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The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, January 18, 2022

A regular meeting of the Finance & Administration Committee was held on Tuesday, January 18, 2022 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Foster, Chair
Councillor Collier, Vice-Chair
Councillor Ashe
Councillor Drew
Councillor Leahy
Councillor Mulcahy
Councillor Nicholson
Regional Chair Henry
***all members of Committee participated electronically**

Also
Present: Councillor Grant
Councillor Smith
Councillor Wotten

Staff
Present: E. Baxter-Trahair, Chief Administrative Officer
D. Beaton, Commissioner of Corporate Services
N. Taylor, Commissioner of Finance
B. Bridgeman, Commissioner of Planning and Economic Development
T. Fraser, Committee Clerk, Corporate Services – Legislative Services
B. Goodwin, Director, Financial Solutions, Utility Management and Business Development
L. Huinink, Director, Rapid Transportation & Transit Oriented Development, Office of the Chief Administration Officer
J. Hunt, Regional Solicitor/Director of Legal Services, Corporate Services – Legal
R. Inacio, Systems Support Specialist, Corporate Services – IT
J. Kilgour, Director, DEMO
D. Ramkissoon, Manager, Investment Portfolio
R. Walton, Regional Clerk/Director of Legislative Services
L. Fleury, Legislative Officer and Deputy Clerk Pro Tem, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by Councillor Ashe, Seconded by Councillor Drew,
(1) That the minutes of the following meetings be adopted:

- Regular Finance & Administration Committee meeting held on December 14, 2021; and
- Special Finance & Administration Committee meeting held on December 15, 2021.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

There were no delegations.

6. Presentations

There were no presentations.

7. Administration

7.1 Correspondence

There was no correspondence.

7.2 Reports

A) 2022 Municipal Elections Compliance Audit Committee (2022-A-1)

Report #2022-A-1 from D. Beaton, Commissioner of Corporate Services, was received. D. Beaton responded to questions around how the participating bodies for the Compliance Audit Committee would share resources.

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,
(2) That we recommend to Council:

- A) That the draft Terms of Reference included as Attachment #1 to Report #2022-A-1 of the Commissioner of Corporate Services be approved.

- B) That the Regional Clerk be authorized to bring forward a by-law for the remuneration and appointment of a roster of individuals as per the draft Terms of Reference; and
- C) That at such time as the above by-law is enacted by Council, that the 2022 Municipal Election Compliance Audit Committee be deemed to be established in accordance with the Municipal Elections Act.

CARRIED

8. Finance

8.1 Correspondence

There was no correspondence.

8.2 Reports

A) Statement of Investment Policy and Goals (2022-F-1)

Report #2022-F-1 from N. Taylor, Commissioner of Finance, was received. N. Taylor responded to a question on whether the new Statement of Investment Policy and Goals would allow the Region to invest in a more progressive manner.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,

(3) That we recommend to Council:

That the proposed Statement of Investment Policy and Goals, attached to Report #2022-F-1 of the Commissioner of Finance, be approved.

CARRIED

B) Public Process for the Passage of a New Regional Transit Development Charge By-law (2022-F-2)

Report #2022-F-2 from N. Taylor, Commissioner of Finance, was received. N. Taylor responded to questions with respect to the use of Development Charges to offset Transit related development costs.

Moved by Councillor Leahy, Seconded by Councillor Drew,

(4) That we recommend to Council:

- A) That the Statutory Public Meeting of Regional Council, as required by the Development Charges Act, 1997 be held on April 27, 2022 in the Regional Council Chambers, or virtually if required by public health guidelines, at the beginning of the regular Regional Council meeting to consider the passage of a new Regional Transit Development Charge By-law;
- B) That the proposed Region's Regional Transit Development Charge By-law and Background Study, as required by the Development Charges Act, 1997,

be released to the public at no charge upon request to the Regional Clerk's Department and posted on the Region's website, commencing April 12, 2022; and

- C) That staff be authorized to place appropriate notification in newspapers of sufficient general circulation in Durham Region and the Regional website setting forth the date, time, location and purpose of the Statutory Public Meeting and the date and contact for the release of the proposed Development Charge By-law and Background Study.

CARRIED

9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

10. Confidential Matters

There were no confidential matters to be considered.

11. Other Business

11.1 Regional Budget Process

Councillor Ashe requested information on the upcoming Regional Budget process.

N. Taylor confirmed that Budget reports will be considered by the Planning and Economic Development, Works, Transit Executive and Health and Social Services Committees during the first week of February. She added that the Finance and Administration Committee is scheduled to meet for one day on February 8th to consider the budgets, but the meeting could reconvene on February 9th following the Committee of the Whole meeting if necessary. She noted that the 2022 budget will contain the priority items as identified by Council.

12. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, February 8, 2022 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Nicholson, Seconded by Councillor Mulcahy,
(5) That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:45 AM

Respectfully submitted,

A. Foster, Chair

L. Fleury, Legislative Officer