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The Regional Municipality of Durham

MINUTES

WORKS COMMITTEE

Wednesday, February 7, 2024

A regular meeting of the Works Committee was held on Wednesday, February 7, 2024 in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Barton, Chair
Councillor Marimpietri, Vice-Chair
Councillor Cook*
Councillor Crawford
Councillor Mulcahy
Councillor Nicholson
Councillor Yamada
Regional Chair Henry
***denotes Councillors participating electronically**

Absent: None

Also

Present: Councillor Jubb*
Councillor McDougall*
Councillor Neal*
Councillor Pickles*
Councillor Schummer*
Councillor Woo*
***all visiting Councillors participated electronically**

Staff

Present: A. Chung, Systems Support Specialist, Corporate Services – IT
S. Ciani, Committee Clerk, Corporate Services – Legislative Services
S. Dessureault, Committee Clerk, Corporate Services – Legislative Services
C. Dunkley, Director of Corporate Infrastructure and Strategic Business Services, Works Department
A. Evans, Director of Waste Management Services
M. Hubble, Director of Environmental Services
J. Hunt, Regional Solicitor/Director of Legal Services

R. Jagannathan, Acting Commissioner of Works
A. Porteous, Supervisor, Waste Services
L. Saha*, Manager, Waste Services
N. Taylor*, Commissioner of Finance
P. Veiga, Manager, Waste Management Operations
A. Wakeford, Senior Solicitor
*** denotes staff participating electronically**

2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Adoption of Minutes

Moved by Councillor Marimpietri, Seconded by Councillor Crawford,
(6) That the minutes of the regular Works Committee meeting held on
Wednesday, January 10, 2024, be adopted.
CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Presentations

5.1 Andrew Evans, Director of Waste Management, and Peter Veiga, Manager of Waste Operations, re: Update on Durham's Transition to Extended Producer Responsibility (EPR) and Organics Program Changes

Andrew Evans, Director of Waste Management and Peter Veiga, Manager of Waste Operations, provided a PowerPoint presentation regarding an update on Durham's transition to Extended Producer Responsibility (EPR) and Organics Program Changes.

Highlights from the presentation included:

- Purpose
- Blue Box Regulation (Ontario Regulation 391/21)
- Current/After July 1, 2024
- Roles and Responsibilities
- Eligible Sources
- July 1, 2024, to December 31, 2025
- Transition Communication to Residents
- Blue Box Transition Communication Channels and Timelines
- Contractual Changes
- Durham Region Material Recovery Facility

- Contractual Changes
- Enhanced Green Bin
- Promotion of Enhanced Green Bin to Residents
- Enhanced Green Bin Communication Channels and Timelines

A. Evans and P. Veiga responded to questions from the Committee regarding how the Region's Material Resource Recovery Facility (MRF) will be utilized after the transition to extended producer responsibility (EPR); what the communication strategy to residents will be and who will be responsible for those costs; how the Region's battery collection will be affected after the transition to EPR; how the producers will be reporting collection statistics to the Region; whether there will be any loss of Regional jobs due to the EPR transition; the expansion of items permitted in the green bin and the goal to reduce the amount of garbage in order to not have to increase the capacity at the Durham York Energy Centre (DYEC); whether staff are able to provide the Committee with a cost analysis pre-transition, during the transition, and post-transition to EPR; and who is eligible to receive a free waste diversion kit from the Region.

6. Delegations

There were no delegations heard.

7. Waste

7.1 Correspondence

There were no communication items considered.

7.2 Reports

There were no Waste Reports considered.

8. Works

8.1 Correspondence

There were no communication items considered.

8.2 Reports

- A) Lease Extension and Amendment Agreement with 2381502 Ontario Inc., Operating as Midtown Centre for Premises occupied by Social Services Department, Income and Employment Support Division, located at 200 John Street in the City of Oshawa ([2024-W-3](#))
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Report #2024-W-3 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Councillor Nicholson, Seconded by Councillor Marimpietri,
(7) That we recommend to Council:

- A) That the Lease Extension and Amendment Agreement with 2381502 Ontario Inc., for the premises located at 200 John Street, in the City of Oshawa, containing 15,776 square feet of office space, be approved with the following terms and conditions:
- i) The term is for a period of two years, commencing May 1, 2024, and ending April 30, 2026, with the option to renew the lease for an additional two years under the same terms and conditions except the rental rate, which is to be negotiated at time of renewal;
 - ii) The annual rental rate for the two years is \$236,640* based on a rate of \$15.00* per square foot per annum;
 - iii) The Regional Municipality of Durham will be responsible for all operating costs for the leased space, including utilities, security and its proportionate share of the common area maintenance costs and taxes; and
- B) That the Regional Chair and Clerk be authorized to execute all documents associated with this Lease Agreement.
(*) excludes applicable taxes

CARRIED

- B) Sole Source Procurement of Plow and Grader Blades and Maintenance Parts for Maintenance Operations and Fleet Services ([2024-W-4](#))
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Report #2024-W-4 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Councillor Nicholson, Seconded by Councillor Marimpietri,
(8) That we recommend to Council:

- A) That a sole source contract be awarded to Valley Blades Ltd. for the supply of plow and grader blades and maintenance parts for the Fleet Services Division and the five (5) Maintenance Operations Depots (Ajax/Pickering, Oshawa/Whitby, Orono, Sunderland, and Scugog Depots) for a one (1) year term, with the option to extend for an additional four (4) one (1) year terms, with an upset limit of \$400,000* (\$80,000* per annum), to be financed through the Winter Maintenance program Business Plans and Budget; and
- B) That the Commissioner of Finance be authorized to execute the necessary documents related to the contract.

(*) before applicable taxes
CARRIED

9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

10. Confidential Matters

There were no confidential matters to be considered.

11. Other Business

11.1 Recognizing and Advertising for Regional Events

Discussion ensued regarding whether there was an opportunity to put an insert in with the paper water bill that would highlight any Regional events such as cultural festivals for Durham residents. N. Taylor, Commissioner of Finance advised that paper circulation has been dramatically cut back as residents are encouraged to receive their water bill electronically if possible, but advised that there could be a possibility of utilizing electronic formats in order to advertise future events.

Further discussion ensued regarding staff reaching out to the local municipalities to discuss alternatives and options to utilize their existing inserts to communicate cultural festivals and other events to the residents.

11.2 Lack of an Easily Accessible Waste Transfer Station in South Oshawa

Discussion ensued regarding the lack of an accessible waste transfer station in South Oshawa. The current waste transfer stations are located on the edges of urban areas or in rural areas in Durham Region and are a long drive for residents and it was questioned if staff could look at the possibility of partnering with local municipalities to provide a waste transfer station in the southern areas, even as a pilot program. R. Jagannathan, Acting Commissioner of Works advised that staff would look into this option with City of Oshawa staff.

In response to a question from Regional Chair Henry with respect to the enforcement related to garbage that is dumped along roadsides, in parks, etc. and if that data is available, staff advised that enforcement can only occur if a resident's address is found within the dumped items, but that data is collected and can be provided to the Regional Chair Henry directly.

12. Date of Next Meeting

The next regularly scheduled Works Committee meeting will be held on Wednesday, March 6, 2024 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Nicholson, Seconded by Councillor Mulcahy,
(9) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:01 AM

Respectfully submitted,

D. Barton, Chair

S. Ciani, Committee Clerk