



The Regional Municipality of Durham

Finance & Administration Committee Agenda

Council Chambers
Regional Headquarters Building
605 Rossland Road East, Whitby

Tuesday, March 8, 2022

9:30 AM

Please note: In an effort to help mitigate the spread of COVID-19, and to generally comply with the directions from the Government of Ontario, it is requested in the strongest terms that Members participate in the meeting electronically. Regional Headquarters is closed to the public, all members of the public may [view the Committee meeting](#) via live streaming, instead of attending the meeting in person. If you wish to register as a delegate regarding an agenda item, you may register in advance of the meeting by noon on the day prior to the meeting by emailing delegations@durham.ca and will be provided with the details to delegate electronically.

1. Roll Call

2. Declarations of Interest

3. Adoption of Minutes

A) Finance & Administration Committee meeting – February 8, 2022 Pages 4 - 22

4. Statutory Public Meetings

There are no statutory public meetings

5. Delegations

5.1 Jim Cushnie, Port Perry resident, re: Durham Region Water Bill

6. Presentations

There are no presentations

7. Administration

7.1 Correspondence

7.2 Reports

- A) Extension of Agreement for the Acquisition of Annual Updated Orthophotography with the Related Digital Terrain Model (DTM) and Infrared Red Band via a Primary Subscriber License Agreement with First Base Solutions Inc. (2022-A-2) 23 - 27
- B) First Meeting of Regional Council Following the 2022 Municipal Elections and the 2022 to 2026 Regular Meeting Schedule of Regional Council and Standing Committees (2022-A-3) 28 - 32
- C) The Regional Municipality of Durham's Accessibility Advisory Committee's 2021 Annual Report and 2022 Workplan (2022-A-4) 33 - 41

8. Finance

8.1 Correspondence

8.2 Reports

- A) Authorization to Undertake a Comprehensive Review and Passage of a New Regional Residential and Non-residential Development Charge By-law (2022-F-9) 42 - 47
- B) The Remuneration and Expenses in 2021 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25 (2022-F-10) 48 - 56

9. Advisory Committee Resolutions

There are no advisory committee resolutions to be considered

10. Confidential Matters

There are no confidential matters to be considered

11. Other Business

12. Date of Next Meeting

Tuesday, April 12, 2022 at 9:30 AM

13. Adjournment

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. This also includes oral submissions at meetings. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, February 8, 2022

A regular meeting of the Finance & Administration Committee was held on Tuesday, February 8, 2022 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Foster, Chair
Councillor Ashe
Councillor Drew
Councillor Leahy
Councillor Mulcahy
Regional Chair Henry
***all members of Committee participated electronically**

Also

Present: Councillor Anderson, attended for part of the meeting
Councillor Carter, attended for part of the meeting
Councillor Chapman
Councillor Dies
Councillor Grant
Councillor Highet
Councillor Kerr
Councillor Mitchell
Councillor John Neal, attended for part of the meeting
Councillor Smith
Councillor Wotten

Absent: Councillor Collier, Vice-Chair, was absent on municipal business
Councillor Nicholson, was absent due to a family health emergency

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
D. Beaton, Commissioner of Corporate Services
N. Taylor, Commissioner of Finance
G. Anello, Director of Waste Management, Works Department
J. Austin, Deputy General Manager, Business Services, Durham Region Transit
S. Austin, Director, Strategic Initiatives, Office of the Chief Administrative Officer

C. Bandel, Deputy Regional Clerk
B. Bridgeman, Commissioner of Planning and Economic Development
K. Chakravarthy, Chief Information Officer, Corporate Services - IT
T. Cheseboro, Chief, RDPS
S. Danos-Papaconstantinou, Commissioner of Social Services
J. Demanuele, Director of Business Services, Works Department
J. Dixon, Director, Business Affairs and Financial Management
T. Fraser, Committee Clerk, Corporate Services – Legislative Services
P. Frizado, Director, Planning and Economic Development
W. Holmes, General Manager, DRT
L. Huinink, Director, Rapid Transportation & Transit Oriented Development,
Office of the Chief Administration Officer
J. Hunt, Regional Solicitor/Director of Legal Services, Corporate Services –
Legal
R. Inacio, Systems Support Specialist, Corporate Services – IT
R. Jagannathan, Director of Transportation and Field Services, Works
Department
J. Kilgour, Director, Emergency Management
R.J. Kyle, Commissioner and Medical Officer of Health
M. Laschuk, Director, Family Services, Social Services Department
L. MacDermaid, Director, LTC and Services for Seniors, Social Services
Department
L. McIntosh, Director, Children’s Services, Social Services Department
N. Pincombe, Director, Business Planning & Budgets
J. Presta, Director, Environmental Services, Works Department
A. Robins, Director, Housing Services, Social Services Department
T. Rollauer, Chief, DRPS
S. Siopis, Commissioner of Works
R. Walton, Regional Clerk/Director of Legislative Services
G. Williams, Director, Communications
L. Fleury, Legislative Officer and Deputy Clerk Pro Tem, Corporate Services
– Legislative Services

2. **Declarations of Interest**

Councillor Drew made a declaration of interest under the Municipal Conflict of Interest Act with respect to Item 9.4 B) re: Report #2022-F-4: The 2022 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit, as it pertains to Regional Operations. She indicated that her son is employed by the Works Department.

Councillor Foster made a declaration of interest under the Municipal Conflict of Interest Act with respect to the following items:

- i) Item 8.2 A) re: Report #2022-F-5: Durham College Community Investment Grant Request – Trades Facility Upgrades; and

- ii) Item 9.4 B) re: Report #2022-F-4: The 2022 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit, as it pertains to Durham College.

He indicated that his son is an employee of Durham College.

3. Adoption of Minutes

Moved by Councillor Mulcahy, Seconded by Councillor Drew,

- (6) That the minutes of the regular Finance & Administration Committee meeting held on Tuesday, January 18, 2022, be adopted.

CARRIED

Moved by Councillor Mulcahy, Seconded by Regional Chair Henry,

- (7) That Councillor Drew be appointed as the Acting Chair during consideration of Report #2022-F-5, and those sections of Report #2022-F-4, pertaining to Durham College, on which Chair Foster has made a declaration of interest.

CARRIED

Chair Foster provided introductory remarks on the 2022 Regional Business Plans and Budgets for Property Tax purposes to be considered later in the meeting. He noted that many of the new staffing positions received pre-budget approval and outlined major initiatives included in the budget which align with the Region's Strategic Plan.

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

There were no delegations.

6. Presentations

There were no presentations to be heard.

7. Administration

7.1 Correspondence

7.2 Reports

There were no Administration reports to consider.

8. Finance

8.1 Correspondence

8.2 Reports

Councillor Drew assumed the Chair during consideration of Report 2022-F-5.

A) Durham College Community Investment Grant Request – Trades Facility Upgrades (2022-F-5)

Report #2022-F-5 from N. Taylor, Commissioner of Finance, was received. D. Lovisa, President, Durham College, thanked the Region for its support.

Moved by Councillor Mulcahy, Seconded by Councillor Ashe,
(8) That we recommend to Council:

- A) That a Community Investment Grant of \$600,000, representing 7.5 per cent of the \$8.0 million estimated capital cost, be approved to Durham College for upgrades to the Whitby Campus trades facilities, including the construction of a new Trades Innovation Centre, subject to the submission of final capital construction cost estimates and the project receiving sufficient funding to enable project completion;
- B) That, subject to the satisfaction of approval conditions, a funding agreement be established between the Region of Durham and Durham College outlining the following terms and conditions of payment:
- Milestones to be achieved over the term of the agreement
 - Amount and timing of payment after milestone completion
 - Annual project reporting
 - Recognition of funding from the Region of Durham; and
- C) That the Regional Chair and Regional Clerk be authorized to execute the funding agreement.

CARRIED

B) Audit and Accountability Fund, Intake #3 – Approved Projects and Transfer Payment Agreements (2022-F-6)

Report #2022-F-6 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Mulcahy, Seconded by Councillor Ashe,
(9) That we recommend to Council:

- A) That the Regional Chair and Clerk be authorized to execute the required by-laws for the Audit and Accountability Fund Transfer Payment Agreement's

between the Province of Ontario and the Region of Durham for the three projects approved for funding under the third intake of the Audit and Accountability Fund; and

- B) That the Regional Chair and Clerk be authorized to execute the necessary Transfer Payment Agreements and any other related documents required by the Province.

CARRIED

9. Business Plan and Budget Review and Property Tax Study

9.1 Presentations

- A) Elaine Baxter-Trahair, Chief Administrative Officer, Nancy Taylor, Commissioner of Finance, Don Beaton, Commissioner of Corporate Services, and Nicole Pincombe, Director, Business Planning and Budgets, re: The 2022 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit (2022-F-4)

E. Baxter-Trahair, N. Taylor, D. Beaton and N. Pincombe provided a detailed PowerPoint presentation on the 2022 Regional Business Plans and Budgets. A copy of their presentation was distributed electronically to the Committee.

E. Baxter-Trahair provided introductory remarks and thanked those involved in the budget preparation, as well as all staff for their commitment and resiliency during the pandemic. She noted that preparation of the budget involved extensive collaboration across departments, prioritizing and applying strategic thinking.

Highlights from the presentation included:

- Overview
 - 2022 Budget Overview and Priorities
 - Public Engagement
- Budget Overview
 - CAO Office
 - Corporate Services
 - Finance Department
 - 2022 Proposed Gross Budget
 - 2022 Regional Property Tax Impacts
 - 2022 Capital Budget and Nine-Year Forecast
 - Use of Reserves and Reserve Funds
 - 2022 Base Pressures
 - Line-by-line Review
 - COVID-19 Pandemic Impacts
 - 2022 Budget Overview
- Summary
 - Future Budget Pressures

- Risks and Uncertainties
- Conclusion and Questions

Staff responded to questions with respect to the Durham Regional Police Service (DRPS) budget, property assessment revenue, efficiencies found, use of reserve funds to offset tax increases, reserves for community grants, new positions, and forecasted pressures including for paramedic services.

9.2 Correspondence

- A) Memorandum from the Transit Executive Committee, re: 2022 Durham Region Transit Business Plans and Budgets (2022-DRT-2)
-

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(10) That Report #2022-DRT-2 from the General Manager of Durham Region Transit be referred to Report #2022-F-4 of the Commissioner of Finance.
CARRIED

- B) Memorandum from the Health & Social Services Committee, re: 2022 Health Department Business Plans and Budgets (2022-MOH-1)
-

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(11) That Report #2022-MOH-2 from the Commissioner & Medical Officer of Health be referred to Report #2022-F-4 of the Commissioner of Finance.
CARRIED

- C) Memorandum from the Health & Social Services Committee, re: 2022 Social Services Department Business Plans and Budgets (2022-SS-1)
-

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(12) That Report #2022-SS-1 from the Commissioner of Social Services be referred to Report #2022-F-4 of the Commissioner of Finance.
CARRIED

- D) Memorandum from the Planning & Economic Development Committee, re: 2022 Planning and Economic Development Department Business Plans and Budgets (2022-P-6)
-

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(13) That Report #2022-P-6 from the Commissioner of Planning and Economic Development be referred to Report #2022-F-4 of the Commissioner of Finance.
CARRIED

- E) Memorandum from the Works Committee, re: 2022 Works Department General Tax and Solid Waste Management Business Plans and Budgets (2022-W-13)
-

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(14) That Report #2022-W-13 from the Commissioner of Works be referred to Report #2022-F-4 of the Commissioner of Finance.

CARRIED

F) Memorandum from the 9-1-1 Management Board, re: 9-1-1 Management Board 2022 Budget

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(15) That the memorandum from the 9-1-1 Management Board regarding the 9-1-1 Management Board 2022 Budget be referred to Report #2022-F-4 of the Commissioner of Finance.

CARRIED

G) Memorandum from the Durham Regional Local Housing Corporation, re: 2022 Durham Regional Local Housing Corporation Business Plan and Budget

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(16) That the memorandum from the Durham Regional Local Housing Corporation regarding the 2022 Durham Regional Local Housing Corporation Business Plan and Budget be referred to Report #2022-F-4 of the Commissioner of Finance.

CARRIED

Moved by Regional Chair Henry, Seconded by Councillor Mulcahy,
(17) That the Agenda be altered to consider Item 9.3 B), and Item 9.3 H) as it pertains to Emergency 9-1-1 Telephone System, at this time.

CARRIED

9.3 Business Plans and Budgets

B) Durham Regional Police Service 2022 Business Plans and Budgets

The Committee reviewed the Durham Regional Police Service (DRPS) 2022 Business Plans and Budgets. Councillor Drew, Chair, DRPS Board provided highlights of the Durham Regional Police Service Business Plans and Budgets. Councillor Drew and DRPS staff responded to questions with respect to the budget guideline, priorities, and growth in authorized strength.

Councillor Leahy requested information on comparable police services with respect to the number of officers by population.

H) Finance & Administration 2022 Business Plans and Budgets

The Committee reviewed the Finance & Administration 2022 Business Plans and Budgets as it pertains to the Emergency 9-1-1 Telephone System.

A) Conservation Authorities 2022 Business Plans and Budgets

The Committee reviewed the Conservation Authorities 2022 Business Plans and Budgets, including:

- Central Lake Ontario
- Kawartha Region
- Ganaraska Region
- Toronto and Region
- Lake Simcoe Region

B) Durham Regional Police Service 2022 Business Plans and Budgets

This matter was considered earlier in the meeting. See Item 9.3 B) on page 7.

C) Durham Region Transit 2022 Business Plans and Budgets

The Committee reviewed the Durham Region Transit (DRT) 2022 Business Plans and Budgets. Staff responded to questions with respect to effects of the COVID-19 pandemic on transit use, use of DRT vehicles for student transport, and fare collection issues.

D) Health 2022 Business Plans and Budgets

Councillor Chapman, Chair, Health & Social Services Committee, provided highlights of the Health Business Plans and Budgets. The Committee reviewed the Health 2022 Business Plans and Budgets, including:

- Public Health
- Paramedic Services

Staff responded to questions with respect to the Ontario Seniors Dental Program.

E) Social Services 2022 Business Plans and Budgets

Councillor Chapman, Chair, Health & Social Services Committee, provided highlights of the Social Services Business Plans and Budgets. The Committee reviewed the Social Services 2022 Business Plans and Budgets, including:

- Emergency Management and Program Support Services
- Social Assistance
- Children's Services
- Family Services
- Housing Services
- Long Term Care and Services for Seniors

F) Planning & Economic Development 2022 Business Plans and Budgets

The Committee reviewed the Planning & Economic Development 2022 Business Plans and Budgets, including:

- Planning
- Economic Development and Tourism
- Rapid Transit and Transit Oriented Development Office

G) Works 2022 Business Plans and Budgets

The Committee reviewed the Works 2022 Business Plans and Budgets, including:

- Works – General Tax
- Solid Waste Management

H) Finance & Administration 2022 Business Plans and Budgets

The Committee reviewed the Finance & Administration 2022 Business Plans and Budgets, including:

- Regional Council
- Regional Chair's Office
- Chief Administrative Officer
- Corporate Services
- Emergency 9-1-1 Telephone System (This matter was considered earlier in the meeting. See Item 9.3 H) on Page 7)
- Finance
- Corporate Items
- Durham Regional Local Housing Corporation
- Durham OneNet Inc.

9.4 Reports

A) 2022 Strategic Property Tax Study (2022-F-3)

Report #2022-F-3 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Regional Chair Henry,
(18) That we recommend to Council:

- A) That for the 2022 property taxation year, the municipal property tax ratios for the following property classes for the Regional Municipality of Durham be set, consistent with the 2021 ratios, as follows, and the requisite by-law be prepared, and approval be granted,

New Multi-Residential	1.1000
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Landfill	1.1000
Pipelines	1.2294
Farmland	0.2000
Managed Forests	0.2500

Commercial Broad Class

(including Shopping Centres, Office Buildings, Parking Lots and Residual)

Occupied	1.4500
Vacant Land	1.4500
Excess Land	1.4500
On Farm	1.4500

Industrial Broad Class

(including Large Industrial and Residual)

Occupied	2.0235
Vacant Land	2.0235
Excess Land	2.0235
On Farm	2.0235

- B) That to achieve greater fairness and equity in the Current Value Assessment (CVA) system and property taxation policy, the Province be requested to:
- update the Provincial statutory rate applicable to nuclear generating facilities;
 - institute an annual mechanism to ensure the rate continues to be updated in the future, and;
 - redirect proxy property tax payments currently paid by the Region's two nuclear generating facilities to the Ontario Electricity Financial Corporation (OEFC) for the Ontario Hydro stranded debt to the host municipalities and the Region following retirement of the stranded debt.

CARRIED

- B) The 2022 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit (2022-F-4)

Report #2022-F-4 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,
(19) That we recommend to Council:

2022 General Purpose Property Tax Business Plans and Budgets

- A) That the 2022 Business Plans and Property Tax Budgets for General Purposes (excluding Durham Region Transit and Solid Waste Management)

be approved, at a total net property tax requirement of \$645,678,000 as detailed within the 2022 Regional Business Plans and Budgets, which are highlighted in Report #2022-F-4 of the Commissioner of Finance and summarized as follows:

	2022 Tax Requirements (\$000s)
Regional Operations	
i) Departmental Operations	346,787
ii) Regional Roads Reserve – Growth	12,549
iii) Regional Roads – Rehabilitation Reserve Fund	26,050
iv) Regional Bridges – Rehabilitation Reserve Fund	5,525
Total Regional Operations	390,911
Police Services:	
v) Police Services (exceeds Regional Guideline)	233,318
Total Police Services	233,318
vi) Conservation Authorities	8,917
Special Contributions:	
vii) Land Conservation and Protection Reserve Fund	393
viii) Durham Region Community Investment Grant:	
- Durham College – Whitby Campus	667
- Durham College – Skills Trade Centre (reserve funded)	-
- Durham Region Community Investment Grant (including hospital top up)	5,553
Total Special Contributions	6,613
SUBTOTAL	639,759
ix) Deferral for Seaton Assessment Growth	5,527
x) Adjustment to Assessment Base (re: Assessment under appeal)	392
TOTAL GENERAL PROPERTY TAX PURPOSES	645,678

- B) That the 2022 Capital Program for General Property Tax Purposes (excluding Solid Waste, Durham Region Transit and Conservation Authorities' requirements), as outlined in Attachment 4 to Report #2022-F-4 and as further detailed within the 2022 Regional Business Plans and Budgets, in the amount of \$232,060,000 be approved, and the 2023 to 2031 Capital Forecast in the amount of \$2,023,654,000 be received for information purposes only and subject to future approvals;
- C) That financing for the 2022 Capital Program for General Property Tax Purposes as outlined in Attachment 4 to Report #2022-F-4 in the amount of \$232,060,000 be approved;

Contributions for Regional Roads and Bridges

- D) That a 2022 contribution of \$12,549,000 to the Regional Roads Reserve – Growth be authorized to allow for financing of Road Capital Construction Projects;
- E) That a 2022 contribution of \$26,050,000 to the Regional Roads Rehabilitation Reserve Fund be authorized to assist with roads rehabilitation requirements;
- F) That a 2022 contribution of \$5,525,000 to the Regional Bridges Rehabilitation Reserve Fund be authorized to assist with bridge rehabilitation requirements;

Durham Regional Local Housing Corporation

- G) That the 2022 Budget for the Durham Regional Local Housing Corporation be approved at a total net property tax requirement of \$14,019,000;

Conservation Authorities

- H) That funding totalling \$6,445,367 for 2022 operations be approved for the Region's five Conservation Authorities as summarized below:

Central Lake Ontario Conservation Authority	\$4,274,135
Kawartha Region Conservation Authority	681,946
Ganaraska Region Conservation Authority	543,905
Toronto and Region Conservation Authority	689,300
Lake Simcoe Region Conservation Authority	256,081
Total Conservation Authority Operations Funding	\$6,445,367

- I) That funding totalling \$1,730,374 for 2022 special projects be approved for the Region's Conservation Authorities as summarized below:

Kawartha Region Conservation Authority	\$142,000
Ganaraska Region Conservation Authority	242,237
Toronto and Region Conservation Authority	862,371
Lake Simcoe Region Conservation Authority	483,766
Total Conservation Authority Special Projects Funding	\$1,730,374

- J) That funding totalling \$200,000 for 2022 land management expenditures be approved for properties within Durham Region as outlined below:

Central Lake Ontario Conservation Authority	\$85,000
Kawartha Region Conservation Authority	15,000
Ganaraska Region Conservation Authority	37,000
Toronto and Region Conservation Authority	41,000
Lake Simcoe Region Conservation Authority	22,000
Total Conservation Authority Land Management Funding	\$200,000

- K) That the Oak Ridges Moraine Groundwater Program (ORMGP) Initiatives be continued in 2022 at a funding level of \$175,000 for ongoing groundwater protection initiatives jointly funded with the City of Toronto, Region of York and Region of Peel;
- L) That the special funding requests as outlined below be approved subject to the accountability of project costs incurred and project completion:
- a) Central Lake Ontario Conservation Authority for phase four of five of the Restoration Program in the amount of \$150,000;
 - b) Central Lake Ontario Conservation Authority for Lynde Shores Conservation Area Halls Entrance \$60,000;
 - c) Central Lake Ontario Conservation Authority Main Office HVAC (phase two of three) \$40,000;
 - d) Kawartha Conservation Authority for a final phase of the Watershed Planning project in the amount of \$28,600;
 - e) Kawartha Conservation Authority for website design and implementation in the amount of \$7,174;
 - f) Kawartha Conservation Authority for phase three of five for the digitization of corporate records in the amount of \$5,380;
- M) That the special funding request as outlined below be approved subject to securing the remainder of the project funding from the Nature Smart Climate Solutions Fund grant program, the Town of Ajax and project completion and accountability of project costs incurred:
- a) Toronto and Region Conservation Authority for the invasive species management component of the implementation of the Carruthers Creek Watershed Plan project in the amount of \$75,000;
- N) That a contribution of \$392,846 to the Land Conservation and Protection Reserve Fund be authorized to assist in financing requests for funding received from the five Conservation Authorities to acquire environmentally sensitive lands within the Region, based on eligibility criteria per the approved Regional Land Acquisition Reserve Fund Policy;

Special Contributions

- O) That the third of three annual funding contributions to Durham College – Whitby Campus be approved, up to a maximum amount of \$666,667 for 2022 with the required financing provided from the Durham Region Community Investment Grant envelope; and further that funds be released at the discretion of the Commissioner of Finance in accordance with the executed funding agreement and the accountability of capital costs;
- P) That the request from Durham College – Whitby Campus through the Region’s Community Investment Grant program for the Trades Facility Upgrades be funded from the Durham Region Healthcare Institution Reserve Fund for \$600,000 subject to approval of Report #2022-F-5 of the Commissioner of Finance;
- Q) That, in addition to the 0.25% dedicated levy included in the 2022 budget to support the prior approval of the Lakeridge Health- Bowmanville site redevelopment, Region staff continue to work towards developing a long-term sustainable funding strategy in support of Lakeridge Health’s ten-year master plan which includes the contribution towards a new Greenfield Hospital and the redevelopment of the Ajax/Pickering Hospital as well as the redevelopment of the Oak Valley Health - Uxbridge site and Ontario Shores Centre for Mental Health Sciences - Whitby redevelopment for Council’s consideration as part of the 2023 Business Plan and Budget as further information develops;

Solid Waste Management 2022 Business Plan and Budget

- R) That the 2022 Business Plan and Budget for Solid Waste Management at a net property tax requirement of \$46,426,000 be approved as detailed in the 2022 Solid Waste Management Business Plan and Budget;
- S) That the 2022 Capital Program for Solid Waste Management and financing, as outlined in Attachment 4 to Report #2022-F-4 and as further detailed within the 2022 Regional Business Plan and Budget for Solid Waste Management, in the amount of \$242,824,000 be approved, with the exception of the Mixed Waste Pre-sort and Anaerobic Digestion Facility project and associated financing at \$242,000,000 which is subject to further reporting and approval by Regional Council;
- T) That the 2023 to 2031 Capital Forecast in the amount of \$53,937,000 be received for information purposes only and subject to future approvals;

Durham Region Transit 2022 Business Plan and Budget

- U) That the 2022 Business Plan and Budget for Durham Region Transit be approved at a total net property tax requirement of \$68,089,000, as detailed in the 2022 Durham Region Transit Business Plan and Budget;
- V) That the 2022 Capital Program for Durham Region Transit, as outlined in Attachment 4 to Report #2022-F-4 and as further detailed within the 2022 Regional Business Plans and Budget, in the gross amount of \$16,100,000 be approved, and the Capital Forecast for the period 2023 to 2031, totalling \$390,650,000 be received for information purposes only and subject to future approvals;
- W) That financing for the 2022 Capital Program for Durham Region Transit, as outlined in Attachment 4 to Report #2022-F-4, in the gross amount of \$16,100,000 be approved;

Financial Management and Accountability

- X) That the Listing of 2022 Regional Fees and Charges, as set forth in the 2022 Regional Business Plans and Budgets be approved and made available to the public and all applicable By-laws be amended accordingly;
- Y) That the Regional Chief Administrative Officer and the Commissioner of Finance continue to meet with the DRPS Chief and DRPS Chief Administrative Officer to understand the scope of services currently shared by DRPS and the Region and explore further efficiencies between the two organizations;
- Z) That based upon the 2022 Regional Business Plans and Budgets as recommended herein, the Commissioner of Finance be authorized to set 2022 Regional Property Tax Rates for General Purposes, Solid Waste Management and Durham Region Transit and approval be granted for the requisite By-laws;
- AA) That for any Regional program change or capital expenditure included within the 2022 Regional Business Plans and Budgets which is proposed to be financed in whole, or in part, from Provincial/Federal subsidies, grants or related revenues, neither staffing, capital nor other related Regional expenditures can be committed until such time as adequate confirmation, to the satisfaction of the Commissioner of Finance/Treasurer is received from the respective provincial/federal ministry to commit to the subsidy, grant or related revenues in accordance with the Regional Budget Management Policy;
- BB) That funding totalling up to \$65,980 be approved for the Pickering Auxiliary

Rescue Association with the funding to be provided from within the Finance Department's 2022 Business Plan and Budget to be administered by the Finance Department in consultation with the Durham Regional Police Service based upon services rendered;

- CC) That funding totalling up to \$47,245 be approved for COMRA with the funding to be provided from within the Finance Department's 2022 Business Plan and Budget to be administered by the Finance Department in consultation with the Durham Regional Police Service based upon services rendered;
- DD) That in the event that the Restricted Acts after Nomination Day (as defined in the *Municipal Act, 2021*) should apply to the Region for the 2022 Municipal Election, Regional Council delegates authority to the Chief Administrative Officer and Treasurer, in consultation with the applicable Department Head to take action to make any expenditures or incur any liability that is deemed necessary but not included in the Region's 2022 Budget, and provided expenditures or liabilities are required to fulfil the obligations of maintaining and ensuring the appropriate continuity of the Regional operations, including Durham Region Transit and the Durham Regional Local Housing Corporation, and that such actions taken shall subsequently be reported upon to Regional Council;

That such delegation shall be in addition and notwithstanding the provisions of the Region's Purchasing By-law (By-law No. 16-2020, as amended) and the Region's Budget Management Policy. In addition, the provision of Sections 19.1 to 19.6 of the Budget Management Policy (Delegation of Authority during Recess of Regional Council) shall be extended to apply in the event that the provisions of the *Municipal Act, 2021* with respect to Restricted Acts after Nomination Day apply to the Region in the 2022 Municipal Election as if such period were a recess of Regional Council; and

- EE) That the reporting of the Impact of Excluded Expenses for tangible capital asset amortization, post-employment benefits and solid waste landfill closure/post-closure expenses be adopted, per requirements under the Ontario Regulation 284/09 of the *Municipal Act, 2001* and the Public Sector Accounting Board (PSAB)

ESTIMATED IMPACT OF EXCLUDED EXPENSES ON ACCUMULATED SURPLUS FOR THE 2022 BUSINESS PLANS AND BUDGETS (000'S)					
	<u>2021</u>		<u>2022</u>		
	<u>Total</u>	<u>Property Tax</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
	\$	\$	\$	\$	\$
PSAS Additions to Budget					
Tangible Capital Asset Amortization	151,686	97,676	27,651	36,694	162,021
Post-Employment Benefit Expense	13,967	14,485	410	459	15,354
Landfill Closure Costs - Increase/(Decrease) in Liability	(5,214)	(38)	-	-	(38)
Transfers from Reserves and Reserve Funds	109,138	127,840	10,451	18,204	156,495
Proceeds of Debt issued for Regional Purposes	-	134,300	-	-	134,300
Total PSAB Additions	269,577	374,263	38,512	55,357	468,132
PSAS Reductions to Budget					
Gross Tangible Capital Assets Acquisitions	(415,685)	(492,961)	(125,117)	(145,365)	(763,443)
Less: Tangible Capital Asset Recoveries	15,673	-	-	63,388	63,388
Net Tangible Capital Asset Acquisitions	(400,012)	(492,961)	(125,117)	(81,977)	(700,055)
Debt Principal Payments	(12,789)	(11,696)	-	(716)	(12,412)
Transfers to Reserves and Reserve Funds	(136,169)	(110,678)	(9,143)	(23,996)	(143,817)
Contributed Tangible Capital Assets	(16,982)	(426)	(9,575)	(11,196)	(21,197)
Total PSAB Reductions	(565,952)	(615,761)	(143,835)	(117,885)	(877,481)
Net Impact - (Increase) to Accumulated Surplus	(296,375)	(241,498)	(105,323)	(62,528)	(409,349)

CARRIED

Moved by Regional Chair Henry, Seconded by Councillor Mulcahy,
(20) That the main motion (19) of Councillors Mulcahy and Leahy be divided in order to allow voting on Part A) i) Departmental Operations, Part A) viii) Durham Region Community Investment Grant, Part O) Special Contributions and Part P) Special Contributions separately from the remainder.

CARRIED

Part A) viii) was then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE. Chair Foster declared a conflict of interest on this item earlier in the meeting and did not vote on this item:

<u>Yes</u>	<u>No</u>
Councillor Ashe	None
Councillor Drew	
Regional Chair Henry	
Councillor Leahy	
Councillor Mulcahy	

Members Absent: Councillor Collier
Councillor Nicholson

Declarations of Interest: Chair Foster

Part A i) was then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE. Councillor Drew declared a conflict of interest on this item earlier in the meeting and did not vote on this item:

<u>Yes</u>	<u>No</u>
Councillor Ashe	None
Regional Chair Henry	
Councillor Leahy	
Councillor Mulcahy	
Chair Foster	

Members Absent: Councillor Collier
Councillor Nicholson

Declarations of Interest: Councillor Drew

Parts O) and P) were then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE. Chair Foster declared a conflict of interest on these items earlier in the meeting and did not vote on these items:

<u>Yes</u>	<u>No</u>
Councillor Ashe	None
Councillor Drew	
Regional Chair Henry	
Councillor Leahy	
Councillor Mulcahy	

Members Absent: Councillor Collier
Councillor Nicholson

Declarations of Interest: Chair Foster

The main motion (19) of Councillors Mulcahy and Leahy [with the exception of Parts A) i), A) viii), O) and P)] was then put to a vote and CARRIED.

Chair Foster and Regional Chair Henry thanked staff for all of their hard work on the budget. The Clerk was requested to ask members of Council to submit any budget related questions for the February 23, 2022 Regional Council meeting in writing, prior to the meeting, so that staff may provide more effective responses.

10. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

11. Confidential Matters

There were no confidential matters to be considered.

12. Other Business

There was no other business to be considered.

13. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, March 8, 2022 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

14. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(21) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:25 AM

Respectfully submitted,

A. Foster, Chair

L. Fleury, Legislative Officer



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Corporate Services
Report: #2022-A-2
Date: March 8, 2022

Subject:

Extension of Agreement for the Acquisition of Annual Updated Orthophotography with the Related Digital Terrain Model (DTM) and Infrared Red Band via a Primary Subscriber License Agreement with First Base Solutions Inc.

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That a five-year, sole source, Primary Subscriber License Agreement for annual orthophotography with the related Digital Terrain Model (DTM) and infrared band data with First Base Solutions Inc. be extended and approved, at a cost of \$688,261 (before applicable taxes) for the period of 2022 – 2026, and the biennial update of the existing Durham Walking Network at a cost of \$22,179 (before applicable taxes) for the years 2023 and 2025 be approved.
- B) That the annual fees for the licensing subscription during the term of the agreement be funded from the Corporate Services – Information Technology annual operating budget.
- C) That the biennial fees for the Durham Walking Network update during the term of the agreement be funded from the Planning and Economic Development – Planning Division annual operating budget; and
- D) That the Commissioner of Finance be authorized to execute the Primary Subscriber License Agreement and any related documentation between First Base Solutions Inc. and the Region.

Report:**1. Purpose**

- 1.1 The purpose of this report is to obtain Regional Council approval to extend the Agreement for the Acquisition of Annual Updated Orthophotography with the Related Digital Terrain Model (DTM) and Infrared Red Band via a Primary Subscriber License Agreement with First Base Solutions Inc.

2. Background

- 2.1 Orthophotography is a photo-quality digital image of the earth's surface in the geometrically-correct, true map position. It is an essential Geographic Information Systems (GIS) foundation dataset for the Region and its stakeholders. In combination with other Regional data, orthophotography serves as a visual depiction of a land area, while simultaneously providing the viewer with details about the land such as property boundaries, addresses, contours, etc.
- 2.2 The Digital Terrain Model (DTM) is delineated from the orthophotography producing the following GIS Datasets:
 - a. Transportation Features
 - b. Road Edges (Curbed, Paved, Gravel, Road Under Construction)
 - c. Rail Centrelines
 - d. Accessways (long rural driveways)
 - e. Drainage Features
 - f. Lakes
 - g. River Edge
 - h. Creek/Stream Centrelines
 - i. Ditch Centrelines
 - j. Swamp/Marsh
 - k. Culverts and Headwalls
 - l. Virtual Segments
 - m. Miscellaneous Features
 - n. Retaining Walls
 - o. Bridges
 - p. Soft Breaklines
 - q. 1.0m Contours

- 2.3 Durham Region's Walking Network updates have been derived from the orthophotography on a biennial basis for 10 years. Inclusion of the walking network updates in the contract will ensure the updates to the dataset are maintained.
- 2.4 The Region has acted as the primary subscriber of orthophotography data on behalf of the Region's area municipalities, conservation authorities, utilities, and the school boards since 2003.
- 2.5 Orthophotography and DTM costs are dependent on the area of coverage and the specification of the product. The Region and the area municipalities require the orthophotography data to be of the same age and specification providing a foundation for common decision-making. As the Region requires orthophotography for the entire Region and is the largest stakeholder, it has historically assumed the role of purchaser. The Region is proposing to continue acting as the lead agency to acquire the orthophotography and related DTM data.

3. Previous Reports and Decisions

- 3.1 Report [#2016-COW-59](#) Agreement Amendment – Annual Updated Orthophotography with the Related Digital Terrain Model (DTM) via a Primary Subscriber License Agreement with First Base Solutions Inc.
- 3.2 Report [#2016-A-15](#) Extension of Agreement for the Acquisition of Annual Updated Orthophotography with the Related Digital Terrain Model (DTM) via a Primary Subscriber License Agreement with First Base Solutions Inc.

4. Discussion

- 4.1 First Base Solutions has provided the Region with orthophotography and Digital Terrain Model (DTM) data for over 15 years and offers a license agreement which permits the acquisition and usage of this data at a reduced cost when compared with purchasing it outright. To mitigate the cost First Base Solutions retains ownership of orthophotography in order to license its usage to multiple users. The benefit of this arrangement is that the full cost of the data collection is spread across multiple users keeping the licensing costs low.
- 4.2 A new addition to the agreement extension grants the Region the right to provide the data and any derivative products on the Region's Open Data site, free and clear of any restrictions one year after the aerial imagery flight.
- 4.3 The Region's area municipalities, school boards, police services, conservation authorities, and utilities use the orthophotography and DTM to promote and assist with daily decision making. Their usage of the data licensed by the Region is a permitted use under the Region's license agreement with First Base Solutions.

5. Financial Implications

- 5.1 Section 7.2 of the Region's Purchasing By-law permits negotiations for sole source acquisitions to ensure compatibility with existing goods, or to maintain specialized goods that must be maintained by the manufacturer of those goods or its representatives.
- 5.2 The annual fees for the licensing costs during the term of the agreement will be funded from the Corporate Services – Information Technology annual operating budget.
- 5.3 The biennial fees for the Durham Walking Network update costs during the term of the agreement will be funded from the Planning and Economic Development – Planning Division annual operating budget.
- 5.4 The first year of the new agreement, 2022, includes a 2.5% increase in fees from the previous year. The annual rate of increase in fees for each year of the agreement is 2%.
- 5.5 The fees payable each year are as follows:

Year	Fee Payable by CS-IT	Fee Payable by Planning
2022	\$132,254.35	N/A
2023	\$134,900.02	\$10,872
2024	\$137,598.36	N/A
2025	\$140,350.42	\$11,307
2026	\$143,158.28	N/A

6. Relationship to Strategic Plan

- 6.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Goal 5: Service Excellence. Objective: To provide exceptional value to Durham taxpayers through responsive, effective and fiscally sustainable service delivery.
 - 5.1 Optimize resources and partnerships to deliver exceptional quality services and value
 - 5.4 Drive organizational success through innovation, a skilled workforce, and modernized services

7. Conclusion

- 7.1 It is being recommended that the Region enter into a sole source negotiated five-year license agreement with First Base Solutions Inc. for the purchase of orthophotography, Digital Terrain Model (DTM) and Walking Network data.
- 7.2 This report has been reviewed by Corporate Services – Information Technology, Planning and Economic Development, and the Finance Department. The Commissioner of Finance concurs with the financial recommendations.

Respectfully submitted,

Original signed by

Don Beaton, BCom, M.P.A.
Commissioner of Corporate Services

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



The Regional Municipality of Durham Report

To: Finance & Administration Committee
From: Commissioner of Corporate Services
Report: #2022-A-3
Date: March 8, 2022

Subject:

First Meeting of Regional Council following the 2022 Municipal Elections and the 2022 to 2026 Regular Meeting Schedule of Regional Council and Standing Committees

Recommendation:

That the Finance & Administration Committee recommends to Regional Council:

- A) That the Regional Clerk be directed to prepare a by-law to provide for the First Meeting of Regional Council to be held on Wednesday, November 30, 2022 at 10 a.m. in the Council Chambers, Regional Headquarters Building, Whitby.
 - B) That the monthly Regional Council and Standing Committee meeting schedule outlined in Section 5.1 of this report be adopted for the 2022 to 2026 term of Council; and
 - C) That a copy of this report be forwarded to the Clerks of the Area Municipalities for their information.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to recommend a date for the First Meeting of Regional Council following the municipal elections on October 24, 2022 and to establish a regular meeting schedule for Regional Council and Standing Committees for the next four-year term of Council. Historically, this report has been considered at this time in the Council legislative cycle.

2. Background

- 2.1 The next four-year term of Council will begin on November 15, 2022 and end on November 14, 2026 in accordance with changes to the Municipal Act through Bill 68.
- 2.2 In order to proceed with planning for the next term of Council, it is necessary to establish a date for the First Meeting of Regional Council following the municipal elections on October 24, 2022 and to establish a meeting schedule for the next term of Council.
- 2.3 Regional Council's meeting schedule is used to set advisory committee meeting schedules and is reviewed by the area municipalities and other agencies when establishing their meeting schedules.

3. Previous Reports and Decisions

- 3.1 On April 11, 2018 Regional Council considered Report [#2018-COW-70](#) and adopted a Standing Committee governance structure following a monthly meeting cycle starting on the first Tuesday of each month for the 2018 to 2022 term of Council.
- 3.2 Information Report [#2018-INFO-65](#) was included in the May 4, 2018 Council Information Package and provided the Regional Council, Standing Committee and Transit Executive Committee Meeting Schedule for 2018 to 2022.
- 3.3 On March 21, 2018 Council approved Report [#2018-COW-39](#) to hold the First Meeting of Regional Council following the 2018 municipal elections on December 5, 2018.

4. First Meeting of Regional Council

- 4.1 Council's Procedural By-law provides that "the first meeting of Council after a regular election shall be held after the councils of the area municipalities have held their first meetings, but in any event not later than thirty-one (31) days following the day on which the term of office in respect of which the election was held commences, on such date and at such time and place as may be fixed by By-Law of the Regional Council".
- 4.2 The Area Municipal Clerks have confirmed that their respective Councils will be holding their first meetings prior to end of November. It is, therefore, recommended that the First Meeting of Regional Council be held on November 30, 2022.
- 4.3 The proceedings at the First Meeting of Regional Council will include the filing of certificates and declarations of office for members of Council; inaugural address by the Regional Chair; the appointment of members to the Police Services Board; and the appointment of Standing Committee Chairs and members to Standing Committees. Council has in place provisions to facilitate electronic participation for this meeting.

5. Regular Meeting Schedule

- 5.1 The following is the proposed monthly meeting schedule for Regional Council and Standing Committees based on the current schedule and would start on the first Tuesday of each month:

Monday	Tuesday	Wednesday	Thursday	Friday
-	Planning & Economic Development	Works	Health & Social Services	-
-	Finance & Administration	Committee of the Whole (as required)	-	-
-	-	-	-	-
-	-	Council	-	-

- 5.2 In accordance with the Procedural By-law, the regular Regional Council meeting held in December each year will be scheduled in the third week of the monthly meeting schedule.
- 5.3 Legislative Services will also take into consideration the mid-winter break (March break) approved by the Ministry of Education and no Regional Council or Standing Committee meetings will be scheduled during this week. Modifications will also be made as required for designated holidays, including New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday, Labour Day, National Day for Truth and Reconciliation, Thanksgiving Day, Remembrance Day, Christmas Eve (1/2 day), Christmas Day, Boxing Day, and New Year's Eve.

6. Transit Executive Committee

- 6.1 Transit Executive Committee meetings are currently held on the first Wednesday of each month, following Works Committee meetings.
- 6.2 Following Council's approval of a meeting schedule for the 2022 to 2026 term of Council, a report will be presented to the Transit Executive Committee recommending a Transit Executive Committee meeting schedule.

7. Relationship to Strategic Plan

- 7.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Goal 5: Service Excellence. Objective: To provide exceptional value to Durham taxpayers through responsive, effective and fiscally sustainable service delivery.
 - 5.1 Optimize resources and partnerships to deliver exceptional quality services and value

8. Conclusion

- 8.1 It is recommended that the Regional Clerk be directed to prepare a by-law to provide for the First Meeting of Regional Council to be held on Wednesday, November 30, 2022 at 10 a.m. in the Council Chambers, Regional Headquarters Building, Whitby; and that the monthly Regional Council and Standing Committee meeting schedule outlined in Section 5.1 of this report be adopted for the 2022 to 2026 term of Council.
- 8.2 Following Council's approval of a meeting schedule for the 2022 to 2026 term of Council, the Regional Clerk will prepare a detailed meetings schedule for inclusion in the Council Information Package.
- 8.3 For additional information, contact: Cheryl Bandel, Acting Regional Clerk, at 905-668-7711, extension 2100.

Respectfully submitted,

Original signed by

Don Beaton, BCom, M.P.A.
Commissioner of Corporate Services

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Chief Administrative Officer
Report: #2022-A-4
Date: March 8, 2022

Subject:

The Regional Municipality of Durham's Accessibility Advisory Committee's 2021 Annual Report and 2022 Workplan

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That the CAO's Report #2022-A-4 be received for information as The Regional Municipality of Durham's Accessibility Advisory Committee's 2021 Annual Report; and
 - B) That the Regional Municipality of Durham's Accessibility Advisory Committee's 2022 Workplan be approved.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to present the Accessibility Advisory Committee's (AAC) 2021 Annual Report and 2022 Workplan to the Finance and Administration Committee and Regional Council.

2. Background

- 2.1 In June 2005, the Ontario Legislature passed the Accessibility for Ontarians with Disabilities Act, 2005 (AODA). The AODA builds on the previous Ontarians with Disabilities Act, 2001 (ODA) and both acts are still in effect.
- 2.2 Municipalities are required to have AACs which advise Council by:
 - a. Providing advice on the preparation of accessibility reports and plans required under the AODA.

- b. Advising Council on the requirements and implementation of accessibility standards.
 - c. Reviewing site plans and drawings for buildings and facilities.
- 2.3 In addition, as outlined in the Terms of Reference, the AAC is also active in the following areas:
- a. Committee education
 - b. Communication and outreach
- 2.4 The Terms of Reference also require that the Office of the Chief Administrative Officer submits an annual report to Committee and Council.

3. Durham Region's Accessibility Advisory Committee

- 3.1 Legislation stipulates that AACs must ensure most of its members are persons with disabilities. Ten community members plus one Regional Councilor comprise Durham Region's AAC.

4. Durham Region AAC 2021 Achievements

4.1 Events

- a. Each year Accessibility Awards are presented to champions within the Region. These awards acknowledge a person, business or organization that has made considerable effort to incorporate accessibility into their operations or everyday life. Nominations are sought from each of the eight area municipalities. In 2021, awards were presented to:
 - **Ajax** –Liz Wallis, an Ajax community member, contacted the Town of Ajax in the Spring of 2021, to inquire about how approval could be sought for installation of communication boards in some of the parks and playgrounds in Ajax. She identified that many children have communication challenges and use what are called Core boards or PECS (Picture Exchange Communication Systems), which are ways of communicating through pictures. She shared this idea in hopes it would make Ajax parks and playgrounds more accessible and inclusive to all, along with normalizing non-typical forms of communication within our community. Staff are actively pursuing the project and sought budget approval for pilot installation in key locations for 2022.
 - **Brock** – In 2021, the Nourish and Develop Foundation took their farmer's market on the road. The Mobile Food Market, utilizing a refrigerated van and trailer, went to numerous locations around Brock Township and surrounding areas twice per week, to provide fresh local produce, meal kits, and prepared meals at an affordable price to everyone. The project was started as a way to increase access to nutritious food options, addressing barriers to access such as cost,

transportation, and mobility along with easing 'food deserts', mostly found in rural areas.

- **Oshawa** – At the Oshawa Senior Community Centres (OSCC) 55+, the safety, health and well-being of seniors is a top priority, particularly during COVID. The OSCC team rapidly and creatively modified the services they offered due to the pandemic limitations. They offered online programs, grocery and frozen meal order and delivery service, a telephone outreach program, zoom chats, porch visits, social connecting through Facebook, activity package delivery, outdoor programs when permitted and free rides to the Oshawa vaccine clinic.
- **Pickering** – Colleen Paris, Day Program Coordinator, Community Care Durham Ajax-Pickering, and her staff initially had no back up plan for the Adult Day Program when the pandemic hit. That did not stop Colleen as she quickly put into place numerous supports. She and her staff called all participants to see how they were doing, arranged Zoom meetings and activities and distributed baskets of goodies and activities. They quickly created a calendar of events to meet the needs of their participants while staying within the guidelines of the pandemic. As rules permitted, Colleen was able to arrange for a day program for four or five participants with protocols in place. Colleen thought outside the box and brought activities, in a different way, to the people who rely on their services.
- **Scugog** – Applewood Farm and Winery has shown a commitment to accessibility and disability rights. Learning from personal and professional experience, and as a business who serves their community, they have looked for new ways to make their farm more accessible. They created wheelchair access to wagon rides, an accessible washroom as well as an accessible picnic table in the patio area. They continue to plan for other ways to make their farm and winery inclusive for everyone.
- **Uxbridge** – Terry Baskin has demonstrated a persistent and passionate commitment to advancing accessibility in his community. As a previous member and Chairperson of the Uxbridge Accessibility Advisory Committee he provided leadership to the Township as well as numerous community organizations. As a member of the Rotary club since 2007, he has used this platform to promote and engage the larger business community in advancing disability awareness. As an active consultant and advocate of the Downtown Revitalization Committee and the Uxbridge Lions Playground Committee, he provides education and expertise around the AODA standards. Terry volunteers in Durham and has been instrumental in advancing positive change in the community.
- **Whitby** – Redwood Employment is run by a family who is inspired by individuals living with autism. Their son Justin is their why. Partnering with the Canadian Council on Rehabilitation and Work, Redwood

Employment helps individuals with autism gain and keep meaningful employment. From their journey, their own charity AutismAngels.com was born. Over the years they have raised thousands of dollars and donated it back to charities who support the autism and special needs communities. Redwood was founded with intention and are giving back in everything they do.

- Two AAC members sit on the Transit Advisory Committee and provide input on behalf of the AAC. In addition, they ensure AAC members are apprised of all relevant information. The Council representative on the AAC also sits on the Transit Executive Committee (TEC), to make additional connections and share information.

4.2 Education – throughout 2021, the AAC received the following presentations for information:

- a. A. Beach, Durham AAC member and Board member at Durham Deaf Services (DDS), shared Community Services that DDS provides. She provided an overview of programs and supports including: deaf adult upgrading program, ASL classes, children’s events, community clubs and workshops, literacy and ESL, public service and important information announcements, interpreter etiquette and resources. She also provided information on how COVID-19 impacted the deaf and hard of hearing community, challenges with masks, how DDS adapted to the ‘new normal’ and community networking throughout it all.
- b. Mark Murray, Manager of Client Engagement, Greater Toronto Area and Melanie Baine, Coordinator of Client Engagement, Canadian Hearing Services (CHS) re: Community Services. Information was provided which highlighted the following services: communication tips, ASL interpreters, mental health and the deaf community, hard of hearing and the psycho-social effects of hearing loss, video remote interpreting, captioning services, communication devices program, along with the why Ontario should be accessible.
- c. Margaret Parkhill, Associate Director, IBI Group, re: Durham-Scarborough Bus Rapid Transit (BRT). The highlights of this project included: purpose, 2041 frequent rapid transit network, study area, why bus rapid transit, project benefits and overall timeline, proposed BRT stop locations, preferred preliminary design, BRT stop design standards, shelter concepts, platform details and access, active transportation – cycling and walking infrastructure.
- d. Andrew MacIntosh, Works Department, Program Manager, Facilities, re: Overview of Accessible Improvements at Regional Headquarters. A. MacIntosh highlighted the following projects: south entrance accessible parking lot, touchless operators and west entrance, revolving door installation.
- e. Judy Christianson, Program Coordinator, Accessible Documents, re: overview of the City Studio Project survey results. The main purpose of the survey was

to identify barriers that people with disabilities face while accessing regional services. An overview of the project highlighted the following:

- Distribution - Your Voice Durham hosted the survey and all registered on that platform were notified of the survey, distribution of the survey included AAC's around Durham Region, organizations that support people with disabilities along with receiving feedback through email and phone calls.
 - Results – survey findings indicated that many who accessed regional services did not come across barriers. For those that did identify barriers, some were unsure what was under the Region's responsibility versus our local municipal partners. Follow up with respondents was done when the person indicated they would prefer that.
 - Feedback was gathered to assist in accessibility planning moving forward in such areas as: having multiple ways for the public to provide feedback, ensure that various accessible options are available for information we provide and continue to identify barriers and how to eliminate them.
- f. Gemma Sim, Program/Project Manager, Corporate Services, Information Technology, and Joan Garcia-Leong Sing, Issues Advisor, Chief Administrative Officer (CAO) re: myDurham 311 project. The highlights of this project included: background, objectives, three-year vision, program benefits, tiered service model, front counters, next generation customer experience, and next steps. G. Sim stated the program aims to enhance the customer experience by providing: a clear point of contact (online, phone or in-person); more options to complete transactions; greater ease of access to services; delivering on a commitment to provide customers with a consistent, convenient, and personalized service. J. Garcia-Leong Sing advised the five main objectives are: fully functional digital Region; omnichannel experience; first call/contact resolution; single source of the truth; and user intuitive customer portal.
- g. Linnea Veloce, Policy Advisor, Strategic Initiatives, Chief Administrative Officer (CAO), re: Inclusive Community Grant. An overview of the grant included: Durham Region launching the Durham Enhanced Technology and Virtual Learning Series which is a two-part initiative. First part is On-Demand self-booking kiosk pilot project which is being led by Durham Region Transit, and the second is a virtual north Durham Seniors Fair and virtual programming, led by the Township of Scugog. The goals of the program are to improve access to safe public transportation, reduce social isolation and increase access to community services for seniors and persons with disabilities.
- h. Alison Burgess, Manager, Corporate Initiatives, CAO re: Intelligent Communities. Highlights from the presentation included: Smart 21 Communities of the Year; Durham's Smart Cities Forum; Smart Cities – Intelligent Communities; Intelligent Communities framework; Intelligent

Community Project and What's next? A. Burgess stated that in 2021, the Region of Durham was named one of the Smart 21 Communities of the Year by the global organization, Intelligent Communities Forum. An Intelligent Community is focused on solving problems that matter to citizens, not just problems that can be fixed by technology. Some of the Region-led Intelligent Community Projects were: Canada Learning Bond; City Studio Initiative; myDurham 311; and the COVID data tracker.

- i. Michael Binetti, Supervisor, Service Design, Durham Region Transit (DRT), re: Self-Serve Kiosks. Highlights of this project included: Kiosk information – Age Friendly grant; tablet devices and options for placement of the kiosks. The grant allows funding to enhance access to transit for seniors and other vulnerable populations. He advised that iPads, kiosks, and promotional items will be granted to nine senior facilities as well as the Ontario Shores Centre for Mental Health. Each iPad will be loaded with the Transit App as well as DRT On-Demand. Other resources provided will be travel training (virtual), user-friendly guides and promotional magnets.
- j. Lori Schisler, Durham AAC member and Manager, Community Care Durham (CCD). Highlights of the presentation included: supporting and enhancing independence; about CCD, COVID-19 and CCD; Adult Day Program; assisted living/supportive housing; community food boxes; COPE mental health; meals on wheels; respite care; telephone reassurance; transportation; exercise and falls; foot care clinics; and home at last. Many services had to be adapted/changed due to COVID and CCD continued to work closely with Public Health and other partners to ensure the ongoing safety of staff, volunteers, and clients.
- k. Alan Robins, Director, Social Services, Housing Services, re: Micro Homes project. An overview of the project included: Oshawa Micro-Housing pilot; Alignment with the Durham Housing Plan; additional homelessness resources; transitional housing; intake process; immediate area context; site selection; preliminary site layout; preliminary unit concept and site/unit layout. Regional Council expedited development of affordable and supportive housing to support those most vulnerable in the community. This includes the development of an innovative project to provide ten micro-homes in the City of Oshawa. The micro-homes project is intended to be time limited transitional housing and residents will have to enter into a participation agreement which means the time of occupancy will be tied to participation in the program.
- l. Ryan McCaul, Founder of Inclusive Instruments re: Overview of the Inclusive Instruments organization. Inclusive Instruments is an organization that creates adaptive musical instruments and offers inclusive music sessions for anyone living with a disability. They are located in Durham Region and their mission is to build an inclusive community through music. They offer, sell, and lease custom instruments and have many ways for people to engage at different price points.
- m. Jamie Austin, Deputy General Manager, Business Services, DRT re: Whitby Autonomous Vehicle Electric (WAVE) pilot. The Autonomous Vehicle Electric

Shuttle Project is the first of its kind in North America. It is a self-driving electric shuttle that integrates smart infrastructure along the route to help create safer roads for pedestrians, transit customers and other drivers. It is a six-kilometre shuttle route which starts at the Whitby GO Station and makes a loop through the Port Whitby area in south Whitby. It travels at 20 km per hour and has a safety attendant on board that can manually override the vehicle.

- n. Christopher Norris, DRT Deputy General Manager, Transit Operations, re: On-Demand service. An overview of the On-Demand service included: transition to an amalgamated demand responsive service; demand responsive transit study and findings; service delivery and operations; culture and collaboration; technology and analytics; external communications and education; strategy and key partnerships; and recommendations.
- o. Andrea Labriola, DRT, Eligibility Coordinator – Specialized Services, re: Specialized Services application process. A. Labriola provided a presentation that included the following: specialized transit eligibility review and appeal process; eligibility review; eligibility outcomes; eligibility appeals; appeal process; role of the appeal panel; composition of the eligibility appeal panel; appeal panel decisions. The eligibility review is required for customers registered prior to January 2015. The purpose of the review is to determine the best way to provide transit options to customers and the review is based on current abilities in accordance with AODA requirements.

4.3 Community outreach/advocacy

National AccessAbility Week (NAAW) 2021:

- Regional Chair Henry's video message recognized the importance of the week.
- A virtual lunch & learn presentation was held for staff where Julie Sawchuk, a best-selling author, professional speaker, and designated Rick Hansen Foundation Accessibility Certification (RHFAC) professional, shared her story. She spoke about her experience of living with a spinal cord injury and her passion for helping people make smart decisions when planning for accessibility.
- A proclamation for the week and numerous messages were shared with the public through the Region's social media channels.

5. 2022 Workplan for the Durham Region AAC

5.1 Attachment #1 includes the 2022 AAC Workplan. This is developed annually to outline the scope and activities of the AAC. It includes necessary activities for meeting requirements of both the ODA and AODA. The workplan includes:

- a. Providing advice and reviewing annually, the Accessibility Report created by the staff liaison in the CAO's office.

- b. Reviewing site plans for new builds and extensive renovations to existing buildings that the Region owns and/or operates to ensure accessibility has been included in the design.
- c. Forming of subcommittees in the areas of site plan review, traffic/road improvements, accessibility awards, education and communication and ad hoc committees as required throughout the year.
- d. Education development continues throughout the year, as required, for AAC members, Councillors, and staff. Education sessions take place when changes to the AODA standards occur, by agencies who serve the disability community and by staff who present initiatives from departments where feedback from this committee is required.
- e. Communicating the work that the AAC does annually to Regional Council and staff through AAC minutes of meetings, the staff e-newsletter, newspaper articles, social media messaging when appropriate, and meetings with other AACs within the region.
- f. Presentation of Durham AAC Accessibility Awards annually to recognize individuals, services and/or businesses that have championed, achieved and/or embraced accessibility in each of our local area municipalities.

6. Conclusion

- 6.1 The AAC will continue to meet legislative obligations of both the ODA and AODA. Activities and consultation with staff will be important elements of their work. Their expertise, experience and dedication are of great value to the accessibility work undertaken at the Region of Durham. Advice given to Regional Council and staff will continue to be an integral piece to the Region's identification, removal, and prevention of barriers to accessibility.

7. Attachments

Attachment #1: Accessibility Advisory Committee Annual Work Plan 2022

Respectfully submitted,

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



If this information is required in an accessible format, please contact
1-800-372-1102 extension 2009

Accessibility Advisory Committee (AAC) Annual Work Plan 2022

Activity	Start Date	Projected Completion Date
Provide advice and review 2021 Accessibility Report	March 2022	June 2022
Facilities and site plan review	Underway	As needed
Subcommittees in the areas of: <ul style="list-style-type: none"> • Site Plan Review • Traffic/roads • Awards • Education • Transit • Ad hoc as needed 	Current	Ongoing
Education development (AODA Standards) <ul style="list-style-type: none"> • Councillors and staff • Committee Members (presentations by different ability groups) • Awards • Integrated Accessibility Regulation Standard changes (presentations by staff) 	Current	Ongoing
Communications <ul style="list-style-type: none"> • Regional Council (via minutes of meetings) • Staff (e.g. newsletter) • Community (e.g., newspaper articles) • Other AACs • Communication Support 	Monthly Periodic As needed Annual As needed	Ongoing Ongoing Ongoing Ongoing
Community Outreach - Awards Program	Current	Fall 2022



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: #2022-F-9
Date: March 8, 2022

Subject:

Authorization to Undertake a Comprehensive Review and Passage of a New Regional Residential and Non-residential Development Charge By-law

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That a comprehensive review and passage of a new Regional Residential and Non-residential Development Charge By-law, including the related policies, be undertaken for consideration in the spring of 2023, as required by legislation;
- B) That the following outside consulting and legal services be retained, at an estimated cost not to exceed \$300,000, to provide technical expertise with the preparation of the Regional Residential and Non-residential Development Charge By-law and Background Study as follows:
 - i. The consulting firm of Watson & Associates Economists Ltd. be retained to assist with the development of the Regional Residential and Non-residential Development Charge Background Study, including the residential and non-residential planning forecasts and policy framework;
 - ii. The legal firm of WeirFoulds LLP be retained to prepare the new Regional Residential and Non-residential Development Charge By-law, ensuring the new by-law complies with the requirements of the Development Charges Act; and
 - iii. That consulting services be retained to assist Regional staff in the development of detailed capital cost estimates and related supporting analysis for the long-term roads, water supply and sanitary sewerage capital forecast.

- C) That the cost of this external consulting and legal services expenditures in the estimated amount of up to \$300,000 be financed as follows:

Development Charge Studies Reserve Fund	\$205,800	68.6%
Property Taxes	47,100	15.7%
Water and Sewer User Revenue	<u>47,100</u>	15.7%
Total	<u>\$300,000</u>	

With the property tax and water and sewer user revenue portions to be funded at the discretion of the Commissioner of Finance

- D) That the Commissioner of Finance be authorized to execute the necessary agreements.

Report:

1. Purpose

- 1.1 The purpose of this report is to inform Regional Council of the pending work to pass a new Regional Residential and Non-residential Development Charge (DC) By-law in the spring of 2023 in order to remain compliant with provincial legislation.

2. Background

- 2.1 The Regional Residential and Non-residential DC By-law for water supply, sanitary sewerage, roads, long-term care, police, paramedic services, housing services and health and social services (No. 28-2018, as amended) will expire on June 30, 2023. Work to pass a new by-law needs to commence in 2022. This report seeks authorization for staff to acquire the necessary consulting and legal services to assist with the development of a new DC By-law.

3. Previous Reports and Decisions

- 3.1 Report No. 2021-F-23 provided an update to the future work on the Regional Residential and Non-residential DC By-law.

4. Time Frame for Regional Development Charge Review

- 4.1 Figure 1 provides the timing of the necessary actions to pass a new Regional Residential and Non-residential DC By-law:

Figure 1
Schedule of Dates for the Region of Durham
DC Review

	Task	Regional Residential and Non-residential DC Review*
1.	Background Development Charge Review	April 2022 – February 2023
2.	Consultation with development industry, chambers of commerce and AM	September - February 2023
3.	Public Meeting Notice placed in newspapers (20 days ahead of Public meeting)	By March 1, 2023
4.	Release of Background study and proposed by-law (60 days prior to passing of DC By-Law and 14 days prior to Public Meeting)	March 7, 2023
5.	Public Meeting of Council	March 22, 2023
6.	Input from public, local development industry and area municipalities	March – April, 2023
7.	Final Date for Public Comment	April 21, 2023
8.	Finance and Administration Committee Review of final By-law	May 9, 2023
9.	Regional Council Consideration of Final By-law	May 24, 2023
10.	Implementation of New DC By-law	July 1, 2023

* Note that the above dates may be revised once the 2023 Regional Council schedule has been confirmed.

- 4.2 As part of the passage of a new DC By-law, staff will explore opportunities for new DC services that are now permitted under the DCA, including childcare and early years programs, services related to proceedings under the Provincial Offences Act, services related to emergency preparedness and waste diversion services. The DC Background Study to be released in March, 2023 will include any proposed new DC service categories for Council consideration.
- 4.3 The Region must prepare the background study and follow a public process in accordance with the Development Charges Act (DCA). The DCA and associated regulations require that at least one public meeting be held before the passage of a by-law and that the background study and proposed by-law must be available at least two weeks prior to the public meeting and 60 days prior to the passing of the DC by-law.

- 4.4 Accordingly, the proposed DC review will include a public meeting in March, 2023 for the Regional Residential and Non-residential DC By-law. The review also continues the Region's practice of soliciting input from all area municipalities, the local development industry, Chambers of Commerce and Business Associations, as the study proceeds through the various stages (ie. growth forecasts, capital plans and policy development).
- 4.5 It is recommended that the following list of outside consulting and legal services be retained to assist with the preparation of the Development Charge By-law and Background Study:
- a. Watson & Associates Economists Ltd. be retained to assist with the development of the DC Background Study, including the preparation of the development forecasts and policies. This firm has been retained for the Region's past DC studies and has extensive experience in the area of DCs. They are also very familiar with the municipal sector and the Region of Durham in particular;
 - b. The law firm of WeirFoulds LLP be retained to provide the necessary services, including the preparation of the new DC By-law (this firm worked on the preparation of the DC By-law renewals and amendments from 2017 – 2021). It will be necessary to receive outside legal advice and direction to ensure that the Region complies with the requirements of the DCA. The DCA provides for the right of appeal to the Ontario Land Tribunal (OLT) (formerly the Local Planning Appeal Tribunal (LPAT)) by a person or organization who objects to the new DC By-law. It is imperative, therefore, that the new DC by-law be supportable under the regime set out in the DCA;
 - c. Outside consulting services to assist staff with the detailed costing of the long-term capital cost estimates for water supply, sanitary sewerage and Regional roads. An accurate capital forecast is key to ensuring the Region collects sufficient DCs to finance the future growth-related capital program and to defend and justify the capital program to other stakeholders, including the development industry.

5. Planning Forecast Used for the Passage of the DC By-law

- 5.1 The Region is currently undertaking a municipal comprehensive review of the Regional Official Plan through Envision Durham. This review includes allocating the population and employment growth forecasts to 2051 (which were established by the Province through the Growth Plan for the Greater Golden Horseshoe) to the area municipalities. Once the Regional Official Plan is approved by the Province, the population and employment forecasts to 2051, as generated through the review of the Regional Official Plan, are subsequently allocated into service areas (for water supply and sanitary sewer services) and transportation zones (for roads and transit services) in order to allow staff to generate the infrastructure requirements to 2051. This work is necessary to complete a new DC By-law.

- 5.2 The anticipated timing of adoption of the new Regional Official Plan by Regional Council, and subsequent approval of the Plan by the Province, will not provide staff sufficient time necessary to generate the infrastructure requirements and associated cost estimates needed to pass a new Regional Residential and Non-residential DC By-law prior to their expiration date. Therefore, Regional staff are proposing that interim growth forecasts beyond the current Regional Official Plans planning horizon of 2031 be developed to inform the 10-year infrastructure forecasts for the Regional Residential and Non-residential DC By-law. Regional staff will meet with the development industry and area municipalities to advise of the recommended approach for the 2023 DC By-law.
- 5.3 Following the approval of the new Regional Official Plan by the Province and the subsequent updates to the infrastructure master plans and capital plans, the DC Background Study and By-law will need to be updated to assess the growth-related capital needs, in their entirety, for the forecast period to 2051.

6. Financial Implications

- 6.1 It is recommended that the external consulting and legal services expenditures estimated at \$300,000 be funded from the existing Development Charge Studies Reserve Fund (\$205,800) with the balance (\$94,200) from property taxes (\$47,100) and water and sanitary sewer user revenue (\$47,100), with the financing to be determined at the discretion of the Commissioner of Finance.

7. Relationship to Strategic Plan

- 7.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:
- a. Ensuring the Region's DC By-law is in conformity with the DCA, supporting Goal 5 (Service Excellence).

8. Conclusion

- 8.1 A comprehensive Regional DC review to be undertaken by Regional staff, with the assistance of the recommended consultant and a specialist legal counsel, is recommended to ensure that the Regional DC and policy is updated prior to the expiry of the existing DC By-law and provides an appropriate level of funding for the Region's long term growth-related capital needs.
- 8.2 The recommended Regional DC review will include consultation with the Area Municipalities, the local development industry, local boards of trade, Chamber of Commerce and the public.
- 8.3 This report has been reviewed by staff of the Planning & Economic Development, Works and Corporate Services - Legal departments who concur with the recommendations.

Respectfully submitted,

Original Signed By

N. Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair
Chief Administrative Officer

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The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: #2022-F-10
Date: March 8, 2022

Subject:

The Remuneration and Expenses in 2021 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

That this report be received for information.

Report:

1. Purpose

1.1 The purpose of this report is to provide a statement of the remuneration and expenses that were paid in 2021 to Regional Councillors and Regional Council Appointees, as required by the Municipal Act.

2. Background

2.1 The Municipal Act, 2001 Section 284(1) requires that:

"The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).”

3. Previous Reports and Decisions

- 3.1 This report is presented to Regional Council annually, in compliance with the Act.

4. Remuneration and Expenses of Regional Council Members and Appointees to Boards and Committees

- 4.1 Remuneration and expenses of Regional Council members represent the amounts reimbursed directly to or paid on behalf of Regional Council members in 2021, as recorded on the Region’s accounts (Schedules 1 and 2).
- 4.2 The information concerning Regional Council appointees (Schedule 3) was obtained directly from the Local Boards, except for the Boards, Committees, and Taskforces whose accounting records are maintained by the Regional Finance Department:

Development Charges Complaint Committee, Accessibility Advisory Committee, Durham Active Transportation Committee, Durham Advisory Committee on Homelessness, Durham Agricultural Advisory Committee, Durham Environmental Advisory Committee, Durham Nuclear Health Committee, Durham Regional Local Housing Corporation, Durham Region Anti-Racism Taskforce, Durham Region Community Safety and Well-Being Plan Steering Committee, Durham Region Child & Youth Advocate, Durham Region Police Services Board, Durham Region Roundtable on Climate Change, Durham Region Transit Commission, Durham Vision Zero Task Force, Energy from Waste – Waste Management Advisory Committee, Land Division Committee, Local Diversity and Immigration Partnership Council, Strategic Plan Development Task Force, Transit Advisory Committee, and the 9-1-1 Management Board.

5. Relationship to Strategic Plan

- 5.1 This report aligns with/addresses the following strategic goals and priorities in the Durham Region Strategic Plan:

- a. Goal 5: Service Excellence

- 5.3 Demonstrate commitment to continuous quality improvement and communicating results. This report is in compliance with the requirements of the applicable legislation and is part of the Region’s commitment to accountability and transparency framework.

6. Attachments

- Schedule #1: Schedule #1: Regional Council Members 2021 Remuneration and Expenses
- Schedule #2: Schedule #2: Regional Council Members 2021 Compensation Paid in Lieu of Pension Plan and Severance
- Schedule #3: Schedule #3: Regional Council Appointees to Local Boards 2021 Remuneration and Expenses

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair
Chief Administrative Officer

**REGIONAL COUNCIL MEMBERS
2021 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, CONVENTIONS & MEETINGS</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<u>REGIONAL COUNCIL MEMBERS</u>				
Anderson, G. (3)	58,073.86	-	-	58,073.86
Ashe, K.	58,073.86	-	-	58,073.86
Barton, D. (3)	58,073.86	-	-	58,073.86
Bath-Hadden, D.	3,350.42	-	-	3,350.42
Carter, D.	58,073.86	-	-	58,073.86
Chapman, R. (4)	64,053.34	41.77	-	64,095.11
Collier, S. (4)	64,053.34	-	678.00	64,731.34
Crawford, M.	58,073.86	-	666.52	58,740.38
Dies, J.	58,073.86	-	-	58,073.86
Drew, R.	58,073.86	-	-	58,073.86
Foster, A. (3) (4)	64,053.34	-	-	64,053.34
Grant, J.	46,459.09	-	678.00	47,137.09
Highet, G. (3)	58,073.86	-	-	58,073.86
Kerr, R.	58,073.86	-	-	58,073.86
Leahy, C. (3)	58,073.86	-	-	58,073.86
Lee, S.	58,073.86	-	-	58,073.86
Marimpietri, T.	58,073.86	-	-	58,073.86
McLean, W.	58,073.86	-	-	58,073.86
Mitchell, D. (3) (4)	64,053.34	-	-	64,053.34
Mulcahy, R. (3)	58,073.86	-	-	58,073.86
Neal, Joe (3)	58,073.86	-	-	58,073.86
Neal, John	58,073.86	-	-	58,073.86
Nicholson, B.	58,073.86	-	-	58,073.86
Pickles, D.	58,073.86	22.36	762.75	58,858.97
Roy, E. (3)	58,073.86	-	-	58,073.86
Ryan, D. (4)	64,053.34	-	-	64,053.34
Schummer, W.	11,614.77	-	-	11,614.77
Smith, T.	58,073.86	-	-	58,073.86
Wotten, W.	58,073.86	-	-	58,073.86
Yamada, S. (3)	58,073.86	-	-	58,073.86
	<u>1,659,315.90</u>	<u>64.13</u>	<u>2,785.27</u>	<u>1,662,165.30</u>

**REGIONAL COUNCIL MEMBERS
2021 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, MEETINGS & OTHER</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<u>REGIONAL CHAIR</u>				
Henry, J.	198,482.70	2,030.53	2,560.76	203,073.99
	<u>198,482.70</u>	<u>2,030.53</u>	<u>2,560.76</u>	<u>203,073.99</u>

NOTES TO SCHEDULE OF REGIONAL COUNCIL MEMBERS 2021 REMUNERATION AND EXPENSES

- (1) Remuneration to the Regional Chair and Regional Councillors is authorized under by-laws #55-2018, #16-2007, #01-2005, #08-2004, #09-2004, #10-2004, #50-95 and #61-93.
- (2) Regional Councillors may claim reimbursement for expenses incurred for Regional business purposes in accordance with approved policies. Regional Councillors may decline reimbursement.
 Mileage - based on the approved rate per kilometre.
 Conferences, Meetings, etc. -
 Meals & Incidentals - based on the approved rate of \$75/day without receipts; however, if the daily rate is insufficient, actual expenses with receipts are reimbursed.
 Accommodation, registration, etc. - reimbursed based on actual receipts.
 Term Limit maximum of \$10,000 for conferences.
- (3) Remuneration paid to Regional Councillor by Area Municipality and the Region reimburses the Area Municipality.
- (4) Denotes Regional Standing Committee Chair.

**REGIONAL COUNCIL MEMBERS
2021 COMPENSATION PAID IN LIEU OF PENSION PLAN**

<u>REGIONAL COUNCIL MEMBERS</u>	<u>IN LIEU OF PENSION</u>
	\$
Ashe, K.	6,383.90
Bath-Hadden, D.	5,477.32
Brenner, M.	1,165.94
Carter, D.	5,477.32
Chapman, R.	6,383.90
Collier, S.	5,477.32
Crawford, M.	5,477.32
Dies, J.	5,477.32
Drew, R.	6,383.90
Henry, J.	27,574.38
Kerr, R.	5,477.32
Lee, S.	5,477.32
Marimpietri, T.	5,477.32
McLean, W.	5,477.32
Neal, John	5,477.32
Nicholson, B.	5,477.32
Pickles, D.	5,477.32
Ryan, D.	6,383.90
Schummer, W.	603.07
Smith, T.	5,477.32
Wotten, W.	5,477.32
	<u>131,561.47</u>

NOTES TO SCHEDULE OF 2021 COMPENSATION PAID IN LIEU OF PENSION PLAN

- (1) Pursuant to by-law #08-2004, members of Regional Council who are not enrolled in the Ontario Municipal Employees Retirement System (OMERS) are entitled to compensation in lieu of a pension plan. Payment is made in the current year based on prior year's earnings.
- (2) Pursuant to by-laws #16-2007 and #55-2018, the Regional Chair has the option to enrol in OMERS or to receive payment in Lieu of Pension.

**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2021 REMUNERATION AND EXPENSES**

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Central Lake Ontario Conservation Authority				
Barton, D.	350.00	-	-	350.00
Chapman, R.	2,900.00	-	-	2,900.00
Hooper, R.	400.00	-	-	400.00
Jones, J.	400.00	-	-	400.00
Lee, S.	350.00	-	-	350.00
Marimpietri, T.	400.00	-	-	400.00
McDougall, I.	300.00	-	-	300.00
Mitchell, D.	400.00	-	-	400.00
Mulcahy, R.	400.00	-	-	400.00
Neal, John	400.00	-	-	400.00
Nicholson, B.	300.00	-	-	300.00
Pickles, D.	400.00	-	-	400.00
Roy, E.	350.00	-	-	350.00
Trail, C.	250.00	-	-	250.00
Yamada, S.	350.00	-	-	350.00
	7,950.00	-	-	7,950.00
Ganaraska Region Conservation Authority				
Neal, Joe	330.00	-	-	330.00
Zwart, M.	385.00	-	-	385.00
	715.00	-	-	715.00
Kawartha Region Conservation Authority				
Hooper, R.	-	-	-	-
Kiezebrink, D.	-	102.00	-	102.00
Ross, A.	-	459.00	-	459.00
Smith, T.	-	74.00	-	74.00
	-	635.00	-	635.00
Lake Simcoe Region Conservation Authority				
Barton, D.	1,000.00	-	-	1,000.00
Drew, R.	1,100.00	-	-	1,100.00
Pettingill, C.	900.00	-	-	900.00
	3,000.00	-	-	3,000.00
Toronto & Region Conservation Authority				
Ashe, K.	1,039.44	-	-	1,039.44
Dies, J.	1,645.78	-	-	1,645.78
Highet, G.	1,819.02	-	-	1,819.02
	4,504.24	-	-	4,504.24

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2021 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Durham Agricultural Advisory Committee				
Barrie, T.	-	-	-	-
Bath-Hadden, D.	-	-	-	-
Cohoon, Z.	-	-	-	-
Guthrie, N.	-	-	-	-
Highet, G.	-	-	-	-
Howsam, B.	-	-	-	-
Kemp, K.	-	-	-	-
Kennedy, K.	-	-	-	-
MacArthur, P.	-	-	-	-
Neal, Joe	-	-	-	-
O'Connor, G.L.	-	112.57	-	112.57
Puterbough, F.	-	-	-	-
Risebrough, D.	-	-	-	-
Schillings, H.	-	62.30	-	62.30
Smith, B.	-	-	-	-
Taylor, G.	-	-	-	-
Watpool, T.	-	-	-	-
Winter, B. D.	-	-	-	-
	<u>-</u>	<u>174.87</u>	<u>-</u>	<u>174.87</u>
Durham Region Non-Profit Housing Corporation				
Carter, D.	6,000.00	-	-	6,000.00
Chapman, R.	-	-	-	-
Dies, J.	-	-	-	-
Foster, A.	-	-	-	-
Henry, J.	-	-	-	-
Mitchell, D.	-	-	-	-
Ryan, D.	-	-	-	-
	<u>6,000.00</u>	<u>-</u>	<u>-</u>	<u>6,000.00</u>
Durham Region Police Services Board				
Ashe, K.	6,191.02	-	239.67	6,430.69
Drew, R.	10,768.00	129.80	1,003.58	11,901.38
Fisher, K.	11,908.75	50.74	444.23	12,403.72
Henry, J.	5,979.48	-	-	5,979.48
	<u>34,847.25</u>	<u>180.54</u>	<u>1,687.48</u>	<u>36,715.27</u>

**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2021 REMUNERATION AND EXPENSES**

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Land Division Committee				
Arnott, A.	2,721.55	-	-	2,721.55
Bavington, K.	3,279.00	-	-	3,279.00
Camposeo, A.	2,721.55	333.70	-	3,055.25
Georgieff, A.	4,059.70	104.80	-	4,164.50
Hudson, E.	2,721.55	159.94	-	2,881.49
Molinari, C.	2,721.55	-	-	2,721.55
O'Connor, G.L.	2,623.69	-	-	2,623.69
Smith, D.	2,512.20	-	-	2,512.20
	23,360.79	598.44	-	23,959.23

NOTE TO SCHEDULE OF REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS

1. No remuneration or expenses were paid to Regional Council Appointees to the:
- 911 Management Board
 - Accessibility Advisory Committee
 - Association of Local Public Health Agencies
 - Association of Municipalities of Ontario
 - Business Advisory Centre Durham
 - Canadian National Exhibition Association
 - CTC Source Protection Committee
 - Development Charges Complaint Committee
 - Durham Active Transportation Committee
 - Durham Advisory Committee on Homelessness
 - Durham Environmental Advisory Committee
 - Durham Nuclear Health Committee
 - Durham Region Anti-Racism Taskforce
 - Durham Region Child and Youth Advocate
 - Durham Region Community Safety and Well-Being Plan Steering Committee
 - Durham Region Roundtable on Climate Change
 - Durham Region Transit Commission
 - Durham Regional Local Housing Corporation
 - Durham Vision Zero Task Force
 - Golden Horseshoe Food & Farming Alliance
 - Greater Toronto Airports Authority
 - Local Diversity and Immigration Partnership Council
 - Royal Agricultural Winter Fair Association
 - South Georgian Bay-Lake Simcoe Source Protection Committee
 - Strategic Plan Development Task Force
 - Toronto Global
 - Transit Advisory Committee
 - Trent Conservation Coalition Source Protection Committee