



The Regional Municipality of Durham

Planning & Economic Development Committee Agenda

Lower Level Boardroom (LL-C)
Regional Headquarters Building
605 Rossland Road East, Whitby

Tuesday, December 11, 2018

9:30 AM

1. Declarations of Interest

2. Election of Planning & Economic Development Committee Vice-Chair

3. Statutory Public Meetings

There are no statutory public meetings

4. Delegations

There are no delegations

5. Presentations

- 5.1 B. Bridgeman, Commissioner of Planning and Economic Development,
re: Planning & Economic Development Committee Orientation

6. Planning

6.1 Correspondence

6.2 Reports

- A) Planning and Economic Development Achievements, 2015-
2018 (2018-P-1)

3 - 15

7. Economic Development

7.1 Correspondence

- A) Correspondence from the Township of Scugog, re: 2019
Budget Request – Part Time Tourism Employee for Township
of Scugog

16

Recommendation: Refer to staff for consideration

7.2 Reports

There are no Economic Development Reports to consider

8. Advisory Committee Resolutions

There are no advisory committee resolutions to be considered

9. Confidential Matters

There are no confidential matters to be considered

10. Other Business

11. Date of Next Meeting

Tuesday, January 8, 2019 at 9:30 AM

12. Adjournment

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The Regional Municipality of Durham Information Report

From: Commissioner of Planning and Economic Development
Report: [#2018-P-1](#)
Date: December 11, 2018

Subject:

Planning and Economic Development Achievements, 2015-2018

Recommendation:

Receive for information

Report:

1. Background and Purpose

- 1.1 With the return to the Standing Committee structure, it is beneficial to provide a report summarizing the activities undertaken by the Planning and Economic Development Department over the past term of Council. This report is intended to serve as a useful overview for the incoming members of the Planning and Economic Development Committee.
- 1.2 Over the last Council term, 433 reports from the Planning and Economic Development Department were produced, covering a wide range of planning and economic development matters.

2. Departmental Overview

- 2.1 The Planning and Economic Development Department consists of two Divisions, the Planning Division, and the Economic Development and Tourism Division. The work of the Planning Division includes:
 - long range planning, growth management and forecasting;
 - “one window” review and comment on development applications and area municipal planning documents to ensure conformity with the Regional

- Official Plan and delegated provincial plan review responsibilities;
- exercising delegated approval authority of area municipal official plan amendments, certain subdivision/condominium plans and part lot control exemption by-laws;
- administration of the Regional Land Division Committee;
- special studies and strategic initiatives;
- Transportation Master Plan implementation, planning and forecasting;
- staff support for the Durham Environmental Advisory Committee, the Durham Agricultural Advisory Committee and the Durham Active Transportation Advisory Committee.

The work of the Economic Development and Tourism Division includes:

- investment attraction and promotion of the Region to key international markets, investment intermediaries and site selectors;
- marketing and communication strategies, tools and materials focusing on attracting non-residential investment and jobs to the Region;
- business retention and expansion support in North Durham;
- promotion and support of key sectors including Agri-business, Energy, Environment and Engineering (EN3), Life Sciences, Innovative Technology, Manufacturing and Tourism;
- building partnerships with business, post-secondary institutions, stakeholders, and all levels of government;
- supporting entrepreneurship and start-ups through the Business Advisory Centre Durham (BACD) and the Spark Centre;
- promoting the film industry focusing on attracting new film production to the Region;
- promoting the Region as a destination for tourists, meetings and conventions, sporting events and festivals.

2.2 Supporting the two Divisions is the Data, Mapping and Graphics section which provides the following services:

- Mapping and analysis using Geographic Information Systems;
- Report maps and infographics;
- Regular updates to the Region's Official Plan schedules;
- Maintenance and updating of spatial data;
- Administration and oversight of the Region's land development information system (LDO).

- 2.3 Also supporting the two Divisions is the Administrative Services section which provides front-line customer service, overall administrative support, and leads in the preparation of the Department's annual budget.

3. Planning Division Activities

- 3.1 The Planning Division consists of three Sections: Plan Implementation; Policy Planning and Special Studies; and Transportation Planning. The following provides an overview of some of the key projects and accomplishments by the Planning Division over the last term of Council.
- 3.2 Review of Development Applications – The Plan Implementation Section is responsible for assessing and making appropriate recommendations on development applications that are filed with or circulated to the Region. Over the past four years, public meetings were held on applications to amend the Regional Official Plan, and final recommendations were made with respect to the disposition of a variety of planning and development matters.
- 3.3 The Planning Division was also involved in the review and approval of several official plan amendments to bring local official plans into conformity with the Region's Official Plan.
- 3.4 Subdivision and Condominium Activity – The Planning Division reports annually on the status of subdivision and condominium applications and approval activities to monitor growth. Highlights of this activity from January 1, 2014 to December 31, 2017 is summarized below. The results for 2018 will be provided in the Spring of 2019.

| Durham wide Indicators | 2014 | 2015 | 2016 | 2017 |
|----------------------------------|-------------|-------------|-------------|-------------|
| Applications Received | 32 | 38 | 57 | 58 |
| Applications Draft Approved | 29 | 20 | 35 | 37 |
| Plans Registered | 29 | 30 | 32 | 38 |
| Active Applications | 259 | 278 | 313 | 375 |
| In Process Residential Units | 11,667 | 16,671 | 19,455 | 24,159 |
| Draft Approved Residential Units | 33,295 | 30,734 | 32,808 | 34,329 |

- 3.5 Building Permit Activity – The Planning Division reports annually on the level of building permit activity being experienced by Durham's area municipalities. The Division also compares of the Region's activity with that of other Regions in the

Greater Toronto and Hamilton Area. A snapshot of some of the indicators is highlighted below.

| Durham wide Indicators | 2014 | 2015 | 2016 | 2017 |
|--|-------------|-------------|-------------|-------------|
| Total Building Permit Value (\$ millions) | \$1,524 | \$1,526 | \$1,630 | \$1,961 |
| Permits for New Residential Units | 2,845 | 3,700 | 3,845 | 4,468 |
| New non-residential floor space (m ²) | 220,080 | 122,357 | 177,643 | 231,107 |
| Average price of a new single detached dwelling (\$) | \$511,664 | \$525,307 | \$548,268 | \$626,256 |

- 3.6 Census of Population – The Planning Division regularly reports on the Region’s demographic profile and trends. In 2017, Statistics Canada released its Census of Population data, which revealed that the Region’s population in 2016 was 645,862, up 6.2% from 2011. Durham’s share of GTHA growth was approximately 9.9% over the same period. A Regional demographic profile will be released in 2019.
- 3.7 Provincial Land Use Planning & Appeal System – In 2014, the provincial government mandated that it would work to improve the provincial land use planning system. Over the last term of Council, considerable time and effort was dedicated to tracking, commenting and reporting on changes to the provincial land use planning and appeal system. In 2015 and 2016, reports were provided which outlined Durham’s Response to Bill 73 – *Smart Growth for Our Communities Act*, which introduced proposed changes to the *Planning Act* and *Development Charges Act*, such as extending the review cycles of the Provincial Policy Statement and new Official Plans to 10 years (from 5 years) and placing restrictions on certain types of OMB appeals.

The Region provided comments to the province on OMB reform, which culminated in Bill 139 “*Building Better Communities and Conserving Watersheds Act, 2017*”. In early 2017, the Ontario Municipal Board was replaced by the Local Planning Appeal Tribunal (LPAT). Some of the Region’s comments which would ultimately form part of the legislation included: that appeals be filtered to those that are of legitimate planning substance; that procedures be sharpened so that appeals move through the system more efficiently; and that more appeals be resolved either through mediation or through alternative dispute resolution.

- 3.8 Changes to Provincial Plans - On July 1, 2017 the province's coordinated review of Ontario's land use plans (i.e. the Growth Plan for the Greater Golden Horseshoe, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan) culminated in the approval of four updated provincial plans. The effect of the changes to these plans means that upper and single tier municipalities (including Durham Region) will need to implement through Official Plans, new population and employment forecasts to 2041, provincial requirements for increased intensification, increased development densities for designated greenfield areas, new density targets for major transit station areas and other policies. The updates also instituted greater controls on settlement boundary expansions in the Greenbelt, provided new policies to address climate change, introduced new requirements to complete watershed plans before considering settlement area boundary expansions, and policies to support the agricultural sector, among other matters.
- 3.9 New Provincial Implementation Procedures & Guidance Materials – In late 2017, following the provincial approval of the 2017 Growth Plan, the Ministry of Municipal Affairs and Housing released its proposed Methodology for Land Needs Assessment (LNA) for the Greater Golden Horseshoe. The LNA, approved in May of 2018, provides a standardized process for upper and single tier municipalities to follow when determining future urban land needs through their next municipal comprehensive reviews of their official plans. Durham's comments generally spoke to the need to apply flexibility in the LNA to address such matters as housing mix and requirements to consider employment land conversions prior to any settlement area boundary expansions.

Durham also responded to the Province's proposed Regional Natural Heritage System for the Growth Plan for the Greater Golden Horseshoe, and the Draft Agricultural System Mapping and Implementation procedures in September 2017.

- 3.10 Municipal Comprehensive Review – In May 2018, Council provided its authorization to commence the proposed Municipal Comprehensive Review (MCR) of the Regional Official Plan. Entitled "Envision Durham, 2041 – Our Region. Our Plan. Our Future" (or "Envision Durham"), this project is a key strategic opportunity to plan for fundamental change, by replacing the current Regional Official Plan and establishing a progressive and forward-looking planning vision for the Region to 2041. The MCR will plan for significant growth and change including a population of 1.19 million residents and 430,000 jobs by 2041. The MCR is slated for completion within this term of Council.

- 3.11 Federal Pickering Lands – In 2015, federal announcements were made regarding its lands in Pickering that have been reserved for airport purposes. In July 2015 the federal government announced that Transport Canada would transfer 2,100 hectares (5,200 acres) of land to Parks Canada towards an expansion of the Rouge National Urban Park. The Airport Site Zoning Regulations were subsequently updated. The CAO's office is the lead on this file; however, updates on airport related initiatives will be provided to the Planning and Economic Development Committee as information becomes available.
- 3.12 Carruthers Creek Watershed Plan – In April 2015, Council authorized staff to engage the Toronto and Region Conservation Authority (TRCA) in a consulting capacity to update the Carruthers Creek Watershed Plan on the Region's behalf. The Watershed Plan is being completed in phases. Phase 1 of the project is complete and culminated in the release of technical reports characterizing the watershed's existing conditions. Phase 2 of the study is underway and will develop targets for the watershed, identify actions required to improve conditions, evaluate potential future scenarios and will formulate management actions to achieve the desired state of health for the watershed. It is anticipated that the watershed plan will be completed by late 2019.
- 3.13 Durham Region Broadband Strategy – In September 2017, the Region initiated a Broadband Strategy in recognition of the importance of broadband internet as a driver for quality of life and economic competitiveness. In April 2018, Phase 1 of the Strategy was released which recommended that the Region take a supportive role through collaboration within internet service providers, streamlining processes, creating and maintaining a broadband information database and developing policies that support broadband deployment. Phase 2 of the Strategy will be released in early 2019.
- 3.14 Regional Revitalization Plan: Planning and Economic Development participates in joint reports together with Works and Finance with respect to requests for financial assistance under the Regional Revitalization Plan. In January 2016, the RRP was revised to advance the timing and flow of funds for approved projects and measures were implemented to improve program awareness. Council subsequently approved assistance to projects that advance local downtown revitalization efforts for the former Genosha Hotel at 68-72 King Street East, at 80 Bond Street East, and at 100 Bond Street East in the City of Oshawa.
- 3.15 Metrolinx Regional Transportation Plan (RTP) – In August 2016, Metrolinx initiated consultations in preparation for a new Regional Transportation Plan for

the Greater Toronto and Hamilton Area as an update to “The Big Move” which was adopted in 2008. A Draft RTP was released in September 2017. Staff’s comments were presented in December 2017, prior to the RTP’s approval.

- 3.16 Transportation Master Plan – Durham’s Transportation Master Plan (TMP) is a strategic document that defines the policies, programs and infrastructure improvements required to address the Region’s growth and associated transportation needs to 2031. Endorsed by Council in December 2017, the TMP is a multi-modal plan focusing on all modes of transportation including walking, cycling, public transit, auto and goods movement. The TMP includes seven key directions and 111 actions that: strengthen the bond between land use and transportation; elevate the role of integrated public transit; make walking and cycling more attractive and practical; optimize road infrastructure and operation; improve travel choices through Transportation Demand Management (TDM) and other measures; improve goods movement to support economic development; and, advance strategic investment in the transportation system.

As part of the recommendation to endorse the TMP, Regional Council also authorized initiating the amendment process to incorporate the relevant portions of the TMP into the Regional Official Plan. In June 2018, Amendment #171 to the Durham Regional Official Plan was endorsed by Council, which implements over 70 additions, changes and deletions to the designations of arterial road sections in Schedules of the Regional Official Plan.

- 3.17 Cycling Initiatives - Planning Division staff periodically report on the progress of cycling initiatives as part of its role to support a wide range of travel options. In September 2017, staff provided a report highlighting the accomplishments of the Cycle Durham Pilot Program.
- 3.18 Business Count/Employment Survey – Each year, the Department undertakes a comprehensive business count/employment survey initiative to obtain detailed and reliable employment data for the entire Region. The data is collected by a group of summer students over a 16-week period. The students conduct short face-to-face interviews with business owners about the type of business, number of employees, floor space, location, etc. The last survey was undertaken in summer of 2018.

4. Economic Development and Tourism Activities

- 4.1 The Economic Development and Tourism Division consists of four Sections:

Investment Attraction; Agriculture and Rural Affairs; Marketing and Strategic Partnerships; and Tourism. The following provides an overview of some of the key projects and accomplishments by the Economic Development and Tourism Division over the past term of Council.

- 4.2 Economic Development Strategy and Action Plan – In May 2017, Regional Council endorsed the 2017-2021 Economic Development Strategy and Action Plan, which is centred around the four pillars of economic growth: Support Business Growth; Develop an Enhanced Economic Base; Partner and Build Upon Durham Region’s Talent Pool; and Market Durham. A status update on the 2018 Action Plans will be provided to Regional Council in early 2019.
- 4.3 Foreign Direct Investment (FDI) Strategy - Recognizing the importance of attracting new investment and jobs, Regional Council made FDI a priority in 2012. Four key markets were identified as being opportunities from which to attract foreign investment, namely: China; Germany; Brazil and the United States. In early 2019, staff will be recommending a new three-year FDI strategy to Regional Council.
- 4.4 Investment Attraction - Investment attraction programs typically take several years to pay dividends. The Region is now realizing job and assessment growth from both global and local sources, including the following:
 - Since 2016, Pengyuan Holdings invested \$10 million in Besnovo Inc. and its unique laser technology that removes paint from aircraft without the use of harmful chemicals. Within the first 12 months, 16 high-tech jobs were created. By 2020, it is expected that a 40,000 sq. ft. facility will be built in Durham Region providing 80 new jobs.
 - In 2018, Pengyuan invested another \$9 million to commercialize Brican Flight Systems, an Unmanned Aerial Vehicle (UAV) company which develops and designs remotely piloted aircraft systems. It is anticipated that an 80,000 sq. ft. facility will be developed in 2020, providing 100 new jobs.
 - The Canada China Innovation City Corporation (CCIC) is an organization of research institutions, industry, healthcare, academia, government and not-for-profit organizations. In 2017, CCIC signed an MOU to purchase 56 acres in the Seaton Innovation Corridor. Once the land sale is completed, the potential exists for the creation of approximately 5,000 new jobs.
 - In June 2015, Hans Steel Canada, a manufacturer of steel structures such as power transmission and telecommunications towers, took possession of

6 Sangster Road in the Uxbridge Industrial Park. The existing 85,000 sq. ft. building was expanded to 120,000 sq. ft. to accommodate an additional 40 employees. It now has a staff complement of 120.

- In 2017, Gordon Food Services (GFS), a major American food distributor purchased land in Ajax and is currently in the process of building a 330,000 sq. ft. state-of-the-art food service distribution facility to service customers across Eastern Ontario and Eastern Canada. GFS anticipates the first phase of the facility to be operational in fall of 2019 that will create 200 logistics and warehousing jobs.
- In 2018, Durham Region was selected as the North American Headquarters for LOEHRKE Process Hygiene Inc. LOEHRKE has leased 1,000 sq. ft. of space for a sales and technical office in Whitby. The near-term vision is to build a manufacturing facility to serve their newly acquired North American clients, with an additional 40 jobs.
- Nucleom is a Quebec based company which has received a contract with OPG for the Darlington Nuclear Generating Station. The company offers a range of services for the non-destructive testing of materials. Nucleom has leased 2,800 sq. ft. of office and lab space in Pickering and has hired 15 employees.

- 4.5 Quarterly Updates - Economic Development staff provide quarterly updates on the investment attraction activities. These reports include updates on investment leads; business missions; incoming delegations; and investor visits, as follows:

| Activity | 2015 | 2016 | 2017 | 2018 | Total |
|----------------------|------|------|------|------|------------|
| Investment leads | 172 | 167 | 186 | 120 | 645 |
| Business missions | 9 | 8 | 9 | 11 | 37 |
| Incoming delegations | 10 | 6 | 6 | 7 | 29 |
| Investor visits | 3 | 8 | 8 | 10 | 29 |

- 4.6 2013-2018 Agriculture Strategy - This strategy provides a vision and guiding principles as the basis for key actions to support the growth and viability of the agriculture and agri-food industry in Durham. It also promotes environmental stewardship, economic prosperity and the health and security of our food supply as staples for a thriving agricultural community. An updated Agriculture Strategy (2019-2023) will be presented to Committee before the end of 2019.
- 4.7 Vibrant North Durham Economic Development Plan 2013-2018 – This Plan identifies a variety of projects which: help attract businesses; inspire and support

entrepreneurship; create a vibrant future for young adults; and build a strong small-town identity. Economic Development Division staff assist the three northern townships in implementing the Plan. An updated Vibrant North Plan is being currently prepared, and will be presented to Committee later in 2019.

- 4.8 Golden Horseshoe Food and Farming Alliance (GHFFA) - The GHFFA collaborated with Friends of the Greenbelt Foundation on the development of an Action Plan to support food and farming across the Greater Golden Horseshoe. The Action Plan focuses on removing barriers and enhancing the opportunities to promote a competitive and sustainable food and farming sector.
- 4.9 Business Retention and Expansion in North Durham - In October 2017, the Region initiated a Local Food Business Retention and Expansion project to identify ways to strengthen distribution channels and improve access to local food. Reporting on this project will take place in early to mid 2019.
- 4.10 Toronto Global – As an arms-length organization funded by the four Regions in the GTA and the City of Toronto, Toronto Global's focus is to attract foreign investment to the GTA and create jobs. In January 2019, Economic Development staff will update Committee on the status of Toronto Global's service delivery to Durham Region, with a recommendation on the renewal of their 2019-2021 contract.
- 4.11 Spark Centre - As one of 14 Regional Innovation Centres in Ontario, Spark Centre serves technology and innovation entrepreneurs who require information and support to launch, develop and grow small business. Through collaboration with funders and stakeholders, Spark is creating a world-class innovation sector in Durham Region. Council's support enables the organization to deliver services and programming for local start-ups and entrepreneurs that spur job creation.
- 4.12 Market Ready Employment Land - In June 2018, a report was presented to Regional Council to quantify Durham Region's supply of "market ready" employment land - properties that are serviced by water supply and sanitary sewers. The report revealed that of the overall 730 hectares (1,800 acres) of shovel ready employment land, only 150 hectares (370 acres) are available at present. Approximately 530 hectares (1,310 acres) are not considered for sale at this time, with no indication from the owners of when they might be for sale.
- 4.13 Competitiveness Study – Durham's ability to attract and retain industrial/commercial activity and development is essential for the Region's

economic health. The Durham Economic Development Partnership (DEDP) retained a consulting team to study the Region's competitive position within the Greater Golden Horseshoe (represented by select municipalities and/or sub-markets within the City of Toronto and Regions of Peel, Durham and York, as well as neighbouring municipalities) with respect to the costs of doing business and attracting non-residential development. The Study will be presented to Committee in early 2019.

- 4.14 Durham Film - From 2012 to 2017, film production activity in Durham Region increased by 88 per cent, with an estimated \$136 million generated from 341 projects. In 2017, annual film production investment in Durham Region reached an all-time high amounting to \$37.1 million.

Bringing together the world of cinema and talented artists to celebrate Durham's strong and growing film community, the Durham Region Film Festival was launched in 2015 as an annual event to provide attendees with the on and off-screen film experience.

In 2018, the Guide to Filming in Durham was launched as a resource for filmmakers when considering Durham Region for film production. It contains information about local rules and regulations related to location shooting, and reference material on film production services. As well, Film Durham's new online digital portal was launched which is highly innovative and features locations to tour as well as information on the film and television productions that have taken place across the Region for the past ten years.

- 4.15 Marketing Awards – Council's support of the work done in Economic Development and Tourism enabled staff to develop award-winning marketing collateral. The Economic Developers Council of Ontario (EDCO) Awards of Excellence is a well-established program available to communities to have their economic development initiatives judged by industry leaders against their peers in communities of similar size. These awards recognize efforts for promoting and marketing communities for investment attraction and tourism opportunities.

- In 2014, the Division won the Physical Infrastructure and Redevelopment Initiatives award from EDCO and an Economic Developers Association of Canada (EDAC) Economic Development Achievement of the Year Award for Uxbridge's "Win This Space" project. That year, the Division also received an Honourable Mention for the Sport Durham "Sell Sheet".
- In 2015, the Division was received an Honourable Mention for public-

private partnership for creating the Durham Region Film Festival. That year, the Division also won an EDAC Marketing Canada Award for the Durham Innovation and Technology Portal.

- In 2017, the Division won an EDCO Advertising Award for the Film Durham Promotional Video.

4.16 Sport Tourism Activities – Sport Tourism has been identified as a key economic driver for the tourism industry in Durham Region, filling hotel rooms during slow periods, and providing business to restaurants, theatres, and attractions year-round. Some of the sport tourism activities include:

- In 2015, Durham Region was a proud partner and host of the 2015 Pan Am / Para Pan Am Games. The Town of Ajax hosted baseball and softball at the Ajax Pan Am Ballpark, the City of Oshawa hosted boxing and weightlifting at the General Motors Centre, and the Town of Whitby hosted boccia and judo at the Abilities Centre.
- In 2017, the Ministry of Tourism Culture and Sport awarded the 2019 Ontario Parasport Games to Durham Region. Sport Durham is the lead organizer of these games and is leading a volunteer Games Organizing Committee to deliver a successful event. Over 350 athletes will compete in eleven sports over three days from February 8 to 10, 2019.

4.17 Culinary Tourism Strategy - In partnership with the Culinary Tourism Alliance and Central Counties Tourism, Durham Tourism initiated a Culinary Tourism Strategy to determine market readiness, to educate and engage stakeholders, and to create opportunities for enhanced product development. A direct outcome of the Strategy is Durham's participation at the annual Terroir Symposium in Ontario. The event is a platform to highlight some of Durham Region's best flavours to foodies, bloggers and industry champions.

4.18 Cycle Ontario Action Plan - Durham Tourism participated in the Cycle Ontario Action Plan, a provincial cycling plan led by the province to connect communities across the province through a cycling network.

5. **Advisory Services**

5.1 The Planning and Economic Development Department supports the activities of the Durham Environmental Advisory Committee (DEAC), the Durham Agricultural Advisory Committee (DAAC) and the Durham Active Transportation Committee (DATC). These Committees provide the Region with advice on planning and

related matters dealing with the environment, agriculture and active transportation respectively. Over the last term of Council, DEAC continued to host the Environmental Achievement Awards Program; DAAC has continued with its highly successful annual farm tour; and the DATC continued with its on-line trails application.

6. Conclusion

- 6.1 There was a considerable amount of activity in the Planning and Economic Development Department over the past term of Council. The Department would like to thank the past Committee for its leadership and direction, and for its support in the discharge of the Regional Planning and Economic Development function. We look forward to working with the new Committee over this coming term of Council.

Respectfully submitted,

Original signed by

B.E. Bridgeman, MCIP, RPP
Commissioner of Planning
and Economic Development

October 10, 2018

Brian Bridgeman
Commissioner, Planning and Economic Development
Region of Durham
605 Rossland Road East
Whitby, ON L1N 6A3

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| DURHAM REGION PLANNING | |
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Sent via Inter Office Courier

Re: 2019 Budget Request- Part Time Tourism Employee for Township of Scugog

Dear Ms. Taylor:

At the last regular Council meeting of the Township of Scugog held October 1, 2018 the above captioned matter was discussed.

I wish to advise that the following resolution was passed:

"THAT the Minutes of the Economic Development and Tourism Advisory Committee held September 14, 2018, be endorsed; and"

"THAT the Region of Durham be requested to include a part-time tourism employee for the Township of Scugog in their 2019 budget."

Should you require anything further in this regard, please do not hesitate to contact Kevin Heritage, Director of Development Services at 905-985-7346 ext. 153.

Yours sincerely,



John Paul Newman
Director of Corporate Services/Clerk

Cc: Paul Allore, Chief Administrative Officer
Kevin Heritage, Director of Development Services
Nancy Taylor, Commissioner and Treasurer, Region of Durham

C.S. - LEGISLATIVE SERVICES

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|------------------------------|
| Original |
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| Take Appr. Action |

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