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The Regional Municipality of Durham

MINUTES

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, February 2, 2021

A regular meeting of the Planning & Economic Development Committee was held on Tuesday, February 2, 2021 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Ryan, Chair
Councillor Joe Neal, Vice-Chair
Councillor Highet
Councillor Kerr
Councillor Lee
Councillor Schummer
Councillor Yamada attended the meeting at 9:31AM
Regional Chair Henry
*** all members of Committee participated electronically**

Also

Present: Councillor Crawford attended for part of the meeting
Councillor Dies
Councillor Foster
Councillor McLean attended for part of the meeting
Councillor Smith
Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
B. Bridgeman, Commissioner of Planning and Economic Development
K. Allore-Engel, Senior Planner
D. Beaton, Commissioner of Corporate Services
A. Caruso, Senior Planner
S. Gill, Director, Economic Development and Tourism
C. Goodchild, Manager, Policy Planning & Special Studies
R. Inacio, Systems Support Specialist, Corporate Services – IT
S. Jibb, Manager, Economic Development, Agriculture and Rural Affairs
S. Jones, Manager, Data, Mapping and Graphics
A. Luqman, Project Planner
G. Muller, Director of Planning
G. Pereira, Manager, Transportation Planning
B. Pickard, Manager, Tourism

N. Pincombe, Director, Business Planning and Budgets
K. Ryan, Senior Solicitor, Corporate Services – Legal Services
S. Salomone, Manager, Economic Development, Business Development
and Investment
M. Scott, Project Planner
J. Severs, Manager, Economic Development, Marketing and Cluster
Development
M. Stevenson, Manager, Administrative Services
N. Taylor, Commissioner of Finance
L. Trombino, Manager, Plan Implementation
T. Fraser, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by Councillor Highet, Seconded by Councillor Lee,
(1) That the minutes of the regular Planning & Economic Development
Committee meeting held on Tuesday, December 1, 2020, be adopted.
CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

5.1 Zac Cohoon, Chair, Durham Agricultural Advisory Committee (DAAC), re:
Durham Agricultural Advisory Committee 2020 Annual Report and 2021 Workplan
(2021-P-2)

Z. Cohoon, participating electronically, appeared before the Committee with respect to the Durham Agricultural Advisory Committee (DAAC) 2020 Annual Report and 2021 Workplan. He highlighted the various activities of DAAC in 2020 and he outlined some of the proposed activities in the 2021 Workplan, including:

- policy development and implementation by providing advice on the formulation and implementation of land use planning policies;
- communication, outreach and education, including the 2021 virtual DAAC Farm Tour;
- economic development and tourism to assist Durham's agricultural sector; and
- issues of interest that are significant to DAAC and may require future consideration.

Z. Cohoon advised that new matters and matters of significant interest for DAAC include providing advice during the development of the Local Food Business Retention and Expansion Action Plan and the Long-Term Waste Management Plan; monitoring COVID 19 impacts and recovery for the agricultural industry; monitoring the status of the Rouge Urban National Park Long Term Lease Program; and monitoring clean fuel standards.

Z. Cohoon responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2021-P-2 at this time.

7.2 Reports

B) Durham Agricultural Advisory Committee 2020 Annual Report and 2021 Workplan (2021-P-2)

Report #2021-P-2 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Highet, Seconded by Councillor Schummer,
(2) That we recommend to Council:

- A) That Report #2021-P-2 of the Commissioner of Planning and Economic Development be received as the Durham Agricultural Advisory Committee's 2020 Annual Report;
- B) That the Durham Agricultural Advisory Committee's 2021 Workplan be approved, as outlined in Attachment 1 to Report #2021-P-2 of the Commissioner of Planning and Economic Development; and
- C) That a copy Report #2021-P-2 be forwarded to the Durham Agricultural Advisory Committee, the Durham Federation of Agriculture, the Golden Horseshoe Food and Farming Alliance, Conservation Authorities, and the Area Municipalities.

CARRIED

5. **Delegations**

5.2 Geoff Carpentier, Chair, Durham Environmental Advisory Committee (DEAC), re: Durham Environmental Advisory Committee 2020 Annual Report and 2021 Workplan (2021-P-3)

G. Carpentier, participating electronically, appeared before the Committee with respect to the Durham Environmental Advisory Committee (DEAC) 2020 Annual Report and 2021 Workplan. He highlighted the various activities DEAC was

involved with during 2020 and he outlined some of the proposed activities in the 2021 Workplan, including:

- providing input and advice on proposed amendments to the Regional Official Plan, as needed; and advice on the municipal comprehensive review through Envision Durham;
- supporting community environmental awareness by continuing development on a residents' guide to climate change; and refreshing the Environmental Achievement Awards Program to hold an awards program in the Fall of 2021; and
- continuing to provide representation on Public and Stakeholder Advisory Groups.

G. Carpentier responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2021-P-3 at this time.

7.2 Reports

C) Durham Environmental Advisory Committee 2020 Annual Report and 2021 Workplan (2021-P-3)

Report #2021-P-3 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Yamada, Seconded by Councillor Lee,
(3) That we recommend to Council:

- A) That Report #2021-P-3 of the Commissioner of Planning and Economic Development be received as the Durham Environmental Advisory Committee's 2020 Annual Report;
- B) That the Durham Environmental Advisory Committee's 2021 Workplan be approved, as outlined in Attachment 1 to Report #2021-P-3 of the Commissioner of Planning and Economic Development;
- C) That the changes to the Durham Environmental Advisory Committee's Terms of Reference be approved, as outlined in Attachment 2 to Report #2021-P-3 of the Commissioner of Planning and Economic Development;
- D) That the following citizen volunteers be appointed to the Durham Environmental Advisory Committee:
 - i) Derek Nguyen and Shlok Panchal as **Youth** members; and
 - ii) Jocelyn Whalen as a **Post-Secondary** member;

- E) That the above-named citizen volunteers be advised of their appointment to the Durham Environmental Advisory Committee; and
- F) That a copy of Report #2021-P-3 be forwarded to the Durham Environmental Advisory Committee, Conservation Authorities, and the Area Municipalities.

CARRIED

5. Delegations

5.3 Ron Lalonde, Chair, Durham Active Transportation Committee (DATC), re: Durham Active Transportation Committee 2020 Annual Report and 2021 Workplan (2021-P-4)

R. Lalonde, participating electronically, appeared before the Committee with respect to the Durham Active Transportation Committee (DATC) 2020 Annual Report and 2021 Workplan. He provided highlights from the DATC's activities in 2020 and he outlined some of the proposed activities in the 2021 Workplan, including:

- cycling safety and education by providing input and support for Active Sustainable School Travel programs in municipalities where it exists, and the Region's Vision Zero initiative;
- infrastructure by providing advice on the advancement of active transportation initiatives as outlined in the Region's 2017 Transportation Master Plan, including the 2020 Regional Cycling Plan Update and coordination with area municipal cycling plans;
- communications and advocacy by ensuring a consistent and open channel for active transportation communicate amongst municipalities and other partners; and
- continue to engage with and provide support to the Region's Vision Zero initiative as well as Envision Durham.

R. Lalonde responded to questions from the Committee.

With the consensus of the Committee, the order of the agenda was altered to consider Report #2021-P-4 at this time.

7.2 Reports

D) Durham Active Transportation Committee 2020 Annual Report and 2021 Workplan (2021-P-4)

Report #2021-P-4 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Kerr, Seconded by Councillor Yamada,
(4) That we recommend to Council:

- A) That Report #2021-P-4 of the Commissioner of Planning and Economic Development be received as the Durham Active Transportation Committee's 2020 Annual Report;
- B) That the Durham Active Transportation Committee's 2021 Workplan be approved, as outlined in Attachment 1 to Report #2021-P-4 of the Commissioner of Planning and Economic Development;
- C) That the changes to the Durham Active Transportation Committee Terms of Reference be approved, as outlined in Attachment 2 to Report #2021-P-4 of the Commissioner of Planning and Economic Development; and
- D) That a copy of Report #2021-P-4 be forwarded to the Durham Active Transportation Committee, Conservation Authorities and the Area Municipalities.

CARRIED

6. Presentations

6.1 Gary Muller, Director of Planning, and Simon Gill, Director of Economic Development & Tourism, re: 2021 Planning and Economic Development Department Business Plans and Budgets (2021-P-1)

N. Taylor, G. Muller and S. Gill provided a PowerPoint presentation regarding the 2021 Planning and Economic Development Department Business Plans and Budgets. Highlights of their presentation included:

- 2021 Budget – Strategic Priorities
- Budget Overview - Planning Division
 - 2020 Accomplishments
 - 2021 Proposed Expenditures and Financing
 - 2021 Priorities and Highlights
- Budget Overview - Economic Development & Tourism Division
 - 2020 Accomplishments
 - 2021 Proposed Expenditures and Financing
 - 2021 Priorities and Highlights
- 2021 Risks and Uncertainties
- 2021 Initiatives to Modernize & Find Service Efficiencies
- Future Budget Pressures

Staff responded to questions with respect to the URL for the Invest Durham COVID response portal; coordination with Oshawa Economic Development staff; the new Economic Development Specialist position; proposed financing from

reserve funds; the proposed budget for professional services; the overall budget increase; and future budget pressures.

Staff also responded to questions with respect to Major Transit Station Areas and potential employment land conversions; and the proposed Regional Broadband Network and Pickering-Uxbridge Broadband Fibre Trunk project.

7. Planning

7.1 Correspondence

There were no communications to consider.

7.2 Reports

A) 2021 Planning and Economic Development Department Business Plans and Budgets (2021-P-1)

Report #2021-P-1 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Staff responded to questions with respect to 2021 key targets for tourism; proposed computer maintenance and operations expenses; the proposed tourism budget increase; computer replacement costs; the Durham Economic Task Force; the status of prospective investment inquiries from 2020; the proposed new Economic Development Specialist position; the location of professional services expenses related to the Municipal Comprehensive Review; consulting services required for the Economic Development Strategy and Action Plan; and attracting businesses based on Durham Region's cost advantage.

It was noted that there is a typographical error on page 8 of Report #2021-P-1, under item b., first bullet, the year should be 2021.

Moved by Councillor Lee, Seconded by Regional Chair Henry,

(5) That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council:

That the 2021 Business Plans and Budgets of the Planning and Economic Development Department be approved.

CARRIED

B) Durham Agricultural Advisory Committee 2020 Annual Report and 2021 Workplan (2021-P-2)

This item was considered earlier in the meeting. Refer to page 3 of these minutes.

C) Durham Environmental Advisory Committee 2020 Annual Report and 2021 Workplan (2021-P-3)

This item was considered earlier in the meeting. Refer to pages 4 and 5 of these minutes.

D) Durham Active Transportation Committee 2020 Annual Report and 2021 Workplan (2021-P-4)

This item was considered earlier in the meeting. Refer to pages 5 and 6 of these minutes.

E) Smart Commute Durham 2020 Progress Report and 2021 Workplan (2021-P-5)

Report #2021-P-5 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Lee, Seconded by Councillor Yamada,

(6) That Report #2021-P-5 of the Commissioner of Planning and Economic Development be received for information.

CARRIED

8. Economic Development

8.1 Correspondence

There were no communications to consider.

8.2 Reports

There were no Economic Development reports to consider.

9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

10. Confidential Matters

There were no confidential matters to be considered.

11. Other Business

There was no other business to be considered.

12. Date of Next Meeting

The next regularly scheduled Planning & Economic Development Committee meeting will be held on Tuesday, March 2, 2021 at 9:30 AM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Kerr, Seconded by Councillor Highet,
(7) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:30 AM

Respectfully submitted,

D. Ryan, Chair

T. Fraser, Committee Clerk