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## The Regional Municipality of Durham

### MINUTES

#### DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Wednesday, March 2, 2022

A regular meeting of the Durham Region Transit Executive Committee was held on Wednesday, March 2, 2022, in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 1:30 PM.

#### 1. Roll Call

Present: Commissioner Collier, Chair  
Commissioner Barton, Vice-Chair  
Commissioner Anderson  
Commissioner Carter  
Commissioner Mulcahy  
Commissioner Pickles  
Commissioner Smith  
Regional Chair Henry

Also

Present: Commissioner Crawford  
Commissioner John Neal

Absent: Commissioner Drew

Present: E. Baxter-Trahair, Chief Administrative Officer  
W. Holmes, General Manager, Durham Region Transit  
J. Austin, Deputy General Manager, Business Services, Durham Region Transit  
D. Dunn, Project Manager, Rapid Transit Implementation  
J. Phelan, Project Manager, Durham Region Transit  
L. Huinink, Director, Rapid Transportation & Transit Oriented Development, Office of the Chief Administration Officer  
J. Demanuele, Director of Business Services, Works Department  
R. Inacio, Systems Support Specialist, Corporate Services – IT  
A. McKinley, Deputy General Manager, Maintenance, Durham Region Transit  
A. Naeem, Solicitor, Corporate Services – Legal Services  
C. Norris, Deputy General Manager, Operations, Durham Region Transit  
F. Amin, Administrative Assistant, Durham Region Transit  
N. Prasad, Assistant Secretary to Council, Corporate Services – Legislative Services  
S. Samuel, Committee Clerk, Corporate Services – Legislative Services

## 2. **Declarations of Interest**

There were no declarations of interest.

## 3. **Adoption of Minutes**

Moved by Commissioner Carter, Seconded by Commissioner Pickles,  
(6) That the minutes of the regular Durham Region Transit Executive Committee meeting held on Wednesday, February 2, 2022, be adopted.

CARRIED

## 4. **Delegations**

There were no delegations to be heard.

## 5. **Presentations**

### 5.1 David Dunn, Manager, Rapid Transit Office; Jack Phelan, Project Manager, Durham Region Transit re: ICIP Update and Median BRT Shelter Design

David Dunn and Jack Phelan provided a PowerPoint presentation to update TEC on the sections of the Durham-Scarborough Bus Rapid Transit funded through the Investing in Canada Infrastructure Program, and the Simcoe Corridor Visioning Process. A copy of the presentation was provided to Committee members prior to the meeting.

Highlights of the presentation include:

- Investing in Canada Infrastructure Program (ICIP)
- Durham-Scarborough BRT TPAP
- ICIP Update Ajax, Whitby & Oshawa Rapid Transit
- ICIP Update – Pickering
- Simcoe Street Rapid Transit Environmental Assessment
- Median Shelter Design
- Shelter Layout
- Shelter Elevation
- Design Option 1
- Design Option 2
- Design Option 3
- Back of Shelter Option 1
- Back of Shelter Option 2
- Shelter Considerations
- TEC Input and Next Steps

D. Dunn stated that staff is seeking an opinion on the draft BRT Median Station design and esthetics.

D. Dunn advised that staff will be reaching out to the public online for input on the three draft BRT Median Station design and esthetics from March 7 to 25, 2022, and that a public service announcement will be posted on the Region's website, social media platforms, and sent to all Councillors that signed up for notifications. He stated that staff will be incorporating all feedback received from the Commissioners and the public into the draft designs and will return to the Committee with an update.

J. Phelan responded to questions regarding the steel garbage and recycling cans, and their ability to hold larger items to avoid garbage overflow near the shelters.

D. Dunn responded to questions regarding snow storage around the new BRT Shelters in the event of large snowfalls; the crash wall; and the water drainage systems on the platforms to avoid slips and falls.

D. Dunn also responded to questions regarding the three designs presented to Committee in comparison to York Region's existing bus shelter design

B. Holmes responded to questions regarding the possibility of the DSBRT Project extending to the Municipality of Clarington.

J. Phelan responded to additional questions regarding the usable space and the thickness of the back walls in all three designs presented; the amount of LED lighting used in the shelter designs; and level of LED lighting used in the advertising panels.

Staff responded to further questions regarding the possibility of station naming and the sale of the station naming rights; the funding for the Pickering Village shelter design; whether the chosen design will be standard across Highway 2; future plans for Alexander's Crossing on Highway 2; and, if the chosen design will be updated to match the needs of the area.

## **6. Correspondence**

There were no correspondence items to be considered.

## **7. Reports**

### **A) General Manager's Report – March 2, 2022 (2022-DRT-03)**

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Report #2022-DRT-03 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Commissioner Henry, Seconded by Commissioner Barton,  
(7) That Report #2022-DRT-03 of the General Manager, Durham Region  
Transit, be received for information.

CARRIED

**8. Advisory Committee Resolutions**

There were no advisory committee resolutions to be considered.

**9. Confidential Matters**

There were no confidential matters to be considered.

**10. Other Business**

10.1 Transit Operator and Worker Appreciation Day

B. Holmes recognized the dedication and value that all DRT staff bring to their work in providing transit to residents and advised that Transit Operator and Worker Appreciation Day will be observed on March 18, 2022, and that a social media campaign will be launched ahead of the event.

**11. Date of Next Meeting**

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Wednesday, April 6, 2022, at 1:30 PM.

**12. Adjournment**

Moved by Commissioner Smith, Seconded by Commissioner Mulcahy,  
(8) That the meeting be adjourned.

CARRIED

The meeting adjourned at 2:08 PM

Respectfully submitted,

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S. Collier, Chair

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S. Samuel, Committee Clerk