gross Budget (\$ 000's)	2021 Gross Budget (\$ 000's)	Variance Incr/(Decr) (\$ 000's)
<b><u>EXPENDITURES</u></b>			
Operations:			
Cleaning, Repairs and Maintenance Holes	2,033	2,143	110
Sewer Connections	3,254	3,418	164
Depot Operations	3,228	3,407	179
WPCPs and Pumping Stations	23,999	25,496	1,497
Duffin Creek WPCP	37,197	38,043	846
Regional Environmental Laboratory	2,864	3,083	219
Engineering and Staff Support	6,886	7,461	575
Facilities Management	8,273	8,595	322
Administration	322	338	16
Headquarters Shared Costs	1,100	1,125	25
Utility Finance	3,796	3,450	(346)
Share of Regional Corporate Costs	15,346	15,783	437
Subtotal Operations	<u>108,298</u>	<u>112,342</u>	<u>4,044</u>
Capital/Debt Charges:			
Duffin Creek WPCP - TCA Capital	947	1,767	820
Regional Environmental Lab - TCA Capital	586	196	(390)
TCA Capital	5,673	2,536	(3,137)
Construction of Municipal Services	68,950	92,418	23,468
Debt Charges	21,011	14,482	(6,529)
Subtotal Capital/Debt Charges	<u>97,167</u>	<u>111,399</u>	<u>14,232</u>
<b>TOTAL EXPENDITURES</b>	<b><u>205,465</u></b>	<b><u>223,741</u></b>	<b><u>18,276</u></b>
<b><u>FINANCING</u></b>			
Contributions from Reserve Funds:			
Residential Development Charges - Growth Related Capital	20,013	22,581	2,568
Residential Development Charges - Debt Charges	11,521	8,103	(3,418)
Commercial Development Charges - Growth Related Capital	1,275	1,455	180
Commercial Development Charges - Debt Charges	1,552	873	(679)
Industrial Development Charges - Growth Related Capital	-	1,707	1,707
Industrial Development Charges - Debt Charges	532	532	-
Institutional Development Charges - Debt Charges	8	8	-
Sanitary Sewer Rate Stabilization Reserve Fund	2,702	-	(2,702)
Asset Management Reserve Fund	8,646	9,049	403
Servicing of Employment Lands	-	968	968
Equipment Replacement Reserve	35	-	(35)
Regional Environmental Lab Equipment Replacement Reserve	-	160	160
Fees and Service Charges	7,001	6,870	(131)
Financing From Others:			
Federal Grant	-	15	15
Region of York - TCA	16,566	1,387	(15,179)
Region of York - Construction of Municipal Services	1,040	14,285	13,245
Oversizing Costs Related to Seaton/Federal Lands	-	14,792	14,792
Region of York - Operating	28,444	29,142	698
Region of York Environmental Lab Operations	168	441	273
<b>Financing From Non-User Revenue Sources</b>	<b><u>99,503</u></b>	<b><u>112,368</u></b>	<b><u>12,865</u></b>
<b>User Revenues Financing (including frontage charges)</b>	<b><u>105,962</u></b>	<b><u>111,373</u></b>	<b><u>5,411</u></b>
<b>TOTAL FINANCING</b>	<b><u>205,465</u></b>	<b><u>223,741</u></b>	<b><u>18,276</u></b>

- D) That the Nine Year Capital Forecast for 2022 to 2030 inclusive, in the amount of \$1.7 billion as detailed in the Sanitary Sewerage System Capital Budget, be received for information;
- E) That capital project approval be granted for expenditures and financing for the 2021 capital projects detailed in the Appendixes within the 2021 Consolidated Water Supply and Sanitary Sewerage Systems Business Plans and Budgets, where contract awards are consistent with the Regional Budget Management Policy; and
- F) That the necessary By-laws with respect to the 2021 Current and Capital Business Plans and Budgets for the Consolidated Water Supply and Sanitary Sewerage Systems be presented to Regional Council.

CARRIED

D) Recommended 2021 Water and Sanitary Sewer User Rates (2020-F-25)

Report #2020-F-25 from N. Taylor, Commissioner of Finance, was received.

N. Taylor responded to questions with respect to the raw water rate increase and whether it usually increases by the same percentage as the treated water rate.

Moved by Councillor Leahy, Seconded by Councillor Collier,  
(106) That we recommend to Council:

- A) That the 2021 Regional Water and Sanitary Sewer User Rates increase by 0.75 per cent for an average residential customer effective January 1, 2021, with the Regional water rates increasing by 0.40 per cent and the Regional sanitary sewer rates increasing by 1.06 per cent from the 2020 user rate levels as set out in Schedule 1 and Schedule 2 of Report #2020-F-25 of the Commissioner of Finance respectively;
- B) That the 2021 Raw Water rates for the Whitby raw water customer be increased by 0.40 per cent as set out in Schedule 1 of Report #2020-F-25 of the Commissioner of Finance, effective January 1, 2021;
- C) That the 2021 water charges for the Sun Valley Heights Homeowners Co-operative Water System be as set out in Schedule 3 of Report #2020-F-25 of the Commissioner of Finance, effective January 1, 2021;
- D) That the 2021 Regional Water and Sanitary Sewer Systems Miscellaneous Fees and Charges be as set out in Schedule 4 of Report #2020-F-25 of the Commissioner of Finance, effective January 1, 2021;
- E) That the 2021 fee schedule for laboratory services at the Regional Environmental Laboratory located at the Duffin Creek Water Pollution

Control Plant be as set out in Schedule 5 of Report #2020-F-25 of the Commissioner of Finance, effective January 1, 2021; and

- F) That the Regional Solicitor be instructed to prepare the necessary by-laws to implement the foregoing recommendations.

CARRIED

E) PRESTO Device Replacement (2020-F-26)

Report #2020-F-26 from N. Taylor, Commissioner of Finance, was received.

Staff responded to questions with respect to whether there are other funding options available for the PRESTO device replacement and how often the devices are replaced.

Moved by Councillor Collier, Seconded by Councillor Mulcahy,  
(107) That we recommend to Council:

That financing estimated at \$3.2 million be provided at the discretion of the Commissioner of Finance for the replacement of the Region's PRESTO infrastructure, including devices on all buses.

CARRIED

F) Durham Region Transit U-Pass Agreement Extension (2020-F-27)

Report #2020-F-27 from N. Taylor, Commissioner of Finance, was received.

B. Holmes responded to questions with respect to post secondary institutions exercising the opt-out clause, and whether there were any limits on how often the agreement can be renewed.

Moved by Councillor Mulcahy, Seconded by Councillor Ashe,  
(108) That we recommend to Council:

That the General Manager of Durham Region Transit (DRT) and the Commissioner of Finance be authorized to execute an amendment to the existing U-Pass Agreement with Durham College, Ontario Tech University and Trent University to extend the existing U-Pass agreement with Durham College, Ontario Tech University and Trent University (Durham Campus), including an approximate 1.9 per cent increase in the fee per eligible student from \$141.75 per semester to \$144.50 per semester for the period of September 1, 2021 to August 31, 2022.

CARRIED

G) Sole Source for Supplemental Operational Requirements for the On Demand Pilot for Durham Region Transit (2020-F-28)

Report #2020-F-28 from N. Taylor, Commissioner of Finance, was received.

Staff responded to questions with respect to the cost to return to full scheduled bus service; the projected cost savings with the On Demand pilot; and whether Council will have the opportunity to determine whether the On Demand program will continue.

B. Holmes advised that he will provide comparative costs for the On Demand system versus scheduled service as part of the budget discussions.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,  
(109) That we recommend to Council:

That three sole source agreements totalling \$1,010,000 be approved to support the On Demand pilot between September 28, 2020 and February 28, 2021 including agreements with:

- Taxi Tab (a division of Coventry Connections Inc.): \$496,000;
- Circle Taxi Inc.: \$161,000; and
- Marleen Esufali (dba Island Taxi): \$353,000.

CARRIED ON THE FOLLOWING  
RECORDED VOTE:

<u>Yes</u>	<u>No</u>
Councillor Collier	Councillor Ashe
Councillor Drew	Councillor Nicholson
Regional Chair Henry	
Councillor Leahy	
Councillor Mulcahy	
Chair Foster	

Members Absent: None

Declarations of Interest: None

## 9. **Advisory Committee Resolutions**

### 9.1 Durham Region Roundtable on Climate Change

#### A) Green Development Standards in the Region of Durham

This item was considered earlier in the meeting. See Item 9.1 A) on page 4.

#### B) Mandate for a Renewed Durham Strategic Energy Alliance

Moved by Councillor Leahy, Seconded by Regional Chair Henry,

(110) That we recommend to Council:

That given the ambitious goals of the Durham Community Energy Plan, and the need for ongoing coordination among stakeholders in order to achieve these goals, that Regional staff be directed to work with Ontario Tech University and other Durham-based institutions and companies on a needs assessment and scoping exercise, to identify a mandate for a renewed Durham Strategic Energy Alliance.

CARRIED

## **10. Confidential Matters**

### **10.1 Reports**

- A) Confidential Report of the Commissioner of Corporate Services – Labour Relations/Employee Negotiations with respect to the Canadian Union of Public Employees (“CUPE”), Local 1785 (2020-A-24)
- 

Confidential Report #2020-A-24 from D. Beaton, Commissioner of Corporate Services, was received.

Moved by Regional Chair Henry, Seconded by Councillor Ashe,  
(111) That we recommend to Council:

That the recommendations contained in Confidential Report #2020-A-24 of the Commissioner of Corporate Services be adopted.

CARRIED

## **11. Other Business**

### **11.1 Joint Capital Projects**

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Councillor Nicholson questioned whether there have been any discussions on developing reciprocal agreements between the area municipalities and the Region for capital projects that they are participating in jointly. He noted that if there is a delay in a project, then costs increase, and suggested that the partner responsible for the delay could reimburse the other for the resulting cost increase.

## **12. Date of Next Meeting**

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, January 12, 2021 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**13. Adjournment**

Moved by Councillor Nicholson, Seconded by Regional Chair Henry,  
(112) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:42 AM

Respectfully submitted,

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A. Foster, Chair

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L. Fleury, Legislative Officer



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Corporate Services  
Report: #2021-A-1  
Date: January 12, 2021

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**Subject:**

Repeal of Various By-laws Delegating Authority

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**Recommendation:**

That the Finance and Administration Committee recommends to Regional Council:

- A) That the following by-laws, which are no longer required as a result of the passage of By-law #29-2020, the “Delegation By-law”, including any corresponding amending by-laws, be repealed:
- i) By-law #123-75
  - ii) By-law #36-2018
  - iii) By-law #35-2018
  - iv) By-law #46-74
  - v) By-law #49-2007
  - vi) By-law #40-80
  - vii) By-law #63-2019
  - viii) By-law #33-2005
  - ix) By-law #21-2007

**Report:****1. Purpose**

- 1.1 As part of the administrative role in overseeing by-laws the Legislative Services Division of the Corporate Services Department did a review of existing by-laws after By-law #29-2020 was passed. The purpose of this report is to seek Council approval to repeal by-laws that are no longer required.

**2. Background**

- 2.1 On July 29, 2020, Regional Council approved a Delegation By-law (By-law #29-2020) to provide certain delegations of authority from Regional Council to the Regional Chair and/or senior Regional staff for the administration of the Region. As a result, previously enacted by-laws which delegated authority for the same matters are no longer required.
- 2.2 Staff have undertaken a review of existing by-laws which delegated authority to staff and reconciled them with the new By-law #29-2020. Based on this administrative review, the following by-laws are being recommended for repeal:
- a. By-law #123-75 – a by-law granting authority to the Regional Chair and Clerk to execute certain routine documents
  - b. By-law #36-2018 – a by-law granting authority to the Regional Chair and Clerk to execute servicing agreements for non-subdivision related developments
  - c. By-law #35-2018 – a by-law granting authority to the Regional Chair and Clerk to execute subdivision agreements
  - d. By-law #46-74 – a by-law granting authority to the Regional Chair and Clerk to execute agreements as a condition attached to decisions of the Land Division Committee
  - e. By-law #49-2007 – a by-law granting authority to the Commissioner of Planning to notify an applicant that the information provided in support of its official plan amendment application is complete
  - f. By-law #40-80 – a by-law granting authority to the Regional Chair and Department Heads to hire and terminate employees
  - g. By-law #63-2019 – a by-law granting authority to appoint an Acting Medical Officer of Health to exercise the powers of the Medical Officer of Health (MOH) when the MOH is absent
  - h. By-law #33-2005 – a by-law with respect to delegated powers regarding sewage system inspection, including appointing Health Department employees to act as sewage system inspectors
  - i. By-law #21-2007 – a by-law appointing weed inspectors

### **3. Previous Reports and Decisions**

- 3.1 Through Report 2020-A-14: Delegation of Authority By-law (the “Delegation By-law”), the new delegated authority by-law (By-law #29-2020) was presented to Council.

### **4. Relationship to Strategic Plan**

- 4.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Goal 5: Service Excellence, Priority 5.1 Optimize resources and partnerships to deliver exceptional quality services and value.
  - b. Goal 5: Service Excellence, Priority 5.3 Demonstrate commitment to continuous quality improvement and communicating results.

### **5. Conclusion**

- 5.1 It is being recommended that previously enacted by-laws delegating authority, which are no longer required as a result of the passage of By-law #29-2020, be repealed.
- 5.2 This report has been reviewed by the Legal Services Division of the Corporate Services Department.

Prepared by: Leigh Fleury, Legislative Officer and Deputy Clerk Pro Tem, at 905-668-7711, extension 2020.

Respectfully submitted,

Original signed by

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Don Beaton, BCom, M.P.A.  
Commissioner of Corporate Services

Recommended for Presentation to Committee

Original signed by

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Elaine C. Baxter-Trahair  
Chief Administrative Officer



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Finance  
Report: #2021-F-1  
Date: January 12, 2021

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**Subject:**

Radio Communications System: Award of Contract to Metrolinx for Radio Services

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**Recommendation:**

That the Finance and Administration Committee recommend to Regional Council:

- A) That a sole source contract be awarded to Metrolinx for a term effective March 1, 2021 to December 31, 2025, to continue to use Metrolinx's radio communication systems and regular maintenance service at an estimated annual operating cost of approximately \$200,000 per year, for a total estimated contract cost of \$1.0 million to be financed from DRT's annual Business Plan and Budget; and
  - B) That the Commissioner of Finance be authorized to execute the necessary agreements.
- 

**Report:**

**1. Purpose**

- 1.1 The purpose of this report is to seek authorization to award a sole source contract to Metrolinx for a term effective March 1, 2021 to December 31, 2025, with Metrolinx to continue to use Metrolinx's radio communication systems and receive regular maintenance service.

**2. Background**

- 2.1 Before the original contract with Metrolinx was executed in January 2010, Durham Region Transit (DRT) evaluated land-based radio system options, including potential collaborative efforts with the Region's NextGen radio system. DRT concluded that a service agreement with Metrolinx, which utilizes GO Transit's system, was the most favourable option for DRT. An investigation was undertaken

at that time to identify DRT's operational needs and confirm specific radio communication system requirements.

- 2.2 Amendment #1 of the original contract was executed in March 2011 to provide radio system maintenance services for equipment and other devices and materials. The amended agreement ensured a turnkey radio communication solution for DRT.
- 2.3 Amendment #2 included the extension of the original contract for an additional five-year term, from January 1, 2015 through to December 31, 2019, at an annual cost of approximately \$310,000.
- 2.4 Amendment #3 to the original contract provided for the replacement of 242 radios due to end of service support by the radio manufacturer. Metrolinx replaced the radios at no cost to DRT and retained ownership of these radios.
- 2.5 Amendment #4 extended the existing contract for an additional one-year term, from January 1, 2020 through to December 31, 2020 at an annual cost of approximately \$310,000.
- 2.6 The Region of Durham's land-based radio system, referred to as NextGen, has been operated by Durham Regional Police Service since 2014. Regional departments, such as the Works Department, and several municipal and provincial partners throughout the Region currently use the NextGen radio service. NextGen partners share the cost to operate and maintain the radio system and purchase their radio equipment and related infrastructure.
- 2.7 DRT plans to migrate to Radio over Internet Protocol (RoIP) technology within the next five years. Compared to land-based radio technology, RoIP allows for cost savings on capital infrastructure and offers enhanced operating efficiencies and connectivity.
- 2.8 An estimated cost of more than \$2 million is required for DRT to migrate to NextGen, as a result of replacing all radios used by DRT to ensure compatibility. Given DRT's goal of migrating to RoIP within five years, and that new radio units have a useful life of ten years, DRT is recommending an extension to the current radio contract with Metrolinx to avoid the upfront costs required to transition to the NextGen system.
- 2.9 The contract with Metrolinx will enable DRT to minimize upfront capital cost of radio purchases prior to the adoption of RoIP technology. This will also ensure an uninterrupted communication service through the duration of the contract.

### **3. Previous Reports and Decisions**

- 3.1 Radio Communications System: One Year Extension of Contract with Metrolinx (2019-DRT-10, 2019-F-28)

#### **4. Financial Implications**

- 4.1 Under a new Metrolinx agreement, it is anticipated that annual servicing costs will be lower than the annual cost of \$310,000 from the previous contract amendment, based on Metrolinx's updated calculations of DRT's share of Metrolinx's total radio asset pool.
- 4.2 It is not anticipated that the existing DRT radios will reach their end of useful life over the next five years; however, radios will need to be purchased for projected growth vehicles at an estimated unit cost of \$5,000 to DRT and will be budgeted in the appropriate years.
- 4.3 The capital costs alone for the NextGen option are significantly greater than the estimated service and capital costs associated with the Metrolinx option over the five-year period.
- 4.4 It is therefore recommended that, as per section 8.4 of the Purchasing By-law #16-2020, staff be authorized to award a sole source contract to Metrolinx for a term effective March 1, 2021 to December 31, 2025, to continue to use Metrolinx's radio communication systems and regular maintenance service at an estimated annual operating cost of approximately \$200,000 per year, for a total estimated contract cost of \$1.0 million to be financed from DRT's annual Business Plan and Budget.
- 4.5 It is also recommended that the Commissioner of Finance be authorized to execute the necessary agreements.

#### **5. Next Steps**

- 5.1 Regional staff recently executed Amendment #5 to the existing Metrolinx agreement (effective December 31, 2020) to extend the term for two months. The new agreement start date would be March 1, 2021.

#### **6. Relationship to Strategic Plan**

- 6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
  - a. Service Excellence -

**7. Conclusion**

A similar report was presented to the Transit Executive Committee on June 3, 2020 (2020-DRT-10), that authorized staff to negotiate a sole source short-term contract no longer than five years.

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine Baxter-Trahair  
Chief Administrative Officer



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Finance  
Report: #2021-F-2  
Date: January 12, 2021

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**Subject:**

Investing in Canada Infrastructure Program – Public Transit Stream By-law

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**Recommendations:**

The Finance and Administration Committee recommends to Regional Council:

- A) That the Regional Chair and Clerk be authorized to execute the required by-law for the execution of the Investing in Canada Infrastructure Program (ICIP) Transfer Payment Agreement (TPA) between the Province and the Region of Durham for one-time Federal and Provincial grant funding in the amount of \$83,065,290.80 under the ICIP – Public Transit Stream; and
  - B) That the Federal and Provincial Governments be respectfully requested to acknowledge the challenges municipalities will face in ensuring quality projects are completed within the tight ICIP project completion deadline of October 31, 2027 and extend the timeline to complete capital projects by three years to October 31, 2030.
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**Report:**

**1. Purpose**

1.1 The purpose of this report is to seek authority for the Regional Chair and Clerk to sign the required by-law for the execution of the ICIP TPA between the Province and the Region of Durham. This report also highlights the ICIP project completion deadline and related risks and requests the provincial and federal governments extend the timelines to complete the capital projects.

**2. Background**

2.1 Eligible ICIP projects are cost shared at a rate of 40.00 per cent federal, 33.33 per cent provincial and 26.67 per cent municipal funding. All ICIP projects must be substantially completed by October 31, 2027.

2.2 The Region's total allocations under ICIP include \$95 million in federal and \$79 million in provincial funding which, when combined with a required \$63 million Regional contribution towards program-eligible costs, results in \$237 million in total program eligible costs. It is estimated that additional Regional funding totalling \$44.1 million will be necessary for program-ineligible costs, including land and staffing costs over the seven-year delivery of these projects.

### **3. Previous Reports and Decisions**

3.1 At its meeting on January 14, 2020, the Finance and Administration Committee received Report 2020-F-01 which outlined estimated costs related to the Region's ICIP project applications and provided an initial financing plan for the Region's share of program eligible and ineligible costs.

3.2 In October 2020, the Finance and Administration Committee received Report #2020-F-19 which provided an update on the applications submitted by the Region for ICIP – Public Transit Stream, including the Federal and Provincial approval of eleven of 14 project applications. The report also recommended 2021 pre-budget approval for the Region's share of 2021 ICIP project costs.

### **4. Project Approval Status Update**

4.1 On December 8, 2020 staff received notice that the Region's Transit Analytics Innovation Platform project, with a total estimated cost of \$6.6 million, was deemed ineligible for ICIP funding as software licensing fees, a component of the project, do not fall under the definition of "tangible capital asset" and project capital components do not satisfy the immediate outcomes outlined in the federal ICIP Terms and Conditions. The federal and provincial funding requested for this project, along with the funding requested for the PRESTO Device Replacement project which was also deemed ineligible, will remain available to the Region to re-allocate to alternative ICIP projects through future ICIP project intakes once announced by the provincial and federal governments.

4.2 Federal approval of the Region's Highway 2 Median Transit Lanes (Pickering) project, with \$114.6 million in program-eligible costs, is still pending. Should this project be approved by the federal government in the future, it would be added to the Region's eligible project list through an amendment to the TPA.

4.3 A summary of the status of all 14 ICIP projects submitted by the Region is included in Attachment #1.

## **5. ICIP By-Law and Project Timelines**

- 5.1 On November 24, 2020, the Ontario Ministry of Transportation provided the Region with its ICIP TPA for execution. The agreement must be executed by authorized representatives from Durham Region and submitted along with an accompanying Regional Council approved by-law, before any senior-level government funding can be provided for the approved ICIP projects.
- 5.2 The Commissioner of Finance has signed the ICIP TPA under delegated authority provided under By-Law Number 29-2020 (Report #2020-A-14). Council approval is required to authorize the Regional Chair and Clerk to sign the by-law required by the Province to execute the TPA.
- 5.3 The TPA outlines eleven approved projects and specifies the terms and conditions of the financial contributions including grant amounts, eligible and ineligible costs, project descriptions and timelines, and reporting requirements.
- 5.4 Under the ICIP TPA, eligible costs must be incurred before October 31, 2027, leaving only seven construction seasons. The Canada-Ontario Integrated Bilateral Agreement For The Investing in Canada Infrastructure Fund Program was executed in March of 2018 and included a timeline for funding to flow to Ontario transit agencies over ten years, between 2018 and 2028. Project applications were not accepted by the Province until October 2019 and the project approval process is still ongoing. As such, 2021 as opposed to 2018 will be the earliest that construction activities can begin for the Region's ICIP Projects. This three year delay is significant for the Region's transit lane construction projects and there are risks relating to meeting the project completion deadline. It is recommended that the Federal and Provincial Governments be respectfully requested to acknowledge the challenges municipalities will face in ensuring quality projects are completed within the deadline and extend the timeline to complete capital projects by three years to October 31, 2030.

## **6. Financial Implications**

- 6.1 Report #2020-F-19, received by the Finance and Administration Committee in October 2020, provided details regarding the financial implications of ICIP, including approved, recommended and forecasted Regional project expenses and financing.

## **7. Relationship to Strategic Plan**

- 7.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
  - a. Goal 5 Service Excellence – Optimize Resources and Partnerships to Delivery Exceptional Quality Services and Value – by responsibly managing the Region's financial assets to delivery critical infrastructure and services for current and future generations.

**8. Next Steps**

8.1 The Commissioner of Works and the General Manager of DRT have been consulted and concur with the recommendations of this report.

8.2 Staff will continue to work towards completing all approved ICIP projects.

**9. Attachments**

Attachment #1: ICIP Project Status

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine Baxter-Trahair  
Chief Administrative Officer

**Attachment #1: ICIP Project Status**

<b>Projects</b>	<b>ICIP eligible costs (\$ millions)</b>	<b>Status as of December 22, 2020</b>
<b>Rapid Transit Projects</b>		
1) Hwy 2 Median Transit Lanes (Pickering)	\$114.6	Pending approval
2) Hwy 2 Rapid Transit Lanes (Ajax, Whitby, Oshawa)	\$58.7	Approved
3) Simcoe Street Rapid Transit Corridor	\$12.6	Approved
<b>Rapid Transit Subtotal</b>	<b>\$185.9</b>	
<b>Fleet Renewal</b>		
4) 13 Replacement BRT Buses	\$9.4	Approved
5) 2 Articulated BRT Buses	\$2.2	Approved
6) 11 Replacement Conventional Hybrid Buses	\$9.9	Approved
7) 16 On Demand Replacement Vehicles	\$3.2	Approved
<b>Fleet Renewal Subtotal</b>	<b>\$24.7</b>	
<b>Safety and Accessibility Improvements</b>		
8) Bus Stop Infrastructure	\$9.7	Approved
9) Raleigh Administrative Building Re-Build	\$5.0	Approved
10) Operator Protective Shields	\$1.2	Approved
<b>Safety and Accessibility Improvements Subtotal</b>	<b>\$15.9</b>	
<b>Modernization and Innovation</b>		
11) On-Board Destination Sign Upgrades	\$0.8	Approved
12) Advanced Fuel and Fluid Management System	\$0.5	Approved
13) Transit Analytics Innovation Platform	\$6.6	Deemed ineligible
14) PRESTO Device Replacement	\$3.1	Deemed ineligible
<b>Modernization and Innovation Subtotal</b>	<b>\$11.0</b>	
<b>Total</b>	<b>\$237.5</b>	



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Finance  
Report: #2021-F-3  
Date: January 12, 2021

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**Subject:**

Request from the Durham Regional Police Services Board for 2021 Pre-Budget Approval for the Purchase of New Vehicles

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**Recommendation:**

That the Finance and Administration Committee recommends to Regional Council:

That the request from the Durham Regional Police Services Board for 2021 pre-budget approval for the purchase of 44 new vehicles and the lease buy-out of 6 vehicles, at a total cost not to exceed \$2,087,378 be approved provided that this expenditure will be financed within the 2021 DRPS budget guideline established by Regional Council.

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to seek Regional Council support for pre-budget approval for the purchase of 44 new vehicles and the lease buy-out of 6 vehicles, at a total cost not to exceed \$2,087,378, as approved by the Durham Regional Police Services Board on December 15, 2020. The Durham Regional Police Services Board has indicated that this expenditure will be financed from within the 2021 DRPS budget guideline established by Regional Council.

**2. Background**

2.1 On December 15, 2020, the Durham Regional Police Services Board passed the following resolution:

*“That the Board approve the pre-budget request to purchase as soon as practicable 50 vehicles included in the Board budget which meets the Region’s guideline and before the final Regional approval of the 2021 budget, at a total cost not to exceed \$2,087,378.*”

*That the Board request the Commissioner of Finance for Durham Region, to place this request for pre-budget approval before the Regional Finance and Administration Committee and Regional Council, at the earliest opportunity to allow the Service to make the purchases.”*

### 3. Purchase of Vehicles

3.1 A report to the Police Services Board is attached and provides further information regarding the pre-budget approval request to purchase 44 new vehicles and proceed with the lease buyout of 6 vehicles prior to the approval of the Region's 2021 Business Plans and Budgets by Regional Council on February 24, 2021 (Attachment #1).

3.2 The 44 new vehicles requested are to replace existing vehicles that have reached the end of their economic lives.

3.3 As indicated in the attached report, the request from the Police Services Board for the purchase of 44 new vehicles and proceeding with the lease buy-out of 6 vehicles is detailed as following:

<b>Make</b>	<b>Model</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>
Chevrolet	Marked Tahoe Police Pursuit Vehicles (PPV)	8	\$50,000	\$400,000
Chevrolet	Unmarked 2500 Cargo Van	1	\$33,000	\$33,000
Chevrolet	Unmarked 2500 Passenger Van	1	\$42,500	\$42,500
Dodge	Marked Charger PPV AWD	15	\$38,000	\$570,000
Ford	Marked Interceptor Utility PPV AWD Hybrid	10	\$49,500	\$495,000
Ford	Marked F150 Responder PPV	7	\$45,000	\$315,000
Various	Lease Buy-Out	6	\$33,222	\$199,332
	Snowmobiles	2	\$16,273	\$32,546
	<b>TOTAL</b>	<b>50</b>		<b>\$2,087,378</b>

3.4 As in previous years, the request from the Police Service Board for pre-budget approval has typically been made as the limited Police Package production cycle takes place early in each calendar year, and new car orders need to be placed prior to Regional Council's 2021 budget approval in order to ensure the orders are produced for late spring delivery.

3.5 This pre-budget approval will permit the early production schedule so that the vehicles can be equipped and ready for the road in the summer to replace older vehicles that are auctioned off in the late summer.

3.6 The attached Police Services Board report provides further information with respect to the criteria used by the Police Service in determining the replacement of vehicles.

#### **4. Financial Implications**

- 4.1 The total cost of the purchase of the vehicles proposed for pre-budget approval is \$2,087,378.
- 4.2 Police Services Board approved this pre-budget request on December 15, 2020 and has indicated that this purchase of vehicles is within the guideline approved by Regional Council.

#### **5. Relationship to Strategic Plan**

- 5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Goal 5 Service Excellence – Optimize Resources and Partnerships to Delivery Exceptional Quality Services and Value – by responsibly managing the Region’s financial assets to deliver critical infrastructure and services for current and future generations.

#### **6. Conclusion**

- 6.1 The recommendation contained in this report will allow the Police Services Board to proceed with the purchase of 44 new vehicles and the lease of buy-out of 6 vehicles prior to the approval of the 2021 Police Services Budget by Regional Council scheduled for February 24, 2021, along with the Region’s 2021 Business Plans and Budgets.
- 6.2 The funding for these purchases will be provided within the overall budget guideline as established by Regional Council for the 2021 Police Service Business Plans and Budget.

#### **7. Attachments**

Attachment #1: Correspondence from the Durham Regional Police Services Board requesting pre-budget approval for vehicles

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to  
Committee

Original Signed By

Elaine Baxter-Trahair  
Chief Administrative Officer



## **DURHAM REGIONAL POLICE SERVICES BOARD**

**K. Ashe, Chair \* B. Drew, Vice-Chair**  
**P. Barnes, Member \* G. Cubitt, Member**  
**S. DeBoer, Member \* K. Fisher, Member \* J. Henry, Member**

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January 4, 2021

Ms. Nancy Taylor  
Commissioner of Finance  
Regional Headquarters

Dear Ms. Taylor:

**Re: 2021 Police Service Budget**

At the regular Police Services Board meeting held on December 15, 2020 the following motion was passed during the public session:

**Moved by: Bobbie Drew                      Seconded by: Patrice Barnes**  
**“THAT the Board approve the pre-budget request to purchase as soon as practicable 50 vehicles included in the Board budget which meets the Region’s guideline and before the final Regional approval of the 2021 budget, at a total cost not to exceed \$2,087,378; and**

**THAT the Board request the Commissioner of Finance for Durham Region, to place this request for pre-budget approval before the Regional Finance and Administration Committee and Regional Council, at the earliest opportunity to allow the Service to make the purchases.”**

**Carried.**

**M440-20**

Please note that the background material relating to this motion will be forwarded to you through the office of Mr. Giles H. le Riche, Director, Business Services, DRPS.

The above is provided for action as required by Regional Finance.

Yours truly,

Anita Longo  
Executive Assistant

Cc: Mr. Giles H. le Riche, Director, Business Services, DRPS  
Mrs. Teresa Fetter, Manager of Financial Services, DRPS



## REPORT TO THE POLICE SERVICES BOARD

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Author:	Director of Business Services Giles le Riche	Date of Report:	December 15, 2020
Subject	Vehicle Pre-Budget Approval Request	Information or Decision:	Decision

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### Recommended Motion:

**“THAT the Board approve the pre-budget request to purchase as soon as practicable 50 vehicles included in the Board budget which meets the Region’s guideline and before the final Regional approval of the 2021 budget, at a total cost not to exceed \$2,087,378.**

**THAT the Board request the Commissioner of Finance for Durham Region, to place this request for pre-budget approval before the Regional Finance and Administration Committee and Regional Council, at the earliest opportunity to allow the Service to make the purchases.”**

Signed:   
Chief of Police

Date: Dec 1/20

### RECOMMENDATIONS

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It is recommended that the Police Services Board authorize the expenditure of \$2,087,378 to purchase a total of 50 (fifty) vehicles in order to replace existing vehicles which have reached the end of their useful economic lives.

### REASON FOR PRE-BUDGET APPROVAL

This pre-approval request is made each year at this time, prior to Regional Council 2021 budget approval, to ensure that the new vehicle orders are placed with the manufacturers, in order for the vehicles to be built and delivered with-in the first two quarters of the budget year. Any delay in the approval and order placement for these vehicles, may result in the Police Service not receiving the requested vehicles in the first two quarters, resulting in higher fleet maintenance costs and repairs to the existing Fleet. This pre-approval is further necessary to allow installation of Police equipment and deployment of vehicles by late summer, allowing for the auctioning of old vehicles to maximize the proceeds of disposition.

## EXECUTIVE SUMMARY

### Replacement Criteria:

The replacement criteria laid out in the budget are adhered to, in order to ensure that the lowest lifecycle costs are achieved, considering capital cost, disposal value, and repair costs. Cost records show that replacing patrol vehicles when they reach 6 years in age or 160,000 to 200,000 kilometers, results in the lowest lifetime expense. After that, repair costs increase, and auction proceeds decrease significantly.

### Low Carbon Fleet Transition:

The 2021 fleet replacements will continue the long-standing program of selecting models which will use less fuel while meeting our operational requirements. Our program began with moving to 4-cylinder engines for unmarked vehicles, then moved to hybrids for unmarked vehicles and in 2019 when patrol vehicle hybrids became available those were integrated into the fleet. When the 2021 fleet replacement cycle is complete we will have over 20 % of fleet vehicles in the category of either 4-cylinder or hybrids including 35 patrol vehicles.

### Brand and Model Choice:

The 2021 pre-approval request, is a split award between General Motors, Ford Motor Company, Fiat Chrysler Automobiles and other manufacturers. The fleet includes products from different manufacturers in order to provide the Police Service with protection against a major product failure, recall issue or supply problem with a single manufacturer.

Marked patrol vehicles must be police package, full size vehicles, according to Policing Standards and we have chosen among the available models, considering fuel economy, interior space and lifetime cost of ownership.

Make	Model	# of Vehicles	Cost	Total
Chevrolet	Marked Tahoe PPV	8	\$50,000	\$400,000
Chevrolet	Unmarked 2500 Cargo Van	1	\$33,000	\$33,000
Chevrolet	Unmarked 2500 Passenger Van	1	\$42,500	\$42,500
Dodge	Marked Charger PPV AWD	15	\$38,000	\$570,000
Ford	Marked Interceptor Utility PPV AWD Hybrid	10	\$49,500	\$495,000
Ford	Marked F150 Responder PPV	7	\$45,000	\$315,000
Various	Lease Buy-Out	6	\$33,222	\$199,332
	Snowmobiles	2	\$16,273	\$32,546
<b>Total</b>		<b>50</b>		<b>\$2,087,378</b>