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## The Regional Municipality of Durham

### MINUTES

#### PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

Thursday, January 13, 2022

A special meeting of the Planning & Economic Development Committee was held on Thursday, January 13, 2022 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

#### 1. Roll Call

Present: Councillor Joe Neal, Vice-Chair  
Councillor Grant  
Councillor Highet  
Councillor Kerr  
Councillor Yamada  
Regional Chair Henry  
**\* all members of Committee participated electronically**

Also

Present: Councillor Barton  
Councillor Foster  
Councillor Marimpietri  
Councillor Pickles attended for part of the meeting  
Councillor Smith attended for part of the meeting  
Councillor Wotten

Absent: Councillor Lee  
Councillor Ryan, Chair, was absent due to municipal business

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer  
B. Bridgeman, Commissioner of Planning and Economic Development  
D. Beaton, Commissioner of Corporate Services  
C. Boyd, Solicitor, Corporate Services – Legal Services  
S. Baldie Jagpat, Manager, Administrative Services  
A. Caruso, Senior Planner  
D. Culp, Planning Analyst  
P. Frizado, Director, Broadband Services  
S. Gill, Director, Economic Development and Tourism  
C. Goodchild, Manager, Policy Planning & Special Studies  
R. Inacio, Systems Support Specialist, Corporate Services – IT  
S. Jibb, Manager, Economic Development, Agriculture and Rural Affairs  
A. Luqman, Project Planner

G. Muller, Director of Planning  
G. Pereira, Manager, Transportation Planning  
B. Pickard, Manager, Tourism  
K. Ryan, Senior Solicitor, Corporate Services – Legal Services  
S. Salomone, Manager, Economic Development, Business Development and Investment  
M. Scott, Project Planner  
J. Severs, Manager, Economic Development, Marketing and Cluster Development  
K. Smith, Committee Clerk, Corporate Services – Legislative Services  
L. Trombino, Manager, Plan Implementation  
T. Fraser, Committee Clerk, Corporate Services – Legislative Services

Councillor Joe Neal, Vice-Chair, chaired the meeting in the absence of Councillor Ryan, Chair.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Adoption of Minutes**

Moved by Councillor Highet, Seconded by Councillor Kerr,  
(1) That the minutes of the regular Planning & Economic Development Committee meeting held on Tuesday, December 7, 2021, be adopted.  
CARRIED

**4. Statutory Public Meetings**

There were no statutory public meetings.

**5. Delegations**

5.1 Zac Cohoon, Chair, Durham Agricultural Advisory Committee (DAAC), re: Durham Agricultural Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-2)

Z. Cohoon, participating electronically, appeared before the Committee with respect to the Durham Agricultural Advisory Committee (DAAC) 2021 Annual Report and 2020 Workplan. He highlighted the various activities of DAAC in 2021 and he outlined some of the proposed activities in the 2022 Workplan, including:

- policy development and implementation by providing advice on the formulation and implementation of land use planning policies;
- communication, outreach and education, including the 2022 virtual or in-person DAAC Farm Tour;

- economic development and tourism to assist Durham's agricultural sector; and
- issues of interest that are significant to DAAC and may require future consideration.

Z. Cohoon advised that new matters and matters of significant interest for DAAC include agricultural and rural related road and Works matters.

Z. Cohoon responded to questions from the Committee. The Committee thanked Z. Cohoon and members of DAAC for their work.

5.2 Jay Cuthbertson, Vice-Chair, Durham Environmental Advisory Committee (DEAC), re: Durham Environmental Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-3)

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J. Cuthbertson, participating electronically, appeared before the Committee with respect to the Durham Environmental Advisory Committee (DEAC) 2021 Annual Report and 2022 Workplan. He highlighted the various activities DEAC was involved with during 2021 and he outlined some of the proposed activities in the 2022 Workplan, including:

- providing input and advice on proposed amendments to the Regional Official Plan, as needed; and advice on the municipal comprehensive review through Envision Durham;
- supporting community environmental awareness, including a pollinator seed distribution project and continuing the Environmental Achievement Awards Program; and
- continuing to provide representation on Public and Stakeholder Advisory Groups.

J. Cuthbertson responded to questions from the Committee. The Committee thanked J. Cuthbertson and members of DEAC for their work.

5.3 Ron Lalonde, Chair, Durham Active Transportation Committee (DATC) re: Durham Active Transportation Committee 2021 Annual Report and 2022 Workplan (2022-P-4)

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R. Lalonde, participating electronically, appeared before the Committee with respect to the Durham Active Transportation Committee (DATC) 2021 Annual Report and 2022 Workplan. He provided highlights from the DATC's activities in 2021 and he outlined some of the proposed activities in the 2022 Workplan, including:

- cycling safety and education by supporting the Region's Vision Zero initiative and providing input on the Regional active and sustainable school travel programs;

- infrastructure by providing advice on the advancement of active transportation initiatives as outlined in the Region's 2021 Cycling Plan and 2017 Transportation Master Plan, as well as coordination with area municipal cycling plans; and
- communications and advocacy by ensuring a consistent and open channel for active transportation communicate amongst municipalities and other partners, and encouraging participants to attend DATC meetings with updates.

R. Lalonde responded to questions from the Committee. The Committee thanked R. Lalonde and members of DATC for their work.

## **6. Presentations**

### 6.1 Simon Gill, Director of Economic Development and Tourism, re: COVID-19 Economic Impacts Update

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S. Gill provided a PowerPoint presentation with an update regarding COVID-19 Economic Impact. Highlights of his presentation included:

- Modified Step 2 Restrictions
- Modified Step 2
- Business Community Impacts and Concerns
- Business Count (Summer 2021 – 4,900 Respondents)
- Resources to Support Business
- Additional Activities of Region & DETF
- Look-Ahead

S. Gill responded to a question with respect to who is responsible for implementation of new programs.

It was requested that a copy of the presentation be circulated to all members of Regional Council.

## **7. Planning**

### 7.1 Correspondence

There were no communications to consider.

### 7.2 Reports

#### A) Durham Agricultural Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-2)

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Report #2022-P-2 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Yamada, Seconded by Councillor Kerr,  
(2) That we recommend to Council:

- A) That Report #2022-P-2 of the Commissioner of Planning and Economic Development be received as the Durham Agricultural Advisory Committee's 2021 Annual Report;
- B) That the Durham Agricultural Advisory Committee's 2022 Workplan be approved, as outlined in Attachment #1 to Report #2022-P-2; and
- C) That a copy of Report #2022-P-2 be forwarded to the Durham Agricultural Advisory Committee, the Durham Federation of Agriculture, the Golden Horseshoe Food and Farming Alliance, and the Area Municipalities.

CARRIED

B) Durham Environmental Advisory Committee 2021 Annual Report and 2022 Workplan (2022-P-3)

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Report #2022-P-3 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Yamada, Seconded by Councillor Kerr,  
(3) That we recommend to Council:

- A) That Report #2022-P-3 of the Commissioner of Planning and Economic Development be received as the Durham Environmental Advisory Committee's 2021 Annual Report;
- B) That the Durham Environmental Advisory Committee's 2022 Workplan be approved, as outlined in Attachment #1 to Report #2022-P-3; and
- C) That a copy of Report #2022-P-3 be forwarded to the Durham Environmental Advisory Committee and the Area Municipalities.

CARRIED

C) Durham Active Transportation Committee 2021 Annual Report and DATC 2022 Workplan (2022-P-4)

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Report #2022-P-4 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Yamada, Seconded by Councillor Kerr,  
(4) That we recommend to Council:

- A) That Report #2022-P-4 of the Commissioner of Planning and Economic Development be received as the Durham Active Transportation Committee's 2021 Annual Report;

- B) That the Durham Active Transportation Committee's 2022 Workplan be approved, as outlined in Attachment #1 to Report #2022-P-4; and
- C) That a copy of Report #2022-P-4 be forwarded to the Durham Active Transportation Committee and the Area Municipalities.

CARRIED

D) Smart Mobility Durham 2021 Annual Report and 2022 Workplan (2022-P-5)

Report #2022-P-5 from B. Bridgeman, Commissioner of Planning and Economic Development, was received.

Moved by Councillor Hight, Seconded by Councillor Grant,

(5) That we recommend to Council:

- A) That Report #2022-P-5 of the Commissioner of Planning and Economic Development be received as Smart Mobility Durham's 2021 Annual Report and 2022 Workplan;
- B) That Smart Mobility Durham's 2022 Workplan be approved, as outlined in Attachment #1 to Report #2022-P-5; and
- C) That a copy of Report #2022-P-5 be forwarded to the Durham Active Transportation Committee and the Area Municipalities.

CARRIED

## 8. Economic Development

### 8.1 Correspondence

There were no communications to consider.

### 8.2 Reports

There were no Economic Development reports to consider.

## 9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

## 10. Confidential Matters

There were no confidential matters to be considered.

## 11. Other Business

There was no other business to be considered.

**12. Date of Next Meeting**

The next regularly scheduled Planning & Economic Development Committee meeting will be held on Tuesday, February 1, 2022 at 9:30 AM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**13. Adjournment**

Moved by Councillor Yamada, Seconded by Councillor Kerr,  
(6) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:14 AM

Respectfully submitted,

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Joe Neal, Vice-Chair

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T. Fraser, Committee Clerk