

The Regional Municipality of Durham

MINUTES

DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Thursday, April 26, 2018

A regular meeting of the Durham Region Transit Executive Committee was held on Thursday, April 26, 2018 in Meeting Room LL-C, Lower Level, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:34 AM

Present: Regional Chair O'Connor, Chair
Commissioner Collier, Vice-Chair
Commissioner Henry
Commissioner Smith
Commissioner Woo

Absent: Commissioner Mitchell
Commissioner Pickles
Commissioner Rowett

Staff

Present: G.H. Cubitt, Chief Administrative Officer
V. Patterson, General Manager, Durham Region Transit
J. Austin, Deputy General Manager, Business Services, Durham Region Transit
L. Hatch, Marketing Assistant, Durham Region Transit
W. Holmes, Deputy General Manager, Operations, Durham Region Transit
A. McKinley, Deputy General Manager, Maintenance, Durham Region Transit
A. Naeem, Solicitor, Corporate Services – Legal
C. Norris, Manager, Customer Service, Planning, Durham Region Transit
S. Rashad, Systems Support Specialist, Corporate Services – IT
M. Simpson, Director, Financial Planning and Purchasing, Finance Department
S. Tsenis, Manager, Corporate Asset Management, Finance Department
T. Fraser, Committee Clerk, Corporate Services – Legislative Services
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

1. Adoption of Minutes

Moved by Commissioner Henry, Seconded by Commissioner Smith,
(19) That the minutes of the March 22, 2018 Durham Region Transit
Executive Committee meeting be adopted.
CARRIED

2. Declarations of Interest

There were no declarations of interest.

3. Delegations

There were no delegations to be heard.

4. Presentations

A) Vincent Patterson, General Manager, Durham Region Transit, Re: Durham
Region Transit Update

Vincent Patterson, General Manager, Durham Region Transit, provided a
PowerPoint presentation with an update on Durham Region Transit (DRT).

Highlights of the presentation included:

- “Bus Full”: Continuing BRT Construction to Increase Capacity?
- Conventional Ridership is 0.5% Above Forecast, but Calendar Sets it at 1.1% Below Last Year
- Early into 2018, Not Much Year-To-Year Variation in DRT’s Largest Market Segments
- Adult Ridership Has Been Increasing Every Year but in 2015
- Past the Major Structural Change of 2013-2014, Youth Ridership on Par With High School Population
- Recent and On-Going DRT Activities

V. Patterson also provided an update on Correspondence Item TC-01 in regards to DRT setting up a meeting in June to discuss matters pertaining to accessibility and transit with the Local and Regional municipal Accessibility Advisory Committees and the Durham Region Council on Aging; and the Public Information Centres held for public input on the DRT Service Plan.

V. Patterson responded to questions regarding the requirements for a Support Person to travel on DRT conventional and specialized buses with a passenger who has a disability; and the scope of work of the DRT Eligibility Co-ordinator. V. Patterson advised that staff will be reporting back on the DRT specialized service eligibility and appeal processes at the next TEC meeting.

V. Patterson responded to further questions regarding the bus full occurrences, particularly on the Route 915 service; and the potential to increase DRT services along the arterial routes.

Discussion ensued regarding how fuel costs impact ridership, fares and DRT's current budget operating costs. M. Simpson advised that staff is monitoring the fluctuation in the fuel costs and will provide an updated report on Durham Region Transit's (DRT) Budget status and full year forecast at the May 24, 2018 TEC meeting.

Commissioner Henry referenced an article regarding the Toronto Transit Commission's (TTC) initiative to test battery-electric buses. He suggested that DRT also investigate utilizing battery-electric buses and the Oshawa Bus Terminal, being used as an electrical-charge station. Commissioner Henry noted he would email the article to the members.

5. Correspondence

There was no correspondence to be considered.

6. General Manager's Reports

A) 2019 to 2022 Transit Executive Committee Meeting Schedule
[\(2018-DRT-10\)](#)

Report #2018-DRT-10 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Collier, Seconded by Commissioner Henry,
(20) A) That the Durham Region Transit Executive Committee monthly meeting schedule effective January 1, 2019, be adopted with meetings held at 1:30 PM on Wednesday of the first week of the Regional Council Committee meeting cycle; and

B) That Corporate Services – Legal Services be requested to prepare an amending by-law to By-law number 27-2007 to change the meeting schedule for the Transit Executive Committee.

CARRIED

B) Joint Bus Procurement Results [\(2018-DRT-11\)](#)

Report #2018-DRT-11 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Collier, Seconded by Commissioner Henry,
(21) That the award of the 2017 Metrolinx-hosted Request for
Proposals (RFP) for buses, be approved.
CARRIED

This matter will be considered by the Committee of the Whole on May 2,
2018 and presented to Regional Council on May 9, 2018 as Item #12 of
the Sixth Report of the Committee of the Whole.

C) Public Transit Infrastructure Fund Phase II ([2018-DRT-12](#))

Report #2018-DRT-12 from V. Patterson, General Manager, and R.J. Clapp,
Treasurer, of Durham Region Transit, was received. A revised page 1 of
Report #2018-DRT-12 was provided as a handout.

M. Simpson responded to questions with respect to the Public Transit
Infrastructure Fund (PTIF) Phase II program and the Region's contribution of
\$64.1 million for eligible projects under the PTIF; the timelines for the project
submission details, funding revenues, and completion of the approved
projects; and any additional ineligible project costs.

Moved by Commissioner Collier, Seconded by Commissioner Henry,
(22) That Report #2018-DRT-12 of the General Manager and
Treasurer of Durham Region Transit be received for
information.

CARRIED

This matter will be considered by the Committee of the Whole on May 2,
2018 and presented to Regional Council on May 9, 2018 as Item #11 of
the Sixth Report of the Committee of the Whole.

D) Innisfil Transit Service Model ([2018-DRT-13](#))

Report #2018-DRT-13 from V. Patterson, General Manager, Durham Region
Transit, was received.

Regional Chair O'Connor advised that the Councillors from the northern
municipalities and herself will be visiting Innisfil Transit on Monday, May 1,
2018 to preview a presentation on the Innisfil Transit service model and will
provide an update to TEC at the May 24, 2018 meeting.

Moved by Commissioner Collier, Seconded by Commissioner Henry,
(23) That Report #2018-DRT-13 of the General Manager of Durham
Region Transit be received for information.
CARRIED

7. Confidential Matters

A confidential matter was discussed later in the meeting. Refer to Item 10. D) on page 6 of these minutes.

8. Advisory Committees

A) Durham Region Transit Advisory Committee Minutes

Moved by Commissioner Collier, Seconded by Commissioner Woo,
(24) That the minutes of the Transit Advisory Committee meeting held
on April 3, 2018 be received for information.

CARRIED

9. Outstanding Items

There were no outstanding items to be considered.

10. Other Business

A) DRT Transit Service at the Intersection of Bloor Street and Simcoe Street in the City of Oshawa

Commissioner Henry inquired into the timing of the buses at the north - east intersection of Bloor Street and Simcoe Street in Oshawa.

Staff was asked whether DRT could post the schedule for the times the bus stops at this location. V. Patterson advised staff will review the request.

B) Route 501 Aspen Springs and Route 502 Liberty Bus Service in the Municipality of Clarington

Commissioner Woo expressed concerns regarding the routing times for the Route 501 Aspen Springs and 502 Liberty bus circuits and he suggested that DRT readjust the routes to alleviate the wait times. Discussion followed regarding measures to assist the DRT operators to provide effective connections along these routes.

C) Request to Relocate a Bus Stop Located on Albert Street South in Sunderland, in the Township of Brock

Commissioner Smith expressed the concerns raised at a Public Works Committee meeting in the Township of Brock with respect to the proposed relocation of the bus stop on Albert Street in Sunderland. He noted that the proposed location was unsatisfactory in the past and reiterated the current site near the Post Office is preferred. V. Patterson will discuss the relocation with Commissioner Smith following the meeting.

D) Confidential Correspondence – Labour Relations/Employee Negotiations regarding the Collective Agreement with UNIFOR, Local 222

Commissioner Henry provided an update regarding correspondence received from UNIFOR, Local 222 with respect to the contract negotiations for union employees of UNIFOR, Local 222.

Moved by Commissioner Woo, Seconded by Commissioner Henry,

- (25) That the Rules of Procedure be suspended in order to introduce a motion to alter the agenda to consider a confidential matter with respect to correspondence from UNIFOR, Local 222.

CARRIED on a 2/3rds Vote

Moved by Commissioner Henry, Seconded by Commissioner Collier,

- (26) That the meeting be closed to the public in order to consider correspondence with respect to Labour Relations/Employee Negotiations regarding a UNIFOR, Local 222 union related matter.

CARRIED

(Refer to the April 26, 2018 Closed Transit Executive Committee meeting minutes.)

Moved by Commissioner Henry, Seconded by Commissioner Collier,

- (27) That the Committee rise from the Closed meeting and report.

CARRIED

Chair O'Connor advised that in the Closed meeting session, discussion ensued with respect to the UNIFOR, Local 222 contract negotiations.

11. Date of Next Meeting

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Thursday, May 24, 2018 at 9:30 AM in Meeting Room LL-C, Lower Level, at Regional Headquarters, 605 Rossland Road East, Whitby.

12. Adjournment

Moved by Commissioner Woo, Seconded by Commissioner Smith,
(28) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:46 AM

G. O'Connor, Regional Chair and CEO

C. Tennisco, Committee Clerk