



## **Official Notice**

### **Regional Council Orientation Session**

Regional Headquarters Building  
605 Rossland Road East, Whitby  
LL-C Boardroom, Lower Level

**Tuesday, November 20, 2018**

**8:30 AM**

---

**1. Continental Breakfast**

**2. Opening Remarks**

**3. Introductions**

- 3.1 Introduction of Regional Chair-Elect and Members-Elect
- 3.2 Introduction of Department Heads
- 3.3 Introduction of Elaine Baxter-Trahair, incoming Chief Administrative Officer

**4. Durham Region 101 – Video**

**5. Regional Government 101**

- 5.1 Scope, scale and services
- 5.2 Business planning and budget process

BREAK

**6. Departmental Overviews**

- 6.1 Regional Chair and CAO's Office – Chief Administrative Officer
- 6.2 Corporate Services – Commissioner of Corporate Services
- 6.3 Durham Region Transit – General Manager
- 6.4 Finance Department – Commissioner of Finance & Treasurer

- 6.5 Health Department – Commissioner & Medical Officer of Health
- 6.6 Planning & Economic Development Department –  
Commissioner of Planning & Economic Development
- 6.7 Social Services Department – Commissioner of Social Services
- 6.8 Works Department – Commissioner of Works

LUNCH BREAK

**7. Council and Committees**

- 7.1 Review of:
  - 7.1.1 First Meeting of Regional Council to be held on December 5, 2018
  - 7.1.2 Council Rules of Procedure
  - 7.1.3 Schedule of Meetings (December 2018 – November 2022)
  - 7.1.4 Council and Committee Agendas
  - 7.1.5 General Information:
    - Remuneration
    - Conference Expense Claims
    - Attendance Records and Mileage Expense Claims
  - 7.1.6 Accessibility Awareness Training - Video

BREAK

**8. Accountability and Transparency**

- 8.1 Role of the Integrity Commissioner and Councillor Code of Conduct
- 8.2 Municipal Conflict of Interest Act
- 8.3 Municipal Freedom of Information & Protection of Privacy Act (MFIPPA)

**9. Closing Remarks**

**Note:**

- Lunch will be served at 12:30 PM in the LL-C
- A tour of Council Chambers will be available upon request