

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

The Regional Municipality of Durham

MINUTES

DURHAM REGION TRANSIT EXECUTIVE COMMITTEE

Wednesday, January 9, 2019

A regular meeting of the Durham Region Transit Executive Committee was held on Wednesday, January 9, 2019 in Meeting Room LL-C, Lower Level, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 1:30 PM

Present: Regional Chair Henry, Chair
Commissioner Collier, Vice-Chair
Commissioner Bath-Hadden attended the meeting at 1:32 PM
Commissioner Carter
Commissioner Drew
Commissioner Mulcahy
Commissioner Ryan

Also Councillor Marimpietri left the meeting at 2:05 PM

Present: Commissioner Anderson

Absent: Commissioner Barton

Staff E. Baxter-Trahair, Chief Administrative Officer

Present: V. Patterson, General Manager, Durham Region Transit

J. Austin, Deputy General Manager, Business Services, Durham Region Transit

B. Eyre, Manager, Operations, Specialized Services, Durham Region Transit

L. Hatch, Marketing Assistant, Durham Region Transit

A. McKinley, Deputy General Manager, Maintenance, Durham Region Transit

A. Naeem, Solicitor, Corporate Services – Legal

C. Norris, Manager, Customer Experience, Durham Region Transit

S. Pollock, Communication Coordinator, Durham Region Transit

L. Ritchey, Systems Support Specialist, Corporate Services – IT

C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

1. Declarations of Interest

There were no declarations of interest.

2. Election of Transit Executive Committee Vice-Chair

Regional Chair Henry called for nominations for the position of Vice-Chair of the Transit Executive Committee.

Moved by Commissioner Ryan, Seconded by Commissioner Carter,

- (1) That Commissioner Collier be nominated for the position of Vice-Chair of the Transit Executive Committee.

CARRIED

Moved by Commissioner Carter, Seconded by Commissioner Ryan,

- (2) That nominations be closed.

CARRIED

The Chair asked if Commissioner Collier wished to stand. Commissioner Collier indicated he would stand.

The Chair declared Commissioner Collier acclaimed as the Vice-Chair of the Transit Executive Committee.

Commissioner Collier, Vice-Chair, assumed the Chair for the remainder of the meeting.

3. Adoption of Minutes

Moved by Commissioner Carter, Seconded by Commissioner Ryan,

- (3) That the minutes of the regular Durham Region Transit Executive Committee meeting held on Wednesday, September 20, 2018, be adopted.

CARRIED

4. Delegations

- 4.1 Teri Norrie, Oshawa Resident, regarding transportation deficit experienced by a population in Oshawa
-

Ms. Teri Norrie and Ms. Rose Lee Fountain, BSW students, Trent University, appeared before Committee to explore solutions to resolve a public transportation deficit issue being experienced by the youth who utilize The Refuge agency in Oshawa. They provided a PowerPoint presentation titled, "The Refuge".

T. Norrie provided an overview of the Trent University BSW students' campaign, working in collaboration with The Refuge. She advised that the students have raised funds and awareness for youth that experience poverty and/or

homelessness and utilize this non-profit agency; and options to address The Refuge's immediate and ongoing need for public transportation for the youth in Oshawa.

T. Norrie stated that The Refuge services approximately 450 to 600 homeless youth each year and highlighted the services provided by The Refuge.

T. Norrie outlined the actions of Trent University students which include the delivery of a signed petition to local government officials in an on-going effort to increase awareness about poverty and homelessness youth in the Region and The Refuge's need for a long-term solution to the transportation deficits.

T. Norrie also stated The Refuge relies on external donations and funding to supplement youth transportation. She advised that funding for transportation is needed for youth to attend mental health appointments, employment interviews, and other various locations related to well-being.

- The Proposal
 - Counselling sessions, referrals, employment support, housing acquisition, and acquiring personal identification
 - Housing First and Co-op programs
 - Encouragement for youth to learn skill related to problem-solving, coping, teamwork, decision-making, learning from past experiences, self-esteem, trust, and boundaries through transformational programs

T. Norrie and R.L. Fountain asked that the Durham Regional Council, the Transit Executive Committee and Durham Region Transit Commission work with The Refuge on an immediate solution and a long-term resolution regarding the lack of funding for public transportation to the vulnerable youth who utilize The Refuge; and enhance the lives and well-being of our community members by assisting these youth to partake in employment searches, mental health appointments and daily activities.

Ms. Norrie and Ms. Fountain responded to questions.

In response to a question regarding the availability of funding for bus passes, V. Patterson advised that DRT does offer a subsidized Access Pass.

V. Patterson provided a brief overview of a low-income travel study conducted in conjunction with Social Services, to analyze targeted groups and determine their travel needs, and provide recommendations to address the transit needs for the low-income residents of Durham.

4.2 Vincenza Ronaldi, regarding review of the Durham Region Transit Specialized Services No Show and Late Cancellation Policy

Vincenza Ronaldi was not in attendance at the meeting.

5. Presentations

5.1 Vincent Patterson, General Manager, Durham Region Transit, Re: Update

Vincent Patterson, Christopher Norris, Audra McKinley and James Austin, Durham Region Transit, provided a PowerPoint presentation update on Durham Region Transit (DRT).

Highlights of the presentation included:

- Adults represent 45 percent of the DRT ridership
- Conventional Ridership is up 4.6 percent Over Last Year's, and 2.4 percent Above Budget Forecast
- About the fares our customers pay
- About fare pilots and incentives
- About technology in today's transit
- About contacts and feedback
- About passengers' comings and goings
- "Bus Full" occurrences
- "Empty buses"
- Demand analysis informs service reallocation and investment
- About cost drivers in service delivery
- Examples of service reallocation and investment
- About DRT's OnDemand service
- About DRT's North Service Strategy
- About today's specialized transit services
- About today's buses
- DRT's objectives for 2018 – 2020
- DRT's 8 key performance measures and standards
- Region's growth a challenge for area coverage
- Infrastructure: it's about the future
- Advancing transportation innovations

C. Norris responded to questions regarding the timelines and services proposed in the 2019 DRT budget for OnDemand services in the Township of Brock.

At the request of Commissioner Ryan, V. Patterson provided a brief overview of the scope of the Greater Toronto Area (GTA) specialized services working group. He advised that the group is comprised of representatives from the various transit agencies in the area, focusing on specialized services.

Commissioner Ryan expressed a concern regarding the long waiting times for specialized service passengers on inter-regional trips between the Toronto Transit Commission (TTC) and DRT, in particular along Highway 2 in the west end, in the City of Pickering.

Commissioner Ryan stated that it is unacceptable for DRT specialized services passengers to wait anywhere from 45 minutes up to 3 hours from or to a connecting TTC mini-bus.

Commissioner Ryan asked that TEC make it a priority to review this situation; and he suggested the potential to form an Ad Hoc Committee to review this situation and make recommendations on the necessary improvements.

Commissioner Ryan inquired whether DRT staff could make inter-connectivity for specialized services and the interactions with the Greater Toronto Area specialized services working group a focus of the February 6, 2019 TEC meeting. V. Patterson advised that staff could provide an update on the specifics and details of this working group and inter-agency transfers.

V. Patterson responded to questions regarding DRT Specialized Services pressures to meet projected growth increases.

Commissioner Collier, Vice-Chair, advised that Durham Region would be receiving \$8,866,900 in provincial Gas Tax funding for Durham Region Transit.

6. Correspondence

- A) Memorandum from Regional Clerk / Director of Legislative Services, re: Durham Region Transit Executive Committee Members for the 2018-2022 Term

Moved by Commissioner Carter, Seconded by Commissioner Drew,

- (4) That the correspondence dated December 18, 2018 from the Regional Clerk/Director of Legislative Services regarding the Transit Executive Committee members for the 2018 – 2022 term, be received for information.

CARRIED

7. Reports

- A) Proposed End-User Maintenance Agreement with INIT Innovations in Transportation, Inc. (INIT) ([2019-DRT-1](#))

Report #2019-DRT-01 from V. Patterson, General Manager, Durham Region Transit, was received.

Moved by Commissioner Carter, Seconded by Commissioner Ryan,
(5) That approval be granted for the negotiation of an End-User Maintenance Agreement with INIT Innovations in Transportation, Inc., by Regional staff for DRT, to minimize risks associated with critical system failures at a total cost not to exceed \$1,458,970 over five years (July 1, 2018 to June 30, 2023) before applicable taxes, increasing the current contract value from \$5,792,731 (before taxes) to \$7,251,700, with the estimated 2019 cost of \$ 265,571 to be included in DRT's 2019 Business Plan and Budget.

CARRIED

This matter will be considered by the Finance & Administration Committee on January 15, 2019 and presented to Regional Council on January 30, 2019 as Item #4 of the First Report of the Finance & Administration Committee.

B) Preparing for Transit Innovations (2019-DRT-2)

Report #2019-DRT-2 from V. Patterson, General Manager, Durham Region Transit, was received. A revised page 1 and 7 was provided has a handout.

Moved by Commissioner Carter, Seconded by Commissioner Ryan,
(6) That Report #2019-DRT-2 of the General Manager, Durham Region Transit, be received for information.

CARRIED

8. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

8.1 Durham Region Transit Advisory Committee

There were no advisory committee minutes to be considered.

9. Confidential Matters

There were no confidential matters to be considered.

10. Other Business

10.1 Durham Region Transit Executive Committee 2019 Meeting Schedule

Transit Executive Committee meetings for 2019 will be held on Wednesday commencing at 1:30 PM on the following dates:

- January 9, 2019
- February 6, 2019
- March 6, 2019
- April 3, 2019
- May 8, 2019
- June 5, 2019
- September 4, 2019
- October 2, 2019
- November 6, 2019
- December 4, 2019

10.2 Durham Region Transit Advisory Committee 2019 Meetings Schedule

Transit Advisory Committee meetings for 2019 will be held on Tuesday commencing at 7:00 PM on the following dates:

- January 22, 2019
- March 19, 2019
- May 21, 2019
- September 17, 2019
- November 19, 2019

Moved by Commissioner Carter, Seconded by Commissioner Ryan,
(7) That Items 10.1) and 10.2) inclusive, be received for information.
CARRIED

10.3 Durham Region Transit Executive Committee Composition

Moved by Regional Chair Henry, Seconded by Commissioner Carter,
(8) That the Rules of Procedure be suspended in order introduce a new motion regarding the appointment of the Chair for Transit Executive Committee.

CARRIED on a 2/3rds Vote

Regional Chair Henry discussed how the current economics and the demands on time will impact his ability to always be available for the scheduled TEC meetings. He suggested that Commissioner Collier be appointed as the Chair of the TEC, and that TEC members elect a new Vice-Chair.

Moved by Regional Chair Henry, Seconded by Commissioner Ryan,
(9) A) That the composition of the Transit Executive Committee be amended so that the Regional Chair can appoint a Regional designate to the Committee, and that the designate shall be the Chair of the Executive Committee; and

- B) That the Regional Clerk be directed to prepare the requisite by-law for approval by Regional Council.
CARRIED

11. Date of Next Meeting

The next regularly scheduled Durham Region Transit Executive Committee meeting will be held on Wednesday, February 6, 2019 at 1:30 PM in the Lower Level Boardroom (LL-C), Regional Headquarters Building, 605 Rossland Road East, Whitby.

As well, a Durham Region Transit Commission (DRTC) meeting will be held on Wednesday, January 30, 2019, prior to Council, at 9:00 AM in the Council Chambers.

Following the meeting it was determined that the Wednesday, January 30, 2019 DRTC meeting would commence at 8:30 AM, prior to Council, in the Council Chambers.

12. Adjournment

Moved by Regional Chair Henry, Seconded by Commissioner Ryan,
(10) That the meeting be adjourned.
CARRIED

The meeting adjourned at 2:47 PM.

Respectfully submitted,

S. Collier, Vice-Chair

C. Tennisco, Committee Clerk