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The Regional Municipality of Durham

MINUTES

WORKS COMMITTEE

Wednesday, March 6, 2024

A regular meeting of the Works Committee was held on Wednesday, March 6, 2024 in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Marimpietri, Vice-Chair
Councillor Cook*
Councillor Crawford
Councillor Mulcahy*
Councillor Nicholson*
Councillor Yamada
Regional Chair Henry
***denotes Councillors participating electronically**

Absent: Councillor Barton, Chair

Also

Present: Councillor Garrod*
Councillor McDougall
Councillor Pickles* attended the meeting at 10:17 AM
Councillor Schummer*
Councillor Wotten*
***denotes visiting Councillors participating electronically**

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
S. Ciani, Committee Clerk, Corporate Services – Legislative Services
S. Dessureault, Committee Clerk, Corporate Services – Legislative Services
C. Dunkley, Director of Corporate Infrastructure and Strategic Business Services, Works Department
K. Dykman*, Supervisor, Waste Services
A. Evans, Director of Waste Management Services
P. Gee, Manager of Transportation Infrastructure
C. Goodchild, Director of Planning
B. Holmes, General Manager of Transit
M. Hubble, Director of Environmental Services
J. Hunt, Regional Solicitor/Director of Legal Services, Corporate Services – Legal Services
R. Inacio, Systems Support Specialist, Corporate Services – IT

J. Kilgour*, Acting Deputy General Manager, Maintenance, Transit
R. McGregor, Manager of Transportation Design
J. Mosher, Senior Project Manager of Transportation Infrastructure
R. Jagannathan, Acting Commissioner of Works
N. Pincombe, Director of Business Planning & Budgeting
L. Saha, Manager, Waste Services
N. Taylor, Commissioner of Finance
P. Veiga, Manager of Waste Management Operations
D. Waechter, Acting Director of Transportation and Field Services
N. Williams*, Project Manager, Waste Services

*** denotes staff participating electronically**

In the absence of Chair Barton, Vice-Chair Marimpietri assumed the Chair.

2. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

3. Adoption of Minutes

Moved by Councillor Crawford, Seconded by Regional Chair Henry,
(10) That the minutes of the regular Works Committee meeting held on
Wednesday, February 7, 2024, be adopted.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Presentations

5.1 Ramesh Jagannathan, Acting Commissioner of Works, and Andrew Evans, Director of Waste Management Services, re: 2024 Works Department Business Plan and Budget (2024-W-6) [Item 8.2 B)]

Ramesh Jagannathan, Acting Commissioner of Works, and Andrew Evans,
Director of Waste Management Services, provided a PowerPoint presentation
with respect to the 2024 Works Department Business Plan and Budget.

Highlights from the presentation included:

- Overview
- Roads & Infrastructure
 - 2023 Accomplishments
 - Service Improvements
 - Customer Service
 - Vision Zero (Works Measures)

- Awards & Achievements
 - 2024 Proposed Expenditures and Financing
 - 2024 Base Pressures
 - 2024 Strategic Highlights
 - 2024 Roads Capital Planning Framework
 - 2024 Road Projects
 - Proposed 2024 Structures Replacement/Rehabilitation Projects
 - Proposed 2024 Traffic Programs
 - Proposed 2024 Vision Zero Program
 - Proposed 2024 Investing in Canada Infrastructure Program (ICIP) Bus Rapid Transit (BRT) Projects
 - Planned 2024 Road Tenders Funded from Previous Year Budgets
- Budget Overview – Solid Waste Management
 - 2023 Accomplishments
 - Service Improvements
 - Customer Service
 - 2024 Proposed Expenditures and Financing
 - 2024 Strategic Investments
 - 2024 Base Pressures
 - 2024 Strategic Highlights
 - 2024 Business Plan and Budget
- Staffing, Risks & Uncertainties and Future Budget Pressures
 - 2024 Strategic Highlights
 - Works Department Assessment
 - 2024 Business Plan & Budgets
 - Risks and Uncertainties
 - Beyond 2024 Business Plan and Budget
 - Forecasted Pressures – Impact on 2025 Budget
 - Growth
 - Asset Management and Infrastructure
 - Legislative and Regulatory Requirements

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(11) That the agenda be altered to consider Item 8.2 B) 2024 Works
Department Business Plan and Budget (2024-W-6), next.
CARRIED

8. Works

8.2 Reports

B) 2024 Works Department Business Plan and Budget (2024-W-6)

Report #2024-W-6 from R. Jagannathan, Acting Commissioner of Works, was received.

Staff responded to questions from the Committee regarding whether the signalization under the Bus Rapid Transit (BRT) project is covered under the Investing in Canada Infrastructure Program (ICIP) grant; whether there has been consideration made to implement the Automated Speed Enforcement (ASE) program on municipal roads; providing free green bins with the introduction of the enhanced green bin program; whether the Region of Durham is taking into consideration the ruling by the Supreme Court of Canada to define the City of Sudbury as an “employer” as defined under the Occupational Health and Safety Act (OHSA); including extended and weekend hours within construction contracts or RFP’s in order to complete projects quicker; whether staff have received any updates from the Ministry of Transportation of Ontario (MTO) with respect to when the bridge in Beaverton will be back in service, and the negative impacts that have occurred since the responsibility of the bridge passed from the Region to the MTO; whether every intersection is analyzed to see if a roundabout would be more efficient than a traffic signal; phased in budgeting versus budgeting for the entire project before it has been completed, and if there are any financial benefits of deferring payments over multiple years; and whether cameras could be placed in the pit of the Durham York Energy Centre (DYEC) so that residents could see the magnitude of waste that passes through it, from a waste diversion strategy perspective.

In response to a question from Regional Chair Henry with respect to whether the Brock and Oshawa landfill sites are still considered open landfill sites, A. Evans advised that he would look into that and follow-up with Regional Chair Henry directly.

Councillor Schummer questioned what was done to bring the budget in line with Regional Councils’ designated target, including any items deferred or removed and whether Committee could receive a summary of those items. Staff advised that a summary will be provided.

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(12) That we recommend to the Finance and Administration Committee for subsequent recommendation to Council:

That the 2024 Business Plan and Budget for the Works Department’s General Tax and Solid Waste Management Operations be approved.

CARRIED UNANIMOUSLY ON THE
FOLLOWING RECORDED VOTE:

Yes

No

Councillor Crawford
Regional Chair Henry
Councillor Marimpietri
Councillor Mulcahy
Councillor Nicholson
Councillor Yamada

None

Members Absent: Councillor Barton, Chair
Councillor Cook

Declarations of Interest: None

This item will be considered by the Finance & Administration Committee at their meeting to be held on March 19, 2024.

6. Delegations

There were no delegations heard.

7. Waste

7.1 Correspondence

- A) Correspondence received from Linda Gasser, Whitby Residents, dated March 5, 2024, re: New Waste Management Services By-law (2024-WR-1)

Moved by Councillor Yamada, Seconded by Councillor Crawford,
(13) That correspondence received from Linda Gasser, Whitby resident, dated March 5, 2024, regarding Report #2024-WR-1: New Waste Management Services By-law, be referred to consideration of Item 7.2. A) New Waste Management Services By-law (2024-WR-1).
CARRIED

7.2 Reports

- A) New Waste Management Services By-law (2024-WR-1)

Report #2024-WR-1 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(14) That we recommend to Council:

- A) That By-law #46-2011, as amended, being a by-law to regulate the provision of Waste Management Services under the jurisdiction of the Regional Municipality of Durham, be repealed and replaced with a revised Waste

Management Services By-law generally in the form included as Attachment #1 to Report #2024-WR-1 of the Acting Commissioner of Works, as modified and approved by the Regional Solicitor; and

- B) That staff be directed to submit a short form wording and set fines application, in a form satisfactory to the Regional Solicitor, to the Provincial Regional Senior Justice for approval, and such court order be attached to the by-law once received for reference.

CARRIED

B) Update on Small Business Recycling Post Blue Box Transition (2024-WR-2)

Report #2024-WR-2 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(15) That we recommend to Council:

- A) That, effective January 1, 2026, the Regional Municipality of Durham cease to provide Blue Box recycling services to the small businesses currently receiving municipal waste collection services as listed in Attachments #1 and #2 of Report #2024-WR-2 of the Acting Commissioner of Works;
- B) That staff be directed to develop and implement a communication plan to advise these small businesses that, effective January 1, 2026, they will no longer receive municipal Blue Box recycling services;
- C) That staff be authorized to send a letter to the Premier of Ontario and the Minister of the Environment, Conservation and Parks strongly endorsing the creation of a Blue Box recycling regulation for Ontario's Industrial, Commercial and Institutional sector as it has done for Ontario's residential sector; and
- D) That a copy of Report #2024-WR-2 be shared with the Regional Local Area Municipalities, the Premier of Ontario and the Minister of the Environment, Conservation and Parks.

CARRIED

8. Works

8.1 Correspondence

There were no communication items considered.

8.2 Reports

A) The Regional Municipality of Durham's Drinking Water Systems 2023 Summary Report (2024-W-5)

Report #2024-W-5 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(16) That we recommend to Council:

- A) That the 2023 Summary Report for the Regional Municipality of Durham Drinking Water Systems be received for information;
- B) That receipt of Report #2024-W-5 of the Acting Commissioner of Works be confirmed by resolution of Regional Council; and
- C) That a copy of this resolution be forwarded to the Ontario Ministry of the Environment, Conservation and Parks' York-Durham District Office to indicate that the conditions of Schedule 22 of Ontario Regulation 170/03 have been fulfilled.

CARRIED

B) 2024 Works Department Business Plan and Budget (2024-W-6)

This item was considered earlier in the meeting. See pages 3 to 5 of these minutes.

C) Lease Agreement with 555 Hastings Avenue Inc. for space for use by Durham Regional Police Service (DRPS), located at 555 Hastings Avenue and 556 Hastings Avenue, City of Oshawa (2024-W-7)

Report #2024-W-7 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(17) That we recommend to Council:

- A) That the Lease Agreement with 555 Hastings Avenue Inc. for the premises in the City of Oshawa, consisting of 8,784 square feet of office and Industrial space located at 555 Hastings Avenue and 0.22 acres of storage yard space at 556 Hastings Avenue, in the City of Oshawa, be approved with the following terms and conditions:
 - i) The lease term is for a period of five (5) years commencing April 1, 2024, and ending on March 31, 2029;

- ii) The annual rent for the lease term will be \$228,384*, payable in equal monthly instalments of \$19,031*, based on a rate of \$26.00 per square foot per annum;
 - iii) The basic rent will be increased by 2.5 percent for each successive year of the lease term;
 - iv) Additional rent is estimated at \$1.92 per square foot or \$16,865.28 per annum, including maintenance costs, property taxes and insurance;
 - v) The Region will have exclusive use of the 0.22-acre storage yard space at 556 Hastings Avenue, City of Oshawa. There is no additional cost for the use of this space;
 - vi) The Region will have the option to renew the lease for two additional terms of five (5) years under the same terms and conditions, with rent to be negotiated at the time of renewal;
 - vii) The Region will be responsible for all maintenance and repair to the leased space, snow and ice removal and lawn cutting;
 - viii) The Landlord will be responsible for all improvements, repairs, renovations and alterations to the exterior of the building and property, as well as all systems servicing the leased space (e.g., HVAC); and
- B) That the Regional Chair and Clerk be authorized to execute all documents associated with the Lease.
- (*) exclusive of applicable taxes

CARRIED

D) Standardization and Sole Source Acquisition of Combination Plow/Dump/Salter Trucks (2024-W-8)

Report #2024-W-8 from R. Jagannathan, Acting Commissioner of Works, was received.

Moved by Regional Chair Henry, Seconded by Councillor Crawford,
(18) That we recommend to Council:

- A) That the Regional Municipality of Durham continue to standardize Viking Cives Ltd. International Truck combination cab, chassis, and truck mounted plows/dump/salter bodies;
- B) That staff negotiate and award a sole source agreement with Viking Cives Ltd. for the supply, customization, and delivery of Viking Cives Ltd. International Truck combination cab, chassis, and truck-mounted plows/dump/salter bodies, parts and servicing of the units from January 1,

2024, to December 31, 2028, at an estimated cost of \$18,457,640* for the term, including \$2,890,000* for 2024; and

- C) That the Commissioner of Finance be authorized to execute the necessary documents related to this sole source agreement.
(*) before applicable taxes

CARRIED

9. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

10. Confidential Matters

There were no confidential matters to be considered.

11. Other Business

11.1 Water/Sewer Capacity Needs for Accessory Apartments

In response to a question from the Committee regarding whether the Region would have the appropriate water and sewer capacity for residential accessory units, staff advised that they are constantly monitoring water usage with the Finance Department and population densities with the Planning and Economic Development Department against available plant capacity, and at this time there are no concerns with plant capacity as it relates to residential accessory units.

12. Date of Next Meeting

The next regularly scheduled Works Committee meeting will be held on Wednesday, April 3, 2024 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Yamada,
(19) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:25 AM

Respectfully submitted,

T-D. Marimpietri, Vice-Chair

S. Ciani, Committee Clerk