



The Regional Municipality of Durham

Planning & Economic Development Committee Agenda

Council Chambers
Regional Headquarters Building
605 Rossland Road East, Whitby

Tuesday, January 11, 2022

9:30 AM

Please note: In an effort to help mitigate the spread of COVID-19, and to generally comply with the directions from the Government of Ontario, it is requested in the strongest terms that Members participate in the meeting electronically. Regional Headquarters is closed to the public, all members of the public may [view the Committee meeting](#) via live streaming, instead of attending the meeting in person. If you wish to register as a delegate regarding an agenda item, you may register in advance of the meeting by noon on the day prior to the meeting by emailing delegations@durham.ca and will be provided with the details to delegate electronically.

1. Roll Call

2. Declarations of Interest

3. Adoption of Minutes

- A) Planning & Economic Development Committee meeting
– December 7, 2021

Pages 4 - 34

4. Statutory Public Meetings

- 4.1 Application to Amend the Durham Regional Official Plan, submitted by Clark Consulting Services, on behalf of Maltheb Farms 2000 Ltd., to permit the severance of a farm dwelling rendered surplus as a result of the consolidation of non-abutting farm properties, in the Township of Scugog, File: OPA 2021-008 (2022-P-1)

35 - 42

- A) Presentation

- 1. Vannitha Chanthavong, Planner

B) Public Input

C) Report

5. Delegations

5.1 Zac Cohoon, Chair, Durham Agricultural Advisory Committee (DAAC), re: Durham Agricultural Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-2) [Item 7.2 A)]

5.2 Geoff Carpentier, Chair, Durham Environmental Advisory Committee (DEAC), re: Durham Environmental Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-3) [Item 7.2 B)]

5.3 Ron Lalonde, Chair, Durham Active Transportation Committee (DATC) re: Durham Active Transportation Committee 2021 Annual Report and 2022 Workplan (2022-P-4) [Item 7.2 C)]

6. Presentations

6.1 Simon Gill, Director of Economic Development and Tourism, re: COVID-19 Economic Impacts Update

7. Planning

7.1 Correspondence

7.2 Reports

- | | |
|--|---------|
| A) Durham Agricultural Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-2) | 43 - 57 |
| B) Durham Environmental Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-3) | 58 - 74 |
| C) Durham Active Transportation Committee 2021 Annual Report and DATC 2022 Workplan (2022-P-4) | 75 - 86 |
| D) Smart Mobility Durham 2021 Annual Report and 2022 Workplan (2022-P-5) | 87 - 96 |

8. Economic Development

8.1 Correspondence

8.2 Reports

There are no Economic Development Reports to be considered

9. Advisory Committee Resolutions

There are no advisory committee resolutions to be considered

10. Confidential Matters

There are no confidential matters to be considered

11. Other Business

12. Date of Next Meeting

Tuesday, February 1, 2022 at 9:30 AM

13. Adjournment

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. This also includes oral submissions at meetings. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

The Regional Municipality of Durham

MINUTES

PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Tuesday, December 7, 2021

A regular meeting of the Planning & Economic Development Committee was held on Tuesday, December 7, 2021 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Ryan, Chair
Councillor Joe Neal, Vice-Chair, left the meeting at 3:53 PM
Councillor Grant
Councillor Highet left the meeting at 11:56 AM
Councillor Kerr
Councillor Lee
Councillor Yamada
Regional Chair Henry
*** all members of Committee participated electronically**

Also

Present: Councillor Ashe attended for part of the meeting
Councillor Barton attended for part of the meeting
Councillor Collier attended for part of the meeting
Councillor Dies
Councillor Drew attended for part of the meeting
Councillor Foster attended for part of the meeting
Councillor Leahy
Councillor Mitchell attended for part of the meeting
Councillor Pickles attended for part of the meeting
Councillor Smith
Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
B. Bridgeman, Commissioner of Planning and Economic Development
B. Anderson, Principal Planner
S. Baldie Jagpat, Manager, Administrative Services
C. Bandel, Deputy Clerk, Corporate Services – Legislative Services,
attended for part of the meeting
D. Beaton, Commissioner of Corporate Services
C. Boyd, Solicitor, Corporate Services – Legal Services
S. Gill, Director, Economic Development and Tourism

C. Goodchild, Manager, Policy Planning & Special Studies
W. Holmes, General Manager, Durham Region Transit
R. Inacio, Systems Support Specialist, Corporate Services – IT
S. Jibb, Manager, Economic Development, Agriculture and Rural Affairs
G. Muller, Director of Planning
G. Pereira, Manager, Transportation Planning
N. Prasad, Assistant Secretary to Council, Corporate Services – Legislative Services
K. Ryan, Senior Solicitor, Corporate Services – Legal Services
S. Salomone, Manager, Economic Development, Business Development and Investment
J. Severs, Manager, Economic Development, Marketing and Cluster Development
L. Trombino, Manager, Plan Implementation
T. Fraser, Committee Clerk, Corporate Services – Legislative Services, attended for part of the meeting
K. Smith, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

Councillor Grant made a declaration of interest under the Municipal Conflict of Interest Act with respect to Item 5.10, George Kentris, Wundermark LLC, on behalf of Ian Baker, re: Request for Conversion of Employment Lands CNR-13, Brock (2021-P-25). He indicated that he is currently undergoing a personal financial transaction with Mr. George Kentris.

3. Adoption of Minutes

Moved by Councillor Lee, Seconded by Regional Chair Henry,
(98) That the minutes of the regular Planning & Economic Development Committee meeting held on Tuesday, November 2, 2021, be adopted.
CARRIED

Moved by Councillor Lee, Seconded by Councillor Kerr,
(99) That the order of the Agenda be altered after Item 5.1 to consider all items related to Report #2021-P-25 Recommendations on Employment Area Conversion Requests, in the order of staff presentation, delegations, correspondence and Report recommendations; all items related to Report #2021-P-26 Official Plan Amendment #186, in the order of delegations, correspondence and Report recommendations; and all remaining agenda items.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

5.1 Alan Herring, Clarington resident, re: Zoning related to his property at 3336 Concession Road 5, Clarington

A. Herring, participating electronically, appeared before the Committee with respect to the zoning of his property at 3336 Concession Road 5, Clarington.

A. Herring provided a photo of his property and an excerpt of provincial mapping of his property. He referenced contour 150 on the provincial mapping and he explained that this is the beginning of the plain that is adjacent to Wilmot Creek. He stated that his home is on that plain and it extends at least a kilometre to the west of him. He provided a brief overview of the surrounding lands.

A. Herring displayed a map with an overview of the Natural Heritage System (NHS) mapping of his property with the Draft Regional NHS, Ganaraska Region Conservation Authority NHS and Clarington NHS. He explained that the Clarington NHS was mapped prior to 2020 and he stated it makes sense and maps out the natural heritage system including the creek, flow of animals and features that need to be protected.

A. Herring also displayed an aerial photo of his property from 2019 with the NHS mapping of his property. He provided an overview of the buildings and other features on his property. He explained that the mapping is Schedule 4 in the 2017 Ontario Greenbelt Mapping and Clarington Map H. He stated that the mapping does not reflect the property and if adopted would cause an issue on the property as his house and garage would be within the Natural Heritage System.

A. Herring responded to questions of the Committee.

B. Bridgeman responded to questions with respect to the Natural Heritage System (NHS) mapping of Mr. Herring's property; the ability of the Region to amend the NHS mapping in the Greenbelt Plan; rationale for including the property in the Regional NHS; Clarington's NHS mapping; the proposed Regional NHS mapping; and the possibility of staff providing a report on the process for addressing issues with the NHS. B. Bridgeman also stated that the one-time ability to make refinements to the NHS pursuant to Section 3.2.2.5 of the Greenbelt Plan no longer exists as the refinement exercise was undertaken by the Region in 2008.

C. Goodchild advised that a report regarding the Natural Heritage System and Agricultural System will be released in early 2022.

B. Bridgeman agreed to review the options available and to provide a more detailed explanation of the mapping and impacts on development.

6. Presentations

6.1 Brian Bridgeman, Commissioner of Planning and Economic Development, and Gary Muller, Director of Planning, re: Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

B. Bridgeman provided preliminary comments and advised Committee it is important for the Region to maintain a healthy supply of market-ready employment and to ensure Durham's economic competitiveness, investment readiness, and provide opportunities for local job creation. He stated that serviced employment lands that are converted can be replaced through the Municipal Comprehensive Review process, but the new supply of employment land will be at the fringes of the new urban area boundaries and will take years to service. He also stated there is no immediate need for the Region to convert additional serviced employment lands for residential uses as there is no short-term shortage of land for residential.

G. Muller provided a PowerPoint presentation outlining the details of Report #2021-P-25 of the Commissioner of Planning and Economic Development. Highlights of their presentation included:

- Designated Employment Areas
- Market Competitiveness of Employment Areas
- Servicing of Employment Lands
- A Place to Grow: Employment
- Provincial Policy Statement – Employment
- Principles & Evaluation Criteria for Employment Area Conversions
- Evaluating Conversion Requests
- Categorizing Conversion Requests
- Overview of Requests – North Durham
- Overview of Requests – South Durham
- CNR-32, Brock
- CNR-17, Scugog
- CNR-09, Ajax
- North Ajax Cluster
- CNR-07, Ajax
- CNR-20, Ajax
- CNR-40, Southwest Courtice
- Southeast Courtice Cluster (CNR-30, 38, 42, 44)
- CNR-06, Whitby
- CNR-39, Oshawa
- CNR-47, Oshawa
- Next Steps

Staff responded to questions with respect to the Region's employment area land supply; the amount of serviced vacant employment land; conversion requests related to serviced employment land; employment area conversion requests throughout the Region; potential urban area boundary expansion locations and servicing timelines; whether any conversion requests are related to lands included in the employment areas approved for pre-servicing projects; future opportunities to reconsider employment area conversion requests; the ability to use a holding provision; the timeline for Council to make a decision; conversion requests related to lands within Provincially Significant Employment Zones; criteria for evaluating employment area conversion requests; uses permitted in Prestige Industrial; how land use designations are determined; and use of the planning horizon to 2051.

It was requested that staff provide the amount of serviced or readily-serviceable employment land requested for conversion and the employment area conversion requests within Provincially Significant Employment Zones.

The Committee recessed at 11:56 AM and reconvened at 1:00 PM.

Following the lunch recess, the Clerk conducted a roll call and all members of Committee were present with the exception of Councillor Highet.

5. Delegations

5.3 The Honourable Peter Van Loan, Aird & Berlis LLP, on behalf of Belmont Equity (Rossland Landing) Ajax Ltd., re: Employment Area Conversion Request CNR-14, Ajax (2021-P-25)

The Honourable Peter Van Loan, participating electronically, appeared on behalf of Belmont Equity (Rossland Land) Ajax Ltd., regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

The Honourable Peter Van Loan appeared in relation to Employment Area Conversion Request CNR-14 and he advised that the site is located at the southwest corner of Rossland Road and Harwood Avenue in the Town of Ajax. He also advised that Belmont is seeking approval for conversion of the remaining undeveloped 0.6 hectare parcel on the site. He stated that Regional Planning staff are recommending the conversion of lands north of the site, east of Harwood Avenue, known as Additional Area 2. He also stated that this will leave the 0.6 hectare parcel as an isolated island of employment designation that will never be developed for warehousing or manufacturing. He further stated that Regional Planning staff acknowledge that the site meets the planning criteria for conversion with the exception that it's not supported by the Town of Ajax. He added that the Town's decision was made before there was any recommendation to convert the lands to the north of the site.

The Honourable Peter Van Loan also stated that the site is already de facto converted. He explained when the Town of Ajax permitted the development of the retail plaza under the expanded prestige employment designation, the site was effectively converted. He stated there is no reasonable prospect that the site would ever develop for manufacturing or warehousing, as at 0.6 hectares it is too small, and the surrounding retail community context makes it an inappropriate location for heavy truck traffic and associated effects that would result from such an employment use. He also advised that the lands directly to the north on Harwood Avenue are all being recommended for conversion even though there has been no specific request for their conversion and that Regional Planning staff concluded that there is very limited potential for future employment area uses. He stated that the contextual and planning reasons for this recommendation apply even more strongly to the Belmont site.

The Honourable Peter Van Loan concluded by requesting that Regional Planning and Economic Development Committee recognize the new planning context, consider the Regional Planning evaluation criteria, and approve the conversion of CNR-14, 1 Rossland Road, Ajax.

The Honourable Peter Van Loan responded to questions from the Committee.

5.4 Michael Testaguzza, Biglieri Group, re: Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

M. Testaguzza, participating electronically, appeared regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

M. Testaguzza appeared in relation to Employment Area Conversion Request CNR-07 and he advised that the site is located at Salem Road and Kerrison Drive East in the Town of Ajax. He displayed a map of the site location and an overview of the proposed land use. He stated that Ajax Council has supported the proposed land use with a number of conditions.

M. Testaguzza provided an aerial view of proposed design and functional diagram of how the site may operate in the long-term. He explained that the proposal also includes a number of private amenity spaces and a one hectare public park. He also displayed a mood board with a potential look of the site and a preliminary conceptual proposal for the site.

M. Testaguzza concluded by requesting Regional Council's support of the conversion of the southeast corner of Salem Road and Kerrison Drive to Regional Centre from Employment Area, in a similar manner to the Town of Ajax.

M. Testaguzza responded to questions from the Committee.

5.5 Lindsay Dale-Harris, Bousfields Inc., re: Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

L. Dale-Harris, participating electronically, appeared on behalf of Brooklin Olde Town Inc., regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

L. Dale-Harris appeared in relation to Employment Area Conversion Request CNR-29 and she advised that the site is located at the northeast corner of Anderson Street and Highway 407 in the Town of Whitby. She displayed a map of the site and explained that the site is currently designated as Employment Area in the Regional Official Plan and Prestige Industrial in the Whitby Official Plan and Brooklin Secondary Plan.

L. Dale-Harris also advised that the subject site is small in size and a conversion would not affect the total allocation of employment lands on a Regional scale or adversely affect the creation of jobs at the local level. She stated that the re-designation from Employment Area to Living Area would result in an appropriate and desirable land use relationship with existing residential uses directly north and west of the subject site. She added that the conversion will expand the range of retail and commercial services within the area and furthers the vision of a compact and walkable community. She also advised that the lands do not have access to a Highway 407 ramp, and she stated that proximity to Highway 407 alone is not enough to attract industry. She also stated that the presence of an active residential neighbourhood can be a deterrent.

L. Dale-Harris further advised that the conceptual design proposes a retirement residential building and mixture of retail and service commercial uses. She stated that the conceptual design provides for a range of employment generation uses within a Living Area designation and a significant number of local jobs.

L. Dale-Harris concluded by requesting that the Planning and Economic Development Committee and Regional Council support the conversion request.

L. Dale-Harris responded to questions from the Committee.

5.6 Michael Bissett, Bousfields Inc., on behalf of Nordeagle Developments Inc., re: Employment Area Conversion Request CNR-06, Whitby (2021-P-25)

M. Bissett, participating electronically, appeared on behalf of Nordeagle Developments Inc., regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

M. Bissett appeared in relation to Employment Area Conversion Request CNR-06 and he advised that the site is located at the northwest corner of Gordon Street and Victoria Street in the Town of Whitby. He advised that the conversion request has been supported by the Town of Whitby. He displayed a map of the Nordeagle

Lands and he advised that the lands have been the subject of development applications seeking a mixed-use community. He also advised that they are currently seeking to convert the lands on the west side of Montecorte Street.

M. Bissett advised that the lands are vacant except for the Sobeys warehouse and a former Automodular building, currently being utilized as a temporary construction office. He advised that Sobeys has written in support of the request subject to site specific language to address any matters of land use compatibility. He outlined other surrounding land uses and he stated that this conversion request represents an opportunity to bring forward the intended higher density employment supplemented by residential uses, new parks and community facilities. He added that the subject site is not within a Provincially Significant Employment Zone and is adjacent to the proposed Major Transit Station Area. He provided an overview of their former proposal and their new concept.

M. Bissett requested that Regional Council support the conversion request.

M. Bissett responded to questions from the Committee.

5.7 Bryce Jordan, GHD, and Louise Foster, Tribute Communities, re: Employment Area Conversion Requests CNR-30, CNR-38, CNR-42 and CNR-44 (2021-P-25)

B. Jordan, participating electronically, appeared on behalf of Tribute Communities, regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

B. Jordan appeared in relation to Employment Area Conversion Requests CNR-30, CNR-38 and CNR-42. He advised that the lands are located south of Bloor Street and west of Trulls Road in the Municipality of Clarington. He also advised that the conversion requests were endorsed by Clarington Council. He provided an overview of the consultation process followed by the Municipality of Clarington.

B. Jordan provided an overview of comments submitted by Municipality of Clarington staff in response to the Envision Durham recommendations to reject Employment Area Conversion Requests CNR-30, CNR-38 and CNR-42.

B. Jordan requested that the Planning and Economic Development Committee accept the Municipality of Clarington's recommendation and endorse Employment Area Conversion Requests CNR-30, CNR-38 and CNR-42. Alternatively, he requested that the Committee refer this area back to staff for further discussion with the Municipality of Clarington, if the Committee was not in a position to overturn the recommendations in Report #2021-P-25.

5.8 Don Given, Malone Given Parsons, re: Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

D. Given, participating electronically, appeared regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

D. Given appeared in relation to Employment Area Conversion Request CNR-17 and he advised that the site is located at 1520, 1540 and 1580 Reach Street, in the Township of Scugog. He advised that the Township of Scugog has a surplus of employment land and they have run out of residential land.

D. Given displayed a map of the subject site. He explained that the land on the western side of the property is relatively flat and would be retained as Employment Area. He stated that lands on the eastern side would not be suitable for employment and the grade is not appropriate for big box type uses. He provided an overview of the Port Perry Area. He also stated that there is a sufficient amount of vacant employment lands and if servicing is advanced on his client's site, this opens a door for the balance of the employment lands to be serviced.

D. Given further stated that there needs to be a cooperative approach and that his client is trying to live up to that by delivering a portion of the site as Employment Area. He advised that there is a pressing need for housing in the Township of Scugog and he stated that employment land requirements cannot be put ahead of the housing needs.

D. Given provided an overview of the topographical constraints on the site and he advised that they are proposing that lands to the east would be an extension of the existing settlement area boundary. He also advised that their proposal would include a mix of housing types and allow for some retail. He also displayed a drawing for the extension of services in the Port Perry Employment Area.

D. Given concluded by requesting that Regional Council support the conversion request.

D. Given responded to questions from the Committee.

5.9 Lorraine Sunstrum-Mann, Chief Executive Officer, Grandview Kids, re: Request for Conversion of Employment Lands on Harwood Avenue, Ajax, owned by Tribute Communities (2021-P-25)

Lorraine Sunstrum-Mann withdrew her request to appear prior to the meeting.

5.11 Brett Puckrin, on behalf of the Economic Development Advisory Committee of the Township of Scugog, re: Request for Conversion of Employment Lands at 1520 and 1580 Reach Street, Port Perry (2021-P-25)

Brett Puckrin withdrew his request to appear prior to the meeting.

5.13 Billy Tung, KLM Planning Partners Inc., re: Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

B. Tung, participating electronically, appeared on behalf of 1044971 Ontario Limited, regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

B. Tung appeared in relation to Employment Area Conversion Request CNR-38 and he advised that the site is located on the west side of Trulls Road in the Municipality of Clarington and is referred to as the Worden Development Lands. He also advised that they concur with the opinion and position expressed by Bryce Jordan and Municipality of Clarington staff with respect to the conversion of lands west of Trulls Road in the Municipality of Clarington.

B. Tung displayed a map of the subject site. He expressed concern that with the conversion of lands for the Major Transit Station Area, it will fragment and isolate a pocket of employment lands and create compatibility concerns. He outlined the potential truck traffic movement and he stated that there is no way to get to the Highway 401 interchange without going through the Major Transit Station Area. He also stated that they have concerns about the viability of these employment lands in the future if left as Employment Area with the Major Transit Station Area and residential land uses being introduced. He added that Clarington Council has unanimously supported the conversion requests.

B. Tung concluded by requesting that the Planning and Economic Development Committee accept the Municipality of Clarington's recommendation and endorse the Employment Area Conversion Requests or alternatively, that the Committee refer this area back to staff for further discussion with the Municipality of Clarington.

5.10 George Kentris, Wundermark LLC, on behalf of Ian Baker, re: Request for Conversion of Employment Lands CNR-13, Brock (2021-P-25)

G. Kentris, participating electronically, appeared on behalf of Ian Baker, regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

G. Kentris appeared in relation to Employment Area Conversion Request CNR-13 and he advised that the site is located at 276 Cameron Street East, in the Township of Brock. He asked that the Committee re-consider conversion request CNR-13 and designate the site as mixed use. He explained that his client would like to proceed and bring in jobs through a mixed use. He also questioned if this site would be serviced employment lands.

- 5.14 Mohad Noor, Lawyer, Mediator and Author, on behalf of Cameron Ross and Elizabeth June Noor, re: Request for Conversion of Employment Lands CNR-43, Brock (2021-P-25)
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M. Noor, participating electronically, appeared on behalf of Cameron Ross and Elizabeth June Noor, regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

M. Noor appeared in relation to Employment Area Conversion Request CNR-43 in the Township of Brock. He displayed a map of the subject site. He stated that employment lands are not compatible with adjacent land uses. He advised that the subject site is located between existing residential uses and is therefore suitable for residential uses. He also advised that the site is located in close proximity to Thorah Central Public School and Holy Family Catholic School and is approximately 600 metres west of Highway 12 where major retailers are located.

M. Noor also stated that the property owners have a farm located directly across from the subject site, which is 90 acres and zoned employment and future use. He stated that the subject site is 38.5 acres and is not large enough for employment uses.

M. Noor requested that the subject site, CNR-43, be converted to residential uses. He stated that there is ample employment land available, and that the conversion would not affect future employment uses.

- 5.16 Richard Domes, Gagnon Walker Domes Ltd, on behalf of Atlas Development Ltd., regarding Request for Conversion of Employment Lands CNR-20, Ajax (2021-P-25)
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R. Domes, participating electronically, appeared on behalf of Atlas Development Ltd., regarding Report #2021-P-25 of the Commissioner of Planning and Economic Development.

R. Domes appeared in relation to Employment Area Conversion Request CNR-20 and he advised that the site is located at 650 Beck Crescent in the Town of Ajax. He advised that the site is currently designated Prestige Employment and phase one of the site is currently under construction for a six storey, 120 unit hotel and 41,000 square foot banquet hall. He also advised a remnant 0.69 hectare phase two parcel, located at the intersection of Beck Crescent and Chambers Drive, is currently vacant and the subject of the conversion request. He also outlined the surrounding land uses.

R. Domes stated that the purpose of the conversion request is to develop the phase two lands as a mixed-use building with five storey commercial podium and provide 58,000 square feet of employment generating floor area. He advised that Ajax Council has supported the request in principle, subject to conditions. He outlined findings from his client's market expert. He stated his opinion that the

request should not be discouraged on account of its designation but should be judged on its performance relative to the creation of jobs.

R. Domes stated that the conversion would not impact the overall viability of the employment area and is a mixed use that would generate substantial jobs. He also advised that it is a small site, is surrounded by many non-industrial and sensitive uses. He added that the conversion could be subject to conditions requiring land use compatibility at the re-zoning stage if deemed necessary

R. Domes concluded by advising that his client is of the opinion that the Employment Area conversion request is appropriate and justified from a planning economic market demand and long term needs perspective.

R. Domes responded to questions from the Committee.

7. Planning

7.1 Correspondence

- D) Correspondence from Mohad Noor, on behalf of Cameron Ross and Elizabeth June Noor, regarding Request for Conversion of Employment Lands CNR-43, Brock (2021-P-25)
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Moved by Councillor Lee, Seconded by Councillor Kerr,

(100) That the correspondence from Mohad Noor, on behalf of Cameron Ross and Elizabeth June Noor, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- E) Correspondence from Emma West, Bousfield Inc, on behalf of Brookfield Residential, regarding Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25) and Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
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Moved by Councillor Lee, Seconded by Councillor Kerr,

(101) That the correspondence from Emma West, Bousfield Inc, on behalf of Brookfield Residential, be referred to consideration of Reports #2021-P-25 and Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

- F) Correspondence Adam Meldrum, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(102) That the correspondence from Adam Meldrum, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- G) Correspondence from Will Prentice, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(103) That the correspondence from Will Prentice, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- H) Correspondence from Davina Jones, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(104) That the correspondence from Davina Jones, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- I) Correspondence from S. De Sousa, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(105) That the correspondence from S. De Sousa, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- J) Correspondence from Thomas Greiner, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(106) That the correspondence from Thomas Greiner, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- K) Correspondence from Michael Bissett, on behalf of Sobeys Capital Inc, regarding Employment Area Conversion Request 100 Nordeagle Avenue, Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(107) That the correspondence from Michael Bissett, on behalf of Sobeys Capital Inc, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- L) Correspondence from Sean McCullough, Supervisor, Planning Policy & Research, Town of Ajax, regarding Envision Durham – Municipal Comprehensive Review Town of Ajax Comments (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(108) That the correspondence from Sean McCullough, Supervisor, Planning Policy & Research, Town of Ajax, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- M) Correspondence from Jigna and Sanjiv Patel, Whitby residents, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(109) That the correspondence from Jigna and Sanjiv Patel, Whitby residents, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- P) Correspondence from Dominic Vetere, regarding Employment Area Conversion Requests in the Municipality of Clarington (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(110) That the correspondence from Dominic Vetere be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- Q) Correspondence from Ann Robertson, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(111) That the correspondence from Ann Robertson, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- R) Correspondence from Reya Singh, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(112) That the correspondence from Reya Singh, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- S) Correspondence from Patrick Forbes, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(113) That the correspondence from Patrick Forbes, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- T) Correspondence from Robert Thomson, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(114) That the correspondence from Robert Thomson, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- U) Correspondence from Christopher Bahadur, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(115) That the correspondence from Christopher Bahadur, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- V) Correspondence from Dar, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(116) That the correspondence from Dar, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- W) Correspondence from Sharon Johnston, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(117) That the correspondence from Sharon Johnston, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- X) Correspondence from Cheryl Gaw Penner, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(118) That the correspondence from Cheryl Gaw Penner, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- Z) Correspondence from Wenda Abel, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(119) That the correspondence from Wenda Abel, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- AA) Correspondence from Diane Viger, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(120) That the correspondence from Diane Viger, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- BB) Correspondence from Anthony Biglieri and Michael Testaguzza, Biglieri Group, on behalf of 2322244 Ontario Inc., regarding Request for Conversion of Employment Lands CNR-07, Ajax (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,

(121) That the correspondence from Anthony Biglieri and Michael Testaguzza, Biglieri Group, on behalf of 2322244 Ontario In., be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- CC) Correspondence from Lucy Pronk and Billy Tung, KLM Planning Partners Inc., on behalf of 1044971 Ontario Limited, regarding Request for Conversion of Employment Lands CNR-38, Clarington (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,

(122) That the correspondence from Lucy Pronk and Billy Tung, KLM Planning Partners Inc., on behalf of 1044971 Ontario Limited, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- DD) Correspondence from Don Given, Malone Given Parsons, on behalf of Rick Wannop Developments, Wannop Family Farms and Daniel and Robin Luchka, regarding Request for Conversion of Employment Lands CNR-17, Scugog (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,

(123) That the correspondence from Don Given, Malone Given Parsons, on behalf of Rick Wannop Developments, Wannop Family Farms and Daniel and Robin Luchka, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- EE) Correspondence from Mikhail Yurkoski, regarding Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,

(124) That the correspondence from Mikhail Yurkoski be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- FF) Correspondence from Massimo Yurkoski, regarding Envision Durham – Recommendations on Employment Area Conversion Requests (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(125) That the correspondence from Massimo Yurkoski be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- HH) Correspondence from Michael Bissett, Bousfields Inc., on behalf of Nordeagle Developments Limited, regarding Request for Conversion of Employment Lands CNR-06, Whitby (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(126) That the correspondence from Michael Bissett, Bousfields Inc., on behalf of Nordeagle Developments Limited, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- II) Correspondence from Lillian Giordano, Whitby resident, regarding Employment Area Conversion Request by Nordeagle, in the Town of Whitby (CNR-06) (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(127) That the correspondence from Lillian Giordano, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- JJ) Correspondence from Richard Domes, Gagnon Walker Domes Ltd, on behalf of Atlas Development Ltd., regarding Request for Conversion of Employment Lands CNR-20, Ajax (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(128) That the correspondence from Richard Domes, Gagnon Walker Domes Ltd, on behalf of Atlas Development Ltd., be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- KK) Correspondence from Laura Williams, Whitby resident, regarding Whitby Staff Report PL 71-21, Envision Durham Land Needs Assessment, South Whitby, Nordeagle (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(129) That the correspondence from Laura Williams, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- LL) Correspondence from Colleen Wagar, Whitby resident, regarding Envision Durham – Support for Land Conversion Whitby (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(130) That the correspondence from Colleen Wagar, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

- MM) Correspondence from Michael Domingues, Whitby resident, regarding Town of Whitby Land Conversion Request CNR-06 (2021-P-25)

Moved by Councillor Lee, Seconded by Councillor Kerr,
(131) That the correspondence from Michael Domingues, Whitby resident, be referred to consideration of Report #2021-P-25 of the Commissioner of Planning and Economic Development.

CARRIED

7.2 Reports

- A) Envision Durham – Recommendations on Employment Area Conversion Requests, File: D12-01, OPA 2021-003 (2021-P-25)

Report #2021-P-25 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Discussion ensued with respect to proposed amendments to approve additional Employment Area conversion requests.

Staff responded to questions with respect to proposed amendments; the designation that would apply to approved Employment Area conversion requests; the ability to include a holding provision; the need for and importance of maintaining a healthy supply of serviced employment land; potential servicing cost implications; conversion requests within Provincially Significant Employment Zones; Employment Areas approved for pre-servicing projects; and the amount of serviced or readily-serviceable employment land recommended for conversion.

Moved by Councillor Kerr, Seconded by Councillor Lee,
(132) That we recommend to Council:

- A) That the following Employment Area conversion requests be endorsed so as to enable Protected Major Transit Station Areas through Regional Official Plan Amendment (OPA-2021-003) and the new Regional Official Plan:
- i) CNR-03, CNR-21, CNR-22 and ADD-01 in the Town of Ajax; and

- ii) CNR-11, CNR-26, CNR-37, CNR-41 (lands within the existing Urban Area Boundary only) in the Municipality of Clarington;
- B) That the following Employment Area conversion requests be endorsed and advanced through Envision Durham, and reflected in the land budget being prepared through the ongoing Land Needs Assessment, to be implemented as part of the new Regional Official Plan:
- i) In the Town of Ajax:
 - a) CNR-04;
 - b) CNR-09 so as to allow for a grocery store;
 - c) CNR-15;
 - d) CNR-19
 - e) CNR-33; and
 - f) ADD-02.
 - ii) In the Township of Brock:
 - a) CNR-01;
 - b) CNR-32; and
 - c) ADD-03 subject to site specific servicing policies and conditions.
 - iii) In the Municipality of Clarington:
 - a) CNR-27; and
 - b) CNR-40 for the lands north of the proposed Townline Road extension only.
 - iv) In the City of Oshawa:
 - a) CNR-18;
 - b) CNR-45; and
 - c) CNR-46.
 - v) City of Pickering:
 - a) CNR-10.

- C) That the remaining Employment Area conversion requests, outside those referenced in Part A) or B), not be supported; and
- D) That a copy of Report #2021-P-25 of the Commissioner of Planning and Economic Development be forwarded to Durham's area municipalities, Indigenous communities, conservation authorities, the Building Industry and Land Development Association, Durham Region Homebuilders Association, agencies and service providers that may have an interest in where and how long term growth in the region is being planned for (school boards, hospitals, utility providers, as specified in Appendix 3 to Report #2021-P-25), the Ministry of Municipal Affairs and Housing, the Envision Durham Interested Parties List, and any persons that have made a submission for an Employment Area conversion request.

CARRIED AS AMENDED LATER IN THE MEETING

(See Following Motions)

Moved by Councillor Lee, Seconded by Councillor Yamada,
(133) That the foregoing main motion (132) of Councillors Kerr and Lee be amended in Part B) i) by adding the following new items:

- g) CNR-07; and
- h) CNR-20.

CARRIED

Moved by Councillor Kerr, Seconded by Councillor Yamada,
(134) That the foregoing main motion (132) of Councillors Kerr and Lee be amended in Part B) iv) by adding the following new item:

- d) CNR-39.

CARRIED ON THE FOLLOWING RECORDED VOTE:

Yes

Councillor Grant
Regional Chair Henry
Councillor Kerr
Councillor Lee
Councillor Yamada
Chair Ryan

No

Councillor Joe Neal

Members Absent: Councillor Highet

Declarations of Interest: None

Moved by Councillor Yamada, Seconded by Councillor Grant,
(135) That the foregoing main motion (132) of Councillors Kerr and Lee be amended in Part B) by adding the following new item:

vi) In the Town of Whitby:

a) CNR-06.

CARRIED ON THE FOLLOWING
RECORDED VOTE:

Yes

Councillor Grant
Regional Chair Henry
Councillor Kerr
Councillor Lee
Councillor Yamada
Chair Ryan

No

Councillor Joe Neal

Members Absent: Councillor Highet

Declarations of Interest: None

Moved by Councillor Yamada, Seconded by Councillor Lee,
(136) That the foregoing main motion (132) of Councillors Kerr and Lee be amended in new Part B) vi) by adding the following new item:

b) CNR-29.

DEFEATED ON THE FOLLOWING
RECORDED VOTE:

Yes

Councillor Grant
Councillor Lee
Councillor Yamada

No

Regional Chair Henry
Councillor Kerr
Councillor Joe Neal
Chair Ryan

Members Absent: Councillor Highet

Declarations of Interest: None

Moved by Councillor Joe Neal, Seconded by Councillor Lee,
(137) That the foregoing main motion (132) of Councillors Kerr and Lee, be amended by adding a new Part C) to refer the Clarington request back to staff and re-lettering the existing Part C) and D).

DEFEATED ON THE FOLLOWING
RECORDED VOTE:

Yes

Councillor Lee
Councillor Joe Neal
Councillor Yamada

No

Councillor Grant
Regional Chair Henry
Councillor Kerr
Chair Ryan

Members Absent: Councillor Highet

Declarations of Interest: None

Moved by Councillor Grant, Seconded by Councillor Kerr,
(138) That the foregoing main motion (132) of Councillors Kerr and Lee be amended in Part B) iii) by amending item b) to delete the words “for the lands north of the proposed Townline Road extension only” and adding the following new item to support Clarington’s position:

- c) Southeast Courtice (CNR-30, CNR-38, CNR-41, CNR-42, and CNR-44).

CARRIED ON THE FOLLOWING
RECORDED VOTE:

Yes

Councillor Grant
Regional Chair Henry
Councillor Kerr
Councillor Lee
Councillor Yamada
Chair Ryan

No

Councillor Joe Neal

Members Absent: Councillor Highet

Declarations of Interest: None

Moved by Councillor Kerr, Seconded by Councillor Yamada,
(139) That the foregoing motion (132) of Councillors Kerr and Lee be amended
in Part B) by adding the following new item:

vii) In the Township of Scugog:

a) CNR-17.

CARRIED ON THE FOLLOWING
RECORDED VOTE:

Yes

Regional Chair Henry
Councillor Kerr
Councillor Lee
Councillor Yamada

No

Councillor Grant
Councillor Joe Neal
Chair Ryan

Members Absent: Councillor Highet

Declarations of Interest: None

The main motion (132) of Councillors Kerr and Lee was then put to a vote and
CARRIED AS AMENDED, ON THE FOLLOWING RECORDED VOTE:

Yes

Councillor Grant
Regional Chair Henry
Councillor Kerr
Councillor Lee
Councillor Yamada
Chair Ryan

No

Councillor Joe Neal

Members Absent: Councillor Highet

Declarations of Interest: None

The Committee recessed at 3:53 PM and reconvened at 4:06 PM.

Following the recess, the Clerk conducted a roll call and all members of
Committee were present with the exception of Councillors Highet and Joe Neal.

5. Delegations

- 5.2 Adrian Litavski, Johnston Litavski Ltd, on behalf of Alpa Pre-Engineering Panel Systems Inc., re: Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

A. Litavski, participating electronically, appeared on behalf of Alpa Pre-Engineering Panel Systems Inc., in opposition to Official Plan Amendment #186 to the Durham Regional Official Plan. He advised that Alpa Pre-Engineering Panel Systems Inc. is located at 17 Cigas Road, Clarington. He also advised that he has submitted a letter, dated November 26, 2021, outlining their concerns.

A. Litavski further advised that their lands are located within a Provincially Significant Employment Zone and he stated that Official Plan Amendment #186 is seeking to re-designate the lands to mixed-use in relation to the Major Transit Station Area focussed around the new Courtice GO Station. He also advised that it is an existing industrial use and that they specialize in the production of pre-manufactured building components for the housing industry.

A. Litavski stated that a key concern is Official Plan Amendment #186 as proposed does not recognize existing industry in the area and how the proposed re-development will affect them. He also explained that the amendment as proposed prohibits his client's use and if approved the current use would no longer be permitted. He also stated that there are no protections proposed for existing industry in the interim and that sensitive land uses could conceivably be developed around them without a clear understanding of the existing industry.

A. Litavski further advised that he is suggesting that new policy language be added into Official Plan Amendment #186 and he proposed two new policies be added [Policy 8A.2.13 and Policy 8A.2.18(m)].

A. Litavski concluded by requesting that the Committee consider amending Official Plan Amendment #186 or refer the proposed amendment back to staff for consideration of the proposed new policies.

- 5.12 Scott Plante, Weston Consulting, re: Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

S. Plante, participating electronically, appeared on behalf of Canada Mortgage and Housing Corporation Fund (CMHC), for their administrator CMHC and asset manager Bryton Capital Corp, regarding Official Plan Amendment #186 to the Durham Regional Official Plan.

S. Plante advised that CMHC is considering the future redevelopment of the lands at 480-534 Fox Street, within the Thornton's Corner Major Transit Station Area (MTSA), for a transit-oriented development in the City of Oshawa. He advised that they are generally supportive of the direction the Region is taking with the land use designations and permissions. He also advised that their primary concern is with the delineation of the boundary on the western portion of the boundary for the Thornton's Corner Protected Major Transit Station Area (PTMSA).

S. Plante advised that their request is for additional time to work with stakeholders to determine the western boundary of the PTMSA. He explained that the current boundary cuts through their client's lands and it is their opinion the boundary should be in-line with the property boundary of the subject lands. He added that part of their ongoing discussion will involve further consultation and engagement with stakeholders on the project to determine the boundary.

S. Plante concluded by requesting that a decision on Official Plan Amendment #186 be postponed until January 2022.

5.15 Mark Jacobs, Biglieri Group, re: Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)

M. Jacobs, participating electronically, appeared on behalf of Courtice Baseline Inc., in opposition to Official Plan Amendment #186 to the Durham Regional Official Plan. He advised that Courtice Baseline Inc. are the owners of 1771 Baseline Road, Courtice.

M. Jacobs also advised that their lands are located within the Courtice GO Protected Major Transit Station Area and that he submitted comments in March 2021 regarding the proposed policy directions for Major Transit Station Areas. He explained that in their comments they supported higher-density mixed-use development in the Major Transit Station Area as well as inclusion of special needs housing and hotels as permitted uses. He also advised that they reviewed the proposed policies presented at the public meeting in September 2021 and were satisfied with the policies as they related to the subject site.

M. Jacobs further advised that the policies have been updated since the public meeting and a new policy was added that directly impacts his client's lands. He stated that Policy 8A.2.12 prohibits sensitive land uses east of Courtice Road and south of Baseline Road due to the proximity of the Darlington Nuclear Generating Station. He also stated that as a result all residential land uses, including special needs housing, would not be permitted on the subject site.

M. Jacobs explained that the policy is in response to Ontario Power Generation (OPG) and Canadian Nuclear Safety Commission comments provided to the Region. He stated that OPG's comments advised of their preference to restrict sensitive uses within the Darlington and Pickering Nuclear Generating Station's

Automatic Action Zones (AAZ). He also stated that while the specific Implementing Plan for Darlington includes the Subject Site in the AAZ, the subject site is located at a distance greater than 3 km from Darlington's venting or release stacks. He further stated that considering the watercourse and woodlot on the east and south parts of the subject site, the egress location will be on the north side at Baseline Road, and lands directly north could conceivably have their means of egress located on Baseline Road at the same location, however they would still be permitted sensitive uses.

M. Jacobs also stated that Policy 8A.2.12 does not impact any lands within the Pickering GO Protected Major Transit Station Area. He noted that all lands south of Highway 401 are within the Pickering Automatic Action Zone and the Pickering GO Station is approximately 2.6 km from the Pickering Nuclear Generating Station.

M. Jacobs further stated that it seems only his client's lands in Courtice are affected by the AAZ associated with the Darlington and Pickering Nuclear Generating Stations even though his client's lands are located further from the Darlington Nuclear Generating Station than many new residential buildings are from the Pickering Nuclear Generating Station. He added that his client has considered a mixed-use residential development for the subject site and would like to maintain the flexibility of a wide-range of uses permitted on their lands.

M. Jacobs concluded by requesting that Policy 8A.2.12 be deleted. Alternatively, he advised that they would support a modified policy allowing for consideration of impacts to the Darlington Nuclear Generating Station through the review of a development application by way of a Land Use Compatibility Study.

7. Planning

7.1 Correspondence

- B) Correspondence from Jonathan Rodger, Zelinka Priamo Ltd., on behalf of CP REIT Ontario Properties Limited, regarding Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Moved by Councillor Yamada, Seconded by Regional Chair Henry,
(140) That the correspondence from Jonathan Rodger, Zelinka Priamo Ltd., on behalf of CP REIT Ontario Properties Limited, be referred to consideration of Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

- C) Correspondence from Adrian Litavski, Johnston Litavski Ltd., on behalf of Alpa Pre-Engineering Panel Systems Inc., regarding Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Moved by Councillor Yamada, Seconded by Regional Chair Henry

(141) That the correspondence from Adrian Litavski, Johnston Litavski Ltd., on behalf of Alpa Pre-Engineering Panel Systems Inc., be referred to consideration of Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

- N) Correspondence from Martin Quarcoopome, Senior Associate, Weston Consulting, on behalf of Canada Mortgage and Housing Corporation Fund, regarding Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Moved by Councillor Yamada, Seconded by Regional Chair Henry,

(142) That the correspondence from Martin Quarcoopome, Senior Associate, Weston Consulting, on behalf of Canada Mortgage and Housing Corporation Fund, be referred to consideration of Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

- O) Correspondence from Mary Ellen Bench, Dentons Canada LLP, on behalf of Canadian National Railway Company, regarding Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Moved by Councillor Yamada, Seconded by Regional Chair Henry,

(143) That the correspondence from Mary Ellen Bench, Dentons Canada LLP, on behalf of Canadian National Railway Company, be referred to consideration of Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

- Y) Correspondence from Andy Doersam. Senior Planner, MSO-Central, Ministry of Municipal Affairs and Housing, re: Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Moved by Councillor Yamada, Seconded by Regional Chair Henry,

(144) That the correspondence from Andy Doersam. Senior Planner, MSO-Central, Ministry of Municipal Affairs and Housing, be referred to consideration of Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

- GG) Correspondence from Simon Yee, IBI Group, on behalf of 2610144 Ontario Limited and the Lovisek family, regarding Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Moved by Councillor Yamada, Seconded by Regional Chair Henry,

- (145) That the correspondence from Simon Yee, IBI Group, on behalf of 2610144 Ontario Limited and the Lovisek family, be referred to consideration of Report #2021-P-26 of the Commissioner of Planning and Economic Development.

CARRIED

7.2 Reports

- B) Durham Regional Official Plan Amendment #186 to establish the policy framework for Protected Major Transit Station Areas, File: OPA 2021-003 (2021-P-26)
-

Report #2021-P-26 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Staff responded to questions with respect to the concerns raised by the three delegations heard earlier in the meeting.

Moved by Councillor Regional Chair Henry, Seconded by Councillor Kerr,
(146) That we recommend to Council:

- A) That Amendment #186 to the Durham Regional Official Plan to implement a policy framework, density target and delineations for Protected Major Transit Station Areas, be adopted as contained in Attachment #1 to Report #2021-P-26 of the Commissioner of Planning and Economic Development;
- B) That the necessary by-law be passed, and once adopted, that Amendment #186 be forwarded to the Minister of Municipal Affairs and Housing for approval under Sections 17 and 26 of the Planning Act; and
- C) That the "Notice of Adoption" be sent to the Minister of Municipal Affairs and Housing, the area municipalities, the Ministry of Transportation, Ministry of Economic Development, Job Creation and Trade, Metrolinx, the Envision Durham Interested Parties contact list, and all other persons or public bodies who requested notification of this decision.

CARRIED

7. Planning

7.1 Correspondence

- A) Petition from residents of the Township of Brock to the Council of the Township of Brock, regarding Application by CBM Aggregates to expand existing aggregate operation located at Part Lots 7 & 8, Concession 2, Township of Brock

Moved by Councillor Grant, Seconded by Councillor Kerr,
(147) That the petition from residents of the Township of Brock regarding an application by CBM Aggregates to expand existing aggregate operation located at Part Lots 7 & 8, Concession 2, Township of Brock, be referred to staff for a report.

CARRIED

8. Economic Development

8.1 Correspondence

There were no communications to consider.

8.2 Reports

There were no Economic Development reports to consider.

9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

10. Confidential Matters

There were no confidential matters to be considered.

11. Other Business

There was no other business to be considered.

12. Date of Next Meeting

The next regularly scheduled Planning & Economic Development Committee meeting will be held on Tuesday, January 11, 2022 at 9:30 AM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Kerr, Seconded by Regional Chair Henry,
(148) That the meeting be adjourned.

CARRIED

The meeting adjourned at 4:31 PM

Respectfully submitted,

D. Ryan, Chair

T. Fraser, Committee Clerk



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2022-P-1
Date: January 11, 2022

Subject:

Public Meeting Report

Application to Amend the Durham Regional Official Plan, submitted by Clark Consulting Services, on behalf of Maltheb Farms 2000 Ltd., to permit the severance of a farm dwelling rendered surplus as a result of the consolidation of non-abutting farm properties, in the Township of Scugog, File: OPA 2021-008.

Recommendation:

That the Planning and Economic Development Committee recommends:

- A) That Commissioner's Report #2022-P-1 be received for information, and
 - B) That all submissions received be referred to the Planning Division for consideration.
-

Report:

1. Purpose

- 1.1 On October 27, 2021, Clarke Consulting Services on behalf of Maltheb Farms 2000 Ltd. submitted an application to amend the Regional Official Plan (ROP) to permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels in the Township of Scugog.
- 1.2 A "Notice of Complete Application and Public Meeting" regarding the application has been advertised in the appropriate newspaper. Notice of this meeting has also been

mailed to those who own land within 120 metres of the subject site. This report was made available to the public prior to the meeting.

2. Background

- 2.1 The subject land is located at the northeast quadrant of Highway 7A and Regional Road 57, approximately 1.7 kilometers west of the Hamlet of Nestleton Station and approximately 2 kilometers north of the Hamlet of Blackstock. The property is municipally known as 3512 Regional Road 57, and is located in Part of Lot 12, Concession 7 in the Township of Scugog (refer to Attachment #1).
- 2.2 The subject site is approximately 70 hectares (173 acres) in size and is irregular in shape. The western portion of the site contains an existing dwelling, a storage building, a barn and a shed to be removed. A wooded area is located at the northeast and southerly portions of the site. The site is bisected by a former road allowance which has since merged with the subject site.
- 2.3 Maltheb Farms 2000 Ltd. also owns a livestock operation located in the City of Kawartha Lakes. In May 2021, the subject land was purchased by the applicant to expand the farm's feed crop operation. The workable area of the site is approximately 43 hectares (106 acres). The existing dwelling located on the site is occupied by a tenant not involved in the farm operation.
- 2.4 The following land uses surround the subject site:
 - a. North – agricultural lands, a wooded area, and rural residences
 - b. East – rural residences, agricultural lands, and a wooded area
 - c. South – Highway 7A, rural residences, and a wooded area
 - d. West – Regional Road 57, rural residences, and agricultural lands

3. Reports Submitted in Support of the Application

- 3.1 A Planning Rationale/Justification Report and Agricultural Assessment dated September 29, 2021, prepared by Clark Consulting Services Ltd. has been submitted in support of the application. The report concludes that the proposed amendment meets the objectives and requirements of the Provincial Policy Statement, the Greenbelt Plan, the Regional Official Plan, and the Provincial Minimum Distance of Separation (MDS) requirements.

- 3.2 An Environmental Site-Screening Questionnaire dated September 29, 2021 completed by GHD Ltd., reported the subject land has a low level of environmental concern and no further assessment is required.
- 3.3 A Total Land Inventory prepared by Clark Consulting Services Ltd. indicated Maltheb Farms 2000 Ltd. presently owns five agricultural properties, consisting of four properties in the City of Kawartha Lakes and the subject farm property (refer to Attachment #2). The total workable land area is approximately 283 hectares (700 acres). The farmlands are used to cultivate feed crops such as corn, beans, wheat, and hay.

4. Policy Context

Provincial Policy Statement (PPS) and Greenbelt Plan

- 4.1 The subject site is located within the Protected Countryside designation of the Greenbelt Plan. Both the Provincial Policy Statement and the Greenbelt Plan permit the severance of a residence surplus to a farming operation as a result of farm consolidation, provided the planning authority ensures that a residential dwelling is not permitted on the proposed retained farm lot created by the severance and will be limited to the minimum size needed to accommodate the use.

Durham Regional Official Plan

- 4.2 The subject site is designated “Prime Agricultural Areas” in the ROP. The site is also located within the Provincial Agricultural System. The north-easterly and southerly portion of the site contains Key Natural Heritage and/or Hydrologic Features. Severance applications for agricultural uses may be considered in accordance with the relevant policies of Sub-Section 9A of the ROP.
- 4.3 Policy 9A.2.10 of the ROP permits the severance of a farm dwelling rendered surplus as a result of a farmer acquiring a non-abutting farm, provided that:
- a. the dwelling is not needed for a farm employee;
 - b. the farm parcel is of a size which is viable for farming operations;
 - c. within the Protected Countryside of the Greenbelt Plan Area, the dwelling was in existence as of December 16, 2004; and
 - d. the farm parcel is zoned to prohibit any further severances and the establishment of any residential dwelling.

5. Proposed Official Plan Amendment

- 5.1 The proposed amendment to the ROP would permit the severance of a 0.85 hectare (2.11 acre) parcel on the east side of Regional Road 57, north of Highway 7A and would include the existing dwelling. A 68.95 hectare (170.49 acre) farm parcel would be retained. The subject dwelling was in existence prior to December 16, 2004.

6. Consultation

- 6.1 A copy of the proposed ROP Amendment has been circulated to the Ministry of Municipal Affairs; the Township of Scugog; the Kawartha Region Conservation Authority; the Regional Health Department; the Regional Works Department; the Ministry of Transportation; and the Durham Agricultural Advisory Committee.

7. Public Consultation

- 7.1 A “Notice of Public Meeting” regarding this application has been advertised in the “The Port Perry Star” and mailed to all property owners within 120 metres of the proposed amendment. This report was also made available to the public prior to the meeting.
- 7.2 Anyone who attends or participates in a public meeting may present an oral submission and/or provide a written submission to the Planning and Economic Development Committee on the proposed amendment. Also, any person may make written submissions at any time before Regional Council makes a decision.
- 7.3 If a person or public body does not make oral submissions at a public meeting, or does not make written submissions before the proposed official plan amendment is adopted, the person or public body:
- a. Is not entitled to appeal the decision of the Region of Durham to the Ontario Land Tribunal (OLT); and
 - b. May not be added as a party to the hearing of an appeal before the OLT, as appropriate, unless in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.
- 7.4 Anyone who wants to be notified of Regional Council’s decision on the proposed ROP Amendment must submit a written request to:

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and Economic Development
Planning and Economic Development Department
Regional Municipality of Durham
Durham Regional Headquarters
605 Rossland Road East
Whitby, ON L1N 6A3

8. Future Regional Council Decision

- 8.1 The Planning and Economic Development Committee will consider the proposed ROP Amendment at a future meeting and will make a recommendation to Regional Council. Council's decision will be final unless appealed.
- 8.2 All persons who make oral submissions, or have requested notification in writing, will be given notice of the future meeting of the Planning and Economic Development Committee and Regional Council at which the subject application will be considered.

9. Previous Reports and Decisions

- 9.1 There are no previous reports on this matter.

10. Relationship to Strategic Plan

- 10.1 In the processing of Regional Official Plan Amendment applications, the objective is to ensure responsive, effective and fiscally sustainable service delivery.

11. Attachments

Attachment #1: Location Sketch

Attachment #2: Maltheb Farms Ltd. 2000 LTD Agricultural Land Holdings

Respectfully submitted,

Original signed by

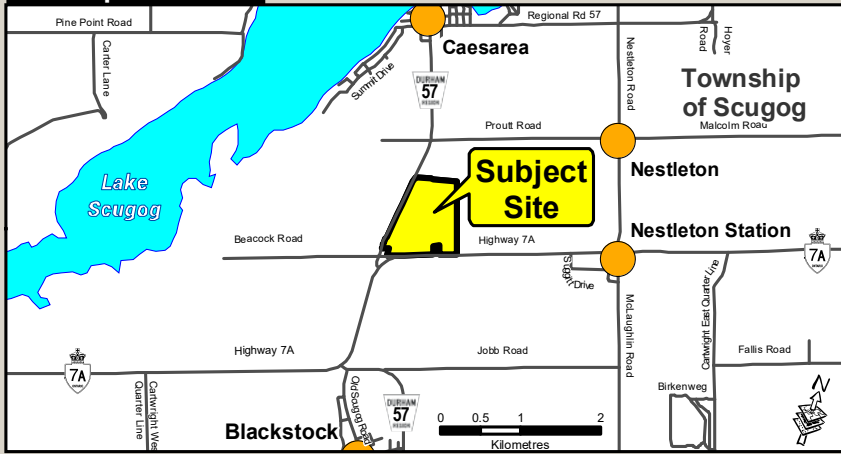
Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee






Original signed by

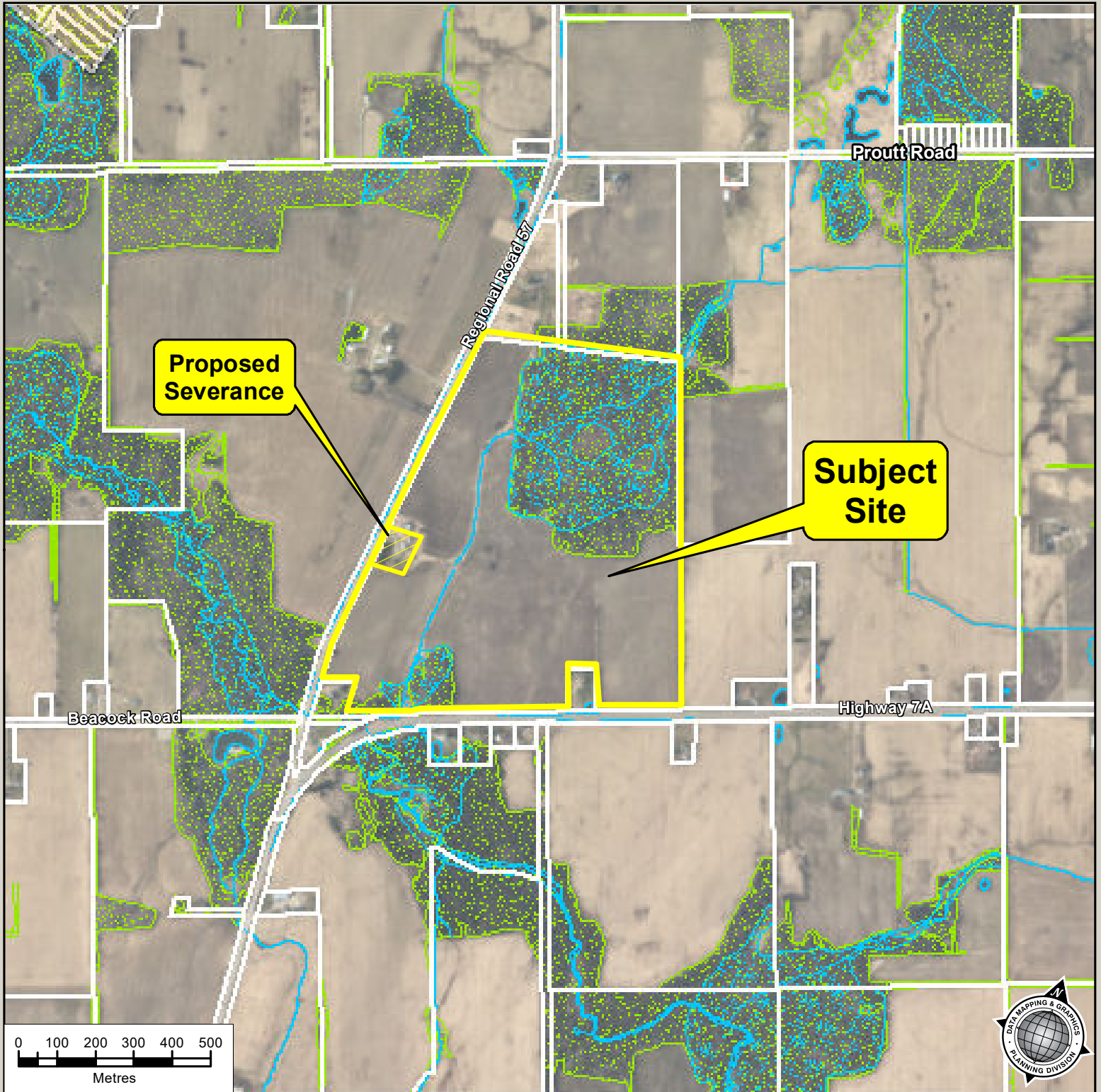
Elaine C. Baxter-Trahair
Chief Administrative Officer

Municipal Context



Legend

-  Subject Site
-  Woodland
-  River or Stream
-  Proposed Severance
-  Wetland

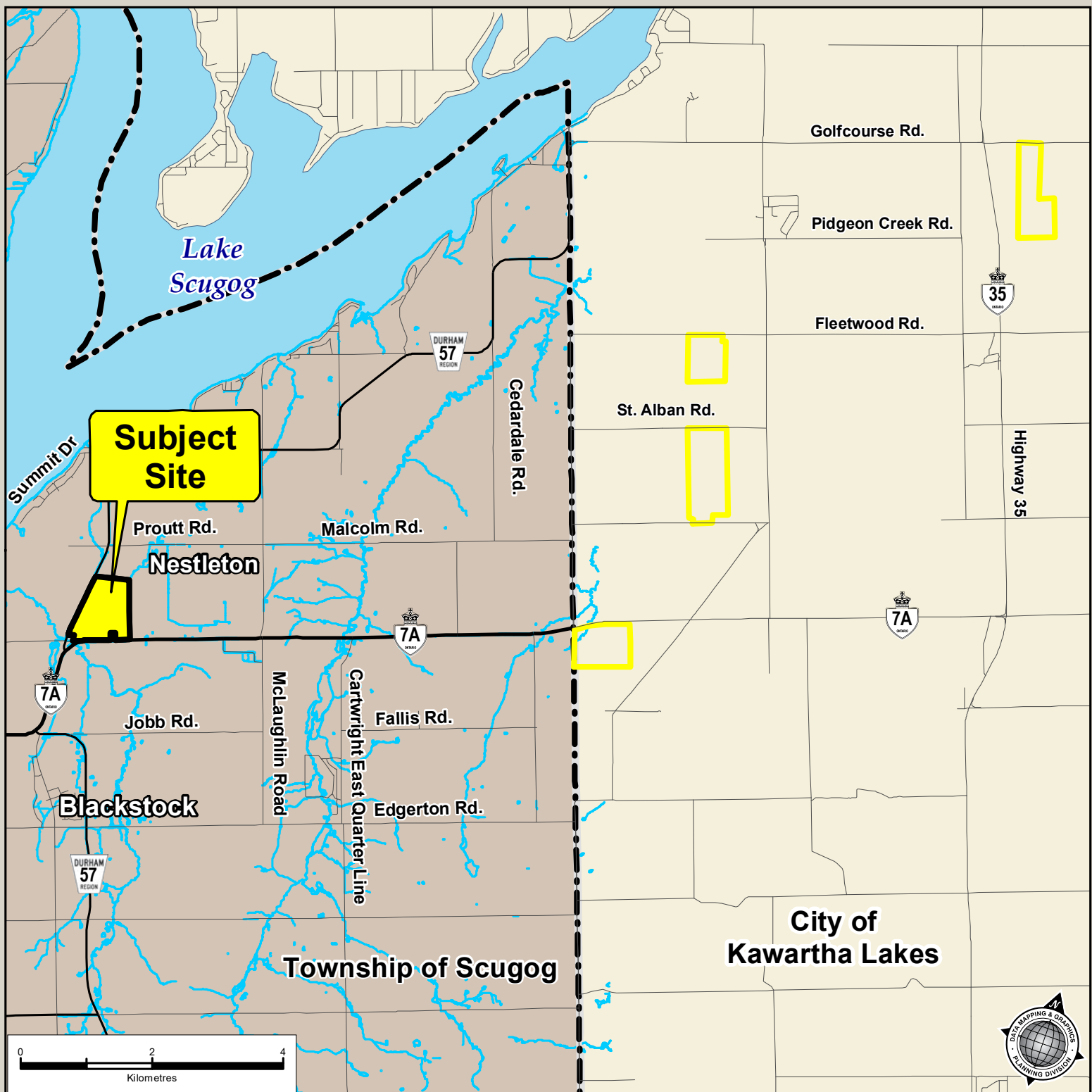
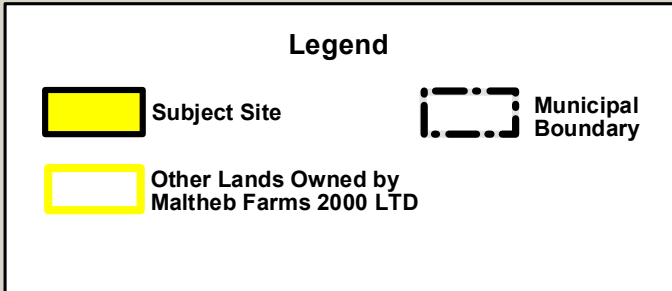
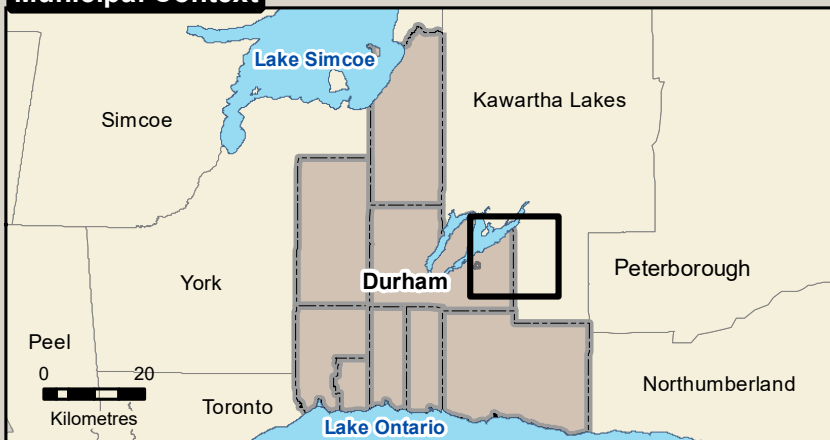


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 The Region hereby disclaims all representations and warranties.

Attachment #2
Commissioner's Report: 2022-P-1
File: OPA 2021-008
Municipality: Township of Scugog

Municipal Context



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 The Region hereby disclaims all representations and warranties.





The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2022-P-2
Date: January 11, 2022

Subject:

Durham Agricultural Advisory Committee 2021 Annual Report and 2022 Workplan,
File:C07-02

Recommendations:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2022-P-2 be received as the Durham Agricultural Advisory Committee's 2021 Annual Report;
 - B) That the Durham Agricultural Advisory Committee's 2022 Workplan be approved, as outlined in Attachment 1, to Commissioner's Report #2022-P-2;
 - C) That a copy of Commissioner's Report #2022-P-2 be forwarded to the Durham Agricultural Advisory Committee, the Durham Federation of Agriculture, the Golden Horseshoe Food and Farming Alliance and the Area Municipalities.
-

Report:

1. Purpose

- 1.1 The Durham Agricultural Advisory Committee (DAAC) Terms of Reference (ToR) requires the submission of an annual report to the Planning and Economic Development Committee summarizing the activities of the previous year. DAAC is also required to prepare a proposed Workplan for the coming year and when

necessary, recommend revisions to the ToR, for consideration and approval of the Planning and Economic Development Committee and Council.

1.2 The purpose of this report is to:

- a. Summarize the activities of DAAC from 2021; and
- b. Present the proposed DAAC 2022 Workplan.

2. Previous Reports and Decisions

2.1 In February 2021, Council considered DAAC's 2020 Annual Report and 2021 Workplan through Commissioner's Report [#2021-P-2](#).

3. 2021 Annual Report

3.1 DAAC is composed of sixteen members, including one member of the Planning and Economic Development Committee.

3.2 At the inaugural meeting of 2021, Zac Cohoon was elected Chair, Gord Taylor was elected 1st Vice-Chair and Tom Watpool was elected 2nd Vice-Chair.

3.3 Membership at the end of 2021 was:

- Zac Cohoon (Chair) (Durham Region Federation of Agriculture);
- Fuzz (Gord) Taylor (1st Vice-Chair) (Pickering);
- Tom Watpool (2nd Vice Chair) (Brock);
- Frazer Puterbough (Member at Large – Farmer);
- Buck Winter (Ajax);
- Tom Barrie (Clarington);
- Kevin Kemp (Scugog);
- Bryan Smith (Uxbridge);
- Hubert Schillings (Whitby);
- Neil Guthrie (Member At Large – Farmer);
- Keith Kennedy (Member At Large – Farmer);
- Gerri Lynn O'Connor (Member At Large – Non-farmer);
- Brad Howsam (Member At Large – Non-farmer);
- Dave Risebrough (Member At Large – Non-farmer);
- Councillor Gord Highet (Planning and Economic Development Committee);
- and
- Councillor Joe Neal (Planning and Economic Development Committee - Alternate).

- 3.4 Paul Macarthur, the representative for Oshawa resigned his position in August 2021. The DAAC staff liaison has been working with City of Oshawa staff to find a suitable replacement to fill the vacancy.

Major Activities

- 3.5 The role of DAAC is to provide advice to the Region on agricultural and rural related planning matters. The Committee also has a role in implementing programs which enhance public awareness and knowledge of agriculture and rural related issues in the Region.

- 3.6 During 2021, DAAC fulfilled this role by:

- a. Expanding its knowledge of agricultural related issues by receiving presentations and engaging in discussions on the following:
 - Durham's Broadband Strategy implementation;
 - Durham's Long Term Waste Management Plan;
 - Durham's Farm 911 project;
 - Updates to Regional roads and infrastructure projects;
 - Envision Durham's Proposed Policy Directions;
 - Agricultural opportunities at the Port of Oshawa;
 - Regional Official Plan Agricultural System Mapping;
 - Durham Food Policy Council's Food System Report Card;
 - Greater Golden Horseshoe Food and Farming Alliance's Event Barn Position Paper; and
 - Durham's Freight and Goods Movement Strategy
- b. Providing advice on various Regional issues, including:
 - Official Plan Amendment applications to permit surplus farm dwelling severances (OPA 2021-001 & OPA 2021-007);
 - Official Plan Amendment applications related to golf courses in the Rural Area (OPA 2021-002 & OPA 2021-006);
 - Official Plan Amendment application to permit the development of a dry grain processing facility in the Township of Uxbridge (OPA 2021-004);
 - Drainage Act Regulatory Proposal;
 - Species at Risk Act issues;
 - Envision Durham's Proposed Policy Directions;

- The Region's Broadband Strategy and implementation;
 - The Region's Long Term Waste Management Plan;
 - Rural economic development needs and opportunities;
 - Proposed regulations for Canada's Clean Fuel Standard; and
 - Potential for a Local Food Logistics Hub and Innovation Centre
- c. Organizing and/or participating in the following educational/outreach initiatives:
- Hosting the virtual 2021 DAAC Farm Tour held on September 28 (see Commissioner's Report [#2021-INFO-109](#)). The virtual farm tour was attended by over 125 participants, viewed after the event 114 times and provided a unique opportunity to virtually experience the full growing season of a potato farm.
- 3.7 Due to the ongoing COVID-19 pandemic, DAAC's monthly meetings took place virtually, and will continue until gathering restrictions are lifted.
- 4. 2021 Workplan**
- 4.1 The proposed 2022 DAAC Workplan (Attachment 1), represents activities which are a priority, and achievable within the calendar year. The activities are divided into four categories:
- a. **Policy Development and Implementation** – Activities involve providing advice on the formulation and implementation of land use planning policies to the Planning and Economic Development Department and Planning and Economic Development Committee;
 - b. **Communication/Outreach/Educate** – Activities that support community knowledge and awareness such as farm tours or workshops (including the 2021 Farm Tour);
 - c. **Economic Development and Tourism** – Activities to encourage economic development research and implementation strategies to assist Durham's agricultural sector; and
 - d. **Issues of Interest** – Activities related to the monitoring of issues that DAAC deems significant and may require further consideration.

5. Terms of Reference

- 5.1 The DAAC is guided by Council approved Terms of Reference (ToR). The ToR outlines the goal, mandate and scope of activities for the Committee (Attachment 2). No changes are proposed for the coming year.

6. Relationship to the Strategic Plan

- 6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Under Goal 3; Economic Prosperity, Objective 3.5, Provide a supportive environment for agriculture and agri-food industries.

7. Conclusion

- 7.1 DAAC had many notable accomplishments in 2021, including hosting the Annual DAAC Farm Tour virtually for the second time. Members should be commended for the time and commitment they have invested in the activities of the Committee. Michael Scott acted as the Planning and Economic Development Department staff liaison over the course of 2021.
- 7.2 It is recommended that:
- a. This report be received as DAAC's annual report on its 2021 activities;
 - b. The proposed 2022 DAAC Workplan be approved (Attachment 1); and
 - c. A copy of this report be forwarded to the Durham Agricultural Advisory Committee, the Durham Federation of Agriculture, the Golden Horseshoe Food and Farming Alliance and the Area Municipalities.

8. Attachments

Attachment #1: Proposed 2022 DAAC Workplan

Attachment #2: DAAC Terms of Reference

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



DURHAM AGRICULTURAL ADVISORY COMMITTEE (DAAC) 2022 WORKPLAN

1. Advice on Policy Development and Implementation

a. Provide advice on:

- Proposed amendments to the Durham Region Official Plan.
- Agricultural and rural related planning matters, with a view to:
 - sustaining the viability of farming;
 - protecting and preserving agricultural land as a first priority; and
 - ensuring adequate separation between agricultural land uses and activities and urban residential areas.
- Envision Durham Regional Official Plan Update – Municipal Comprehensive Review.
- Implementation of the Regional Broadband Strategy.
- Durham Community Climate Adaptation Plan–ongoing implementation of the Agricultural Sector Climate Adaptation Strategy.
- Regional Cycling Plan Update.
- Durham Agricultural Strategy Update.
- Vibrant North Durham Plan Update.
- Local Food Business Retention & Expansion Action Plan.
- Long Term Waste Management Plan.

2. Communicate/Outreach/Educate

a. Host the 2022 Farm Tour¹ that will:

- assist Local and Regional Councillors, Provincial and Federal government officials as well as Conservation Authorities (including staff), to understand the concerns, opportunities and challenges of the agricultural community;
- reach key industry stakeholders whose mandate may impact the agricultural community;
- assist the educational sector (institutions, boards/superintendents), to understand the opportunities and challenges of the agricultural industry and community;

¹ The goal is to have the 2022 Farm Tour return to an in-person event; however a contingency plan will be developed in the event that the Farm Tour is to be held virtually again due to COVID-19 restrictions on events still being in place.

- emphasize the benefits of the agricultural industry to the Regional economy and the need for succession farming in the industry.
- b. Continue to work with Regional Departments including Planning and Economic Development, Works, Finance and Police Services where necessary to ensure agricultural interests are considered.
 - c. Encourage participation of the Durham agricultural youth organizations.
 - d. Investigate other outreach opportunities as they arise.
 - e. Municipal representatives on the Committee will continue to dialogue with their respective municipalities including presentations to area municipal Councils on matters of interest where appropriate.
 - f. Continue to establish a working relationship with the Durham Environmental Advisory Committee and other Regional Committees.

3. Economic Development and Tourism

- a. Continue to promote the agricultural sector and development of related industries in the Region.
- b. Assist in the update and implementation of the Region of Durham Agricultural Strategy Action Plan.
- c. Continue to promote the development of research and implementation strategies to assist Durham's agricultural/farming sector in achieving higher profitability, thereby ensuring its survival and long-term sustainability.
- d. Participate in the implementation of the Local Food Business Retention & Expansion project.

4. Issues of Interest

- Federal Pickering airport lands.
- Federal Oshawa Port.
- Alternative energy (e.g. solar farms, biomass, wind).
- Farm safety.
- Provincial and federal legislation and policy affecting agriculture (e.g. species at risk, provincial land use plans).
- Commercial fill.
- Aggregate matters, including aggregate pit rehabilitation.
- Implementation of source water protections plans.
- Farmland assessment and taxation.
- Farm animal health and wellness (e.g. DRPS).

- Natural Heritage System protection and construction of new farm infrastructure.
- Minimum Distance Separation Formulae.
- Water and waste water master planning.
- Biosecurity, trespassing and vandalism.
- Municipal Class EA's.
- Regional road projects.
- Conservation Authority matters.
- Energy-from-Waste implementation and monitoring.
- Region's waste diversion programs.
- Highway 407 East construction.
- Local food strategy.
- Agricultural training and employment, through continued work with the Durham Workforce Authority (DWA), Durham College, and Ontario Tech University.
- Activities of the Golden Horseshoe Food and Farming Alliance.
- Land use planning matters.
- Other matters affecting the agricultural industry (e.g. Municipal Fire Regulations, By-laws and Permits).
- COVID-19 impacts and recovery.
- Rouge National Urban Park.
- Clean Fuel Standards.

5. Meeting Schedule

- a. DAAC has scheduled 10 regular meetings for 2022. An additional meeting may be held in August, at the call of the Chair. Resources (Planning and Clerks) will be provided to accommodate this schedule and workload.

- January 11, 2022
- February 8, 2022
- March 8, 2022
- April 12, 2022
- May 10, 2022
- June 7, 2022
- September 13, 2022
- October 11, 2022
- November 8, 2022
- December 6, 2022



Durham Agricultural Advisory Committee (DAAC)

Terms of Reference

Revised March 2020

1. Goal

- 1.1 To provide advice to the Region of Durham on agricultural matters and rural matters as they relate to agriculture.

2. Mandate

- 2.1 The Durham Agricultural Advisory Committee (DAAC) is a volunteer Advisory Committee established by Regional Council in accordance with these Terms of Reference. Committee members are guided by these Terms of Reference.
- 2.2 The Terms of Reference provide for a balance between activities referred from the Planning and Economic Development Department or the Regional Planning and Economic Development Committee or Regional Council and an allowance for the DAAC to be proactive and advise on matters identified on its own initiative.
- 2.3 Matters may be referred to the DAAC from the Regional Planning and Economic Development Department, the Regional Planning and Economic Development Committee, or Regional Council. The DAAC may report directly to the Regional Planning and Economic Development Committee on substantive matters as determined by the Planning and Economic Development Committee. Otherwise, the DAAC shall report through the Regional Planning and Economic Development Department.

3. Scope of Activities

- 3.1 The scope of the DAAC may include activities such as:
- a) Providing advice on issues and concerns of the agricultural community;
 - b) Providing advice on the implementation of Provincial and Federal legislation, policies, and guidelines related to the agricultural industry;
 - c) Providing advice on agricultural and rural policy directions pursued by the Region. This may include providing advice on Regionally-initiated official plan amendments related to agricultural matters; on Regional agricultural matters through an official plan review; or, other policy directions pursued by the Region;

- d) Providing advice on the identification and implementation of programs which encourage public awareness and education of agricultural and related rural issues; and
- e) Providing advice on matters as they arise, at the request of the Region.

4. Composition

- 4.1 The DAAC will be comprised of sixteen members in total. Fourteen members will be private individuals who do not represent their respective employers or advocacy groups in their capacity as a DAAC member. An additional member will represent the Durham Region Federation of Agriculture. The above fifteen members shall not hold elected office (municipal, provincial or federal). Of these fifteen members, twelve will be bona fide farmers who are directly involved in the agricultural industry¹; and three will be residents who are not directly involved in the agricultural industry. The final member will be a representative of the Planning and Economic Development Committee whose role is to act as liaison.
- 4.2 Membership for regular members shall correspond with the term of Regional Council. At the end of each term, members will be asked to consider their interest in remaining for an additional term. If a member chooses to resign, a replacement will be sought in accordance with Section 5. However, members shall continue to serve until their replacements are appointed by Regional Council.
- 4.3 At the discretion of the DAAC, non-attendance of three consecutive meetings will be sufficient grounds **to recommend** replacement.

5. Membership Selection

- 5.1 For regular members, the Regional Planning and Economic Development Department will place a newspaper advertisement and/or issue a public service announcement to media within each area municipality requesting expressions of interest from individuals willing to volunteer for appointment to the DAAC. Interested individuals will be required to provide a brief resume and statement of interest. Responses from the advertisement will be forwarded to each respective area municipality with a request that the local Council nominate one representative from the applicants who are bona fide farmers directly involved in the agricultural industry². The Regional Planning and Economic Development Department, from the remaining resumes received, will nominate three additional members at large who are bona fide farmers; and three members at

¹ Note: Where an interested bona fide farmer cannot be found to represent an area municipality, as an exception, a non-farm rural resident may be substituted.

² Same note as above.

large who are not directly involved in the agricultural industry, to bring the regular member complement to fourteen.

- 5.2 The Regional Planning and Economic Development Department will formally request the Durham Region Federation of Agriculture (DRFA) to nominate one person to represent the DRFA.
- 5.3 The Regional Planning and Economic Development Committee will recommend individuals for appointment to the DAAC by Regional Council.
- 5.4 Regional Council shall appoint a representative and an alternate to the DAAC from the members of the Planning and Economic Development Committee.
- 5.5 In nominating members to the DAAC, excluding the representative of the Planning and Economic Development Committee, regard shall be given to achieving a diversity of members engaged in varied disciplines of the agricultural industry and members living in the rural community with knowledge of agricultural and related rural issues. Availability to attend meetings will also be considered. All residents of Durham Region are eligible for membership.
- 5.6 In the case of a regular member vacancy, the approach described in Sections 5.1, 5.2 and 5.3 will generally be followed.
- 5.7 An elaboration of the selection criteria is provided in Appendix 1.

6. Officers

- 6.1 A chair and two vice-chairs (first and second) will be elected annually by the membership of the DAAC. The Planning and Economic Development Committee representative will chair the inaugural DAAC meeting.

7. Support Services

- 7.1 The Commissioner of Planning and Economic Development or designate, shall serve as staff liaison to the DAAC. The liaison will provide administrative, procedural and technical support to the DAAC.
- 7.2 The liaison will co-ordinate all requests for advice from the DAAC, through meeting agendas and addenda to meeting agendas. DAAC responses to such requests shall be co-ordinated by the liaison to the Planning and Economic Development Department.
- 7.3 The Region will provide secretarial and other support services. Regional Council will provide a budget to cover the operational expenses of the DAAC, and this budget will be administered by the Planning and Economic Development Department.

8. Meetings

- 8.1 Regularly scheduled meetings of DAAC will be held at the Durham Regional Headquarters, unless otherwise stated. The DAAC, will establish a meeting schedule taking into account the business needs and the schedule of Council and the Planning and Economic Development Committee. The Planning and Economic Development Committee will be provided with a schedule of DAAC meetings each December for the following year. Special meetings may be held at the call of the Chair. The Planning and Economic Development Committee is to be kept informed of such meetings.
- 8.2 All meetings will be open to the public. As a formal advisory Committee to the Region, the DAAC is subject to the Regional Procedural By-law, unless otherwise specified in the Terms of Reference.
- 8.3 Quorum shall consist of a majority of the sitting members.

9. Delegations of Committee Meetings

- 9.1 Any person(s) wishing to appear before the DAAC as a delegate must submit a request to delegations@durham.ca, advising of the topic or item to which they wish to speak, which will then be forwarded to the staff liaison in the Regional Planning and Economic Development Department. All requests for delegations must be received at least one week prior to the meeting to ensure that the delegation is included on the agenda. Any person wishing to address the DAAC as a delegate, who has not previously arranged to do so, may be granted permission to do so only by Committee resolution.

10. Minutes and Agenda

- 10.1 The minutes of each DAAC meeting will be amended as necessary and approved at the following meeting. The unapproved minutes will be circulated to members of Council as part of the Council Information Package (CIP) prepared by the Clerk. When approved, any amendments will be forwarded to the Planning and Economic Development Committee. The DAAC agendas will be prepared by the staff liaison and the DAAC chair or vice-chair with input from other DAAC members. Agendas will be distributed the week prior to the meeting.

11. Committee Resolutions

- 11.1 The DAAC will seek to achieve consensus on decisions. Recommendations are "carried" if supported by a majority, unless otherwise specified in these Terms of Reference or Regional Council Rules of Procedure. Only resolutions as they appear in the adopted Minutes may be considered as officially representing the position of the DAAC.

12. Annual Reports and Workplan

- 12.1 An annual report summarizing the activities completed in the previous year shall be prepared by the DAAC. The annual report shall be forwarded to the Planning and Economic Development Committee.
- 12.2 An annual workplan with an estimate of the resources necessary and any suggested revisions to the Terms of Reference for the coming year shall also be prepared by the DAAC for consideration and approval by the Planning and Economic Development Committee and Council.
- 12.3 An annual review of the DAAC by the Planning and Economic Development Committee will be completed to examine the effectiveness of the Committee and to ensure continued improvements.

Appendix 1: Membership Eligibility Criteria

To facilitate the nomination and appointment of new members to the DAAC, the following criteria will be considered. The aim is to achieve a diversity of members engaged in varied disciplines of the agricultural industry and community representation with knowledge of agricultural and related rural issues.

1. Residency

Members should reside in Durham Region³.

2. Agricultural Expertise and Knowledge

Applicants engaged in the agricultural industry having the following attributes would be considered as an asset:

- Demonstrated knowledge of agricultural and rural land use issues;
- Relevant farm experience;
- Involvement with activities of the agricultural community;
- Technical training in an agriculture-based field; and
- Knowledge of properties and farm operations within Durham.

3. Rural Experience

For applicants from the non-farm rural community consideration will be given to the duration of residency in the community and the individual's level of knowledge of agricultural related rural issues. The relevance of their interests to the mandate of the DAAC will also be an important consideration.

4. Availability

It is important that an applicant be able to attend as many DAAC meetings as possible and undertake work outside of the regular monthly meetings. An applicant should be able to be contacted or reached during the day in order for meetings to be arranged.

³ Note: Where person who resides in Durham cannot be found, a farmer who owns land in Durham Region may be substituted.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2022-P-3
Date: January 11, 2022

Subject:

Durham Environmental Advisory Committee 2021 Annual Report and 2022 Workplan,
File: A01-37

Recommendations:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2022-P-3 be received as the Durham Environmental Advisory Committee's 2021 Annual Report;
 - B) That the Durham Environmental Advisory Committee's 2022 Workplan be approved, as outlined in Attachment 1, to Commissioner's Report #2022-P-3; and
 - C) That a copy of Commissioner's Report #2022-P-3 be forwarded to the Durham Environmental Advisory Committee, and the Area Municipalities.
-

Report:

1. Purpose

- 1.1 The Durham Environmental Advisory Committee (DEAC) Terms of Reference (ToR) requires the submission of an annual report to the Planning and Economic Development Committee summarizing the activities of the previous year. DEAC is also required to prepare a proposed Workplan for the coming year and when necessary, recommend revisions to the ToR, for consideration and approval of the Planning and Economic Development Committee and Council.

1.2 The purpose of this report is to:

- a. Summarize the activities of DEAC from 2021; and
- b. Present the proposed DEAC 2022 Workplan.

2. Previous Reports and Decisions

2.1 In July 2021, Council endorsed the selection of Anish Panday as a post-secondary member of DEAC through Commissioner's Report [#2021-P-22](#).

2.2 In February 2021, Council endorsed DEAC's 2020 Annual Report and 2021 Workplan through Commissioner's Report [#2021-P-3](#).

3. 2021 Annual Report

3.1 DEAC is composed of seventeen members, including one member of the Planning and Economic Development Committee.

3.2 At the inaugural meeting in 2021, Geoff Carpentier was re-elected as Chair, Keiko Lui was elected first Vice-Chair, and Jay Cuthbertson was elected second Vice-Chair.

3.3 Membership at the end of 2021 was:

- Geoff Carpentier (Scugog) (Chair);
- Keiko Lui (Member at Large) (1st Vice-Chair);
- Jay Cuthbertson (Clarington) (2nd Vice-Chair);
- Matt Thompson (Ajax);
- Richard Dickinson (Brock);
- Gwen Layton (Oshawa);
- Ozair Chaudhry (Pickering);
- Bruce Foxtan (Uxbridge);
- Susan Clearwater (Whitby);
- Kimberly Murray (Member at Large);
- Brian Shipp (Member at Large);
- Dimitri Stathopoulos (Member at Large);
- Christine Doody-Hamilton (Member at Large);
- Anish Panday (Post-secondary Member);
- Derek Nguyen (Youth Member);
- Shlok Panchal (Youth Member); and

- Councillor Steve Yamada (Planning and Economic Development Committee. Councillor Sterling Lee, Alternate).

3.4 Jocelyn Whalen (Post-secondary Member) resigned her position in 2021 and was replaced by Anish Panday.

Major Activities

3.5 The role of DEAC is to provide advice to the Region on environmental matters. The Committee also has a role in implementing and participating in community outreach programs that support environmental awareness and appreciation in the Region.

3.6 During 2021, DEAC fulfilled its role by:

- a. Expanding its knowledge of environmental related issues by receiving presentations and engaging in discussion on the following:
 - Durham Region Proposed Blue Box Regulation;
 - The Seed Exchange Library at Durham College/Ontario Tech University;
 - Durham-Scarborough Bus Rapid Transit;
 - Green Infrastructure;
 - Envision Durham Environment & Climate Change Policies;
 - Stormwater Management;
 - Long-term Waste Management Plan 2021-2040;
 - Sustainability in the City of Pickering; and
 - LEAF Backyard Tree Planting Program update.
- b. Providing advice on various Regional issues, including:
 - Durham Region Long-term Waste Management Plan; and
 - The Municipal Comprehensive Review (MCR) process by providing input and comments on Envision Durham Proposed Policy Directions report and Growth Management Study technical reports.
- c. Community outreach and stewardship, including:
 - Developing a residents' guide to climate resilience (released July 2021);
 - Planning for the Environmental Achievement Awards (October 14, 2021);
 - Facilitating 9 webinars in the Spring and Fall for residents on various environmental topics; and

- Preparing for a spring bee pollinator seed distribution project (postponed due to the COVID-19 pandemic).
 - d. Participating in various stakeholder advisory committees and groups including the Port Granby Project Citizen Liaison Group, the Duffin Creek Water Pollution Control Plan Advisory Committee, Friends of Second Marsh Board of Directors, and attending community events (including seminars, workshops, and symposiums).
- 3.7 Due to the ongoing COVID-19 pandemic, DEAC's monthly meetings took place virtually, and will continue until gathering restrictions are lifted.

4. 2022 Workplan

- 4.1 The proposed 2022 DEAC Workplan (Attachment 1) represents activities which are a priority, and achievable within the calendar year. The activities are divided into four categories:
- a. **Policy Development and Implementation** – Activities involve providing advice on the formulation and implementation of land use planning policies to the Planning and Economic Development Department and the Planning and Economic Development Committee. This will include providing ongoing advice on the municipal comprehensive review through Envision Durham;
 - b. **Community Outreach and Stewardship** – Activities that support community environmental awareness. This includes the pollinator distribution project and promoting the Environmental Achievement Awards program;
 - c. **Committee Education and Development** – Activities, such as presentations and tours that enhance members' knowledge of environmental issues; and
 - d. **Issues of Interest** – Activities related to the monitoring of issues that DEAC deems significant and may require future consideration.

5. Terms of Reference

- 5.1 The DEAC is guided by Council approved Terms of Reference (ToR). The ToR outlines the goal, mandate, and scope of activities for the Committee (Attachment 2). No changes are proposed for the coming year.

6. Relationship to Strategic Plan

6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 1: Environmental Sustainability's objective: To protect the environment for the future by demonstrating leadership in sustainability and addressing climate change.

7. Conclusion

7.1 DEAC had many notable accomplishments in 2021, and members should be commended for the time and commitment they have invested in the activities of the Committee, especially given the challenges posed by the COVID-19 pandemic. Aneesah Luqman acted as the Planning and Economic Development Department staff liaison.

7.2 It is recommended that:

- a. The report be received as DEAC's annual report on its 2021 activities;
- b. The proposed 2022 DEAC Workplan be approved (Attachment 1); and
- c. A copy of this report be forwarded to the Durham Environmental Advisory Committee, and the Area Municipalities.

8. Attachments

Attachment #1: Proposed 2022 DEAC Workplan

Attachment #2: DEAC Terms of Reference

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



**DURHAM ENVIRONMENTAL ADVISORY COMMITTEE (DEAC)
PROPOSED 2022 WORKPLAN**



Item	Progress
1.0 Policy Development and Implementation	
Provide advice on	
<ul style="list-style-type: none"> Regional Official Plan – input and advice on proposed amendments. 	
<ul style="list-style-type: none"> Municipal Comprehensive Review (Envision Durham) process. 	
<ul style="list-style-type: none"> Projects subject to a Minister’s Zoning Order (MZO). 	
<ul style="list-style-type: none"> Durham Community Energy Plan implementation. 	
<ul style="list-style-type: none"> Provincial and Regional Climate Change guidance materials. 	
<ul style="list-style-type: none"> Environmental Assessment (EA) Studies. 	
<ul style="list-style-type: none"> Public and/or Stakeholder Advisory Committees. 	
<ul style="list-style-type: none"> Environmental Bill of Rights postings. 	
2.0 Community Outreach and Stewardship	
High Priority	
<ul style="list-style-type: none"> Promote and continue to implement the Environmental Achievement Awards. 	
<ul style="list-style-type: none"> Participate in community environmental and stewardship events. 	
Medium Priority	
<ul style="list-style-type: none"> Continue to foster a working relationship with the Durham Agricultural Advisory Committee, Durham Active Transportation Committee, and Durham Region Roundtable on Climate Change. 	
<ul style="list-style-type: none"> Participate in Climate Change outreach activities/events hosted by DEAC, and/or the Durham Region Roundtable on Climate Change. 	
<ul style="list-style-type: none"> Update the Region of Durham Natural Features Map. 	
<ul style="list-style-type: none"> Invasive species management. 	
<ul style="list-style-type: none"> Pollinator seedling distribution project. 	
3.0 Committee Education & Development	
The Committee will expand its knowledge in some of the following issues:	
<ul style="list-style-type: none"> Energy (e.g. sources, alternatives, producers, efficiency, etc.). 	
<ul style="list-style-type: none"> Recreational uses in the natural environment. 	
<ul style="list-style-type: none"> Provincial Planning documents. 	
<ul style="list-style-type: none"> Water quality (e.g. Duffin Creek water treatment plant). 	
<ul style="list-style-type: none"> Human health and the environment. 	
<ul style="list-style-type: none"> Green infrastructure and low impact development. 	

Item	Progress
• Road salt.	
• Species at risk.	
• Waste reduction and management progress.	
• Lifecycle assessment of products and packaging (e.g. plastics).	
• Microplastics.	
• Forest, grassland, and wetland health.	
• Active transportation.	
• Climate change.	
• Pesticides and alternatives.	
• Invasive species.	
• Native species.	
• Biodiversity.	
• Urban sustainability.	
• Air quality.	
• Food security.	
• Community gardens.	
• Aggregate pit rehabilitation.	
• Peat moss and top soil removal and restoration.	
• Biological and physical decomposition (e.g. incineration, gasification, carbonization, anaerobic digestion, waste, etc.).	
• Noise and light pollution.	
• Citizen science.	
• Ground and surface water preservation and protection.	
• Education around Just Transition initiatives.	
4.0 Issues of Interest	
The committee will continue to monitor the following issues as prioritized by current events:	
• Conservation Authority initiatives and activities, such as Carruthers Creek Watershed Plan Update and McLaughlin Bay Restoration Strategy.	
• Provincial planning initiatives.	
• Oak Ridges Moraine.	
• Greenbelt.	
• Regional Official Plan Amendment applications.	
• Water – groundwater, surface water, watersheds.	
• Transportation developments.	
• Waterfront protection and development.	
• Nuclear Energy Management	
• Future airport lands.	
• Rouge National Urban Park.	
• Urban forest/naturalization strategies.	
• Trails.	

Item	Progress
<ul style="list-style-type: none"> • Energy from Waste Facility. 	
<ul style="list-style-type: none"> • Minister's Zoning Orders (MZOs). 	
<ul style="list-style-type: none"> • Durham Community Energy Plan – Implementation Governance Task Force. 	
<ul style="list-style-type: none"> • Large-scale fill operations. 	

Meeting Schedule

Due to the Committee's workload, DEAC will schedule 9 meetings for 2022. In general, meetings will take place on the third Thursday of each month. Resources (Planning Division and Legislative Services) will be required to accommodate the schedule and workload.

The 2022 meeting schedule is as follows:

- January 20, 2022
- February 17, 2022
- March 10, 2022
- April 21, 2022
- May 19, 2022
- June 16, 2022
- September 15, 2022
- October 20, 2022
- November 17, 2022



Durham Environmental Advisory Committee (DEAC)

Terms of Reference

Revised February 2021

1. Goal

- 1.1 To provide advice to the Region of Durham on environmental impacts of planning matters, as expressed in the Durham Regional Official Plan.

2. Mandate

- 2.1 The Durham Environmental Advisory Committee (DEAC) is a volunteer Advisory Committee established by Regional Council in accordance with these Terms of Reference. Committee members are guided by these Terms of Reference.
- 2.2 The Terms of Reference provide for a balance between activities referred from the Planning and Economic Development Department or the Planning and Economic Development Committee and a provision for DEAC to be proactive and advise on matters identified on its own initiative.
- 2.3 Environmental matters may be referred to the DEAC from the Regional Planning and Economic Development Department or the Planning and Economic Development Committee. DEAC shall report directly to the Regional Planning and Economic Development Committee and/or Regional Planning and Economic Development Department, as appropriate.

3. Scope of Activities

- 3.1 The scope of the DEAC may include activities such as:
- a) providing advice on environmental policy directions pursued by the Region. This may include providing advice on official plan amendments related to environmental policies or providing advice on Regional environmental policies through an Official Plan review process;
 - b) providing advice in the identification and implementation of new or existing programs, approaches or policies relating to the protection, sustainability and enhancement of natural resources and systems within the Region in co-operation with other organizations where appropriate. This may include investigating conservation easements, land trusts, tree planting, environmental stewardship, new provincial directions and funding grants;

- c) providing advice in identifying and implementing community outreach activities which support the growth of environmental awareness and appreciation in Durham Region in co-operation with other organizations where appropriate. This may include recommending and assisting with educational workshops or homeowner guides which can be used by the public in areas such as tree cutting, fertilizer use, erosion control and general enhancement of the environment;
- d) providing advice on Regional environmental data in co-operation with other organizations where appropriate;
- e) providing advice on the state of environmental resources such as water resources and natural heritage features such as wetlands, forests, and wildlife within Durham Region in co-operation with other organizations where appropriate;
- f) appointing a member of DEAC to participate on steering committees for environmental impact studies related to Regional Official Plan Amendment applications. In accordance with the Region's approved EIS Guideline, a DEAC representative would participate in Regionally co-ordinated EIS's and peer reviews; and
- g) at the request of the Planning and Economic Development Committee or the Regional Planning and Economic Development Department, provide advice on miscellaneous matters as they arise.

4. Composition

- 4.1 The DEAC will be comprised of seventeen members in total. Thirteen of which will be citizen members, one of which will be a Post-Secondary Student member, two of which will be youth members, plus one member of the Planning and Economic Development Committee. The thirteen citizen members, one Post-Secondary Student member and two youth members shall not hold elected office (municipal, provincial or federal). All members are regarded as private citizens and do not represent their respective employers or advocacy group in their capacity as a DEAC member.
- 4.2 Membership for citizen members shall correspond with the term of Regional Council. At the end of each term, citizen members will be asked to consider their interest in remaining for an additional term. If a member chooses to resign, the Region will seek a replacement in accordance with Section 5. However, citizen members shall continue to serve until their replacements are appointed by Regional Council. At the discretion of the DEAC, non-attendance of three consecutive meetings will be sufficient grounds for replacement.
- 4.3 Membership for Post-Secondary Student members shall be up to a 4-year term, generally corresponding with the length of their college or university program.

- 4.4 Membership for youth members shall be up to a 3-year term, generally corresponding with the school year.
- 4.5 DEAC will strive to maintain a high level of relevant technical expertise and competence in environmental issues within its membership.

5. Membership Selection

- 5.1 For the selection of citizen members, the Regional Planning and Economic Development Department may place a newspaper advertisement within each area municipality requesting expressions of interest from individuals willing to volunteer for appointment to the DEAC. Interested individuals will be required to provide a brief resume and statement of interest. Responses from qualified candidates will be forwarded to the respective area municipality with a request that the local Council nominate one representative. Regional Planning and Economic Development staff, from the remaining resumes received, will nominate a sufficient number of members at large in order to bring the citizen membership to thirteen. All members of the DEAC will be appointed by the Planning and Economic Development Committee.
- 5.2 Regional Council shall appoint a representative and an alternate to DEAC from the members of the Planning and Economic Development Committee.
- 5.3 In nominating citizen members to the DEAC, regard shall be given to the aim of achieving a combination of technical experts and community representatives with knowledge of environmental and land use planning matters. Regard shall also be given to residency within the Region and availability to attend meetings. An elaboration of the selection criteria is provided in Appendix 1, Section A, of the Terms of Reference. The nomination of members at large will help to achieve the desire of a diverse and balanced DEAC. All residents of Durham Region are eligible for membership.
- 5.4 In the case of a citizen member vacancy, the approach described in Sections 5.1 and 5.2 will generally be followed.
- 5.5 For the selection of Post-Secondary Student members, the Regional Planning and Economic Development Department shall contact the College/Universities in the Region of Durham, and request that students be notified about the opportunity to volunteer with DEAC. Advertisements may be placed in the school newspapers/websites. Students willing to volunteer for DEAC shall submit a letter of interest, outlining their knowledge about the environment. Regional Planning and Economic Development staff will nominate one Post-Secondary Student member from the responses received. Post-Secondary Student members will be appointed by the Planning and Economic Development Committee and Council.

- 5.6 In selecting Post-Secondary Student members, members must be enrolled full-time in a College or University program and express an interest in environmental matters. Consideration shall be given to the individual's interests, level of participation and knowledge of environmental issues in Durham Region and the planning process. The relevance of their interests to the mandate of DEAC will be an important consideration. Regard shall also be given to residency within Durham Region for the school year and availability to attend meetings. An elaboration of the selection criteria is provided in Appendix 1, Section B of the Terms of Reference.
- 5.7 In the case of a Post-Secondary Student member vacancy, the approach described in Section 5.5 and 5.6 will generally be followed.
- 5.8 For the selection of youth members, the Regional Planning and Economic Development Department shall contact the secondary schools in the Region of Durham, and request that students be notified about the opportunity to volunteer with DEAC. Students willing to volunteer for DEAC shall submit a letter of interest, outlining their knowledge about the environment. Regional Planning and Economic Development staff will nominate two youth members from the responses received. Youth members will be appointed by the Planning and Economic Development Committee and Council.
- 5.9 In selecting youth members, consideration shall be given to ensure representation from both the urban and rural communities. An elaboration of the selection criteria is provided in Appendix 1, Section C of the Terms of Reference.
- 5.10 In the case of a youth member vacancy, the approach described in Section 5.8 and 5.9 will generally be followed.
- 6. Officers**
- 6.1 A chair and two vice-chairs (first and second) will be elected annually by the membership of the DEAC. The Planning and Economic Development Committee representative will chair the inaugural DEAC meeting.
- 6.2 Post-Secondary Student members and youth members are not eligible to sit as chair or vice-chair.
- 7. Support Services**
- 7.1 The Commissioner of Planning and Economic Development or designate shall serve as staff liaison to the DEAC. The liaison will provide administrative, procedural and technical support to the DEAC.

- 7.2 The liaison will co-ordinate all requests for advice from the DEAC, through meeting agendas and addenda to meeting agendas. DEAC responses to such requests shall be co-ordinated by the liaison to the Planning and Economic Development Department or the Planning and Economic Development Committee.
- 7.3 The Region will provide secretarial and other support services. Regional Council will provide a budget to cover the operational expenses of the DEAC, and this budget will be administered by the Planning and Economic Development Committee.

8. Meetings

- 8.1 Regularly scheduled meetings of DEAC will be held at the Durham Regional Headquarters. The DEAC, will establish a meeting schedule taking into account the business needs and the schedule of Council and the Planning and Economic Development Committee. The Planning and Economic Development Committee will be provided with a schedule of DEAC meetings each December for the following year. Special meetings may be held at the call of the Chair. The Planning and Economic Development Committee is to be kept informed of such meetings.
- 8.2 Unless otherwise determined, all meetings will be open to the public. As a formal advisory Committee to the Region, the DEAC is subject to the Regional Procedural By-law, unless otherwise specified in the Terms of Reference.
- 8.3 A quorum for a DEAC meeting shall consist of a majority of the sitting DEAC members.

9. Delegations of Committee Meetings

- 9.1 Any person(s) wishing to appear before the DEAC as a delegate must submit a request to delegations@durham.ca, advising of the topic or item to which they wish to speak, which will then be forwarded to the staff liaison in the Regional Planning and Economic Development Department. All requests for delegations must be received at least one week prior to the meeting to ensure that the delegation is included on the agenda. Any person wishing to address the DEAC as a delegate, who has not previously arranged to do so, may be granted permission to do so only by Committee resolution.

10. Minutes and Agenda

- 10.1 The minutes of each DEAC meeting will be approved at the following meeting. The unapproved minutes will be circulated to members of Council as part of the Council Information Package (CIP) by the Clerk. The DEAC agendas will be prepared by the staff liaison and the DEAC chair or vice-chair with input from

other DEAC members. As the first item of business at every meeting, the Committee shall approve its agenda.

11. Committee Resolutions

- 11.1 The DEAC will seek to achieve consensus on decisions. Recommendations are “carried” if supported by a majority. Only resolutions as they appear in the adopted Minutes may be considered as officially representing the position of the DEAC.

12. Annual Reports and Workplan

- 12.1 An annual report summarizing the activities completed in the previous year shall be prepared by the DEAC. The annual report shall be forwarded to the Planning and Economic Development Committee.
- 12.2 An annual workplan with an estimate of the resources necessary and any suggested revisions to the Terms of Reference for the coming year shall also be prepared by the DEAC for consideration and approval by the Planning and Economic Development Committee and Council. To avoid duplication, the DEAC shall ensure that the workplan is co-ordinated with other environmental initiatives in the Region.
- 12.3 An annual review of the DEAC by the Planning and Economic Development Committee will be completed to examine the effectiveness of the Committee and to ensure continued improvements.

Appendix 1

A. Citizen Membership Eligibility Criteria

To facilitate the nomination and appointment of new citizen members to the DEAC, the following criteria will be considered. The aim is to achieve a diverse committee with a combination of technical experts and community representatives.

1. Residency

Members should reside in Durham Region.

2. Technical Expertise

A high level of technical expertise is required within the Committee. Applicants with academic qualifications and/or work experience in environmentally-related disciplines will be an important consideration.

3. Community Representatives

Consideration shall be given to the individual's level of participation and knowledge of environmental issues and the planning process. The relevance of their interests to the mandate of DEAC will be an important consideration.

4. Availability

It is important that an applicant be able to attend as many DEAC meetings as possible and undertake work outside of the regular monthly meetings. An applicant should be able to be contacted or reached during the day in order for meetings to be arranged.

B. Post-Secondary Student Membership Eligibility Criteria

To facilitate the nomination and appointment of new Post-Secondary Student members to the DEAC, the following criteria will be considered.

1. Residency

Members should reside in Durham Region for the school year.

2. Education

Members must be accepted into, or enrolled in a full-time College or University program and express an interest in environmental matters.

Consideration shall be given to the individual's interests, level of participation and knowledge of environmental issues in Durham Region and the planning process.

The relevance of their interests to the mandate of DEAC will be an important consideration.

3. Availability

It is important that an applicant be able to attend as many DEAC meetings as possible and undertake work outside of the regular monthly meetings. An applicant should be able to be contacted or reached during the day in order for meetings to be arranged.

C. Youth Membership Eligibility Criteria

To facilitate the nomination and appointment of new youth members to the DEAC, the following criteria will be considered.

1. Residency

Youth members should reside in Durham Region.

2. Education

Youth members must be enrolled in Grade 10, 11, or 12 and express an interest in environmental matters.

3. Availability

It is important that an applicant be able to attend as many DEAC meetings as possible. An applicant should be able to be contacted or reached during the day in order for meetings to be arranged.

4. Letter of Reference/Support

Applicants for youth membership must include a letter of reference from their school and a letter of parental/guardian support with their expression of interest.



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2022-P-4
Date: January 11, 2022

Subject:

Durham Active Transportation Committee 2021 Annual Report and DATC 2022 Workplan.

Recommendation:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2022-P-4 be received as the Durham Active Transportation Committee's 2021 Annual Report;
 - B) That the Durham Active Transportation Committee's 2022 Workplan be approved, as outlined in Attachment #1, to this Report; and
 - C) That a copy of this Report be forwarded to the Durham Active Transportation Committee, and the Area Municipalities.
-

Report:

1. Purpose

- 1.1 The Durham Active Transportation Committee (DATC) Terms of Reference (ToR) requires the submission of an annual report to the Planning and Economic Development Committee summarizing the activities of the previous year. The ToR also requires an annual Workplan be prepared for the coming year and when necessary, recommend revisions to the ToR, for consideration and approval by the

Planning and Economic Development Committee and Regional Council.

1.2 The purpose of this report is to:

- a. Summarize the key DATC 2021 activities; and
- b. Present the proposed DATC 2022 Workplan.

2. Previous Reports and Decisions

2.1 In February 2021, Council endorsed DATC's 2020 Annual Report and 2021 Workplan through Commissioner's [Report #2021-P-4](#).

3. 2021 Annual Report

3.1 The DATC Committee is comprised of eight citizen volunteers, one from each area municipality and a Council Representative, who bring different perspectives and active transportation-related experiences. Membership is as follows:

- Ron Lalonde (Whitby) (Chair);
- Phil Smith (Uxbridge) (Vice-Chair);
- Keith Haines (Ajax);
- Jean Martin (Brock);
- Connie Kobelka, (Clarington);
- Jim Bate (Oshawa);
- Aisha Heywood (Pickering);
- Marc Gibbons (Scugog); and
- Councillor Rick Kerr (Planning and Economic Development Committee.
Councillor Sterling Lee, Alternate).

4. Major Activities

4.1 The role of the DATC is to advise the Region of Durham on matters related to active transportation across Durham. The Committee also provides input on Regional initiatives, including its Active Sustainable School Travel (ASST) Program and the Regional Cycling Plan (RCP).

4.2 The DATC fulfilled its role and major activities in 2021 by:

- a. Receiving presentations and engaging in discussions on:
 - The Durham RCP 2021 – providing input into the final Primary Cycling Network and cycling strategies;
 - The Durham Scarborough Bus Rapid Transit, with a focus on active transportation along the transit line;
 - The Durham draft E-Mobility bylaw; and
 - The Active Sustainable School Travel (ASST) planning in Durham Region.
- b. Providing advice and investigating various Regional issues, including:
 - The Region’s Municipal Comprehensive Review, including input into protected Major Transit Station Areas and the Housing Intensification Study;
 - Advocating for improved cycling safety on Regional cycling routes and infrastructure;
 - Commenting on future trail safety work and how to improve the overall trail system in Durham; and
 - Engaging on several area municipal active transportation plans and projects, including those from the Township of Uxbridge and Town of Ajax.

5. 2022 Workplan

5.1 The 2022 DATC Workplan (Attachment #1) consists of activities, which are a priority and achievable within the calendar year. These activities are divided into three categories:

- a. **Cycling Safety and Education** - Supporting and providing input on Regional and area municipal ASST programs, as well as the Region’s Vision Zero initiative;
- b. **Infrastructure** - Providing advice on the advancement of active transportation initiatives as outlined in the Region’s 2017 Transportation Master Plan, including the 2021 Regional Cycling Plan, and coordination with area municipal cycling plans; and

- c. **Communications and Advocacy** - Ensuring a consistent and open channel for active transportation communicate amongst municipalities and other partners.

6. Terms of Reference

- 6.1 The DATC is guided by Council approved Terms of Reference (ToR), which outlines the goals, mandate and scope of activities for the DATC Committee (Attachment #2). The DATC ToR was last updated on February 2021 ([Report #2021-P-4](#)). No further updates of the DATC's ToR are required at this time.

7. Relationship to Strategic Plan

- 7.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- 7.2 Goal 1: Environmental Sustainability's objective: To protect the environment for the future by demonstrating leadership in sustainability and addressing climate change.

8. Conclusion

- 8.1 The DATC was active in supporting Regional active transportation initiatives and providing advice to the Region of Durham throughout 2021. Members should be commended for the time and commitment they have invested in the activities of the Committee and in helping to improve active transportation across the Region. Anthony Caruso acted as the Planning and Economic Development Department staff liaison.

- 8.2 It is recommended that:

- a. This report be received as the DATC's annual report on its 2021 activities;
- b. The 2022 DATC Workplan be approved (Attachment #1); and
- c. A copy of this report be forwarded to the Durham Active Transportation Committee, and the Area Municipalities.

9. Attachments

Attachment #1: DATC 2022 Workplan

Attachment #2: DATC Terms of Reference

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



Durham Active Transportation Committee (DATC) 2022 Workplan

Scope of Activities

The following areas of Active Transportation (AT) will act as a guideline for the DATC Committee's work throughout the year. Many of the initiatives are ongoing, but those that can be substantially achieved in 2022 have been identified:

Sustainability

1. Recognize and advance AT activities related to reducing greenhouse gas emissions in the Region of Durham. (ongoing)

Active Transportation Safety and Education

2. Provide advice on the identification and implementation of programs, which encourage public awareness and education on AT matters, including the achievement of bronze-level Bike-Friendly status for the Region of Durham and any area municipalities not yet designated in Durham, in collaboration with the Works Department and other stakeholders. (ongoing)
3. Provide input and support for Active & Sustainable School Travel (ASST), also known as Active & Routes to Schools, in some jurisdictions. (ongoing)
4. Promote the use of AT in the Region, especially the important role that it plays in connecting people to transit. (ongoing)
5. Recognize the differing AT needs of commuters and recreational users within the urban and rural areas. (ongoing)

Infrastructure & Policy

6. Continue to advance the Regional Trail Network (RTN) as a key transportation and tourism component of the AT network based on various requests and initiatives in partnership with Planning and Economic Development, Health and Works Department staff and area municipal partners. (ongoing)

7. Support the development of multi-modal transportation options in the Region of Durham with a focus on advancing the Region's AT network as outlined in the 2017 Durham Transportation Master Plan and the Regional Cycling Plan 2021. (ongoing)
8. Assist in providing support to the Regional and Area Municipal Active Transportation Plans and support the development of the Region's Durham Meadoway Plan. (ongoing)

Communications and Advocacy

9. Coordinate efforts to advance the shared goals of the various area municipal AT committees. (ongoing)
10. Collaborate with partners on AT initiatives occurring at all government levels, including: Lake Ontario Waterfront Blueway, Waterfront Regeneration Trust, Smart Mobility Durham, the Active and Sustainable School Travel program, the Durham Meadoway, the Greenbelt Route and Public Health. (ongoing)
11. Provide advice to Regional Council on legislative matters, programming, and policies from all levels of government related to AT. (ongoing)
12. Identify and advance initiatives to improve communication and collaboration between the Region and the eight area municipalities' Active Transportation Committees. (ongoing)
13. Provide advice on AT matters related to Vision Zero initiatives and mid-block crossings to improve safety on Regional infrastructure. (ongoing)

2022 Meeting Dates

- March 24, 2022
- June 9, 2022
- September 15, 2022 (last meeting of this term)



Durham Active Transportation Committee (DATC)

Terms of Reference

Revised February 2021

1. Vision

- 1.1 To enhance, promote and expand active transportation (AT) throughout the Region of Durham.

2. Goal

- 2.1 To provide advice to the Region of Durham on AT matters: urban, rural, utilitarian and recreational.

3. Guiding Principles

- 3.1 The following principles will guide this committee's activities as it works to:
- Focus on a Regional active transportation network;
 - Recognize the differing needs of users within urban and rural areas;
 - Ensure protection of natural heritage features and functions; and
 - Undertake consultation with other stakeholders throughout the process.

4. Scope of Activities

- 4.1 The activities of the Committee will encompass the following:
- Provide advice on the identification and implementation of programs which encourage public awareness and education on AT matters;
 - Continue to advance the Regional Trail Network (RTN) as a key transportation and tourism component of the AT network;
 - Support the development of multi-modal transportation options, which includes first and last mile options, in the Region of Durham with a focus on advancing the Region's AT network as outlined in the Transportation Master Plan;
 - Provide input and support for Active & Safe Routes to Schools, also known as Active Sustainable School Travel (ASST);

- Assist in updating and implementing the Regional and Area Municipal Cycling Plans. This includes assisting in the planned update to the Regional Cycling Network (RCN);
- Promote the use of active transportation in the Region, especially the important role that it plays in connecting people to transit;
- Recognize and advance AT activities related to reducing greenhouse gas emissions in the Region of Durham;
- Recognize the differing AT needs of commuters and recreational users within the urban and rural areas;
- Coordinate efforts to advance the shared goals of the various area municipal AT committees;
- Collaborate with partners on active transportation initiatives occurring at all government levels, including: Lake Ontario Waterfront Blueway, Waterfront Regeneration Trust, Smart Commute Durham, and Public Health; and
- Provide advice to Regional Council on legislative matters, programming and policies from all levels of government related to active transportation.

5. Composition and Membership Selection

- 5.1 The Durham Active Transportation Committee (DATC) is an advisory committee of Regional Council and is guided by these Terms of Reference. The DATC shall report directly to the Planning and Economic Development Committee.
- 5.2 The DATC will be comprised of nine voting members in total. Eight (8) of which shall be citizen representatives from each area municipality, and one (1) member will be a representative of the Planning and Economic Development Committee.
- 5.3 Regional Council shall appoint a representative and an alternate to the DATC from the members of the Planning and Economic Development Committee.
- 5.4 Each area municipality shall appoint one citizen member of the public to sit on the DATC.
- 5.5 Membership for regular members shall correspond with the term of Regional Council. At the discretion of the DATC, non-attendance of three consecutive meetings will be sufficient grounds for replacement.

6. Officers

- 6.1 A chair and a vice-chair will be elected by the DATC membership. The

Commissioner of the Planning and Economic Development Department or his designate will chair the inaugural DATC meeting.

7. Support Services

- 7.1 The Commissioner of Planning and Economic Development shall appoint a staff liaison to support the activities of DATC. The liaison will provide administrative, procedural and technical support to the DATC and will utilize the Technical Support Group noted in Section 7.3 as deemed necessary.
- 7.2 Regional Legislative Services Division will provide secretarial and other support services. Regional Council will as necessary provide a budget to cover the operational expenses of the DATC and this budget will be administered by the Planning and Economic Development Department.
- 7.3 A Technical Support Group, consisting of Regional staff, area municipal staff and representatives from other appropriate agencies (e.g. Conservation Authorities and the Waterfront Regeneration Trust) shall be established to provide technical advice and expertise to the DATC. The DATC may invite stakeholders and/or individuals with specialized expertise to attend meetings on an as-needed basis.
- 7.4 The liaison from the Regional Planning and Economic Development Department shall contact participating area municipalities and other agencies to establish the Technical Support Group.

8. Meetings

- 8.1 The DATC will establish a meeting schedule at its inaugural meeting, taking into account the business needs, and the schedule of the Planning and Economic Development Committee and Council. Special meetings may be held at the call of the Chair.
- 8.2 Unless otherwise determined, all meetings will be open to the public. As an ad-hoc Committee of Regional Council, the DATC is subject to the Regional Procedural By-law, unless otherwise specified in the Terms of Reference.
- 8.3 A quorum for a DATC meeting shall consist of a majority of the sitting members.

9. Delegations at Committee Meetings

- 9.1 Any person(s) wishing to appear before the DATC as a delegate must submit a request to delegations@durham.ca advising of the topic or item to which they wish to speak, which will then be forwarded to the staff liaison in the Regional Planning and Economic Development Department. All requests for delegations must be received at least one week prior to the meeting to ensure the inclusion

in the agenda. Any person wishing to address the DATC as a delegate, who has not previously arranged to do so, may be granted permission to do so only by Committee resolution.

10. Minutes and Agenda

- 10.1 The minutes of each DATC meeting will be amended as necessary and approved at the following meeting. The unapproved minutes will be forwarded to the Regional Clerk for inclusion in the Council Information Package (CIP) for information. When approved, any amendments will be forwarded to the Legislative Services Division. The DATC agendas will be prepared by the staff liaison, along with the DATC chair or vice-chair, with input from other DATC members.

11. Committee Resolutions

- 11.1 The DATC will seek to achieve consensus on decisions. Recommendations are 'carried' if supported by a majority. Only resolutions as they appear in the adopted Minutes may be considered as officially representing the position of the DATC.

12. Annual Reports and Workplan

- 12.1 An annual report summarizing the activities completed in the previous year shall be prepared by the DATC. The annual report shall be forwarded to the Planning and Economic Development Committee.
- 12.2 An annual Workplan with an estimate of the resources necessary and any suggested revisions to the Terms of Reference for the coming year shall also be prepared by the DATC for consideration and approval by the Planning and Economic Development Committee and Council.
- 12.3 An annual review of the DATC by the Planning and Economic Development Committee will be completed to examine the effectiveness of the Committee and to ensure continued improvements.

Appendix 1: Definitions

- 1) For the purposes of the DATC Terms of Reference, “Active Transportation” describes all human-powered forms of travel such as: walking, cycling, inline skating, skateboarding, skiing and canoeing. It also includes manual and power assisted mobility devices. Walking and cycling are among the most popular modes and can effectively be combined with other modes such as public transit.
- 2) A “trail” is defined as a trail route on land or water with protected status and public access for recreation or transportation purposes. Activities that are typically performed along a trail can include: walking, jogging, motorcycling, hiking, bicycling, horseback riding, mountain biking, canoeing, kayaking, snowmobile or ATV driving, bird watching, nature observation or backpacking.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Report

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2022-P-5
Date: January 11, 2022

Subject:

Smart Mobility Durham 2021 Annual Report and 2022 Workplan

Recommendations:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Commissioner's Report #2022-P-5 be received as Smart Mobility Durham's 2021 Annual Report and 2022 Workplan.
 - B) That Smart Mobility Durham's 2022 Workplan be approved, as outlined in Attachment 2 to this Report.
 - C) That a copy of this Report be forwarded to the Durham Active Transportation Committee, and the Area Municipalities.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to provide an overview of Smart Mobility Durham's progress for 2021 and present the 2022 Workplan.
- 1.2 Smart Mobility Durham is the Region's overarching Transportation Demand Management (TDM) program that comprises Smart Commute Durham, Active and Sustainable School Travel and Cycle Durham. These initiatives promote reducing

single-occupancy vehicle trips and the use of active and sustainable modes of transportation such as walking, cycling, carpooling and transit.

- 1.3 The primary objective of Smart Mobility Durham is to enhance sustainable transportation options, support the efficient use of existing transportation infrastructure and achieve a non-auto mode share target of 65 percent by 2031.
- 1.4 Through its efforts, Smart Mobility Durham helps reduce travel times, vehicle emissions, and congestion on the Region's transportation network by encouraging and promoting a mix of travel modes and shifting of travel times from peak periods during the day.

2. Previous Reports and Decisions

- 2.1 On February 2, 2021, the 2021 Workplan was presented and approved by the Planning and Economic Development Committee ([Report #2021-P-5](#)).

3. Background

- 3.1 Smart Mobility Durham is comprised of three initiatives:
 - a. **Smart Commute Durham**, which consists of 31 member organizations representing approximately 22% of Durham's workforce and supports sustainable travel behaviour change for workplaces;
 - b. **The Active and Sustainable School Travel Program**, which promotes increasing the number of students choosing active and sustainable travel modes of transportation for school commutes, and improving pedestrian and cyclist safety in the school zone; and
 - c. **Cycle Durham** which promotes active transportation initiatives and information to members of the public and broader community.

4. 2021 Annual Report

- 4.1 In 2021, Smart Mobility Durham successfully implemented a series of events and campaigns to promote, educate and encourage the use of sustainable transportation for commuting purposes for workplaces and schools. These events and campaigns have been summarized in the Smart Mobility Durham Snapshot (see Attachment #1).

4.2 The COVID-19 pandemic continued to impact Regional commuter and school travel patterns and behaviours during 2021, with the majority of workplaces and schools continuing to work and learn virtually. Campaigns and member level services were adapted to comply with public health guidelines and protocols in place. All campaigns hosted throughout 2021 were hosted virtually and the frequency of surveys were adapted to support the needs of members.

4.3 School travel planning is a collaborative process that brings together many stakeholders to assess conditions, develop action plans to enhance travel safety measures around school neighbourhoods, and increase active and sustainable school travel. In 2021, the Region began working with 4 new schools to create School Travel Plans and supported the implementation of 8 existing school travel plans. New events and promotional materials were established to encourage school-aged children and their caregivers to use active and sustainable modes of transportation.

5. 2022 Workplan

5.1 The following summarizes the key Smart Mobility Durham initiatives planned for 2022 (see Attachment #2).

- Encouraging participation in the Region's workplace commuting and school travel programs through tailored outreach promotion to different audiences.
- Updating monitoring and evaluation methods to respond to the changing needs of members, including more robust data collection for calculating Greenhouse Gas Emissions (GHGs) for member organizations that are keen to measure their environmental footprint from employee commuting and school travel.
- Increasing awareness and availability of bike and scooter parking at schools, businesses and Regionally owned properties to support and encourage active transportation.
- Supporting the advancement of a cycling wayfinding and signage strategy to make it more convenient and easy to use active modes of transportation.

6. Relationship to Strategic Plan

6.1 This report aligns the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Environmental Sustainability: By helping to reduce single use automobile travel, Smart Mobility Durham helps to protect the environment for the future and serves to demonstrate leadership in sustainability and addressing climate change.

7. Conclusion

7.1 The Smart Mobility Durham program represents Durham's commitment as a leader in promoting and delivering sustainable transportation options to ensure the quality of life of its residents, workplaces and schools is continuously enhanced. Smart Commute Durham, Active Sustainable School Travel and Cycle Durham are vital components of the Region's TDM efforts and supports the goals and objectives of Durham's Transportation Master Plan.

8. Attachments

Attachment #1: Smart Mobility Durham 2021 Snapshot

Attachment #2: Smart Commute 2022 Workplan

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer

Smart Mobility Durham

2021
Snapshot



**Planning and Economic
Development Department
Transportation Planning**

Smart Mobility Durham

Smart Mobility Durham is the umbrella for the Region's Transportation Demand Management (TDM) programs. These programs reduce the number of single-occupancy vehicle trips by making it easier and more attractive for travellers to use active and sustainable modes of transportation such as walking, cycling and transit.

What is TDM?



Reduce unnecessary vehicle trips



Re-route trips to less congested roads



Re-time trips to avoid peak demand periods



Re-mode trips using alternatives to single-occupancy vehicles

TDM is a toolkit of strategies including policies, programs, services and investments that create transportation choices. TDM can motivate people to avoid unnecessary trips (e.g. by teleworking), travel outside of peak demand periods, choose routes that are less busy, and use transportation modes such as walking, cycling, and transit. TDM benefits can include:

- Decreased traffic congestion
- Increased physical activity
- Reduced greenhouse gas emissions and better air quality
- More efficient use of existing transportation infrastructure

Smart Mobility Durham's TDM programs include:



Resources, events, online tools and action planning support to encourage sustainable travel behaviour change in workplaces.



Community-facing awareness campaigns, events and other initiatives that encourage Durham Region residents to use active transportation.



Active and Sustainable School Travel (ASST) Program










Initiatives that engage stakeholders across Durham to increase school zone safety and encourage more students to walk, cycle and take the bus.




2021 Snapshot

Overview

In 2021, Smart Mobility Durham's programming focused on increasing opportunities to help promote active, sustainable modes of transportation for both recreational and commuting trips and to expand our suite of tools and options to reach new populations. Key program achievements include:


-  31 Smart Commute workplace members
-  Annual Commuter Survey completed
-  2 information sharing and learning events for ASST stakeholders
-  45,000 employees engaged through workplace events
-  12 schools developing and implementing School Travel Plans
-  Scooter parking options improved at 4 schools
-  Launched a new trip planning and carpool matching app
-  6,100 students positively impacted by the ASST Program
-  25,164 cycling trips made in Durham during Bike Month

Campaigns and Initiatives




Step It Up! Winter Steps Challenge

The **Step It Up!** walking challenge encouraged employees at SCD workplaces to get 10,000 steps or more / day. Participants logged over 7 million steps, the equivalent of walking from Windsor to Whitehorse!




Whitehorse, YT
1028 hours
5100 km
Windsor, ON




Durham Region Bike Month

Durham Region's **Bike Month** brand was refreshed this year. Activities hosted by the Region to celebrate Bike Month included a Bike and Buy campaign, a Bike Month Pledge and a cycling safety communications campaign.

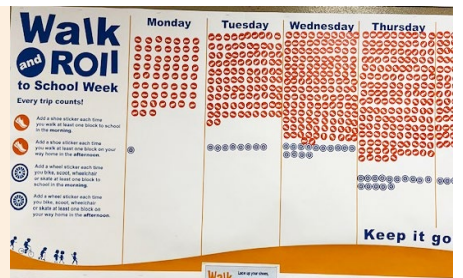


Coffee Shop
Get Active and Support Local Businesses!



Walk and Roll

Walk and Roll to School Week is a new annual challenge for schools across Durham Region held in October. Participating schools track active transportation trips on a trip tracking poster and compete for prizes and trophies.







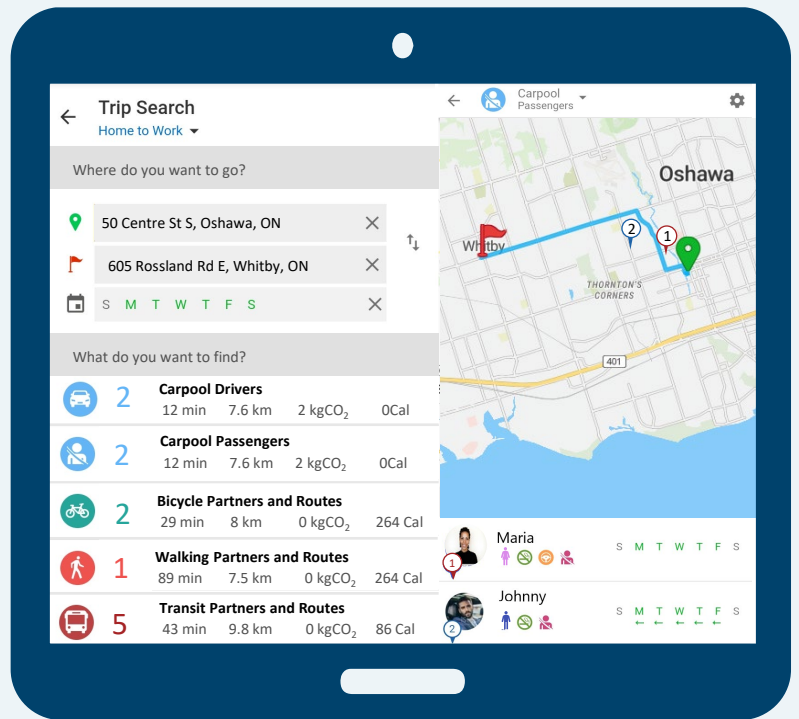
Walk and Roll to School Week
Every trip counts!
Monday Tuesday Wednesday Thursday
Keep it go

SmartCommute.ca App

The new SmartCommute.ca app helps users connect with a GTHA-wide network of commuters to **discover transportation options**, **find carpool partners** and **plan their trips**.

The app also allows users to log their commutes to:

-  **Measure the environmental impact** of their transportation choices
-  **Learn how much money they save** by using sustainable modes
-  **Find transportation options that save time** getting from A to B
-  **Earn points** towards rewards and prizes for sustainable commuting



The SmartCommute.ca app is available through the Google and Apple app stores and can also be accessed by computer by visiting smartcommute.ca.



School Travel Planning (STP)

STP is a collaborative approach to increasing active and sustainable school travel that works by bringing together community stakeholders to collect data, identify barriers and develop an action plan. Implementing school travel plans can help schools:

- Improve student health and performance
- Reduce risk of collisions around schools
- Reduce environmental impacts

In 2021, the ASST Program began working with a new cohort of schools to begin the 6-step process of creating school travel plans and continued to support schools that are implementing their plans.

The 6-step STP Process





Smart Mobility Durham 2022 Workplan

Scope of Activities

The following initiatives will act as a guideline for the Smart Mobility Durham Program throughout 2022. It is important to continue to provide these campaigns and resources to members to retain membership and engagement with the program. The listed program initiatives support Direction #5 in the TMP to promote sustainable travel choices and actions. They also assist the goals identified in sections 7.4 of the TMP and Actions 70, 71, 74 and 75.

Many of the initiatives are ongoing, and those that can be substantially achieved in 2022 have been identified:

Smart Commute Initiatives

1. Bike Month – Bike to Work Day (June 2022)
2. Walktober (October 2022)
3. SmartCommute.ca Trip logging Tool Promotional Campaign (ongoing)
4. Public engagement and promotion of Smart Commute Durham (ongoing)
5. Carpool Management and Bike Lending Program at Regional Headquarters (April to October 2022)
6. Annual Survey (September 2022)
7. Smart Commute Annual Member Meetings and Scorecard designation (January 2022)

Active and Sustainable School Travel Initiatives

8. School Travel Planning – Implementing existing plans (January – December)
9. School Travel Planning – Developing new plans (January – December)
10. Winter Walk Day social media campaign (February 2022)
11. Durham Youth Cycling Guide safety awareness campaign (April 2022)
12. Active and Sustainable School Travel Forum (April and November 2022)
13. Back to School awareness campaign (August to September 2022)
14. Walk and Roll to School Week event (October 2022)

Cycle Durham Initiatives

15. Bike Month (June 2022)
16. Public Engagement campaigns (ongoing)
17. Bicycle Parking Facility Implementation and Ceremony (May 2022)
18. Communications Campaigns (ongoing)
19. Interactive cycling map development (September 2022)
20. Charity Group Ride (August 2022)
21. Cycling Signage and Wayfinding Strategy (ongoing)

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