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## The Regional Municipality of Durham

### MINUTES

#### DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Wednesday, April 3, 2024

A regular meeting of the Durham Region Transit Executive Committee was held on Wednesday, April 3, 2024 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 1:30 PM. Electronic participation was offered for this meeting.

#### 1. Roll Call

Present: Commissioner Crawford, Chair  
Commissioner Schummer, Vice-Chair\*  
Commissioner Anderson  
Commissioner Carter\*  
Commissioner Garrod\*  
Commissioner Wotten\*  
Regional Chair Henry\* attended the meeting at 1:45 PM  
**\*denotes Commissioners participating electronically**

Absent: Commissioner Brenner  
Commissioner Roy

Also

Present: Commissioner Kerr\*  
Commissioner Jubb\*  
**\*denotes visiting Commissioners participating electronically**

Present: S. Ciani, Committee Clerk, Corporate Services – Legislative Services  
S. Dessureault, Committee Clerk, Corporate Services – Legislative Services  
A. Harras, Regional Clerk, Corporate Services – Legislative Services\*  
W. Holmes, General Manager, Durham Region Transit  
K. Hornburg, Deputy General Manager, Business Services, Durham Region Transit  
R. Inacio, Systems Support Specialist, Corporate Services – IT  
J. Kilgour, Acting Deputy General Manager, Maintenance, Durham Region Transit  
N. Lysaght, Manager, Policy and Planning, Durham Region Transit  
A. Mak, Transit Supervisor, Financial, Durham Region Transit  
D. Margiotta, Manager, Operations Conventional East, Durham Region Transit\*  
A. Naeem, Solicitor, Legal Services\*  
Z. Osime-Fakolade, Program Manager, Community Engagement and Change Management, Durham Region Transit

A. Pezzetti, Deputy General Manager, Operations, Durham Region Transit  
\* **denotes staff participating electronically**

## 2. **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

## 3. **Adoption of Minutes**

Moved by Commissioner Anderson, Seconded by Commissioner Wotten,  
(17) That the minutes of the regular Durham Region Transit Executive  
Committee meeting held on Wednesday, March 6, 2024, be adopted.  
CARRIED

## 4. **Presentations**

### 4.1 Bill Holmes, General Manager, Durham Region Transit, re: General Manager's Verbal Update

Bill Holmes, General Manager, Durham Region Transit (DRT) provided a PowerPoint presentation regarding the General Manager's Update.

Highlights from the presentation included:

- March General Manager Information Highlights
- Updates
  - Service Change, April 8, 2024
  - Promotion of services supporting 55+ residents
  - DRT Accessibility Spotlight
  - Transit Operator and Worker Appreciation Day – March 18, 2024

B. Holmes responded to questions from the Committee regarding the timeline and implementation of the additional service hours approved in the 2024 Business Plan and Budget; clarification on Durham Region Transit (DRT) service availability and unaccommodated trip rates; Public Information Session (PIC) in the Municipality of Clarington and planned virtual sessions in April; and the communication strategy to inform the public about the PICs.

B. Holmes introduced and welcomed Anthony Pezzetti as the Deputy General Manager of Operations.

## 5. **Delegations**

There were no delegations heard.

## 6. Correspondence

- A) Correspondence received from Mary Medeiros, Clerk, City of Oshawa, dated March 27, 2024, re: Durham Region Transit Stop at Harmony Taunton Smart Centres
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The Committee requested that staff review the matter, respond to the City of Oshawa, and provide an update at an upcoming Transit Executive Committee meeting.

Moved by Commissioner Carter, Seconded by Commissioner Anderson,  
(18) That correspondence received from Mary Medeiros, Clerk, City of Oshawa, dated March 27, 2024, re: Durham Region Transit Stop at Harmony Taunton Smart Centres, be referred to staff for a response.

CARRIED

## 7. Reports

- A) General Manager's Report – April 2024 (2024-DRT-07)
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Report #2024-DRT-07 from B. Holmes, General Manager, Durham Region Transit, was received.

Moved by Commissioner Garrod, Seconded by Commissioner Wotten,  
(19) That Report #2024-DRT-07 of the General Manager, Durham Region Transit, be received for information.

CARRIED

- B) Extension of Existing Standing Agreement to Continue to Sole Source the Purchases and Repairs Related to Proprietary Bus Parts and Fareboxes (2024-DRT-08)
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Report #2024-DRT-08 from B. Holmes, General Manager, Durham Region Transit, was received.

Staff responded to questions from the Committee regarding sole source purchases of proprietary bus parts being the best rate for the residents of the Region of Durham.

Moved by Commissioner Anderson, Seconded by Commissioner Schummer,  
(20) A) That a three-year extension from July 1, 2024 to June 30, 2027 to the existing standing agreement with New Flyer Industries and Prevost (Nova Bus) to continue the sole source purchases of proprietary bus parts at an estimated annual cost of \$700,000 for New Flyer Industries, and \$300,000 for Prevost, to be funded from the annual Durham Region Transit Business Plans and Budget be approved;

- B) That a three-year extension from July 1, 2024 to June 30, 2027 to the existing standing agreement with Garival to continue to sole source the purchase, repairs, required proprietary parts and equipment for fareboxes at an estimated annual cost of \$75,000, to be funded from the annual Durham Region Transit Business Plans and Budget be approved; and
- C) That a three-year extension from July 1, 2024 to June 30, 2027 to the existing standing agreement with Garival Inc. to continue to sole source for system warranty and support for the GFI system at an estimated annual cost of \$50,700, to be funded from the annual Durham Region Transit Business Plans and Budget be approved.

CARRIED

**8. Advisory Committee Resolutions**

There were no advisory committee resolutions considered.

**9. Confidential Matters**

There were no confidential matters considered.

**10. Other Business**

There was no other business considered.

**11. Date of Next Meeting**

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Wednesday, May 8, 2024 at 1:30 PM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**12. Adjournment**

Moved by Regional Chair Henry, Seconded by Commissioner Anderson, (21) That the meeting be adjourned.

CARRIED

The meeting adjourned at 2:03 PM

Respectfully submitted,

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M. Crawford, Chair

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S. Dessureault, Committee Clerk