

## **The Regional Municipality of Durham**

### **MINUTES**

#### **CHIEF ADMINISTRATIVE OFFICER SELECTION COMMITTEE**

**Friday, September 21, 2018**

A meeting of the Chief Administrative Officer Selection Committee was held on September 21, 2018 at the Oshawa Golf & Curling Club, Boardroom – 2<sup>nd</sup> Floor, 160 Alexandra Street, Oshawa, Ontario at 7:37 AM

Present: Councillor Foster, Municipality of Clarington  
Councillor Grant, Township of Brock  
Councillor Henry, City of Oshawa, left the meeting at 8:26 AM  
Councillor Mitchell, Town of Whitby  
Councillor Molloy, Township of Uxbridge  
Councillor Ryan, City of Pickering  
Regional Chair O'Connor, Region of Durham

Absent: Councillor Parish, Town of Ajax  
Councillor Rowett, Township of Scugog

#### **Staff**

Present: R. Walton, Regional Clerk/Director of Legislative Services, Corporate Services – Legislative Services  
T. Macaulay, Manager, Talent Acquisition & Organization Development, Corporate Services – Human Resources

#### **Also**

Present: M. Campbell, National Partner, Municipal and Public Sector Practice, Odgers Berndtson

Regional Chair O'Connor assumed the Chair and called the meeting to order.

#### **1. Declarations of Interest**

There were no declarations of interest.

#### **2. Adoption of Minutes**

Moved by Councillor Molloy, Seconded by Councillor Ryan,  
That the minutes of the following meetings be adopted:

- September 11, 2018 Chief Administrative Officer Selection Committee meeting; and

- Closed September 11, 2018 Chief Administrative Officer Selection Committee meeting.

CARRIED

**3. Discussion Regarding Identifiable Individual(s)**

Moved by Councillor Mitchell, Seconded by Councillor Henry,  
That the meeting be closed to the public for the purpose of  
discussing personal matters about identifiable individuals.

CARRIED

(Refer to the closed meeting minutes of September 21, 2018)

Moved by Councillor Foster, Seconded by Councillor Henry,  
That the Committee rise from the closed meeting and report.

CARRIED

In the closed meeting, direction was given to staff as it relates to the position  
of the Chief Administrative Officer.

**4. Draft Appointment By-law**

Moved by Councillor Mitchell, Seconded by Councillor Molloy,  
That By-law Number 1-2018 of the Chief Administrative Officer  
Selection Committee, being a by-law to appoint a Chief  
Administrative Officer of The Regional Municipality of Durham, be  
passed.

CARRIED UNANIMOUSLY

At this point in the meeting, Councillor Henry left the meeting.

**5. Other Business**

Moved by Councillor Grant, Seconded by Councillor Foster,  
That the meeting be closed to the public for the purpose of  
discussing personal matters about identifiable individuals.

CARRIED

(Refer to the closed meeting minutes of September 21, 2018)

Moved by Councillor Ryan, Seconded by Councillor Grant,  
That the Committee rise from the closed meeting and report.

CARRIED

In the closed meeting, staff responded to questions with respect to  
identifiable individuals.

**6. Date of Next Meeting**

The next meeting of the Chief Administrative Officer Selection Committee will be at the Call of the Chair.

**7. Adjournment**

Moved by Councillor Grant, Seconded by Councillor Mitchell,  
That the meeting be adjourned.  
CARRIED

The meeting adjourned at 8:58 AM

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G. O'Connor, Regional Chair

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R. Walton, Regional Clerk