

The Regional Municipality of Durham

MINUTES

DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Thursday, March 22, 2018

A regular meeting of the Durham Region Transit Executive Committee was held on Thursday, March 22, 2018 in Meeting Room LL-C, Lower Level, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Commissioner Collier, Vice-Chair
Commissioner Henry attended the meeting at 9:37 AM
Commissioner O'Connor
Commissioner Mitchell
Commissioner Smith
Commissioner Woo

Absent: Regional Chair Anderson, Chair
Commissioner Pickles
Commissioner Rowett

Staff

Present: G.H. Cubitt, Chief Administrative Officer
V. Patterson, General Manager, Durham Region Transit
J. Austin, Deputy General Manager, Business Services, Durham Region Transit
D. Barry, Director, Organization & Employee Services, Corporate Services – HR
D. Beaton, Commissioner of Corporate Services
R.J. Clapp, Treasurer, Durham Region Transit, and Commissioner of Finance
L. Hatch, Marketing Assistant, Durham Region Transit
W. Holmes, Deputy General Manager, Operations, Durham Region Transit
K. McDermott, Senior Solicitor, Corporate Services – Legal Services
A. McKinley, Deputy General Manager, Maintenance, Durham Region Transit
A. Naeem, Solicitor, Corporate Services – Legal
C. Norris, Manager, Customer Service, Planning, Durham Region Transit
S. Rashad, Systems Support Specialist, Corporate Services – IT
M. Simpson, Director, Financial Planning and Purchasing, Finance Department
T. Fraser, Committee Clerk, Corporate Services – Legislative Services
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

Commissioner Collier, Vice-Chair, chaired the meeting in the absence of Regional Chair Anderson, Chair.

1. Introduction of New Deputy General Manager, Business Services

V. Patterson introduced Jamie Austin as the new Deputy General Manager, Business Services, Durham Region Transit.

2. Adoption of Minutes

Moved by Commissioner Smith, Seconded by Commissioner Woo,
(9) That the minutes of the February 1, 2018 Durham Region Transit Executive Committee meeting be adopted.

CARRIED

3. Declarations of Interest

There were no declarations of interest.

4. Delegations

There were no delegations to be heard.

5. Presentations

A) Vincent Patterson, General Manager, Durham Region Transit, Re: Durham Region Transit Update

Vincent Patterson, General Manager, Durham Region Transit, provided a PowerPoint presentation with an update on Durham Region Transit (DRT).

Highlights of the presentation included:

- Conventional Ridership is 0.4% Above Last Year's, 1.0% Below Forecast
- DRT's Largest Market Segments are Growing: Adult and U-Pass, in Spite of the College Strike
- "Bus Full": Seasonal Patterns and Continuous Improvement
- Recent and On-Going DRT Activities

Staff responded to questions with respect to PRESTO fare card services at Shoppers Drug Mart locations; whether Durham Region is experiencing similar issues with PRESTO as the Toronto Transit Commission; the decrease in youth ridership; and the cost of a student pass.

6. Correspondence

A) (TC-01) Andrew Brouwer, City Clerk, The Corporation of the City of Oshawa, writing to The Regional Municipality of Durham, regarding Accessibility Concerns with Durham Region Transit, and advising that at a meeting held on February 20, 2018, the Oshawa City Council considered the above matter and adopted the following recommendation:

“That the Oshawa Accessibility Advisory Committee ask Oshawa City Council to ask Durham Regional Council to ask Durham Region Transit staff to host a meeting with all the accessibility committees in Durham Region including the local municipality accessibility advisory committees, the regional accessibility advisory committee and the Durham Region Council on Aging to discuss transit accessibility concerns for persons with disabilities.”

Moved by Commissioner Henry, Seconded by Commissioner Woo,
(10) That Correspondence Item TC-01 from Andrew Brouwer, City Clerk, The Corporation of the City of Oshawa, be received for information.

CARRIED

- B) (TC-02) Mayor Dave Ryan, City of Pickering writing to Garry Cubitt, Chief Administrative Officer, Region of Durham and Vincent Patterson, General Manager, Durham Region Transit regarding accessible transit in Durham Region, thanking DRT for coordinating a meeting on March 13, 2018 with all of the accessibility leads within Durham Region to begin to collaboratively explore opportunities for more accessible transit
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Moved by Commissioner Henry, Seconded by Commissioner Woo,
(11) That Correspondence Item TC-02 from Mayor Dave Ryan, City of Pickering, be received for information.

CARRIED

7. General Manager's Reports

- A) Revised Durham Region Transit Advisory Committee (TAC) Terms of Reference ([2018-DRT-05](#))
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Report #2018-DRT-05 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Henry, Seconded by Commissioner Woo,
(12) That Durham Region Transit Executive Committee approve updates to the Transit Advisory Committee Terms of Reference regarding membership composition and selection as set out in Attachment 1 to Report #2018-DRT-05 of the General Manager of Durham Region Transit.

CARRIED

- B) 2018 Transit Executive Committee Revised Meeting Schedule ([2018-DRT-06](#))
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Report #2018-DRT-06 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Henry, Seconded by Commissioner Woo,

(13) A) That the Durham Region Transit Executive Committee meetings for the remainder of 2018 be held at 9:30 AM on the following dates:

i) Thursday, April 26, 2018;

ii) Thursday, May 24, 2018; and

iii) Thursday, September 20, 2018 and

B) That a copy of Report #2018-DRT-06 of the General Manager of Durham Region Transit be forwarded to the Clerks of the Area Municipalities for their information.

CARRIED

C) Sole-Source Negotiation and Approval of Standing Agreement for the Purchase of Proprietary Durham Region Transit Original Equipment Manufacturer (OEM) Bus, Farebox and associated Parts, and Extended System Warranty and Support for GFI Fare Collection System ([2018-DRT-07](#))

Report #2018-DRT-07 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Henry, Seconded by Commissioner Woo,

(14) A) That a three-year extension from July 1, 2018 to June 30, 2021 to the existing standing agreements be negotiated and awarded to New Flyer Industries and Prevost (Nova Bus) to continue the sole source purchases of proprietary bus parts at an estimated annual cost of up to \$800,000 for New Flyer Industries, and \$200,000 for Prevost;

B) That a three-year extension from July 1, 2018 to June 30, 2021 to the existing standing agreement be negotiated and awarded to Garival to continue to sole source the purchase, repairs, required proprietary parts and equipment for fareboxes at an estimated annual cost of up to \$75,000; and

C) That a three-year extension from July 1, 2018 to June 30, 2021 to the existing standing agreement be negotiated and awarded to Garival to continue to sole source for system warranty and support for the GFI system at an estimated annual cost of up to \$45,000.

CARRIED

This matter will be considered by the Committee of the Whole on April 4, 2018 and presented to Regional Council on April 11, 2018 as Item #4 of the Fifth Report of the Committee of the Whole.

D) Durham-Scarborough Bus Rapid Transit – Update (2018-DRT-08)

Report #2018-DRT-08 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Henry, Seconded by Commissioner Woo,
(15) That Report #2018-DRT-08 of the General Manager of Durham Region Transit be received for information.

CARRIED

8. Confidential Matters

A) Confidential Report of the General Manager of Durham Region Transit and the Commissioner of Corporate Services – Labour Relations/Employee Negotiations Regarding the Ratification of a Tentative Collective Agreement with UNIFOR, Local 222 (2018-DRT-09)

Confidential Report #2018-DRT-09 from D. Beaton, Commissioner of Corporate Services and V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Henry, Seconded by Commissioner Smith,

(16) A) That the Memorandum of Settlement with UNIFOR, Local 222, be approved;

B) That the Regional Chair and Regional Clerk be authorized to sign the Collective Agreement; and

C) That the Commissioner of Corporate Services be authorized to implement same.

CARRIED

9. Advisory Committees

A) Durham Region Transit Advisory Committee Minutes

Moved by Commissioner Henry, Seconded by Commissioner O'Connor,
(17) That the minutes of the Transit Advisory Committee meeting held on February 13, 2018 be received for information.

CARRIED

10. Outstanding Items

There were no outstanding items to be considered.

11. Other Business

A) Transit Funding Announcement

Commissioner Henry referenced the announcement on March 16, 2018 regarding funding from the federal and provincial governments for Durham Region Transit and he asked if Durham's contribution of \$60 million will have to be added to the Durham Region Transit budgets. He also spoke to the challenges of incorporating dedicated bus lanes along Simcoe Street in Oshawa; and, the need to extend DRT PULSE service to Clarington. He also noted that the proposed service expansions will only serve the southern municipalities.

Staff advised that Durham's funding contribution will need to be added to the Durham Region Transit budget each year along with any additional funding for items not eligible under the infrastructure program.

It was requested that staff provide a report with a budget forecast at the April 26, 2018 Transit Executive Committee meeting.

B) Innisfil Transit Program

Commissioner O'Connor spoke about the limited transit service in the northern municipalities and she suggested that Lynn Dollin, Deputy Mayor of the Town of Innisfil, be invited to attend the April 26, 2018 Transit Executive Committee meeting to speak about Innisfil's Transit Program.

V. Patterson advised that the Town of Innisfil has a partnership with UBER.

It was requested that staff provide a report at the April 26, 2018 Transit Executive Committee meeting regarding the Town of Innisfil partnership with UBER. V. Patterson advised that he will also include a comparison to DRT's current on-demand transit service.

12. Date of Next Meeting

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Thursday, April 26, 2018 at 9:30 AM in Meeting Room LL-C, Lower Level, at Regional Headquarters, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Commissioner Mitchell, Seconded by Commissioner Woo,
(18) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:12 AM

S. Collier, Vice-Chair

C. Tennisco, Committee Clerk