



The Regional Municipality of Durham

Finance & Administration Committee Agenda

Regional Council Chambers
Regional Headquarters Building
605 Rossland Road East, Whitby

March 19 and 20, 2019

9:30 AM

1. Declarations of Interest

2. Adoption of Minutes

- A) Finance & Administration Committee meeting – [February 12, 2019](#)

Pages 7 - 17

3. Statutory Public Meetings

There are no statutory public meetings

4. Delegations

There are no delegations

5. Presentations

6. Administration

6.1 Correspondence

6.2 Reports

- A) Web streaming Adhoc/Non-Standing Committee meetings that are held in the Lower Level Boardroom at Regional Headquarters ([2019-A-10](#))

18 - 19

- B) The Regional Municipality of Durham's Accessibility Advisory Committee's 2018 Annual Report and 2019 Workplan ([2019-A-12](#))

20 - 25

- C) Code of Conduct By-law Amendment - Definition of Confidential Information ([2019-A-13](#)) 26 - 28

7. Finance

7.1 Correspondence

- A) Information Report #[2019-INFO-16](#): Contract Amendments Funded Within Approved Capital Project Budgets and Emergency Expenditures for Period from November 1, 2018 Ending January 31, 2019 29 - 31
Pulled from March 8, 2019 Council Information Package by Councillor Joe Neal
Recommendation: Receive for information
- B) Linda Gasser, Whitby Resident, writing to Regional Councillors requesting to expand on a delegation given at the March 6, 2019 Works Committee meeting regarding Report #2019-W-25: 2019 Works Department Business Plans and Budgets. The following topics are included: the mixed waste presort pilot study – pages 5 and 37 of the Solid Waste Business Plans and Budgets booklet; the additional (also called voluntary) incinerator stack test (page 34); environmental assessment costs for incinerator expansions (page 66); and DYEC legal costs (page 8). She also provided an Interoffice Memorandum from C. R. Curtis, Commissioner of Works, dated November 20, 2009 re: Durham/York Residual Waste Study.

Recommendation: Receive for information

7.2 Reports

- A) The Remuneration and Expenses in 2018 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2011, S.O. 2001, c. 25 ([2019-F-12](#)) 32 - 42
- B) 2019 Strategic Property Tax Study ([2019-F-13](#)) 43 - 70
- C) Confirmation of the Region's Triple "A" Credit Rating by S&P Global Ratings ([2019-F-14](#)) 71 - 73

8. Business Plan and Budget Review

8.1 Presentations

- A) Elaine Baxter-Trahair, Chief Administrative Officer, Nancy Taylor, Commissioner of Finance, and Nicole Pincombe, Director, Business Planning, Budgets and Risk Management, re: The 2019 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit (Report #2019-F-11) and 2019 Strategic Property Tax Study (Report #2019-F-13)

8.2 Correspondence

- A) [Memorandum from the Transit Executive Committee](#), re: 2019 Durham Region Transit Business Plans and Budgets (2019-DRT-6) 74 - 75
Recommendation: Refer to consideration of Report #2019-F-11
- B) [Memorandum from the Health & Social Services Committee](#), re: 2019 Health Department Business Plans and Budgets (2019-MOH-1) 76
Recommendation: Refer to consideration of Report #2019-F-11
- C) [Memorandum from the Health & Social Services Committee](#), re: 2019 Social Services Department Business Plans and Budgets (2019-SS-3) 77
Recommendation: Refer to consideration of Report #2019-F-11
- D) [Memorandum from the Planning & Economic Development Committee](#), re: 2019 Planning and Economic Development Department Business Plans and Budget (2019-P-7) 78
Recommendation: Refer to consideration of Report #2019-F-11
- E) [Memorandum from the Works Committee](#), re: 2019 Works Department General Tax and Solid Waste Management Business Plans and Budgets (2019-W-25) 79
Recommendation: Refer to consideration of Report #2019-F-11
- F) [Memorandum from the 9-1-1 Management Board](#), re: Staffing Increase Request 80 - 81
Recommendation: Refer to consideration of Report #2019-F-11

- G) [Memorandum from the 9-1-1 Management Board](#), re: Komutel
Computer Telephony Integration (CTI) Solution

82 - 83

Recommendation: Refer to consideration of Report #2019-F-11

8.3 Business Plans and Budgets

A) Conservation Authorities 2019 Business Plans and Budgets

- Central Lake Ontario
- Kawartha Region
- Ganaraska Region
- Toronto and Region
- Lake Simcoe Region

B) Durham Regional Police Service 2019 Business Plans and Budgets

C) Durham Region Transit 2019 Business Plans and Budgets

D) Health 2019 Business Plans and Budgets

- Public Health
- Paramedic Services

E) Social Services 2019 Business Plans and Budgets

- Emergency Management and Program Support Services
- Social Assistance
- Children's Services
- Family Services
- Housing Services
- Long Term Care and Services for Seniors

F) Planning & Economic Development 2019 Business Plans and Budgets

- Planning
- Economic Development and Tourism

G) Works 2019 Business Plans and Budgets

- Works – General Tax

- Solid Waste Management

H) Finance & Administration 2019 Business Plans and Budgets

- Regional Council
- Regional Chair's Office
- Chief Administrative Officer
- Corporate Services
- Durham Emergency Management Office
- Emergency 9-1-1 Telephone System
- Finance
- Non Departmental
- Special Contributions
- Durham Regional Local Housing Corporation
- Provincial Download Services

8.4 Reports

- A) The 2019 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit ([2019-F-11](#)) Enclosed Budget Binder

[Link to 2019 Business Plans and Budgets – Works – General Tax](#)

[Link to 2019 Business Plans and Budgets – Solid Waste Management](#)

[Link to 2019 Business Plans and Budgets – Health](#)

[Link to 2019 Business Plans and Budgets – Social Services – Part 1](#)

[Link to 2019 Business Plans and Budgets – Social Services – Part 2](#)

[Link to 2019 Business Plans and Budgets – Planning and Economic Development](#)

[Link to 2019 Business Plans and Budgets – Finance and Administration](#)

[Link to 2019 Business Plans and Budgets – Regional Headquarters](#)

[Link to 2019 Business Plans and Budgets – Conservation Authorities](#)

[Link to 2019 Business Plans and Budgets – Durham Regional Police Services Board](#)

[Link to 2019 Business Plans and Budgets – Durham Region Transit](#)

[Link to 2019 Business Plans and Budgets – DRLHC - Provincial Download – Fees and Charges](#)

9. Advisory Committee Resolutions

There are no advisory committee resolutions to be considered

10. Confidential Matters

10.1 Reports

- A) Report of the Commissioner of Corporate Services – Labour Relations/Employee Negotiations with respect to the Canadian Union of Public Employees 1764-04 (CUPE 1764-04) (2019-A-9) Under Separate Cover
- B) Report of the Commissioner of Corporate Services – Labour Relations/Employee Negotiations with respect to the Replacement of Sick Leave Accrual and Gratuity Program for Regional Management/Exempt Staff (2019-A-11) Under Separate Cover

11. Other Business

12. Date of Next Meeting

Tuesday, April 9, 2019 at 9:30 AM

13. Adjournment

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. This also includes oral submissions at meetings. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, February 12, 2019

A regular meeting of the Finance & Administration Committee was held on Tuesday, February 12, 2019 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Foster, Chair
Councillor Collier, Vice-Chair
Councillor Ashe
Councillor Leahy
Councillor Mulcahy
Councillor Nicholson
Regional Chair Henry

Also
Present: Councillor Wotten

Absent: Councillor Drew

Staff
Present: E. Baxter-Trahair, Chief Administrative Officer
S. Austin, Director, Corporate Policy and Strategic Initiatives, Office of the CAO
D. Beaton, Commissioner of Corporate Services
J. Hunt, Director, Legal Services, Corporate Services – Legal
J. Moir, Assistant Director/Deputy Chief, Region of Durham Paramedic Services
S. Munns, Director, Corporate Communications
N. Taylor, Commissioner of Finance
V. Patterson, General Manager, DRT, attended the meeting at 9:37 AM
R. Walton, Regional Clerk/Director of Legislative Services
L. Fleury, Legislative Officer, Corporate Services – Legislative Services

1. Declarations of Interest

There were no declarations of interest.

2. Adoption of Minutes

Moved by Councillor Leahy, Seconded by Regional Chair Henry,
(20) That the minutes of the regular Finance & Administration Committee
meeting held on Tuesday, January 15, 2019, be adopted.

CARRIED

3. Statutory Public Meetings

There were no statutory public meetings.

4. Delegations

**4.1 Mr. Ivan Battye re: Report #2018-INFO-91: Update on work to support
development of the Pickering airport lands, dated June 1, 2018**

Mr. Ivan Battye appeared before the Committee with respect to the Pickering airport lands. Mr. Battye provided the Committee members with handouts containing a biography of his background, a summary of the issues as outlined in his letter to the editor of the Pickering News Advertiser, and a 20 page document containing hyperlinks which verifies the issues outlined in his letter to the editor.

Mr. Battye stated that the object of his presentation is to provide context and updates to information provided in the Durham White Paper from June 2018, which he advised he emailed to the Committee members in full prior to the meeting.

Mr. Battye stated that many of the planning assumptions made for airports in the Durham Region over the past twenty years no longer exist. He suggested that the White Paper be withdrawn.

Mr. Battye asked the Committee members to review page 8 of his 20 page handout which contains the full details of Article 44 of the ground lease agreement within the GTAA document and drew the Committee's attention to the line which reads "If the Tenant is continuously and actively meeting any capacity and demand requirements for airport and aviation services at the Airport, the Landlord will not construct and operate, during the Term, an airport as a Major International Airport within seventy-five (75) kilometres from any point on the perimeter of the Lands."

Mr. Battye also asked the Committee members to review page 5 of the 20 page handout which states "We now expect to be able to meet demand with existing capacity throughout our 20-year planning period" he stated that in other words

they can't build it without capacity and that capacity does not exist, and it will in practical terms not exist until beyond 2050.

Mr. Battye responded to questions from the Committee members.

4.2 Mr. Mark Murphy, Senior Director, Capital Planning & Development and Mr. Matthew Anderson, President and Chief Executive Officer, Lakeridge Health, re: where acute health care services will be delivered across Durham Region over the next 25 years

Mr. Mark Murphy and Mr. Matthew Anderson, Lakeridge Health, appeared before the Committee with respect to an update on Lakeridge Health. Highlights of their presentation included:

- A Regional System of Care
 - Scarborough/Durham West Expert Panel Recommendations:
 - Create Regional System of Care through integration of hospitals acute care services for Durham Region
 - Complete a Master Plan
 - Begin Planning a new comprehensive acute care hospital
- Lakeridge Health System (2017/18)
- Master Planning Timeline
- Master Planning Process
- Key Principles
- Data Collection and Analysis
- Who have we heard from to date?
- Themes from the Community
 - Lakeridge Health's Role in the Community
 - 'Be the Connector'
 - Care closer to home
 - Improve Services & how they are experienced
 - Respond to diversity & cultural expectations
 - Information Sharing
 - Sharing health records across care providers
 - Infrastructure Needs
 - Improvements needed
- Next Steps
 - Finalize Master Plan: April 2019
 - LHIN endorsement: March/April 2019
 - Region of Durham update and support: Spring 2019
 - Targeted MOHLTC submission: Spring 2019
- Proposed Capital Projects
 - Ajax-Pickering Mental Health Unit
 - Ajax Pickering CT Scanner
 - Port Perry CT Scanner

- Oshawa Interventional Radiology
- Bowmanville Back-Up Generator
- Whitby Primary Chiller

Mr. Murphy and Mr. Anderson responded to questions from the Committee members.

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(21) That the delegation from Mr. Mark Murphy and Mr. Matthew Anderson, Lakeridge Health, be referred to staff.

CARRIED

4.3 Ms. Julie Davis, VP External Relations, Trent University Durham, re: request for support from the Region for an expansion project at Trent Durham GTA

Ms. Julie Davis, Trent University, appeared before the Committee with respect to a request for support from the Region for an expansion project at Trent Durham GTA. Mr. Joe Muldoon, Head, Trent University, was also in attendance. Highlights of Ms. Davis' presentation included:

- Our History/Our Mission
- Community Focused
- Programs driving enrolment
 - Degree programs at Trent University Durham
- Durham Headcount Projections
- Where our Student's Live
 - Student population by home residence
- BBA designed building
- Location of building
- Academic space
- Alignment with Strategic Plans
- Economic Impact
- Timeline for Durham Expansion
- Request for Support
 - \$474k/year over 5 years (\$2.37 million)
- Our Vision

Moved by Councillor Ashe, Seconded by Councillor Nicholson,
(22) That the delegation from Ms. Julie Davis, Trent University Durham, be referred to budget deliberations.

CARRIED

5. Presentations

There were no presentations.

6. Administration

6.1 Correspondence

- A) Direction Memorandum from Sandra Austin, Director Corporate Policy and Strategic Initiatives re: Public advertising for citizen representation on the Durham Region Roundtable on Climate Change (DRRCC)

Moved by Councillor Collier, Seconded by Councillor Leahy,

- (23) That the direction memorandum from Sandra Austin, Director Corporate Policy and Strategic Initiatives, regarding public advertising for citizen representation on the Durham Region Roundtable on Climate Change (DRRCC), be received for information.

CARRIED

6.2 Reports

- A) Closed Meeting Protocol (2019-A-5)

Report #2019-A-5 from D. Beaton, Commissioner of Corporate Services, was received.

Staff responded to questions regarding whether it was at Council's discretion to determine which matters are to be considered confidential.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,

- (24) That we recommend to Council:

That the updated Closed Meeting Protocol, included as Attachment #1 to Report #2019-A-5 of the Commissioner of Corporate Services, be approved.

CARRIED

- B) Durham York Energy Centre – Notice of Dispute from Covanta (2019-A-6)

Report #2019-A-6 from J. Hunt, Director of Legal Services, was received.

Moved by Councillor Collier, Seconded by Councillor Leahy,

- (25) That we recommend to Council:

That Report #2019-A-6 of the Director of Legal Services be received for information.

CARRIED

- C) Additional Recommended Actions Related to: Bill 68 – Modernizing Ontario's Municipal Legislation Act, 2017 (2019-A-8)

Report #2019-A-8 from D. Beaton, Commissioner of Corporate Services, was received.

Discussion ensued with respect to the possibility of developing a lobbyist registry, and review of the corporate pregnancy leave policy. These matters were further discussed under Item #10 Other Business. [See page 10 of these minutes]

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,
(26) That we recommend to Council:

- A) That the following actions be taken in order to implement the provisions of Bill 68 that come into force as of March 1, 2019:
 - i) That the current Council Code of Conduct and Complaint Procedure be repealed;
 - ii) That a by-law authorizing a Council Code of Conduct generally in the form as set out in Attachment #1 to Report #2019-A-8 of the Commissioner of Corporate Services be approved;
 - iii) That the Council Staff Relations policy as set out in Attachment #2 to Report #2019-A-8 of the Commissioner of Corporate Services be approved;
 - iv) That the Council Pregnancy and Parental Leave policy as set out in Attachment #3 to Report #2019-A-8 of the Commissioner of Corporate Services be approved;
 - v) That a by-law to amend the Council Procedural by-law generally in the form as set out in Attachment #4 to Report #2019-A-8 of the Commissioner of Corporate Services be approved; and
 - vi) That a by-law to repeal and replace By-law #58-2016 being a by-law to appoint the Integrity Commissioner generally in the form as set out in Attachment #5 to Report #2019-A-8 of the Commissioner of Corporate Services be approved;
- B) That the Regional Clerk be designated as the head of the municipality under the Ombudsman Act;
- C) That a copy of Report #2019-A-8 of the Commissioner of Corporate Services be sent to the Clerks of the area municipalities;
- D) That a copy of the approved Code of Conduct be sent to the local boards and the Region's Integrity Commissioner; and
- E) That Council, in Committee of the Whole, have an education and training session with the Integrity Commissioner.

CARRIED

7. Finance

7.1 Correspondence

A) Vic Fedeli, Minister of Finance – re: Writing to Heads of Council regarding the Ontario Cannabis Legalization Implementation Fund (OCLIF)

Discussion ensued with respect to the funding being provided by the Province through the Ontario Cannabis Legalization Implementation Fund and whether it is sufficient to cover increased policing costs.

Moved by Councillor Collier, Seconded by Regional Chair Henry,
(27) That we recommend to Council:

- A) That Regional Chair Henry be asked to send a letter on behalf of the Region to the Province requesting that the Province review the funding model for the implementation costs of recreational cannabis legislation in order to increase the funding to more accurately reflect policing costs to the Region;
- B) That the letter be forwarded to the area municipalities requesting their support; and
- C) That copies of the letter be sent to the Association of Municipalities Ontario (AMO), the Federation of Canadian Municipalities (FCM), Durham Region MPPs and MPs, and the official opposition.

CARRIED

7.2 Reports

A) Approach for Review of the Region of Durham's Long Term Financial Planning Framework (2019-F-6)

Report #2019-F-6 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Nicholson, Seconded by Regional Chair Henry,
(28) That Report #2019-F-6 of the Commissioner of Finance be received for information.

CARRIED

B) Request for 2019 Pre-Budget Approval for the Purchase of Replacement Ambulances (2019-F-7)

Report #2019-F-7 from N. Taylor, Commissioner of Finance, was received.

Staff responded to questions with respect to why the ambulance purchase was not included in the 2018 budget, rather than requiring pre-budget approval; why the ambulances need to be ordered now, rather than waiting on 2019 budget

approval; how many ambulances are typically ordered each year; and whether the funds to purchase the ambulances are coming from reserves. N. Taylor advised that she will determine where the funds are coming from and report back to Councillor Nicholson prior to the February 27th Council meeting.

Moved by Regional Chair Henry, Seconded by Councillor Mulcahy,
(29) That we recommend to Council:

That the request for 2019 pre-budget approval for the purchase of nine replacement ambulances, at a total cost not to exceed \$1,668,000, be approved provided that this expenditure will be financed with the 2019 budget guideline approved by Regional Council.

CARRIED

C) 2019 Durham Region Transit (DRT) Servicing and Financing Study (2019-F-8)

Report #2019-F-8 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Councillor Collier,
(30) That we recommend to Council:

That Report #2019-F-8 of the Commissioner of Finance be received as background information for the forthcoming 2019 Durham Region Transit budget.

CARRIED

D) Public Process for the Proposed Seaton Area Specific Development Charge By-law (2019-F-9)

Report #2019-F-9 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Nicholson, Seconded by Councillor Ashe,
(31) That we recommend to Council:

- A) That the Statutory Public Meeting of Regional Council, as required by the Development Charges Act, 1997 (DCA, 1997) be held on April 24, 2019 in the Regional Council Chambers at the beginning of the regular Regional Council meeting to consider the proposed Area Specific Development Charge by-law and Background Study for water supply and sanitary sewerage services in the Seaton area;
- B) That the proposed Seaton Water Supply and Sanitary Sewerage Area Specific Development Charge by-law and Background Study, as required by DCA, 1997 be released to the Public at no charge upon request to the Regional Clerk's Department and posted on the Region's website, commencing April 9, 2019; and

- C) That staff be authorized to place appropriate notification in newspapers of sufficiently general circulation in Durham Region and the Regional web-site setting forth the date, time, location and purpose of the Statutory Public Meeting and the date and contact for release of the proposed Seaton Water Supply and Sanitary Sewerage Area Specific Development Charge by-law and Background Study no later than April 3, 2019.

CARRIED

E) Joint Bus Procurement Results (2019-F-10)

Report #2019-F-10 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Regional Chair Henry,
(32) That we recommend to Council:

- A) That the award of the 2018 Metrolinx-led RFP for seven-metre and eight-metre low floor para-transit buses be approved; and
- B) That the Commissioner of Finance be authorized to execute the related agreements for purchase of seven-metre and eight-metre low floor para-transit buses, subject to approval of the capital budgets.

CARRIED

8. Advisory Committee Resolutions

There were no advisory committee resolutions to be considered.

9. Confidential Matters

9.1 Reports

- A) Confidential Report of the Commissioner of Corporate Services – Labour Relations/Employee Negotiations with respect to the Ontario Nurses Association (ONA) Local 92- Fairview Lodge/Lakeview Manor (2019-A-7)
-

Confidential Report #2019-A-7 from D. Beaton, Commissioner of Corporate Services, was received.

Moved by Regional Chair Henry, Seconded by Councillor Nicholson,
(33) That we recommend to Council:

That the recommendations contained in Confidential Report #2019-A-7 of the Commissioner of Corporate Services be adopted.

CARRIED

10. Other Business

A) Corporate Pregnancy Leave Policy

Councillor Nicholson suggested that the corporate policy on pregnancy leaves be amended as it relates to modified duties. Discussion ensued with respect to collective agreements and potential human rights issues. Staff advised that they can report back on this matter in April.

Moved by Councillor Nicholson, Seconded by Councillor Mulcahy,
(34) That staff report back to the Finance & Administration Committee on the possibility of adding the following as a new Section 2.015 to the Corporate Pregnancy Leave Policy:

“That in the event an employee who is pregnant is moved to modified duties or duties other than their usual duty or classification in order to protect their health or that of their child or both, that they shall continue to receive all salary and/or benefits that they were receiving prior to the pregnancy and that this policy supersedes all prior directions, collective agreements or memorandums of understanding and in the event of a conflict between this policy and an existing agreement or understanding, Regional staff shall immediately contact the bargaining agents for the affected group to secure a memorandum of understanding or modifications to an existing agreement to ensure the implementation of this policy.”

CARRIED

B) Lobbyist Registry

Regional Chair Henry suggested that the Region look into the possibility of developing a lobbyist registry. Discussion ensued with respect to whether the need exists for a registry; best practices and what other governments are doing in this regard; and what “lobbying” means. A comment was also made with respect to the Codes of Conduct being different in each of the area municipalities and the preference for alignment, and the possibility of adopting the Region’s Code across the area municipalities.

Moved by Regional Chair Henry, Seconded by Councillor Collier,
(35) That staff prepare a report on the subject of a lobbyist registry and report back to the Finance & Administration Committee at some time in the 3rd quarter.

CARRIED

C) Hospital Funding – No Grants Policy

Councillor Collier questioned how much the Region puts in reserves each year for hospital funding and what the current balance of the reserves is. He also asked

about the Region's No Grants policy and the conditions to be met for hospital funding and funding for educational institutions.

Staff advised that exceptions have been made to the No Grants policy in the past and that the current policy will be reviewed, and a report will be brought back with recommendations for Council's consideration in the 3rd quarter.

With respect to the policy, Councillor Collier suggested that consideration be given to Council not being allowed to bind future Council's with funding commitments beyond the term of Council.

11. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, March 19, 2019 and Wednesday, March 20, 2019 at 9:30 AM in the Lower Level Boardroom (LL-C), Regional Headquarters Building, 605 Rossland Road East, Whitby.

12. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Collier,
(36) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:37 AM.

Respectfully submitted,

A. Foster, Chair

L. Fleury, Legislative Officer



The Regional Municipality of Durham Report

To: Finance & Administration Committee
From: Commissioner of Corporate Services
Report: [2019-A-10](#)
Date: March 19, 2019

Subject:

Web streaming Adhoc/Non-Standing Committee meetings that are held in the Lower Level Boardroom at Regional Headquarters.

Recommendation:

That Regional Council receive this report for information.

Report:

1. Purpose

- 1.1 The purpose of this report is to respond to the January 10, 2019 direction of the Health & Social Services Committee, that “staff be directed to investigate the feasibility and costing of videotaping and web streaming the DNHC meetings that are held in the Lower Level Boardroom (LL-C) at Regional Headquarters”.

2. Background

- 2.1 The Region of Durham maintains the capability to record and stream various meetings that occur within the Region of Durham Headquarters.
- 2.2 The Lower Level Boardroom (LL-C) at Regional Headquarters is equipped with recording and web streaming capabilities and currently, Standing Committee meetings that are held in the LL-C are web streamed.
- 2.3 The recording and streaming equipment in the Lower Level Boardroom (LL-C) at Regional Headquarters was damaged by water on January 31, 2019 and is in the process of being repaired.

3. Proposal

- 3.1 Once the equipment is repaired, there will be no direct additional cost related to technology to record or web stream additional meetings with the existing on-site recording technology capabilities.

- 3.2 For ad hoc and non-standing committee meetings that take place in the LL-C for which minutes are taken, staff members will be able to initiate the live stream. There will be no dedicated Information Technology staff member present during the meeting and the stream will have a disclaimer advising of such.
- 3.3 Once the meeting has concluded, the stream will be placed on the Region's website for archived meetings.
- 3.4 There will be minimal staff time required to set-up, monitor, and close a recorded & web streamed meeting. The activity of posting to the archive will be worked into the work schedule of staff.

Respectfully submitted,

Original signed by

D. Beaton, BCom, M.P.A
Commissioner of Corporate Services



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Elaine Baxter-Trahair, Chief Administrative Officer
Report: [#2019-A-12](#)
Date: March 19, 2019

Subject:

The Regional Municipality of Durham's Accessibility Advisory Committee's 2018 Annual Report and 2019 Workplan

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That the CAO's Report #2019-A-12 be received for information as The Regional Municipality of Durham's Accessibility Advisory Committee's 2018 Annual Report;
 - B) That the Regional Municipality of Durham's Accessibility Advisory Committee's 2019 Workplan be approved.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to present the Accessibility Advisory Committee's (AAC) 2018 Annual Report and 2019 Workplan to the Finance and Administration Committee and Regional Council.

2. Background

- 2.1 In June 2005, the Ontario Legislature passed the Accessibility for Ontarians with Disabilities Act, 2005, (AODA). The AODA builds on the previous Ontarians with Disabilities Act, 2001, (ODA) and both acts are still in effect.
- 2.2 Municipalities are required to have AACs which advise Council on the following:
 - a. Provide advice on the preparation of accessibility reports and plans required under the AODA.
 - b. Advise Council on the requirements and implementation of accessibility

standards.

- c. Review site plans and drawings for buildings and facilities.

2.3 In addition, as outlined in the Terms of Reference (ToR) the AAC is also active in the following areas:

- a. Committee education
- b. Communication and outreach

2.4 The Terms of Reference also requires that the Office of the Chief Administrative Officer prepares an annual report to Committee and Council.

3. Durham Region's Accessibility Advisory Committee

3.1 Legislation stipulates that Accessibility Advisory Committees must ensure that a majority of its members are persons with disabilities. Three new members became part of the AAC in the past year to bring us up to full membership for 2018, with 11 members, including a Regional councillor. There is currently one vacancy.

4. Durham Region AAC 2018 Achievements

4.1 Subcommittees

- a. An Annual Joint Forum was held in September with attendance from most of the local AACs. Thea Kurdi, an accessibility specialist in Universal Design was one of our speakers. Derek Bunn, a Special Education Teacher from York Region spoke about his design and building of an accessible portable washroom. Dawn Campbell is an educator who spoke about Accessible Playspaces. The Region's AAC presented Accessibility Awards at this event. These awards acknowledge persons/businesses/organizations that have made considerable effort to incorporate accessibility into their operations. Nominations are sought from each of the eight area municipalities. In 2018 awards were presented to:

- Ajax – Olivia Rennie is a recent graduate of the University of Toronto and through her own experiences with a disability she always wanted to make a difference in the accessibility community. She has been a volunteer notetaker for students and worked alongside faculty assisting in developing the new Disability Studies program. She volunteers at the Hospital for Sick Children and is a helpline counsellor at Distress Centre Durham. She partnered with the Town of Ajax as a "Youth Accessibility Leader" to help the town obtain funding to remove barriers. Through funding, an automated power door opener was installed at the HMS Ajax banquet hall at the Ajax Community Centre.
- Brock – Beaverton Legion Branch 135 was awarded a Trillium Grant

and they installed barrier free doors to the entrance of the building. In 2016 they received a grant through the New Horizons for Seniors grant program and installed barrier free doors for their washrooms. They are a very important part of their community and accessibility to their buildings is a priority.

- Clarington – Swiss Chalet 1206 Bowmanville has shown leadership in hiring persons with disabilities and providing meaningful employment to them. This provides people with disabilities the opportunity to contribute to their community, a positive work experience and adds to their sense of worth and self-esteem. This restaurant also has an accessible door opener to assist their patrons.
 - Oshawa - Marko Ivancicevic was instrumental in the creation of a medical marijuana working group committee. This committee researched and provided education about the medicinal benefits of cannabis for people with disabilities and the legislated changes as it relates to the municipality.
 - Scugog – Tara Sneath, is a teacher in the Practical Learning program at Port Perry High School. Through their student placement program, awareness of the diverse employment and social needs of the individuals with disabilities has helped educate their community. This program has also provided insight and education to the Accessibility Committee in Scugog and staff.
 - Uxbridge – Uxbridge Physiotherapy has been serving the area for over 15 years. They moved to a fully accessible location to better serve their patients with mobility and accessibility challenges. The staff have shown accessibility leadership through the built environment but also through their commitment to accessible customer service.
 - Whitby – JointAction Physiotherapy & Wellness Centre provides a home care program. This program is for those who have difficulty leaving their home due to mobility issues and require physiotherapy services. Physiotherapists visit a client's home to assist them after surgery, increase their mobility and adapt to their home environment. The visit will include a thorough assessment and treatment plan.
- b. Transit – Two AAC members sit on the Transit Advisory Committee and provide input on behalf of the AAC. In addition, they ensure that the AAC members are apprised of all relevant information.

4.2 Education – informative presentations were made to the AAC by:

- a. R. Halko, Supervisor, Geographic Information Systems (GIS), Region of Durham, discussed the improvements that staff have made to the public maps

on the regional website. They have been improving the scalability, flexibility and mobile-friendly and user-friendly aspects of the maps. Accessibility input was given by the committee regarding font size, use of colour, keyboard shortcuts, search features and capabilities.

- b. Jonathan Silver, Co-Founder, The Forward Movement, provided an overview of the Dynamic Symbol of Access which they are working to get Ontario to legally adopt rather than the International Symbol of Access. He stated the new symbol represents movement. Some municipalities and businesses around the province have incorporated this new symbol.
- c. B. Holmes, Deputy General Manager, Operations, Durham Region Transit (DRT) provided an overview of Specialized Services. He highlighted real time service information, coming soon initiatives, on-demand service, and Specialized Services, all which can be found on the DRT website. Other features on the website available for riders is DRT On line, DRT text, DRT Voice and Triplinx. He also indicated that the website was being updated this year to be AODA compliant and more user friendly and accessible.
- d. L. Millette, Emergency Management Coordinator, Durham Emergency Management Office (DEMO) reviewed the Alert Types for Emergency Response. The Rapid Notify notification system is set up through landline phone numbers to inform the public who live in a 10 km area around the Darlington and Pickering nuclear plants, of a nuclear emergency. DEMO has now expanded this notification system across Durham and Toronto. As cell phones are now becoming the phone of choice, new plans are being put in place for municipalities to start a self-registration initiative through the Rapid Notify system.
- e. L. Talling and D. Terry, 2019 Ontario Parasport Games Organizing committee members provided an overview of the games that are being hosted by Durham Region from February 8-10, 2019. 10 sports will be included in the games. Approximately 300 athletes will be participating, 100 attendants and 200 volunteers involved in these games. It is an opportunity to highlight what Durham has to offer for athletes, coaches, family and friends to the area. The organizing committee has committed to focusing on the athlete experience, accessibility, sustainability, medal design contest, school program, volunteers, partnerships, community engagement and legacy plans.
- f. J. Whitman and D. Bird, Quality and Development Facilitators, Durham Region Emergency Medical Services, provided a presentation regarding paramedic services and accessibility. Paramedics are provided with training under the AODA and assisting people with disabilities. They advised that in addition to excellent communication skills, paramedics must be patient, understanding, flexible, adaptable and accommodating. The committee asked questions about service animals being allowed to ride in an ambulance as well as mobility devices the patient uses.

- g. Police Constable, L. Zebrak and Registered Nurse, B. O'Neill gave an overview of the Mental Health Support Unit that they are part of. This unit is a secondary response unit that helps to address the large volume of mental health calls received by the police. The team consists of 2 Durham Regional Police Officers, 2 Lakeridge Health Registered Nurses and 1 Administrative Officer. The unit partners have specialized training and extensive experience in mental health issues. They provide, crisis intervention, on site mental health assessment, linking individuals with appropriate services, advice on alternatives to apprehension, liaise with community resources and assist families who are dealing with mental health issues.

4.3 Communications

- a. Accessibility articles are included in Community Partners in Diversity's newsletter, The Citizen, to broaden awareness to the community about accessibility.
- b. Regular accessibility articles appear in staff newsletters.

4.4 Community Outreach/Advocacy

- a. During National Access Awareness Week, AAC members staffed a display in the Galleria at Region Headquarters highlighting various accessible Regional services. The play "I'm Still Here", a research-based drama on living with dementia was performed by act2StudioWorks for staff. This play illuminates the realities of living with Dementia and Alzheimer's Disease. The goals are to help foster meaningful interaction and reduce unnecessary suffering among patients, caregivers, and their families.
- b. AAC members attended the Metrolinx accessibility public meeting at the Abilities Centre.

5. 2019 Workplan for the Durham Region AAC

- 5.1 An AAC Workplan is developed annually to outline the scope and activities of the AAC. It includes necessary activities for meeting requirements of both the ODA and the AODA. The workplan includes:
 - a. Providing advice and reviewing annually, the Accessibility Report created by the staff liaison in the CAO's office;
 - b. Reviewing the site plans for new builds and extensive renovations to existing buildings that the region owns and/or operates to ensure accessibility has been included in the design;
 - c. Forming of subcommittees in the areas of site plan review, traffic/road improvements, accessibility awards, education and communication and ad hoc committees as required throughout the year;

- d. Education development continues throughout the year, as required, for AAC members, Councillors and staff. Education sessions take place when changes to the AODA standards occur, by agencies who serve the disability community and by staff who present initiatives from departments where feedback from this committee is required;
- e. Communicating the work that the AAC does annually to Regional Council through AAC minutes of meetings, the staff e-newsletter, newspaper articles when appropriate and meetings with other AAC's within the region;
- f. Presentation of Durham AAC Accessibility Awards annually to recognize individuals, services and/or businesses that have championed, achieved and/or embraced accessibility in each of our local municipalities.

6. Conclusion

- 6.1 The AAC will continue to meet legislative obligations of both ODA and AODA. Activities and consultation with staff will be important elements of their work. Their expertise, experience and dedication are of great value to the accessibility work undertaken at the Region of Durham. Advice given to Regional Council and staff will continue to be an integral piece to the Region's identification, removal and prevention of barriers to accessibility.

Respectfully submitted,

Elaine Baxter-Trahair,
Chief Administrative Officer



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Corporate Services
Report: [#2019-A-13](#)
Date: March 19, 2019

Subject:

Code of Conduct By-law Amendment - Definition of Confidential Information

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

- A) That Part D) (5) of Section 3 of the Code of Conduct By-law with respect to the definition for 'Confidential Information' be enacted; and
 - B) That staff be authorized to prepare a by-law to amend By-law #09-2019 to enact this provision.
-

Report:

1. Purpose

- 1.1 The purpose of this report is to respond to the direction given at the February 27, 2019 Council meeting for staff to report back on Section 3, Part D) (5) of the Code of Conduct By-law.

2. Background

- 2.1 At the Regional Council meeting of February 27, 2019, Council adopted a revised Code of Conduct By-law #09-2019, save and except Section 3, Part D) (5) which forms part of the definition for "Confidential Information". The definition in its entirety states:

- D. "confidential information" means any information in the possession of, or received in confidence by, the Region that the Region is prohibited from disclosing, or has decided to refuse to disclose, under the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, or any other law, which includes, but is not limited to:

- (1) information of a corporate, commercial, scientific or technical nature received in confidence from third parties;
- (2) personal information as defined in subsection 2(1) of the Municipal Freedom of Information and Protection of Privacy Act;
- (3) information that is subject to solicitor-client privilege;
- (4) information that concerns any confidential matters pertaining to matters related to an identifiable individual, personal, labour relations, litigation, property acquisition, the security of the property of the municipality or a local board;
- (5) ~~any other information lawfully determined by the Council to be confidential, or required to remain or be kept confidential by legislation or order; and~~ (not adopted – referred to staff for report at the February 27, 2019 Council meeting)
- (6) any information considered by or made available to Council during a closed meeting pursuant to subsection 239(2) of the Municipal Act, 2001.

2.2 Part (5) of the definition, which was not enacted, reads: “any other information lawfully determined by the Council to be confidential, or required to remain or be kept confidential by legislation or order; and”

3. Discussion

3.1 This provision was in the previously approved Code of Conduct. To-date, other than the concern raised at the February 27th Council meeting, there have been no concerns raised with respect to this provision. The same provision is found in the Codes of Conduct for the City of Oshawa and the Township of Scugog. Council may recall that the Durham municipalities are attempting to move to more uniform codes.

3.2 At the February 27th Council meeting, there was concern expressed that the provision would allow for Council to determine what could be considered as confidential information, and essentially prohibit members of Council from sharing such information, thereby limiting transparency.

3.3 The provision states that the information must be ‘lawfully’ determined by Council to be confidential, therefore there is an onus on Council to ensure that information is only being deemed confidential, when it may lawfully be deemed confidential in accordance with the Municipal Act, the Municipal Conflict of Interest Act, or any other applicable legislation.

- 3.4 The provision also refers to information that is 'required to remain or be kept confidential by legislation or order'. Council must adhere to the legislative restrictions or any order from the court and therefore there is little room for Council to use discretion with respect to this part of the provision.

4. Conclusion

- 4.1 Following consultation with Corporate Services – Legal Services, it is staff's submission that the provision in question does not allow for Council to arbitrarily determine what may be considered as confidential information. When taken in context with the rest of the definition for "confidential information" the provision reinforces and provides clarity that members of Council must abide by legislation when determining what is to be considered as confidential information. It is being recommended that the provision be re-enacted in the by-law.
- 4.2 For additional information, contact: Ralph Walton, Regional Clerk/Director of Legislative Services, at 905-668-7711, extension 2100.

Prepared by: Leigh Fleury, Legislative Officer, at 905-668-7711, extension 2020.

Respectfully submitted,

Original signed by

D. Beaton, BCom, M.P.A.
Commissioner of Corporate Services

Recommended for Presentation to Committee

Original signed by

Elaine C. Baxter-Trahair
Chief Administrative Officer



The Regional Municipality of Durham Report

From: Commissioner of Finance
Report: [#2019 -INFO- 16](#)
Date: March 8, 2019

Subject:

Contract Amendments Funded Within Approved Capital Project Budgets and Emergency Expenditures for Period from November 1, 2018 Ending January 31, 2019

Recommendation:

Receive for Information

Report:

1. Purpose

- 1.1 This report provides details related to eleven contract amendments for which the increased financial commitment has been funded within an approved capital project budget for the period from November 1, 2018 to January 31, 2019, in accordance with the Regional Budget Management Policy.
- 1.2 It also provides details related to one emergency expenditure in accordance with Section 11 of the Region's Purchasing By-law 68-2000 (Amended).
- 1.3 Dollar amounts followed by an asterisk (*) are before applicable taxes.

2. Contract Amendments Funded within the Approved Project for the Period of November 1, 2018 to January 31, 2019

- 2.1 For the period of November 1, 2018 to January 31, 2019, amendments to nine engineering or consulting services agreement with increased financial commitments exceeding the limits set out in Section 10 of the Budget Management Policy were processed. In addition, two construction contracts were amended that exceeded the limits prescribed in Section 12.1 of the Budget Management Policy. Funding for these amendments were available from contingencies within the approved capital budgets for each project.

Project	Contract Cost *	Total Revised Contract Cost*	Total Increase*
<u>Additional Engineering and Consulting Services:</u>			
• Precision Construction Services-Construction and Urbanization of Main Street, Municipality of Clarington (R1511)	\$58,500	\$94,500	\$36,000
• CIMA Canada Inc.-Reconstruction of the Brock Street and Rossland Road Intersection, Town of Whitby (R1619)	\$57,513	\$120,642	\$63,129
• CH2M HILL Canada Limited-Corbett Creek WPCP Headworks, Town of Whitby (D1409)	\$147,430	\$274,730	\$127,300
• Reed Jones Christopherson-Rehabilitation of the Parking Garage and Stairwells, Town of Whitby (G1703)	\$99,165	\$133,810	\$34,645
• CIMA Canada Inc.-Reconstruction of Brock Street and Manning Road Intersection, Town of Whitby (R1523)	\$50,972	\$115,294	\$64,322
• GHD Limited-Consulting for Whites Bridge, City of Pickering (R1732)	\$59,853	\$134,763	\$74,910
• GHD Limited-Consulting for Extension of Construction John Mills Bridge Rehabilitation, Town of Ajax, (R1528)	\$55,153	\$80,153	\$25,000
• WSP Canada Group Limited-Site Inspection for Trunk Sanitary Sewer from Energy Park Drive to Courtice Rd, Municipality of Clarington (D1842)	\$59,975	\$120,685	\$60,710
• Workforce Software-Implementation and configuration of enterprise Workforce Scheduling software (G1708)	\$470,075	\$672,803	\$202,728
<u>Additional Construction:</u>			
• Esposito Brothers Construction-BRT Improvements on Westney Road and Hwy. 2, Town of Ajax (H1033, H1046, R1303, R1636)	\$6,847,362	\$7,508,165	\$660,803
• Esposito Bros Construction-Reconstruction and Widening of Victoria Street (Halls Rd. to Seaboard Gate), Town of Whitby (R1638)	\$10,017,088	\$10,723,339	\$706,251

3. Emergency Expenditures to January 31, 2019

- 3.1. On an emergency basis, both Pinchin Environmental and CRCS DKI were retained to perform remediation work at the Oshawa Water Supply Plant (WSP), Waste Treatment Facility building to address mold growth on the interior walls and to install dehumidification equipment in the Waste Treatment facility at the plant to prevent future mold growth.

Pinchin Environmental was retained to define the methodology and procedures for the safe removal of the mold as well as to oversee the remediation work and complete all required air tests. CRCS DKI was retained to remove the mold and sanitize the walls.

In addition, dehumidification equipment was purchased from Kilmer Environmental to prevent future mold growth. The electrical and plumbing work required for the installation of the equipment was completed in house by the Works Department-Facilities Maintenance and Operations staff.

The cost to the Region is as follows;

Environmental Consultant	\$2,150*
Mold Remediation and Clean Up	\$21,980*
Purchase of 3 Dehumidifiers	<u>\$30,450*</u>
Total Cost	<u>\$54,580*</u>

- 3.2. Expenditures totalling \$54,580 were funded from the HVAC maintenance repair accounts in the facility budget for the Oshawa WSP.

4. Conclusion

In accordance with the Regional Budget Management Policy, Regional Council is to be informed on a quarterly basis when it is estimated that expenditure limits specified in Section 10 (Consulting) and 12.1 (Capital Projects) will be exceeded and funding is available within the project. This report has been reviewed by the Works Department.

Respectfully submitted,

Original signed by Nancy Taylor

Nancy Taylor, BBA, CPA CA,
Commissioner of Finance



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: [#2019-F-12](#)
Date: March 19, 2019

Subject:

The Remuneration and Expenses in 2018 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25

Recommendation:

That the Finance and Administration Committee recommends to Regional Council:

That this report be received for information.

Report:

1. Purpose

- 1.1 As required by Section 284(1) of the Municipal Act, 2001, I have prepared a statement of the remuneration and expenses that were paid in 2018 to Regional Councillors and Regional Council Appointees (see attached Schedules 1 to 3).
- 1.2 The information concerning Regional Council appointees was obtained directly from the Local Boards, except for the following whose accounting records are maintained by the Regional Finance Department:

Development Charges Complaint Committee, Durham Accessibility Advisory Committee, Durham Advisory Committee on Homelessness, Durham Agricultural Advisory Committee, Durham Environmental Advisory Committee, Durham Nuclear Health Committee, Durham Regional Local Housing Corporation, Durham Region Child & Youth Advocate, Durham Region Police Services Board, Durham Region Roundtable on Climate Change, Durham Region Transit Commission, Durham Active Transportation Committee, Energy from Waste – Waste Management Advisory Committee, Land Division Committee, Local Diversity and Immigration Partnership Council, Transit Advisory Committee, 2018 Municipal Election Compliance Audit Committee, and the 9-1-1 Management Board.

2. Attachments

Schedule #1: Regional Council Members 2018 Remuneration and Expenses

Schedule #2: Regional Council Members 2018 Compensation Paid in Lieu of Pension Plan and Severance

Schedule #3: Regional Council Appointees to Local Boards 2018 Remuneration and Expenses

Respectfully submitted,

Original Signed by Nancy Taylor

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed by Elaine Baxter-Trahair

Elaine Baxter-Trahair
Chief Administrative Officer

**REGIONAL COUNCIL MEMBERS
2018 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, CONVENTIONS & MEETINGS</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<u>REGIONAL COUNCIL MEMBERS</u>				
Aker, J.	51,764.38	141.88	-	51,906.26
Anderson, G. (4)	4,681.50	-	-	4,681.50
Ashe, K.	56,445.88	398.70	3,707.45	60,552.03
Ballinger, J. (4)	51,764.38	945.30	1,389.73	54,099.41
Barton, D. (4)	4,681.50	-	-	4,681.50
Bath-Hadden, D.	4,681.50	-	-	4,681.50
Carter, D.	56,445.88	106.40	-	56,552.28
Chapman, R. (5)	23,958.78	-	-	23,958.78
Collier, S. (5)	59,774.51	-	-	59,774.51
Crawford, M.	4,681.50	-	-	4,681.50
Dies, J.	4,681.50	-	-	4,681.50
Drew, R.	56,445.88	493.02	1,939.68	58,878.58
Drumm, J. (4)	51,764.38	-	1,519.31	53,283.69
Foster, A. (4) (5)	56,945.88	559.25	-	57,505.13
Gleed, D. (4)	51,764.38	-	-	51,764.38
Grant, J.	51,764.38	1,285.60	-	53,049.98
Henry, J.	51,764.38	-	-	51,764.38
Highet, G. (4)	4,681.50	-	-	4,681.50
Jordan, C.	51,764.38	34.56	1,686.79	53,485.73
Kerr, R.	4,681.50	-	-	4,681.50
Kolodzie, J.	22,338.07	-	-	22,338.07
Leahy, C. (4)	4,681.50	-	-	4,681.50
Lee, S.	4,681.50	-	-	4,681.50
Marimpietri, T.	4,681.50	-	-	4,681.50
McLean, W.	56,445.88	265.80	-	56,711.68
McQuaid-England, A.	51,764.38	8.88	-	51,773.26
Mitchell, D. (4) (5)	56,945.88	-	-	56,945.88
Molloy, P. (4)	30,520.38	381.82	1,266.44	32,168.64
Mulcahy, R. (4)	4,681.50	-	-	4,681.50
Neal, Joe (4)	56,445.88	-	-	56,445.88
Neal, John	56,445.88	246.65	1,444.29	58,136.82
Nicholson, B.	4,681.50	-	-	4,681.50
O'Connor, G.L. (4) (5)	18,777.28	526.59	-	19,303.87
Parish, S.	51,764.38	195.87	1,943.58	53,903.83
Pickles, D. (5)	62,005.22	379.71	3,840.95	66,225.88
Pidwerbecki, N. (5)	57,323.72	141.88	3,056.79	60,522.39
Rowett, T.	51,764.38	739.38	-	52,503.76
Roy, E. (4)	56,445.88	-	1,001.04	57,446.92
Ryan, D. (5)	60,274.51	396.66	-	60,671.17
Sanders, D.	51,764.38	141.88	-	51,906.26
Smith, T.	56,445.88	2,083.91	2,013.60	60,543.39
Woo, W. (4)	51,764.38	608.34	3,921.52	56,294.24
Wotten, W.	4,681.50	-	-	4,681.50
Yamada, S. (4)	4,681.50	-	-	4,681.50
	<u>1,587,144.83</u>	<u>10,082.08</u>	<u>28,731.17</u>	<u>1,625,958.08</u>

**REGIONAL COUNCIL MEMBERS
2018 REMUNERATION AND EXPENSES**

	<u>REMUNERATION</u>	<u>MILEAGE</u>	<u>CONFERENCES, MEETINGS & OTHER</u>	<u>TOTAL</u>
	\$	\$	\$	\$
<u>REGIONAL CHAIR</u> ⁽⁶⁾				
Anderson, R. (7)	51,859.00	901.68	(715.67)	52,045.01
Henry, J.	16,000.00	461.09	-	16,461.09
O'Connor, G.L.	134,573.97	1,542.82	7,662.57	143,779.36
	<u>202,432.97</u>	<u>2,905.59</u>	<u>6,946.90</u>	<u>212,285.46</u>

NOTES TO SCHEDULE OF REGIONAL COUNCIL MEMBERS 2018 REMUNERATION AND EXPENSES

- (1) Remuneration to the Regional Chair and Regional Councillors is authorized under by-laws #55-2018, #16-2007, #01-2005, #08-2004, #09-2004, #10-2004, #50-95 and #61-93.
- (2) Regional Councillors may claim reimbursement for expenses incurred for Regional business purposes in accordance with approved policies. Regional Councillors may decline reimbursement.
Mileage - based on the approved rate per kilometre.
Conferences, Meetings, etc. -
Meals & Incidentals - based on the approved rate of \$75/day without receipts; however, if the daily rate is insufficient, actual expenses with receipts are reimbursed.
Accommodation, registration, etc. - reimbursed based on actual receipts.
Term Limit maximum of \$10,000 for conferences.
- (3) Regional Chair Anderson was provided with an automobile and reimbursed for actual expenses incurred. Regional Chairs Henry and O'Connor declined use of the automobile and received reimbursement in accordance with the approved policy for mileage.
- (4) Remuneration paid to Regional Councillor by Area Municipality and the Region reimburses the Area Municipality.
- (5) Denotes Regional Standing Committee Chair during a period in 2018.
- (6) Regional Chair Position held by Anderson: January - March, O'Connor: April - November, and Henry: December.
- (7) Refund received for conference expenses reported in prior year.

SCHEDULE 2

**REGIONAL COUNCIL MEMBERS
2018 COMPENSATION PAID IN LIEU OF PENSION PLAN AND SEVERANCE**

<u>REGIONAL COUNCIL MEMBERS</u>	<u>IN LIEU OF PENSION</u>	<u>SEVERANCE ⁽³⁾</u>
	\$	\$
Aker, J. (4)	9,581.31	16,396.61
Ashe, K.	4,922.52	-
Ballinger, J.	4,922.52	-
Carter, D.	4,922.52	-
Chapman, R. (5)	7,451.54	38,187.66
Collier, S.	4,922.52	-
Drew, R. (4)	11,683.94	-
Drumm, J.	4,922.52	-
Grant, J.	4,922.52	-
Henry, J.	4,922.52	-
Jordan, C. (4)	9,581.31	-
Kolodzie, J.	2,010.43	-
McLean, W.	5,761.58	-
McQuaid- England, A. (4)	9,581.31	-
Neal, John	4,922.52	-
O'Connor, G.L. (4)	25,020.46	-
Parish, S. (4)	9,581.31	-
Pickles, D.	5,761.58	-
Pidwerbecki, N.	5,761.58	-
Rowett, T. (4)	9,581.31	18,726.00
Ryan, D.	5,596.68	-
Sanders, D. (4)	8,137.32	-
Smith, T.	4,922.52	-
	<u>169,394.34</u>	<u>73,310.27</u>

NOTES TO SCHEDULE OF 2018 COMPENSATION PAID IN LIEU OF PENSION PLAN AND SEVERANCE

- (1) Pursuant to by-law #08-2004, members of Regional Council who are not enrolled in the Ontario Municipal Employees Retirement System (OMERS) are entitled to compensation in lieu of a pension plan. Payment is made in the current year based on prior year's earnings.
- (2) Pursuant to by-laws #16-2007 and #55-2018, the Regional Chair has the option to enrol in OMERS or to receive payment in Lieu of Pension.
- (3) Pursuant to by-laws #61-93, #50-95 and #9-2004, Regional Council members with more than three years service may become entitled to receive severance remuneration upon ceasing to be a member of Regional Council. Application for severance must be received within six months of leaving office and is reported in the year paid.
- (4) Amount for in Lieu of Pension includes entitlement based on 2017 and 2018 earnings.
- (5) Councillor resigned from office April 13, 2018 and received in Lieu of Pension and severance payments at the time of resignation.

**REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2018 REMUNERATION AND EXPENSES**

REGIONAL COUNCIL APPOINTEES	<u>REMUNERATION</u> \$	<u>MILEAGE</u> \$	CONFERENCES, CONVENTIONS, MEETINGS & <u>OTHER</u> \$	<u>TOTAL</u> \$
Central Lake Ontario Conservation Authority				
Aker, J.	300.00	62.70	-	362.70
Barton, D.	100.00	99.00	-	199.00
Chapman, R.	100.00	19.80	-	119.80
Collier, S.	250.00	99.00	-	349.00
Drumm, J.	300.00	59.40	-	359.40
Foster, A.	-	-	-	-
Gleed, D.	300.00	-	-	300.00
Hooper, R.	350.00	-	-	350.00
Jones, J.	-	-	-	-
Lee, S.	-	-	-	-
Leahy, C.	-	-	-	-
Marimpietri, T.	-	-	-	-
McDougall, I.	-	-	-	-
Mitchell, D.	2,750.00	101.75	-	2,851.75
Mulcahy, R.	-	-	-	-
Neal, Joe	200.00	-	-	200.00
Neal, John	250.00	110.00	-	360.00
Nicholson, B.	-	-	-	-
O'Connor, G.L.	100.00	69.96	-	169.96
Pickles, D.	250.00	121.55	-	371.55
Pidwerbecki, N.	350.00	69.30	-	419.30
Rowett, T.	50.00	29.15	-	79.15
Roy, E.	150.00	46.20	-	196.20
Traill, C.	-	-	-	-
Yamada, S.	-	-	-	-
	<u>5,800.00</u>	<u>887.81</u>	<u>-</u>	<u>6,687.81</u>
Ganaraska Region Conservation Authority				
Neal, Joe	-	-	-	-
Partner, W.	2,095.00	1,296.65	-	3,391.65
Woo, W.	220.00	99.40	-	319.40
Zwart, M.	-	-	-	-
	<u>2,315.00</u>	<u>1,396.05</u>	<u>-</u>	<u>3,711.05</u>
Kawartha Region Conservation Authority				
Hooper, R.	480.00	-	-	480.00
Kett, D.	540.00	-	-	540.00
Kiezebrink, D.	-	-	-	-
Ross, A.	-	-	-	-
Rowett, T.	240.00	-	-	240.00
Smith, T.	1,020.00	37.00	-	1,057.00
	<u>2,280.00</u>	<u>37.00</u>	<u>-</u>	<u>2,317.00</u>

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2018 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Lake Simcoe Region Conservation Authority				
Barton, D.	-	-	-	-
Bath-Hadden, D.	-	-	-	-
Drew, R.	900.00	495.00	-	1,395.00
Grant, J.	1,000.00	671.00	-	1,671.00
Molloy, P.	1,000.00	286.00	-	1,286.00
	2,900.00	1,452.00	-	4,352.00
Toronto & Region Conservation Authority				
Ashe, K.	692.96	360.00	-	1,052.96
Ballinger, J.	1,948.95	1,540.00	-	3,488.95
Dies, J.	-	-	-	-
Highet, G.	-	-	-	-
Jordan, C.	996.13	376.00	-	1,372.13
	3,638.04	2,276.00	-	5,914.04
2018 Municipal Election Compliance Audit Committee				
Ashman, A.	400.00	-	-	400.00
Austin, R.	400.00	-	-	400.00
Boghosian, D.	400.00	-	-	400.00
Jones, P.	400.00	-	-	400.00
Kanter, R.	400.00	-	-	400.00
Kler, G.	400.00	-	-	400.00
Robinson, P.	400.00	-	-	400.00
Rous, C.	400.00	-	-	400.00
Smith, H.	-	-	-	-
Valcour, G.	400.00	-	-	400.00
Wade, D.	400.00	-	-	400.00
Wyger, J.	400.00	-	-	400.00
	4,400.00	-	-	4,400.00
Durham Accessibility Advisory Committee				
Atkinson, R.	-	34.36	-	34.36
Barrie, S.	-	-	-	-
Bell, M.	-	-	-	-
Boose, C.	-	-	-	-
Campbell, D.	-	-	-	-
Drumm, J.	-	-	-	-
Galloway, K.	-	-	-	-
Hume-McKenna, D.	-	-	-	-
McAllister, D.	-	-	-	-
Mulcahy, R.	-	-	-	-
O'Bumsawin, A.	-	-	-	-
Roche, M.	-	-	-	-
Rundle, P.	-	-	-	-
Sones, S.	-	-	-	-
Sutherland, M.	-	-	-	-
	-	34.36	-	34.36

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2018 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Durham Agricultural Advisory Committee				
Bacon, I.	-	95.08	-	95.08
Bath-Hadden, D.	-	-	-	-
Bowman, E.	-	198.37	-	198.37
Cohoon, Z.	-	360.68	-	360.68
Henderson, J.	-	52.10	-	52.10
Highet, G.	-	-	-	-
Howsam, B.	-	115.22	-	115.22
Kemp, K.	-	660.74	-	660.74
Kennedy, K.	-	350.66	-	350.66
O'Connor, G.L.	-	-	-	-
Puterbough, F.	-	484.27	-	484.27
Risebrough, D.	-	691.23	-	691.23
Rowett, T.	-	-	-	-
Schillings, H.	-	141.06	-	141.06
Smith, B.	-	403.96	-	403.96
Taylor, G.	-	161.40	-	161.40
Watpool, T.	-	539.21	-	539.21
Winter, B.	-	76.94	-	76.94
	-	4,330.92	-	4,330.92
Durham Active Transportation Committee				
Back, J.	-	63.52	-	63.52
Ballinger, J.	-	-	-	-
Carter, D.	-	-	-	-
Clayton, W.T.	-	210.09	-	210.09
Collier, S.	-	-	-	-
Davidson, P.	-	-	-	-
Gray, C.	-	12.92	-	12.92
Jones, K.	-	20.44	-	20.44
Kerr, R.	-	-	-	-
LaLonde, R.	-	1.16	-	1.16
Lee, S.	-	-	-	-
Lodwick, G.	-	117.22	-	117.22
McDougall, I.	-	82.35	-	82.35
Mujeeb, A.	-	18.33	-	18.33
Neal, Joe	-	-	-	-
Pickles, D.	-	-	-	-
Roy, E.	-	-	-	-
Smith, P.	-	37.67	-	37.67
Taylor, D.	-	-	-	-
Weist, M.	-	-	-	-
	-	563.70	-	563.70

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2018 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Durham Environmental Advisory Committee				
Carpentier, G.	-	116.22	-	116.22
Chaudhry, O.	-	141.46	-	141.46
Clearwater, S.	-	316.79	-	316.79
Duffy, C.	-	23.44	-	23.44
Henry, J.	-	-	-	-
Junop, C.	-	-	-	-
Layton, G.	-	203.88	-	203.88
Lee, S.	-	-	-	-
Manns, H.	-	250.47	-	250.47
McDonald, K.	-	47.59	-	47.59
Moss-Newman, W.	-	75.64	-	75.64
Murray, K.	-	93.17	-	93.17
Parish, S.	-	-	-	-
Pettingill, C.	-	283.03	-	283.03
Porter, E.	-	-	-	-
Sellers, K.	-	96.88	-	96.88
Stathopoulos, D.	-	256.08	-	256.08
Thompson, M.	-	105.20	-	105.20
Yamada, S.	-	-	-	-
	-	2,009.85	-	2,009.85
Durham Region Non-Profit Housing Corporation				
Anderson, R.	-	-	-	-
Carter, D.	6,000.00	-	1,490.42	7,490.42
Chapman, R.	-	-	-	-
Collier, S.	-	-	-	-
Dies, J.	-	-	-	-
Foster, A.	-	-	-	-
Henry, J.	-	-	-	-
Mitchell, D.	-	-	-	-
Neal, Joe	-	-	-	-
O'Connor, G.L.	-	-	-	-
Pickles, D.	-	-	-	-
Pidwerbecki, N.	-	-	-	-
Ryan, D.	-	-	-	-
	6,000.00	-	1,490.42	7,490.42
Durham Region Police Services Board				
Anderson, R.	2,744.83	-	-	2,744.83
Ashe, K.	4,288.57	-	1,846.16	6,134.73
Drew, B.	6,059.34	-	6,232.37	12,291.71
Henry, J.	500.00	-	-	500.00
Lal, S.	9,087.52	-	-	9,087.52
McLean, W.	5,959.22	-	-	5,959.22
	28,639.48	-	8,078.53	36,718.01

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2018 REMUNERATION AND EXPENSES

REGIONAL COUNCIL APPOINTEES	REMUNERATION	MILEAGE	CONFERENCES, CONVENTIONS, MEETINGS & OTHER	TOTAL
	\$	\$	\$	\$
Energy From Waste- Waste Management Advisory Committee				
Ankrett, P.	-	443.39	-	443.39
Baker, T.	-	198.70	-	198.70
Bracken, W.	-	406.52	-	406.52
Burrows, A.M.	-	152.19	-	152.19
Collis, E.	-	305.19	-	305.19
Hicks, J.	-	333.18	-	333.18
Nelson, P.	-	738.03	-	738.03
Rocoski, G.	-	-	-	-
Vinson, J.	-	241.98	-	241.98
	-	2,819.18	-	2,819.18
Greater Toronto Airport Authority Consultative Committee				
Weiss, K.	-	195.36	-	195.36
	-	195.36	-	195.36
Land Division Committee				
Bavington, K.	-	-	-	-
Cooke, S.	-	-	-	-
Georgieff, A.	-	-	-	-
Hamilton, P.	2,122.51	217.23	-	2,339.74
Hudson, E.	2,327.25	523.92	120.98	2,972.15
Hurst, J.	2,327.26	-	-	2,327.26
Kydd, G.	2,340.91	591.89	73.70	3,006.50
Malone, R.	2,331.19	720.75	73.78	3,125.72
Marquis, D.	2,542.72	567.77	-	3,110.49
Molinari, C.	-	-	-	-
O'Connor, G.L.	-	-	-	-
Reinhardt, K.	1,496.55	147.55	29.85	1,673.95
Rock, G.	467.88	103.78	47.57	619.23
Smith, D.	-	-	-	-
	15,956.27	2,872.89	345.88	19,175.04
CTC Source Protection				
Presta, J.	-	130.24	-	130.24
	-	130.24	-	130.24
Trent Conservation Coalition Source Protection Committee				
Franklin, R.	600.00	129.60	-	729.60
	600.00	129.60	-	729.60

REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS
2018 REMUNERATION AND EXPENSES

NOTE TO SCHEDULE OF REGIONAL COUNCIL APPOINTEES TO LOCAL BOARDS 2018 REMUNERATION AND EXPENSES

1. No remuneration or expenses were paid to Regional Council Appointees to the:

- 9-1-1 Management Board
- Association of Local Public Health Agencies
- Association of Municipalities of Ontario
- Business Advisory Centre Durham
- Canadian National Exhibition Association
- Development Charges Complaint Committee
- Durham Advisory Committee on Homelessness
- Durham Nuclear Health Committee
- Durham Region Child and Youth Advocate
- Durham Region Roundtable on Climate Change
- Durham Region Transit Commission
- Durham Regional Local Housing Corporation
- East Duffins Headwaters Committee
- Federation of Canadian Municipalities
- Golden Horseshoe Food & Farming Alliance
- Greater Toronto Airports Authority
- Local Diversity and Immigration Partnership Council
- Royal Agricultural Winter Fair Association
- South Georgian Bay-Lake Simcoe Source Protection Committee
- Toronto Global
- Transit Advisory Committee
- TRCA Trail Guidelines Advisory Committee



The Regional Municipality of Durham Report

To: Finance & Administration Committee
From: Commissioner of Finance
Report: #2019-F-13
Date: March 19, 2019

Subject:

2019 Strategic Property Tax Study

Recommendations:

That the Finance and Administration Committee recommends to Regional Council that:

- A) For the 2019 property taxation year, the municipal property tax ratios for the following property classes for the Regional Municipality of Durham be set as follows:

Multi-Residential	1.8665
New Multi-Residential	1.1000
Landfill	1.1000
Pipelines	1.2294
Farmland	0.2000
Managed Forests	0.2500

Commercial Broad Class

(including Residual, Shopping Centres, Office Buildings and Parking Lots)

Occupied	1.4500
Vacant Land	1.3050
Excess Land	1.3050

Industrial Broad Class

(including Residual and Large Industrial)

Occupied	2.1040
Vacant Land	1.8585
Excess Land	1.8585

and the requisite by-law be prepared and approval be granted.

Report:**1. Purpose**

- 1.1 The annual Strategic Property Tax Study accompanies the Business Plans and Budgets and provides an update on various property tax issues related to this significant revenue source. In 2018, budgeted Regional property tax revenue was \$644.5 million or 53.9 per cent of the total \$1.2 billion gross expenditures on Regional property tax supported services.
- 1.2 The 2019 Strategic Property Tax Study provides information and analysis on numerous property tax items, including:
 - Assessment base trends including growth and the declining non-residential share which places upward pressure on the residential property tax rates;
 - 2016 reassessment phase-in and the impacts for the 2019 taxation year;
 - Vacancy policy phase-out (second of three years) for commercial and industrial properties;
 - Assessment at Risk;
 - Review of Durham's property tax competitiveness including current municipal tax ratios; and
 - Provincial policy issues/changes including Royal Canadian Legion's education tax rebate and farm value added activities.

2. Assessment Base Trends**Assessment Growth**

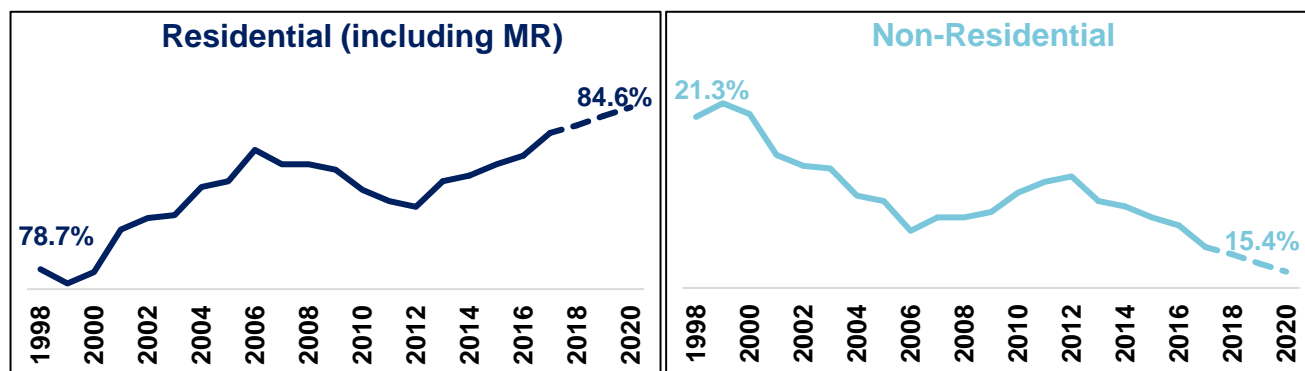
- 2.1 Historically, Durham Region's residential growth has been strong relative to the non-residential growth contributing to a continual decrease in the proportionate share of non-residential assessments in the assessment base driven primarily by decreases in the industrial properties.
- 2.2 For 2019, total weighted assessment growth is estimated 1.93 per cent. Continuing Council's direction contained in Report #2018-COW-19, 0.22 per cent of the 2019 growth has been deferred until Regional departments begin incurring annual operating expenditures related to the Seaton development. This will ensure long term financial sustainability by matching taxable assessment growth and the related property tax revenue from the Seaton community with the budgeted Regional operating costs to service this community. This treatment is unique due to the large scale of Seaton community and the intense and rapid planned development that will have a measureable impact on Regional expenditures in the near term.

Non-Residential Share of Assessment and Taxation Base

- 2.3 The Region has experienced a continuously decreasing non-residential share of the assessment base since 1998. The only exception was the brief period between 2006-2012 when commercial properties experienced a higher valuation increase due to the 2005 and 2008 Current Value Assessment (CVA) reassessments.

- 2.4 A significant number of non-residential assessment increases were partially reversed through Assessment Review Board (ARB) decisions which contributed to the continuing decreasing non-residential share from 2012 onward.
- 2.5 The decrease in the non-residential share places upward pressure on the residential property tax rate and is a significant financial risk for the Region. Figure 1 shows the significant decline in the non-residential share of the Region's property tax base.

Figure 1
Share of Regional Property Taxation 1998 to 2020 (estimated)

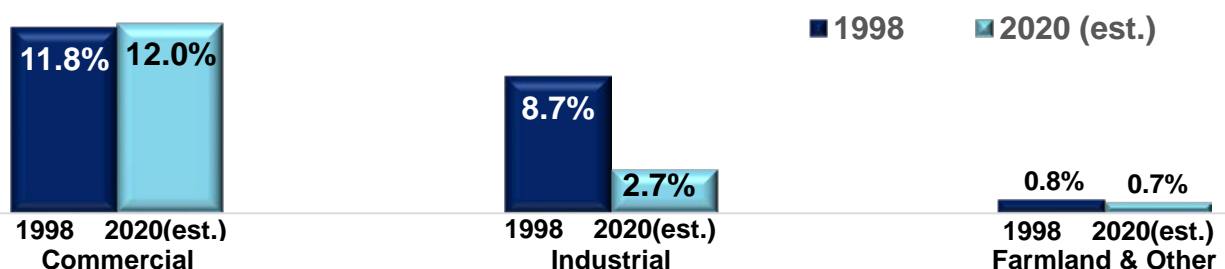


- 2.6 Between 1998 and 2020 (estimated based on reassessment data):
- the residential relative share of the Regional taxation base will have risen 7.5 per cent from 78.7 per cent in 1998 to an estimated 84.6 per cent in 2020; and,
 - the non-residential relative share is estimated to drop 27.7 per cent from the 21.3 per cent share in 1998 to a 15.4 per cent share in 2020.

Breakdown of Non-Residential Shift in Regional Taxation Base

- 2.7 The decrease in the non-residential share of the Regional taxation base is primarily the result of declines in the industrial property class share.
- 2.8 As shown in Figure 2, the commercial share of taxation has risen slightly since 1998 (11.8 per cent to 12.0 per cent), and the share of farmland and other remained at a similar level. The industrial share, however, has experienced a significant drop over the 22-year time period from 8.7 per cent to 2.7 per cent.

Figure 2
Commercial and Industrial Share of Regional Property Tax 1998 to 2020 (estimate)



- 2.9 The changes in Regional taxation shares by property class are the result of:
- differences in assessment growth across the property classes;
 - different valuation changes across the property classes from reassessments;
 - ARB assessment appeal decisions; and
 - changes to municipal tax ratios.

General Motors Canada

- 2.10 In late December 2018, General Motors Canada (GM) indicated that there would be no product designated for the Oshawa manufacturing facility after the year 2019. There is very little additional information available as of the writing of this report on which to base detailed municipal impact analysis. Finance staff continue to work in collaboration with Regional Economic Development, City of Oshawa, and Municipal Property Assessment Corporation (MPAC) staff. As more information becomes available in 2019, staff will develop more detailed impact analysis and report back to the Finance and Administration Committee.

3. 2016 CVA Reassessment for Taxation Years 2017 to 2020

Reassessment Overview

- 3.1 In 2016, MPAC conducted the provincially mandated reassessment cycle to update the assessment valuation date from January 1, 2012 to January 1, 2016 (2016 CVA cycle). Per Provincial legislation, assessment increases are phased-in uniformly over the subsequent four-year taxation cycle (2017 to 2020), while assessment decreases are fully implemented in the first year (2017). 2019 is the third year of the four-year phase-in of the 2016 CVA reassessment.

Reassessment Impacts

- 3.2 It is important to note that reassessment does not result in a change in the total municipal taxation. The municipality does not collect any additional revenues as a result of reassessment. Reassessment does result in shifts amongst individual taxpayers and, as a result, Regional taxation shifts occur across property classes and across local municipalities within the Region. Figure 3, on the following page, provides a summary of anticipated Regional taxation shifts that will occur between property classes as a result of reassessment.

Figure 3
Estimated Regional Property Taxation Shifts Across Property Tax Classes

Property Class	2019 (third year phase-in)		2017-2020 (full reassessment)	
	\$m	%	\$m	%
Residential *	1.23	0.2%	7.27	1.4%
Multi-Residential	0.67	2.6%	2.87	12.0%
Commercial Residual	(0.98)	(1.8%)	(5.22)	(9.2%)
Shopping Centre	(0.12)	(0.5%)	(0.46)	(1.8%)
Office Buildings	(0.08)	(4.5%)	(0.42)	(20.3%)
Parking Lots **	-	1.7%	0.02	7.5%
All Commercial	(1.18)	(1.5%)	(6.08)	(7.3%)
Industrial Residual	(0.44)	(3.7%)	(2.31)	(17.5%)
Large Industrial	(0.30)	(4.2%)	(1.85)	(22.0%)
All Industrial	(0.74)	(3.9%)	(4.16)	(19.3%)
Farmland	0.08	3.1%	0.34	14.1%
Other	(0.06)	(3.4%)	(0.24)	(13.2%)
Total	-	-	-	-

* The residential class contains multiple property types including ones that would not be considered residential (e.g. gravel pits and golf course greens). This Study uses the average single family detached home as the primary residential comparator and its 2019 Regional reassessment impact is estimated at 0.3 per cent, not the 0.2 per cent estimated for the full residential property tax class.

** Due to small size of Parking Lots class, the dollar impact is below the rounding threshold of the table.

- 3.3 Figure 4 provides a summary of estimated Regional taxation shifts between local municipalities that occur as a result of the reassessment.

Figure 4
Estimated Regional Property Tax Shifts by Local Municipality

Local Municipality	2019 (third year phase-in)		2017-2020 (full reassessment)	
	\$m	%	\$m	%
Pickering	0.20	0.2%	1.04	1.0%
Ajax	0.35	0.3%	1.76	1.6%
Whitby	0.77	0.6%	3.48	2.6%
Oshawa	0.23	0.2%	0.75	0.5%
Clarington	(0.53)	(0.6%)	(2.12)	(2.5%)
Scugog	(0.38)	(1.6%)	(1.83)	(7.3%)
Uxbridge	(0.40)	(1.5%)	(2.01)	(6.9%)
Brock	(0.24)	(2.2%)	(1.07)	(9.4%)
Total	-	-	-	-

Variability of Reassessment and 2019 Residential Reassessment Impacts

- 3.4 The 2016 reassessment showed a more significant degree of variability than previous reassessments. This was especially true in the residential class which, on average, will experience a 0.2 per cent increase in 2019 Regional taxes due to reassessment. However, the average does not convey the large range of impacts by both property type and geographical area. For example:
- the average single family detached home in the Region will experience a 0.3 per cent increase (rather than the 0.2 per cent residential class average); and,
 - the impact for an average single family detached home ranges from a high of a 1.1 per cent increase in Whitby to a low of a 2.6 per cent decrease in Brock.
- 3.5 The average Region-wide detached home will have a CVA of \$454,000 in 2019. It is estimated that the third year phase-in (2019) will result in a reassessment related increase in Regional taxes by 0.3 per cent, or approximately \$9.
- 3.6 It is estimated that for the 2020 property tax year (fourth and final phase-in year) a similar increase of approximately 0.30 per cent to 0.35 per cent (\$9) will occur. Additional information on the reassessment impacts is detailed in Report #2018-COW-32.
- 3.7 The valuation date for the next MPAC reassessment has been brought forward from January 1, 2020 to January 1, 2019. The resulting CVA changes will still be phased-in over four tax years (2021 - 2024). The accelerated start date will allow MPAC additional time to consult with stakeholders and improve assessment roll accuracy with the hope of reducing future assessment disputes.

4. Continuation of 2018 Vacancy Taxation Policies Phase-Out and the Lowering of the Municipal Tax Ratio for the Occupied Industrial Broad Classes

- 4.1 After extensive consultation with the public, business community and local municipalities, Regional Council, as part of the 2018 Strategic Property Tax Study, approved the phase-out of the two property taxation vacancy policies that were applicable to both the commercial and industrial broad classes. More specifically:
- Regional Council approved the following three-year phase-out of discounts applied to municipal property taxes on parcels in the vacant and excess land subclasses within the broad Commercial and Industrial property tax classes.
 - For the 2018 property tax year, the discount was reduced to 20.00 per cent in the broad commercial classes (from 30.00 per cent in 2017) and 23.33 per cent for the broad Industrial property tax classes (from 35.00 per cent in 2017).
 - For the 2019 property taxation year, the discount will be reduced to 10.00 per cent for the broad Commercial property tax classes and 11.67 per cent for the broad Industrial property tax classes.
 - For the 2020 property taxation year, the discount will be eliminated for both the Commercial and Industrial broad property tax classes.

- Regional Council also approved a two-year phase-out of the vacant unit property tax rebate program available to eligible units in the broad Commercial and broad Industrial property tax classes.
 - For the 2018 property tax year, the rebate percentage was decreased to 15.0 per cent for the broad Commercial property tax class (from 30.0 per cent in 2017) and 17.5 per cent for the broad Industrial property tax classes (from 35.0 per cent in 2017).
 - The vacant unit rebate program for both the Commercial and Industrial broad property tax classes will be eliminated for the 2019 property tax year.
 - In addition, to improve Durham's industrial competitiveness, Regional Council also directed that any increased municipal property taxation resulting from the phase-out of the vacant and excess land subclass discounts in the Commercial and Industrial broad property tax classes be used to fund a phased-in reduction of the Industrial broad class municipal property taxes through a reduction in the Industrial broad property tax class occupied municipal tax ratio. This is an important improvement stemming from Council support of the preferential vacancy policies' phase out.
- 4.2 Figure 5 provides the estimated impacts of the vacant and excess land subclasses' discount phase-out and reduction in the industrial broad class municipal tax ratio.

Figure 5
2019 Estimated Impact on Total Municipal Property Taxes
Resulting from the Vacant Policy Changes and Industrial Ratio Reduction
\$ millions

	2019 Estimated Municipal Taxes (after ratio adjustment & no budgetary increase)	2019 Estimated Change in Municipal Taxes	2019 Estimated % Change in Municipal Taxes
Residential	876.23	0.00	0.0%
Multi-Residential	47.57	0.00	0.0%
<u>Commercial (broad)</u>			
Occupied	129.88	0.00	0.0%
Vacant Land	3.75	0.47	12.5%
Excess Land	1.35	0.17	12.5%
Commercial Subtotal	134.98	0.64	0.5%
<u>Industrial (broad)</u>			
Occupied	27.56	(1.01)	(3.7%)
Vacant Land	2.64	0.29	10.9%
Excess Land	0.77	0.08	10.9%
Industrial Subtotal	30.97	(0.64)	(2.1%)
Other	7.21	0.00	0.0%
Total	1,096.96	0.00	0.0%

- Vacant properties and excess land parcels in the broad commercial classes will experience a 12.5 per cent increase in municipal taxes or \$0.64 million in 2019.
- Vacant properties and excess land parcels in the broad industrial classes will experience a 10.9 per cent increase in municipal taxes or \$0.37 million in 2019.
- All properties in the broad occupied industrial property classes will experience a 3.7 per cent **decrease** in municipal taxes or \$1.01 million in 2019.
- There is **no impact** on the occupied commercial, residential, multi-residential or farmland property taxes classes as a result of these two decisions.

5. Assessment at Risk Update

Assessment Disputes

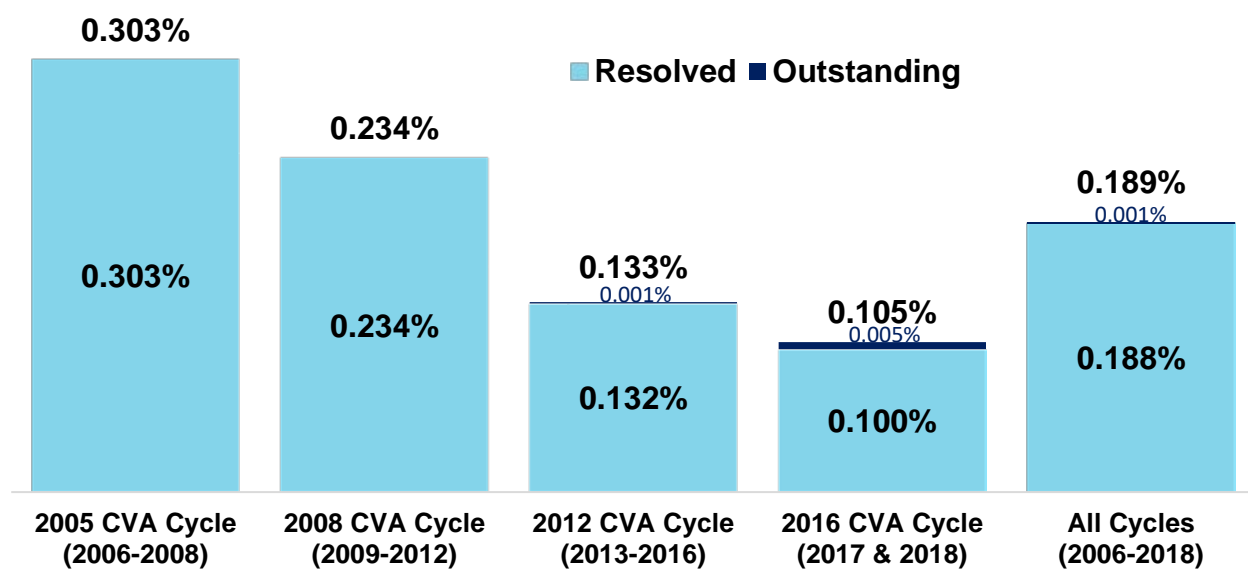
- 5.1 A number of complaints are filed by property owners with respect to the MPAC assigned CVA or property classification. At any given point in time, five to ten per cent of the assessment base can be involved in a dispute which represents significant financial risk to the municipal sector.
- 5.2 The dispute process and the resulting assessment settlements (typically reductions) represent the following three financial risks to the municipal sector.
 - Municipalities are required to rebate the difference between the previously billed property tax amount based on the original CVA and the revised billing based on the revised CVA (typically lower). The longer the complaint has been outstanding, the larger the amount of taxes that must be rebated.
 - The majority of the complaints that are filed and settled are for non-residential assessment. CVA reductions on these types of properties further erodes the non-residential assessment base, shifting taxes to the residential property tax base.
 - Finally, changes to previous assessment cycles have the potential to put downward pressure on the current assessment cycle values, which may result in reduced assessment growth going forward.
- 5.3 There are two processes by which taxpayers can pursue MPAC assessment disputes. The first process, which is mandatory for residential properties, is the *Request for Reconsideration* (RfR) process. This is an informal process whereby the property owner requests MPAC review the file and the owner ensures that MPAC has up-to-date and correct property information. MPAC may offer to revise the returned assessment based on more current information or may confirm the returned assessment as accurate. Should the property owner not agree with the outcome of the RfR process, they have 90 days to file an appeal to the Assessment Review Board (ARB).
- 5.4 If a change in the assessment is proposed by MPAC, a Minutes of Settlement Offer may be provided to the owner and, if it is agreed to by the owner, then the assessment is adjusted. The owner has 90 days to accept the Minutes of Settlement or move on to the next part of the dispute process (formal appeal) discussed in the following section.

- 5.5 The second process is an appeal to Assessment Review Board (ARB), which is an independent adjudicative body within the Ministry of the Attorney General that decides assessment and classification complaints with respect to properties in Ontario. It can take several years for disputes to reach settlement, with many of the more complex commercial and industrial-type complaints resulting in processes that stretch far beyond the current four-year assessment phase-in period.
- 5.6 In response to the increased volume of assessment appeals and based on stakeholder feedback, in 2017, the ARB initiated a process to modify its Rules of Practice and Procedure with the key objective of more timely appeal resolutions. Details on the changes can be found in Report #2017-COW-189.
- 5.7 Although the number of dispute claims are fairly evenly split between the RfR process (53.2 per cent) and the ARB process (46.8 per cent), the total Assessment at Risk in the ARB process is more than seven times (87.6 per cent) that of the RfR process (12.4 per cent). Further, the Regional taxation losses in the ARB process (80 per cent) is four times the Regional losses in the RfR process based on historical analysis.
- 5.8 The next section briefly summarizes the RfR (primarily residential) dispute process analysis, and the remainder of the Appeals section of this report focuses on the higher risk ARB (primarily non-residential) disputes.

Request for Reconsideration Process Summary

- 5.9 Figure 6 provides a summary of the estimated Regional taxation losses for the four CVA cycles including both the losses on resolved disputes and the medium risk scenario losses on outstanding RfR disputes.

Figure 6
Request for Reconsideration (RfR): Estimated 2006-2018
Regional Property Taxation Losses as a Share of Total Regional Taxation

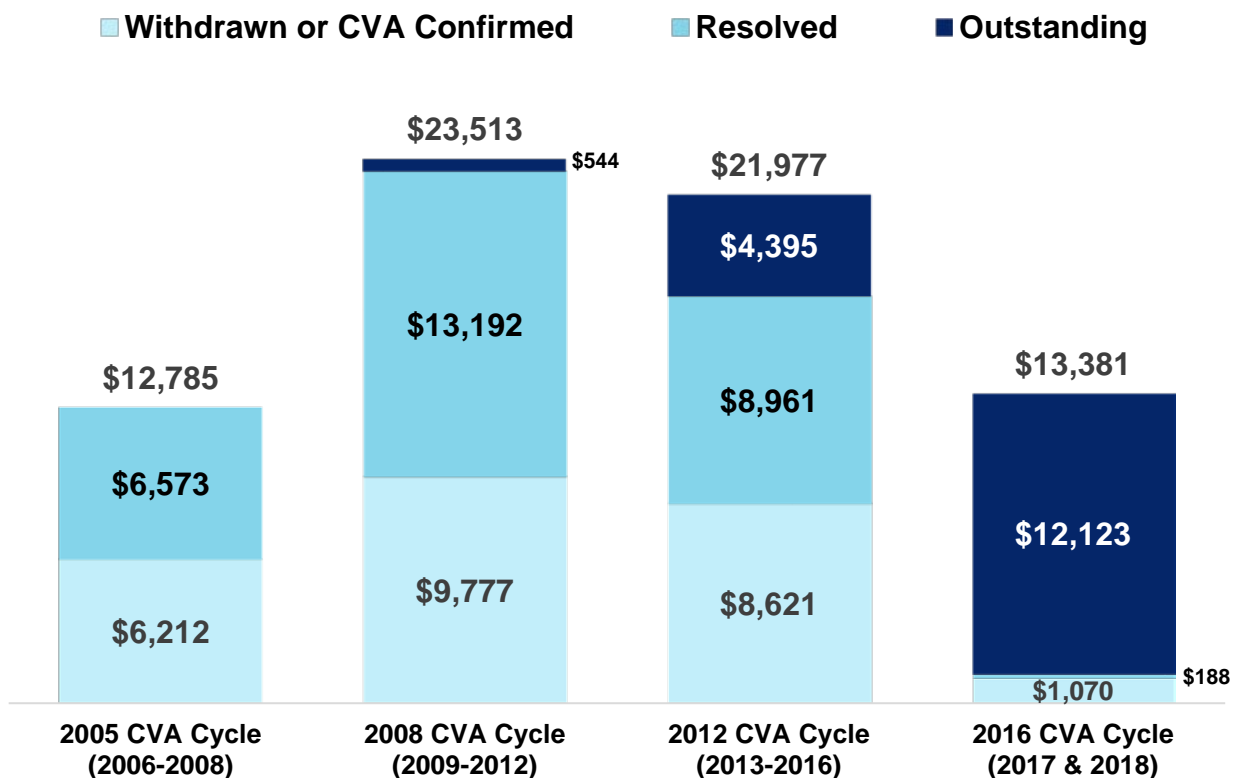


- 5.10 The Regional taxation loss due to the RfR process has continued to decline since the 2005 CVA cycle as shown above. A review by the Ontario Ombudsman in 2006 resulted in significant changes to the MPAC RfR process which is believed to have significantly contributed to this decline.
- 5.11 The estimated Regional taxation losses for all four CVA cycles is \$13.2 million of which approximately \$100,000 is estimated for the outstanding RfRs.

Assessment Review Board (ARB) Disputes

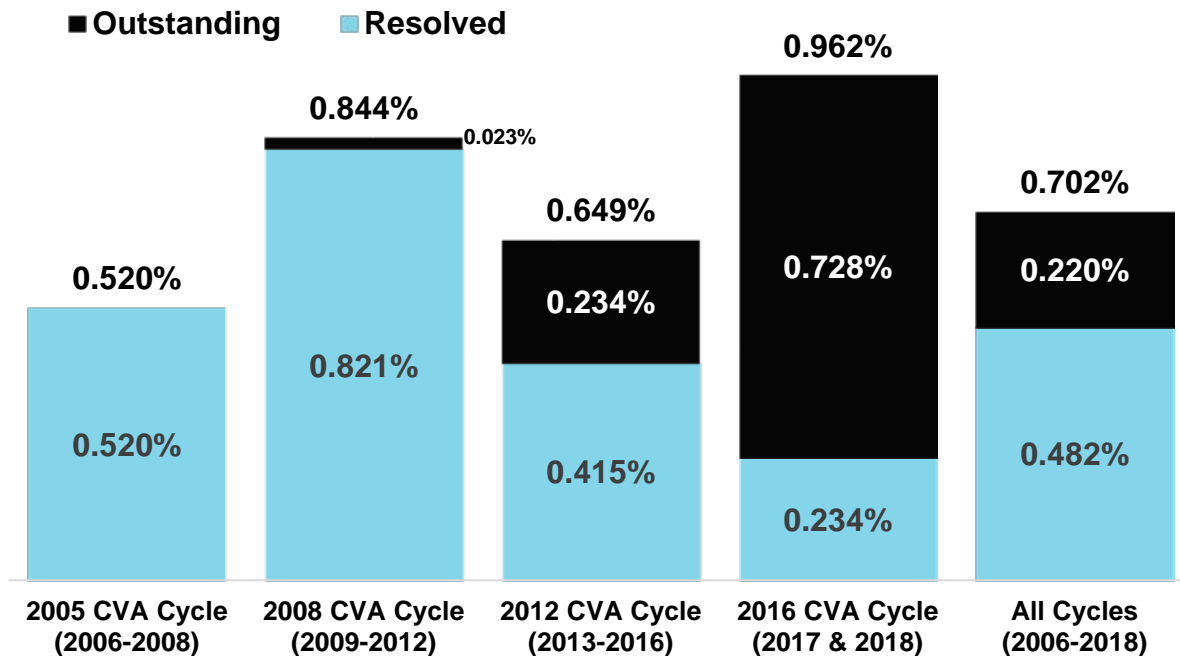
- 5.12 The following analysis covers the last four reassessment cycles (2005, 2008, 2012 and 2016) encompassing the taxation years 2006 to 2018.
- 5.13 Figure 7 outlines the assessment at risk for each reassessment cycle. The significant jump in the assessment at risk in the 2008 CVA cycle was the result of the economic downturn, as well as large group appeals by owners who had significant properties across the Province. This was particularly apparent in the large retail sector. The non-residential disputes are also driven by various economic factors including the declining manufacturing sector and the changes in 'brick and mortar' retail sector driven by on-line shopping.

Figure 7
Assessment at Risk in ARB Disputes 2006-2018 (\$m)



- 5.14 The backlog of ARB disputes has decreased over the previous two years, however there is still a material backlog in the 2012 CVA cycle. The majority of the ARB appeals for the 2016 CVA cycle are just beginning the appeal process.

Figure 8
ARB Appeals: Estimated 2006-2018
Regional Property Taxation Loss Percentage as a Share of Total Regional Taxation



- 5.15 As illustrated in Figure 8, the Regional taxation loss due to the ARB settled disputes over the four CVA cycles is \$33.7 million. It is estimated, under the medium risk scenario, that the outstanding ARB disputes will result in additional Regional taxation losses of \$19.2 million (high risk estimate \$23.1 million; low risk estimate \$15.4 million).
- 5.16 The resolved Regional Taxation losses peaked with the 2008 CVA cycle. It is estimated that the 2016 CVA cycle losses will also be significant due to weakness in the auto manufacturing sector and the continued erosion of the large retail sector as a result of the shift away from brick and mortar stores to on-line shopping.
- 5.17 Although there is much uncertainty with respect to the outstanding ARB disputes, it is anticipated that the current Property Tax Appeals reserve and the budgetary provision for adjustments to the assessment base will assist in mitigating the impact of these taxation losses. Regional staff will continue to monitor the assessment appeals and will provide Regional Council with updates.

Regional Role in Assessment Disputes

- 5.18 The Region's 49 per cent share of total property taxation relies on maintenance of the assessment base and any reduction due to appeals has a direct financial impact on Regional taxation revenues.
- 5.19 As discussed in previous years' studies, the Region's legislative disconnect from the assessment complaint and appeals process due to lack of upper tier inclusion in the relevant Provincial legislation represents a financial risk. This impacts the Region's ability to accurately forecast potential financial losses and effectively monitor and protect the assessment base.
- 5.20 Regional Council has previously requested that the Province amend the *Assessment Act* to provide upper tier municipalities with the appeals rights that are commensurate with the responsibilities of the upper tier to set property taxation policy, as well as recognizing the upper tier's higher share of property tax revenues. To date, no response has been provided or action taken by the Province on this issue.

6. Inter-Municipal Comparisons

Municipal Tax Ratios

- 6.1 The calculation of property taxes is based on a property's CVA as included in the returned assessment roll provided by the MPAC under the authority of the *Assessment Act* and the *Municipal Act, 2001* where:
- MPAC is responsible for the classification and CVA assignment for all individual properties in Ontario; and
 - Municipalities must use MPAC information along with budgetary requirements and municipal taxation ratios to calculate annual property tax rates applicable to individual property tax classifications.
- 6.2 The Upper-Tier municipality (Region) in a two-tiered municipal structure is responsible for property taxation policy decisions related primarily to property classes and municipal property tax ratios. Local municipalities are legislatively required to use the Upper Tier property classes and municipal property tax ratios in the calculation of local municipal property rates.
- 6.3 A municipal tax ratio is the degree to which an individual property class is taxed relative to the Residential class. If the Multi-Residential municipal tax ratio is 1.867, then its municipal property taxation rate will be 1.867 times that residential class tax rate. Since municipal tax ratios show the degree to which the non-residential classes are taxed relative to the residential class, the ratios have a direct impact on the competitiveness of municipal non-residential property taxes.

Figure 9
2018 Municipal Tax Ratio Comparison

	Multi-Residential		Commercial		Industrial		Farmland	
	Ratio	Rank	Ratio	Rank	Ratio	Rank	Ratio	Rank
Durham: (Recommended 2019)	1.867	4	1.450	2	2.104	5	0.200	1
Toronto	2.523	9	2.848	10	2.836	10	0.250	4
Peel Region (Mississauga)	1.451	3	1.477	4	1.611	2	0.250	4
Halton Region	2.000	7	1.457	3	2.360	7	0.200	1
York Region	1.000	1	1.232	1	1.497	1	0.250	4
Ottawa *	1.426	2	1.920	6	2.507	8	0.200	1
Niagara Region	1.970	6	1.735	5	2.630	9	0.250	4
Waterloo Region	1.950	5	1.950	7	1.950	3	0.250	4
Hamilton **	2.634	10	1.980	8	1.980	4	0.250	4
Windsor ***	2.000	7	2.019	9	2.320	6	0.250	4

Ratios in table have been rounded to three decimal places.

* Ottawa broad class ratios

** Hamilton has a Large Industrial class with a ratio of 4.000

*** Windsor has a Large Industrial class with a ratio of 2.938

- 6.4 As illustrated in Figure 9, Durham Region has a competitive Multi-Residential ratio of 1.867. Durham's ratio is approximately 1 per cent below the average of the similar municipal comparators (1.89). For a local municipality with a large share of multi-residential assessment, any reduction in this ratio would shift significant local municipal taxes to the residential property tax class. Finance staff will be participating in a review of Multi-Residential taxation policy issue currently being organized by the Ontario Regional and Single Tier Treasurers (ORSTT).
- 6.5 Durham Region has a competitive commercial ratio of 1.4500. Durham's ratio is almost 22 per cent below the average of the comparators (1.85) in the above table. Durham has the second lowest ratio and just slightly lower than Mississauga's ratio of 1.4517. Mississauga has been increasing its commercial ratio to partially offset reassessment shifts due to the 2016 CVA reassessment.
- 6.6 Durham Region's 2019 recommended industrial municipal ratio is not as competitive as its commercial ratio. Although Durham's ratio is 4 per cent below the average of the comparators (2.19) in the table, Durham is higher than Mississauga, York Region and Waterloo Region. Although Hamilton industrial ratio is lower than Durham's at 1.98, it also has a large industrial property class with ratio at over 4.0. The continual phase-out of the vacancy programs and corresponding decrease in the Industrial broad class ratio will improve Durham's industrial competitiveness over the next two years.

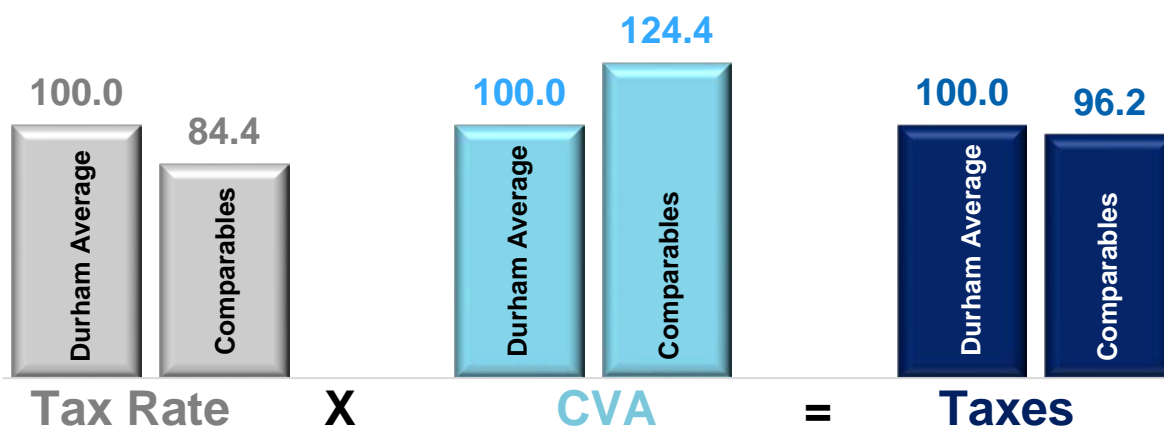
- 6.7 The Province has mandated a maximum farmland municipal tax ratio of 0.25. However, several Ontario municipalities (Durham included) have lowered their ratio from this Provincial maximum. Durham Region's farmland municipal ratio (0.2000) is very competitive.

Residential Home Property Tax Comparison

- 6.8 For the past several reassessment cycles, the Region has provided a residential home property tax comparison based on four specific homes in Durham Region. For the 2016 CVA reassessment, the comparison was based on 10 homes across all of Durham's local municipalities.
- 6.9 Homes were chosen to reflect, as closely as possible, that municipality's average home in terms of assessment, age, size and building quality. MPAC provided the CVAs for the comparator municipalities on which the following analysis is based.
- 6.10 As shown, tax rates and assessments vary significantly between municipalities. In general, they are inversely related (higher assessments allow for a lower tax rate to generate the same tax dollars).
- 6.11 The residential home comparison found that the comparable municipalities' average residential tax rate was 15.6 per cent lower than Durham's. However, assessment values for the comparators were found to be 24.4 per cent higher. The resultant average property tax difference between Durham and the comparators is approximately 3.8 per cent as illustrated in Figure 10.

Figure 10

Residential Home Sample Average: Tax Rate, Assessment and Taxation

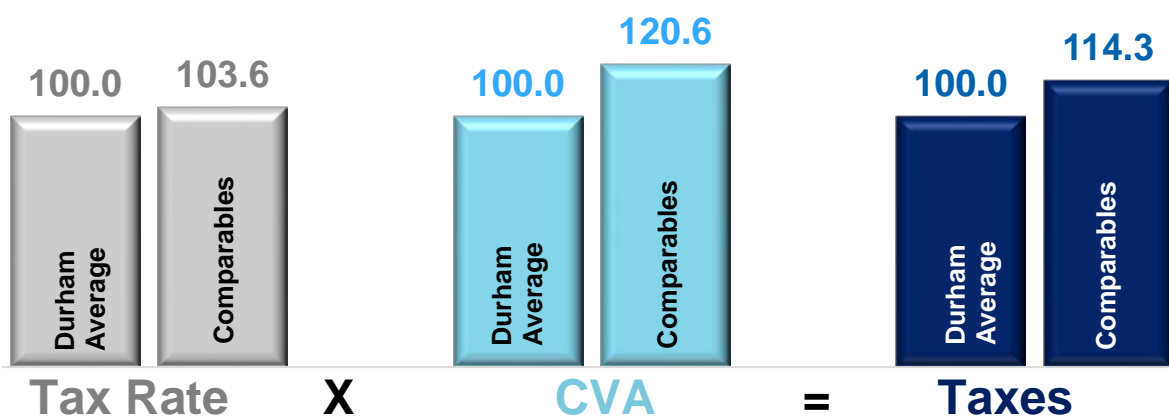


- 6.12 The majority of the large gap in tax rates can be explained primarily by Durham's lower market values (assessments). The gap of 15.6 per cent is reduced to 3.8 per cent when Durham's lower assessments are considered.
- 6.13 This example only adjusted for the different relative CVA in the comparator properties. There are also differences in assessment base composition (residential vs. non-residential shares), geographical size for service delivery and service/budget levels which lead to differences in municipal tax rates, but are beyond the scope of this Study.

Non-Residential Property Tax Comparisons

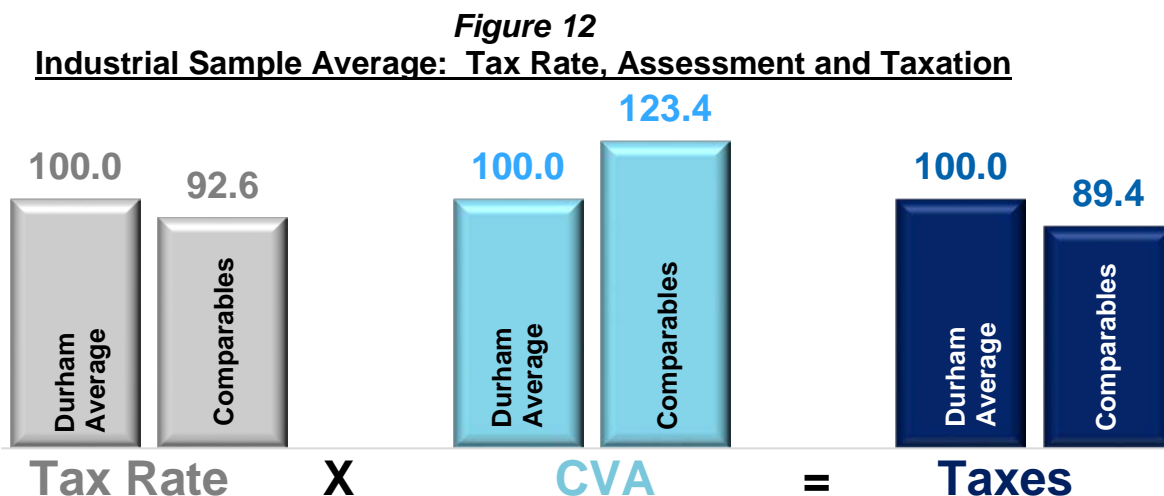
- 6.14 It is difficult to provide a valid non-residential property tax comparison. The primary issue is the uniqueness of the individual properties and the lack of robust sales transactions on which MPAC can base the assessments.
- 6.15 This difficulty has increased over the last few years as a result of significant assessment appeals launched by the non-residential sector across Ontario for the previous two reassessment cycles and the resultant changes (implemented and anticipated in both specific property assessments and MPAC methodology).
- 6.16 However, the 2018 municipal ratio analysis (previous section 6.1) clearly showed that Durham's commercial ratio is very competitive with comparator jurisdictions. As well, it is believed that municipal taxation is a lessor consideration in a commercial location decision when compared to factors such as customer density and affluence. Further, commercial growth within the Region has kept pace with residential growth over the past two decades.
- 6.17 Similar to the residential comparison, a commercial comparison based on 18 properties was conducted. As shown in Figure 11, tax rates and assessment vary significantly between municipalities. In general, they are inversely related (higher assessments allow for a lower tax rate to generate the same tax dollars).

Figure 11
Commercial Sample Average: Tax Rate, Assessment and Taxation



- 6.18 Although the commercial sample showed a high degree of variability, the average comparator municipal tax rates were 3.6 per cent higher than Durham's, while the average CVA was also higher by 20.6 per cent. The resultant property tax average of the comparators is approximately 14 per cent higher than in Durham Region.
- 6.19 The industrial class, as shown in the ratio comparison, is not as competitive in Durham Region as the commercial class. This is the reason that Regional Council chooses to use the increased municipal tax revenues from the vacant and excess subclass discount phase-out (2018-2020) to lower the industrial broad occupied municipal tax ratio by over 10 per cent by 2020. This will assist the Regional competitiveness over the coming two years.

- 6.20 An industrial comparison based on 12 properties was also conducted. As shown in Figure 12, tax rates and assessment vary significantly between municipalities.



- 6.21 Again, a high degree of variability exists in the sample, however the averages show that the Durham Region tax rate is 7.4 per cent higher than the comparators', while the CVA is 23 per cent lower. The resultant property tax average on the comparators is slightly more than 10 per cent lower than Durham Region. The relative weakness of Durham's industrial property tax competitiveness is the reason for Council's decision to lower the industrial tax ratio approximately 10 per cent between 2018 and 2020. As noted, property taxation does not appear to be the significant driver in an industrial business determination of site selection.

Durham Region Competitiveness Study

- 6.22 In January 2019, the Region's Economic Development department reported on the Durham Region Competitiveness Study (#2019-EDT-1). This comprehensive study looked at a variety of competitive factors beyond property taxation. This study found that:

"A cost-competitive business environment is critical to enabling business investment, expansion and job growth. In this respect, Durham offers strong value and competitiveness".

"The competitiveness profiles outlined several areas where Durham Region has strength as a potential investment location:

- *Relatively low industrial and office commercial lease rates;*
- *Competitive property taxes for industrial and commercial office development;*
- *Competitive development costs;*
- *Affordable wages for start-up businesses;*
- *Access to high quality infrastructure;*
- *Strong technical and college level programming, aligned with local labour market;*
- *Emerging presence of research and innovation assets; and*
- *High quality of place."*

7. Provincial Property Tax Policy Changes

Royal Canadian Legions

- 7.1 In 2018, the Provincial government implemented a policy where Royal Canadian Legions will become exempt from both municipal and education property taxation.
- 7.2 Since 2000, the Region of Durham and its local municipalities had already provided full rebate of municipal taxes to the Legions under section 6.1 of the *Assessment Act*.
- 7.3 Although the new Provincial initiative will not result in any changes to the municipal taxation on Legion's property (since these municipal taxes have been rebated in Durham Region since 2000), it will eliminate the Provincial education portion of the taxes on these properties.

Farm Value Added Activities (new property class)

- 7.4 In the 2017 Ontario Economic and Fiscal Review (November, 2017), the Province announced a policy change that would *"provide municipalities with the flexibility to tax the first \$50,000 of assessment on qualifying value added and commercial activities on farms at a rate that is 75 per cent lower than the commercial or industrial tax rate that would otherwise follow."*
- 7.5 The Province, in their December 22, 2017 letter to Municipal Treasurers, confirmed this flexibility would be provided to municipalities starting in the 2018 property tax year. The Province further confirmed that they intend to institute this reduction with respect to education property taxes across the Province.
- 7.6 The provincial regulations (Ont. Regulation 361/18) required to implement this new flexibility were filed on May 3, 2018. The Province did implement this new class for 2018 with respect to Provincial education taxation.
- 7.7 MPAC has not yet identified all eligible properties for this optional subclass as of the publication of this report. It is anticipated that the MPAC identification will be completed, properties notified and municipalities provided with the required information within the first half of 2019.
- 7.8 As such, Regional staff do not have the necessary information to complete the financial analysis and quantify the impact of implementing this optional subclass. Without the required information being available, it is premature to recommend any changes for the 2019 tax year. It should be noted that the adoption of this municipally optional class will result in taxation shifts to all other classes with the majority of the tax reduction being funded by the residential property class which may be less than desirable in the agriculturally based local municipal tiers.

8. Looking Forward

8.1 Regional Finance staff will continue monitoring future developments with respect to the following and report back to Regional Council on:

- 2016 CVA reassessment cycle impacts for 2020;
- outstanding and future 2016 CVA assessment appeals (for tax years 2017 to 2020) at the ARB;
- impact of General Motors potential closure of auto manufacturing and related facilities in Durham Region and potential reuse of the properties;
- municipal flexibility with respect to small value-added commercial and industrial activities on farms; and
- changes in Provincial assessment and taxation policies that have a material impact on the shared assessment base of Durham Region and local municipalities.

Attachment #1: Durham Region Property Tax Comparisons

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

Elaine C. Baxter-Trahair
Chief Administrative Officer

ATTACHMENT #1

Durham Region Property Tax Comparisons

Direct Tax Rate Comparisons

Direct comparisons of property tax rates are often made and lead to erroneous conclusions with respect to 'high' or 'low' tax jurisdictions as tax rates are only one factor in the calculation of property taxes. $\text{Taxes} = (\text{Property Tax Rate}) \times (\text{Property CVA})$

Any comparison that does not consider the varying market value assessments (CVA) within each jurisdiction is meaningless. Further, taxation levels reflect the services and service levels provided by the municipalities and municipalities do not provide identical services or service levels. Finally, residential tax rate comparisons do not consider the property tax contributions from the non-residential sector.

Annual Municipal Property Tax Comparison

This attachment provides property tax comparisons across comparable municipalities making adjustments for the varying market values which then shows the degree to which the market values affect tax rates.

This study presents the comparisons based on 2018 property taxation which is the second year phase-in of MPAC's 2016 CVA reassessment (since 2019 comparable municipal property tax rates are not yet available for all comparators).

Caution should be used in interpreting the results of any municipal property tax comparison. These comparisons do not consider municipal services or service levels and a whole range of other unique municipal characteristics (non-residential assessment levels, financial stability and long-term planning including reserve and debt levels, urban/rural compositions, geographical density and size, etc.).

As such, these comparisons can be useful in showing the impact of the assessment base on property tax rates and to garner an overall impression of general competitiveness but the results should not in any way be considered a ranking of municipalities or commentary on municipal efficiency or service delivery.

Inter-Municipal Assessment Base Comparisons

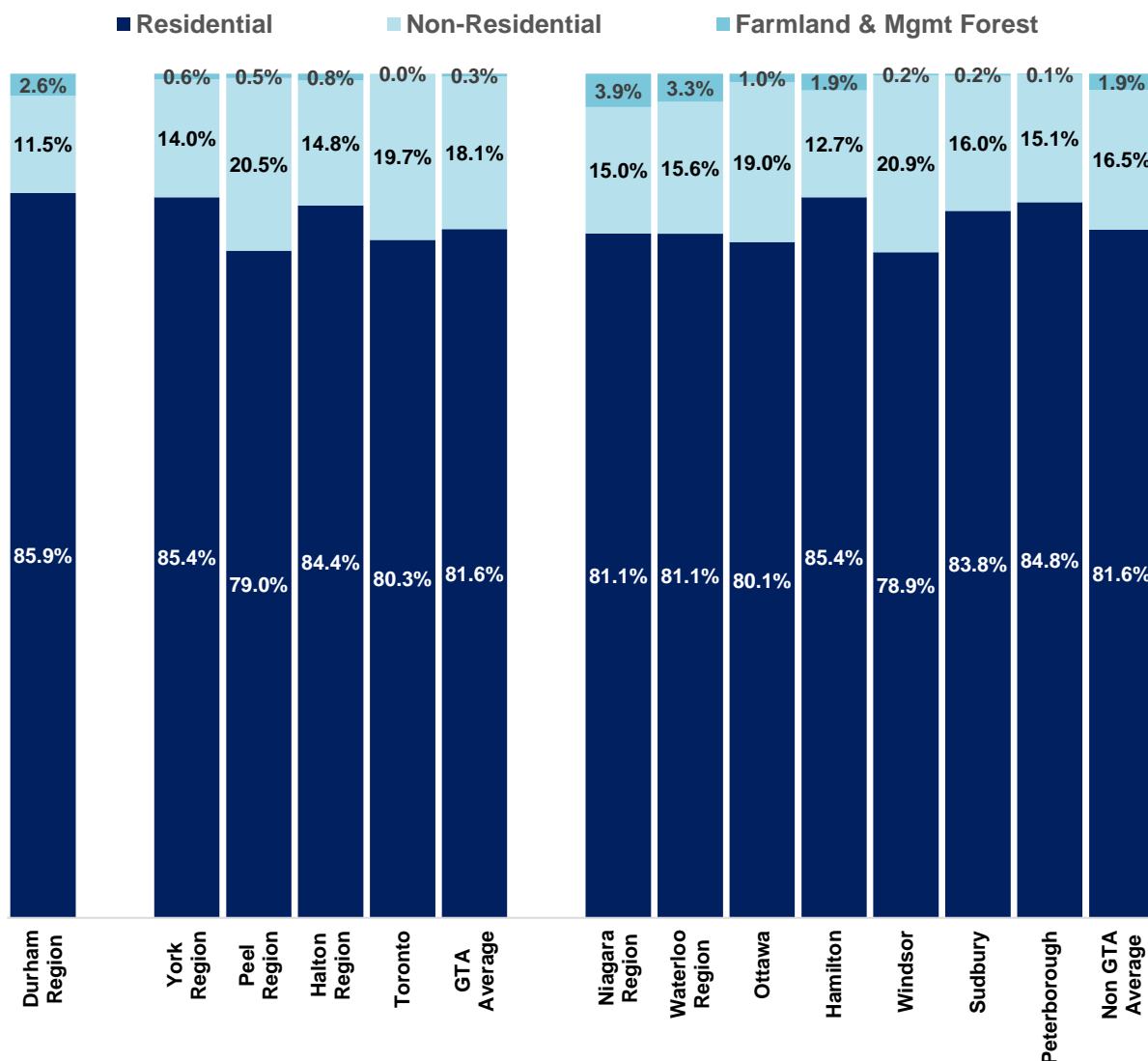
When tax rate comparisons are done, consideration should also be given to the property tax funding provided by the non-residential sector, as the non-residential funding reduces the residential property tax rate. As shown in Figure 13 on the following page:

- When compared to other municipalities, Durham has the highest residential share of the assessment base at 85.9 per cent, which is significantly higher than the comparable weighted average of the other GTA municipalities (81.6 per cent) and the Other (non-GTA) comparators at a similar level of 81.6 per cent.
- The Region of Durham's high residential share is compounded by a very high share of farmland and managed forests (2.6 per cent), which are taxed at a reduced rate of the residential tax rate (20 per cent for farmland and 25 per cent for managed forests).

- Correspondingly, Durham has the lowest share of Non-Residential (commercial/industrial) assessment at 11.5 per cent, which is considerably below its GTA counterparts' weighted average (18.1 per cent) and the non-GTA comparators (16.5 per cent).
- A higher proportion of the assessment base in the commercial and industrial classes results in more taxation from this sector and lower budgetary requirements that must be financed from the residential sector (hence a lower residential tax rate). As such, the composition of the assessment base affects the tax rates and the implications of this are overlooked in a simple comparison of residential tax rates across jurisdictions.

Figure 13

Property Class Assessment Share: Durham Region and Comparable Municipalities
Total Taxable and PIL Unweighted 2019 Assessment by MPAC



Residential Home Property Tax Comparison

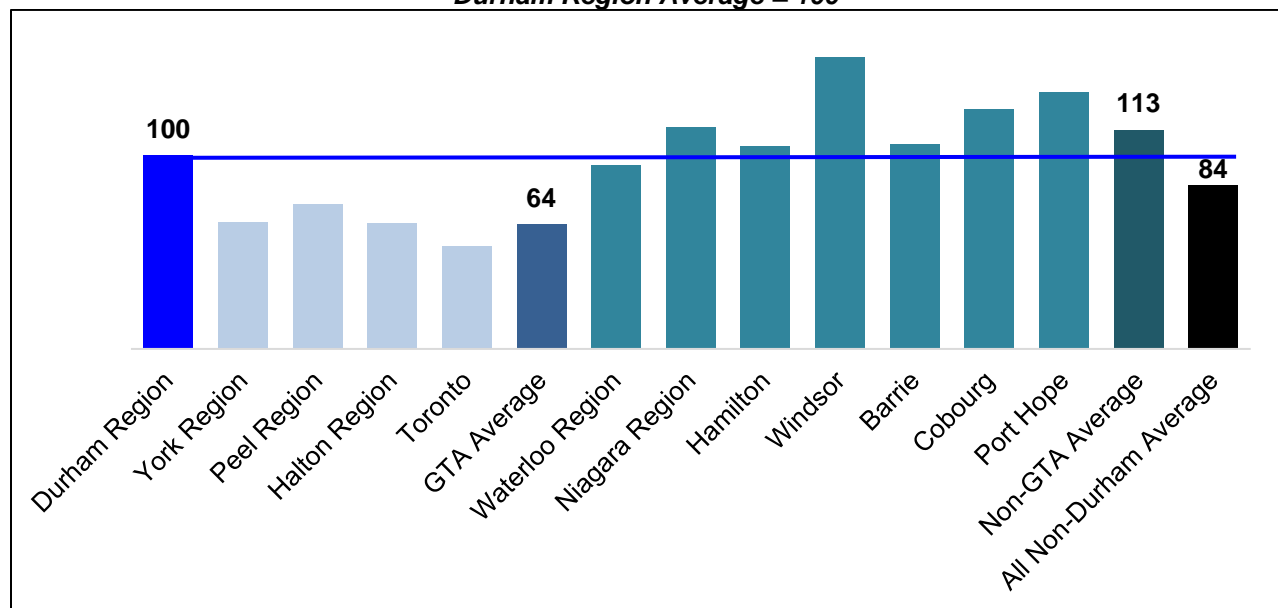
The annual Strategic Property Tax Study has provided a residential home property tax comparison based on specific homes in Durham Region. For the 2016 CVA reassessment, this comparison was based on 10 homes across all local municipalities

The homes within each local municipality were chosen to reflect, as closely as possible, that municipality's average home in terms of assessment, age, size and building quality. The number of comparator municipalities was also expanded in the new sample data and MPAC provided the comparable CVAs for the comparator municipalities.

The analysis begins with a graphing of the municipalities' residential property tax rates which show a very large variance across municipalities. Next is a graph of the average CVA of the 10 sample properties across all comparators, which also shows a high degree of variability across municipalities in the opposite direction (since tax rates and assessment tend to be negatively correlated). The final graph represents municipal tax dollars and shows a significantly lower degree of variability amongst municipalities and reflects the dramatic impact the assessment base has on the property tax rates.

Figure 14 illustrates the significant differences in residential property tax rates across the comparator municipalities.

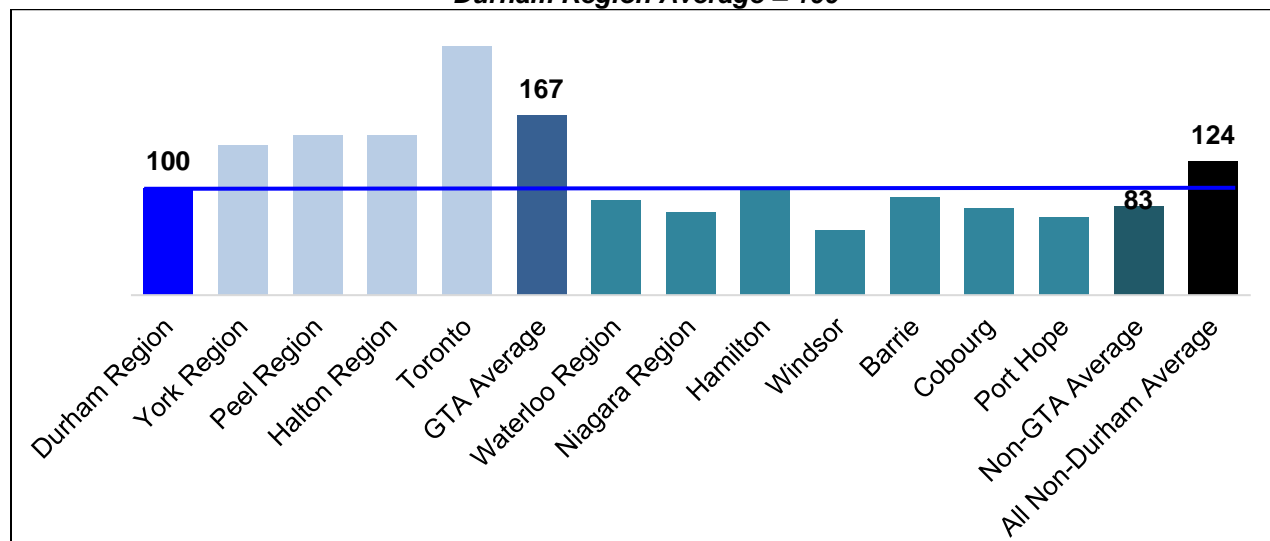
Figure 14
2018 Residential Property Tax Rates for Comparator Municipalities
Durham Region Average = 100



The average total property tax rate for the non-Durham municipal comparators used in this analysis is 84 per cent of Durham Region's average residential property tax rate. However, property tax rates are not a valid comparison due to the factors previously discussed.

Figure 15, on the following page, shows the average of the comparable assessments (CVA) provided by MPAC for the ten sample homes.

Figure 15
2018 Estimate of CVA Average of Residential 10 Home Sample
Durham Region Average = 100

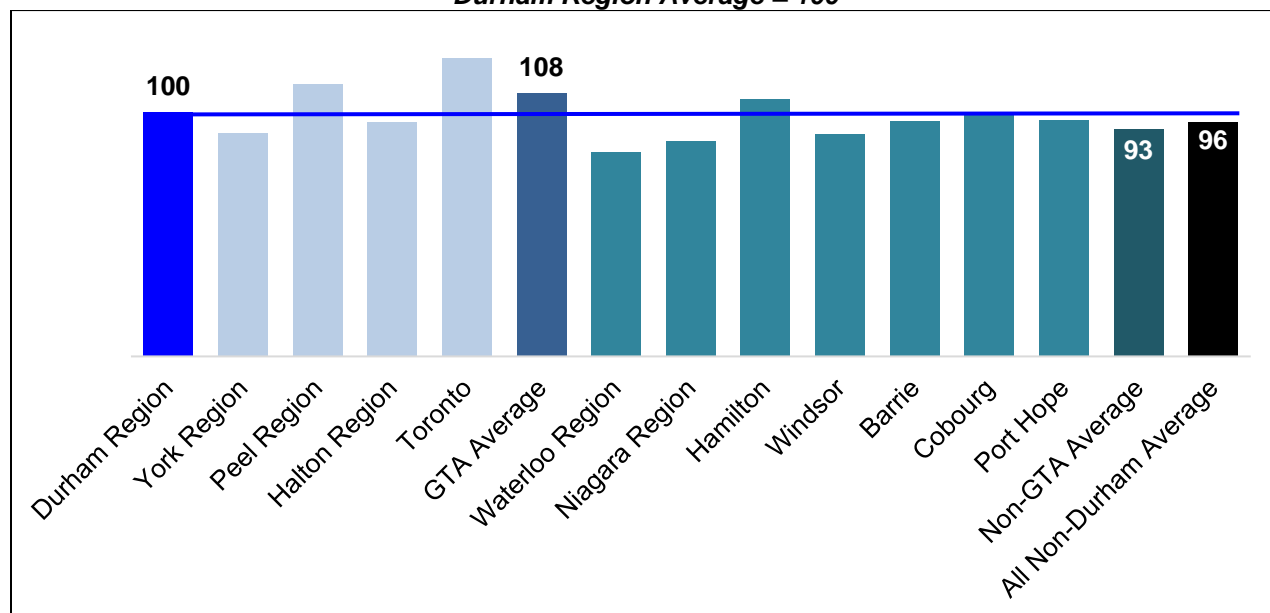


Like the previous tax rate graph, the assessments vary significantly across municipalities. On average, the CVA of the comparable municipalities is 24 per cent higher.

Since tax rates and assessments are inversely related and both are used in the calculation of property taxes, a higher Durham property tax rate is required to compensate for its comparatively lower assessments.

Figure 16 shows the average total property taxes paid by the ten sample homes. Durham's average is close to the average of the comparators shown.

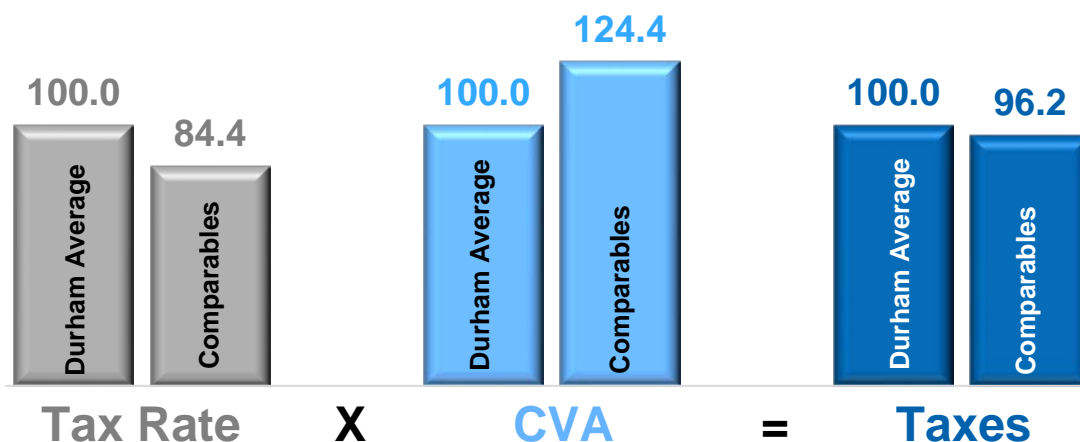
Figure 16
2018 Estimated Total Property Taxes: Average of Residential 10 Home Sample
Durham Region Average = 100



The wide range of tax rates and assessment in the previous two graphs, narrows considerably when actual tax dollars are compared. There are, of course, still differences due to the other factors not captured in this analysis, but it is clear from the above graph that Durham Region's residential property taxes are competitive with the Region's municipal comparators. The average property taxes paid by the 10 home sample within Durham Region is within 3.8 percent of the average of all the comparators.

In summary (Figure 17), the comparable municipalities' average residential tax rate was 15.6 per cent lower than Durham's. However, assessment values in comparators were found to be 24.4 per cent higher. The resultant average property tax difference between Durham and the comparators is approximately 3.8 per cent.

Figure 17
2018 Residential Home Sample Average: Tax Rate, Assessment and Taxation



This example only adjusted for the different relative CVA in the comparator properties. There are also differences in local assessment base compositions (i.e. residential vs. non-residential shares) and service/budget levels, which also affects residential municipal tax rates, but are beyond the scope of this Study.

Non-Residential Property Tax Comparisons

It is difficult to provide a valid non-residential property tax comparison. The primary issue is the uniqueness of the individual properties and the lack of robust sales transactions on which MPAC can base the assessments.

This difficulty has increased over the last few years as a result of significant assessment appeals launched by non-residential sector across Ontario for the previous two reassessment cycles and the resultant changes (implemented and anticipated in both specific property assessments and MPAC methodology).

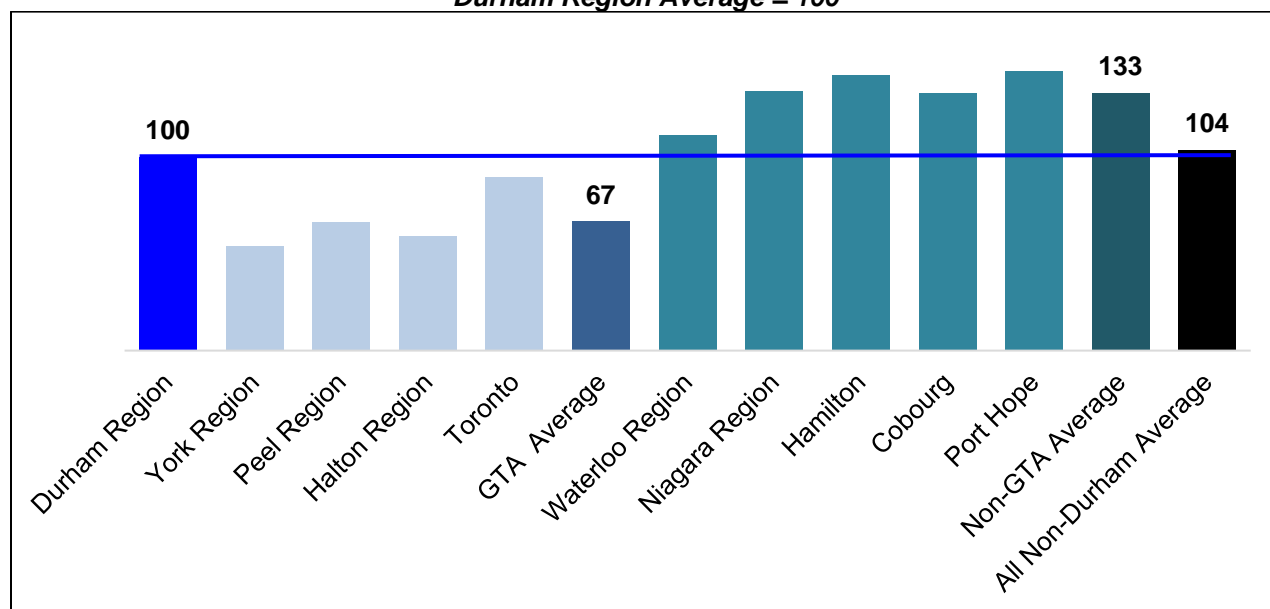
However, the 2018 municipal ratio analysis (Report section 6.1) clearly showed that Durham's commercial ratio is very competitive with comparator jurisdictions. As well, it is believed that municipal taxation is a lesser consideration in a commercial location decision when compared to factors such as customer density and affluence. Further, commercial growth within the Region has kept pace with residential growth over the past two decades.

Commercial Property Tax Comparisons

Similar to the residential comparison, a commercial comparison based on 18 properties was conducted. As shown in Figure 18 and Figure 19, tax rates and assessment vary significantly between municipalities. In general, they are inversely related (higher assessments allow for a lower tax rate to generate the same tax dollars).

Figure 18 illustrates the significant differences in commercial municipal property tax rates across the comparator municipalities.

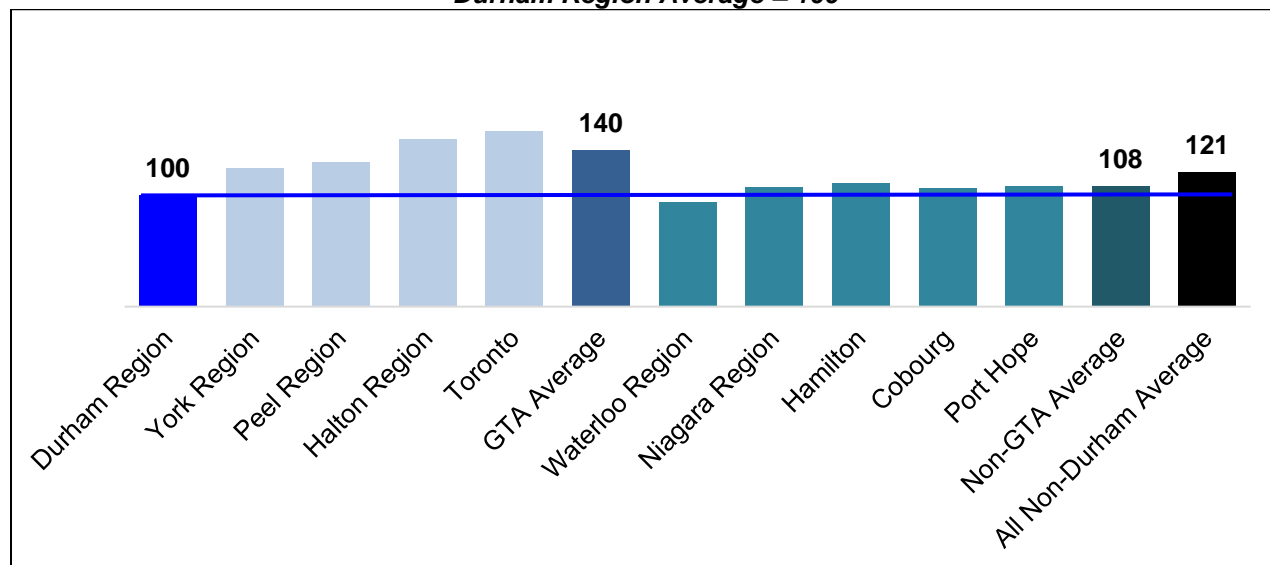
Figure 18
2018 Commercial Property Tax Rates for Comparator Municipalities
Durham Region Average = 100



The average municipal property tax rate for the non-Durham municipal comparators used in this analysis is 4 per cent higher than Durham Region's average commercial property tax rate. However, property tax rates are not a valid comparison due to the factors previously discussed.

Figure 19, on the following page, shows the average of the comparable assessments (CVA) provided by MPAC for the 18 sample commercial properties. On average, the municipal comparators had 21 per cent higher assessments.

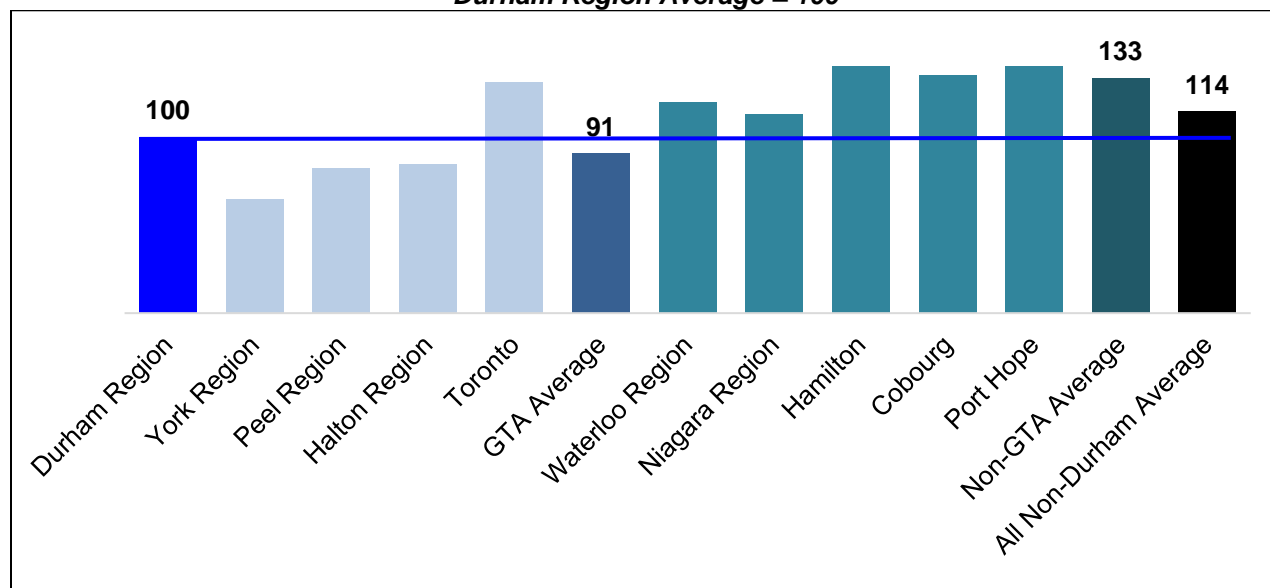
Figure 19
2018 Estimate of CVA Average of Commercial 18 Property Sample
Durham Region Average = 100



Like the previous tax rate graph, the assessments vary significantly across municipalities. Aside from Waterloo Region, Durham's average assessment is the lowest amongst all comparators and, as a result, Durham requires a higher property tax rate to compensate.

Figure 20 shows the average total property taxes paid by the 18 sample commercial properties. Durham's property taxes are on average 14 per cent less than the comparators'.

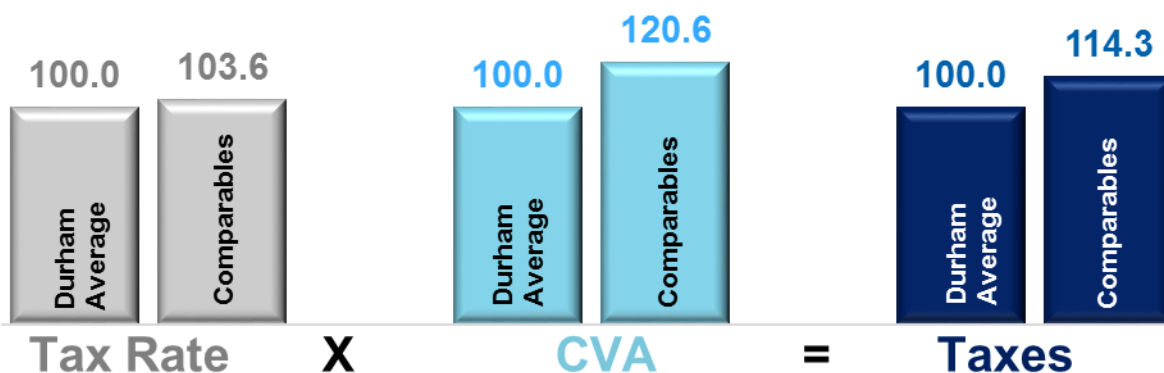
Figure 20
2018 Estimated Total Property Taxes: Average of Commercial 18 Property Sample
Durham Region Average = 100



The wide range of tax rates and assessment in the previous two graphs, narrows considerably when actual tax dollars are compared. There are, of course, still differences due to the other factors not captured in this analysis, but it is clear from the average property taxes paid that Durham Region's commercial property rates are competitive.

In summary (Figure 21), the comparable municipalities' average commercial tax rate was slightly higher (3.6 per cent) than Durham's. Assessment values in comparators were found to be approximately 20 per cent higher. The resultant average property tax difference is approximately 14 per cent with Durham being lower.

Figure 21
2018 Commercial Sample Average: Tax Rate, Assessment and Taxation



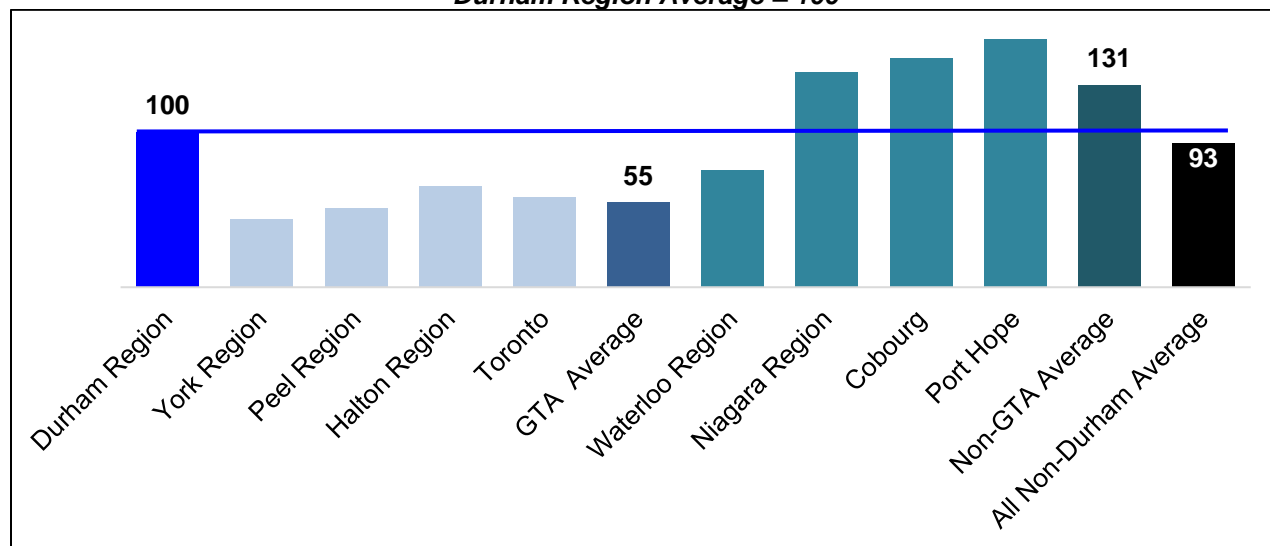
Industrial Property Tax Comparisons

The industrial class municipal tax ratio (Report section 6.1), is not as competitive in Durham Region as the commercial class's ratio. This is the reason that Regional Council used the increased municipal tax revenues from the vacant and excess subclass discount phase-out (2018-2020) to lower the industrial broad occupied municipal tax ratio by approximately 10 per cent by 2020.

Similar to the residential comparison, an industrial comparison based on 12 properties was conducted. As shown in Figure 22 and 23 on the following page, tax rates and assessment vary significantly between municipalities. Again, in general, they are inversely related (higher assessments allow for a lower tax rate to generate the same tax dollars).

Figure 22 illustrates the significant differences in industrial property tax rates across the comparator municipalities.

Figure 22
2018 Industrial Property Tax Rates for Comparator Municipalities
Durham Region Average = 100



The average total property tax rate for the non-Durham municipal comparators used in this analysis is 93 per cent of Durham Region's average industrial property tax rate.

Figure 23 shows the average of the comparable assessments (CVA) provided by MPAC for the 12 sample industrial properties. On average, the municipal comparators had 23 per cent higher assessments.

Figure 23
2018 Estimate of CVA Average of Industrial 12 Property Sample
Durham Region Average = 100

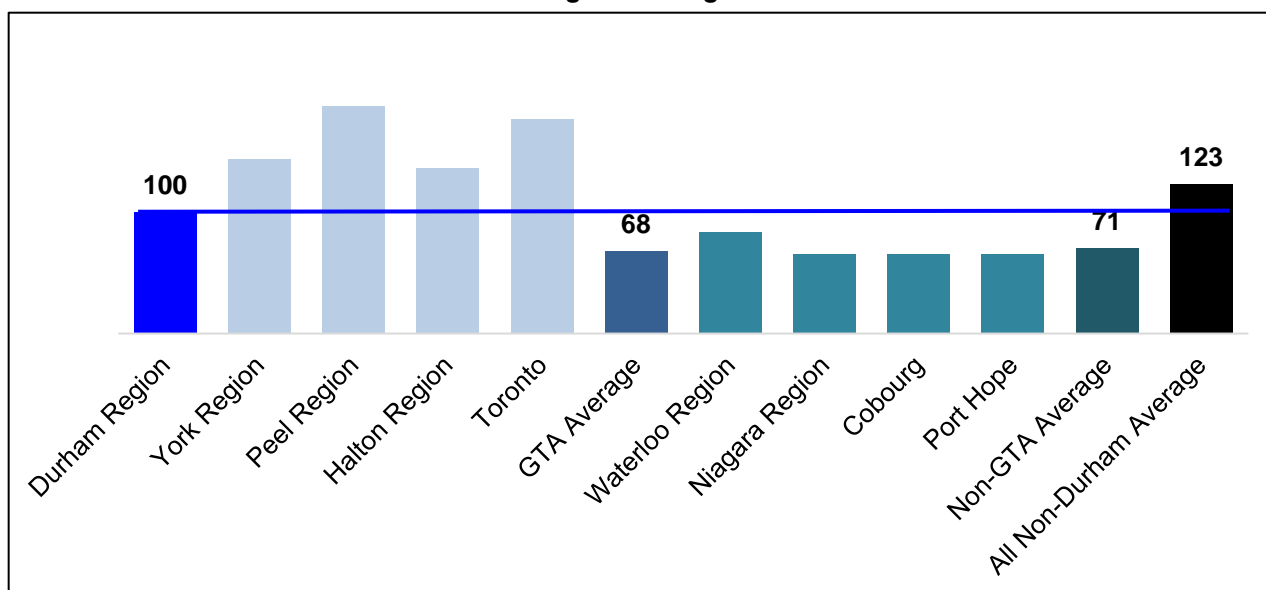
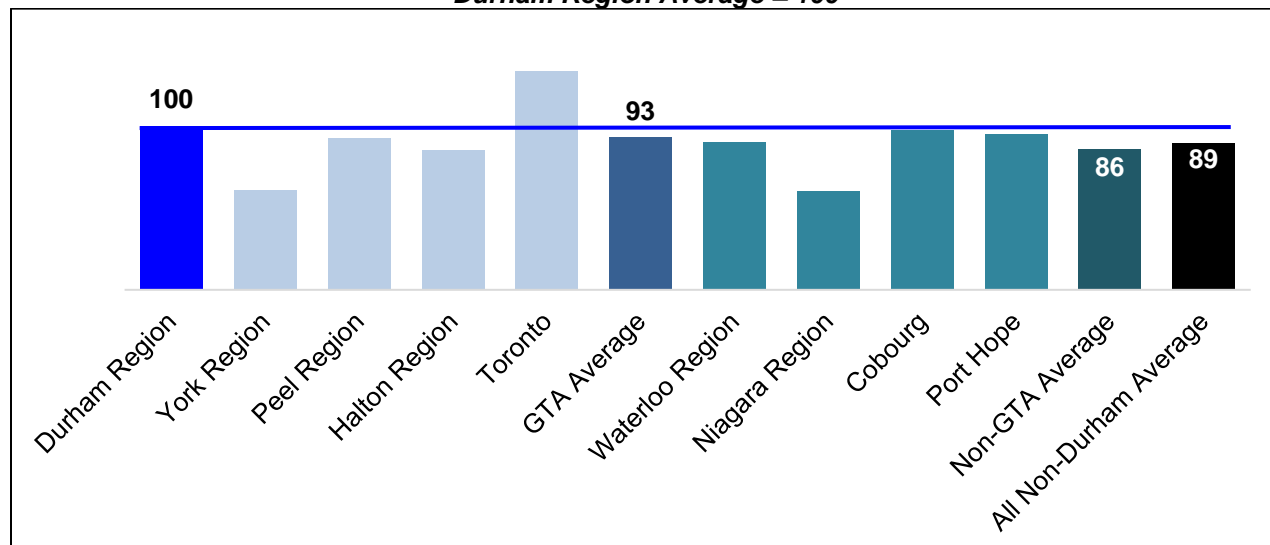


Figure 24 shows the average total property taxes paid by the 12 sample industrial properties. Durham's property taxes are on average 11 per cent more than the comparators.

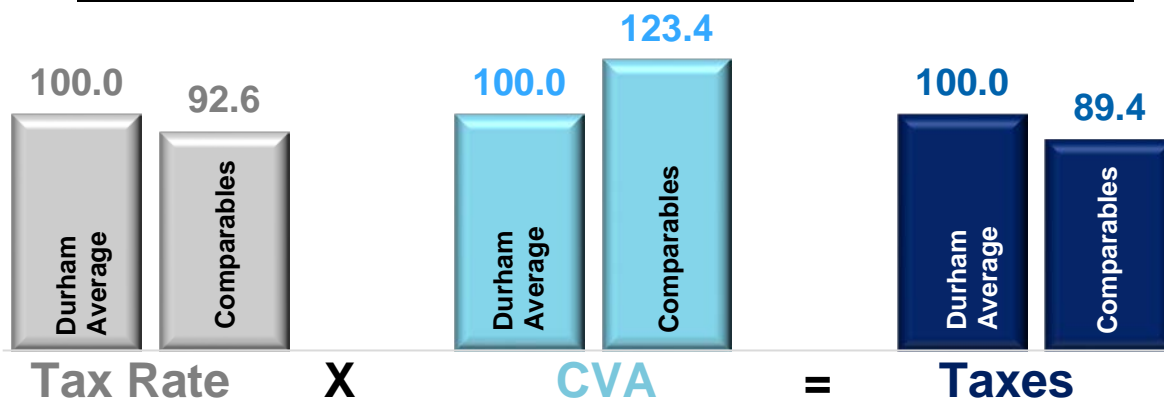
Figure 24
2018 Estimated Total Property Taxes: Average of Industrial 18 Property Sample
Durham Region Average = 100



In summary (Figure 25), the comparable municipalities' average industrial tax rate was 7.4 per cent lower than Durham's and the assessment values were 23.4 per cent higher.

However, due to the significant differences across the comparators, the resultant average industrial property taxes in Durham's compactors was approximately 10.6 per cent less than in Durham.

Figure 25
2018 Industrial Sample Average: Tax Rate, Assessment and Taxation



It is expected that Durham's industrial ratio reductions in 2019 and 2020 (approximately 3.3 per cent per year) will materially improve the Region's overall industrial property tax competitiveness.



The Regional Municipality of Durham Report

To: Finance and Administration Committee
From: Commissioner of Finance
Report: [#2019-F-14](#)
Date: March 19, 2019

Subject:

Confirmation of the Region's Triple "A" Credit Rating by S&P Global Ratings

Recommendation:

That the Finance and Administration Committee recommends:

That this report be received for information.

Report:

1. Purpose

- 1.1 The purpose of this report is to inform the Finance and Administration Committee and Regional Council of S&P Global Ratings' confirmation of the Region's Triple "A" Credit Rating.

2. Background

- 2.1 On November 22, 2018, staff of the Region's Finance Department met with representatives of S&P Global Ratings (S&P) to review the credit fundamentals of the Regional Municipality of Durham and their impact on the Region's Triple "A" credit rating.
- 2.2 Based upon their recent review, S&P affirmed the Region's Triple "A" credit rating with stable outlook in a report released on February 4, 2019. According to S&P, Durham's Triple "A" credit profile continues to reflect its very strong financial management, very strong budgetary performance and very low and manageable debt burden. Durham Region is one of seven municipalities in Canada currently maintaining a Triple "A" credit rating with stable outlook by S&P.

3. Highlights of Durham's Major Credit Strengths as Identified by S&P

- 3.1 S&P continues to rate the Regional Municipality of Durham at the high end of Canadian Municipalities. S&P ratings on local and regional governments are based on eight main rating factors. Several of these key ratings factors, such as very strong financial management and budgetary performance and very low debt burden continue to provide support for the Region's Triple "A" credit rating.

"We also assume Durham's very strong management, diverse economy, exceptional liquidity position, and supportive institutional framework will remain key pillars of its 'AAA' rating."

- 3.2 According to S&P, Durham's credit profile benefits from very strong financial management policies and Regional Council's long-standing commitment to long-term financial planning. Regional Council's financial management policies and long-term financial planning strategies balance legislated stewardship responsibilities and best practice standards with maintenance of sufficient financial flexibility to enable the Region to adapt to risks, such as economic downturns or unanticipated expenditures. Adherence to the Region's long-standing financial policies has allowed key Regional Council priorities to continue moving forward, with phased and affordable impacts to property taxes and user rates.

"High income levels and economic diversity foster stability in the Regional Municipality of Durham's property tax base despite the anticipated shutdown of General Motors' Oshawa assembly plant this year."

"The region's ability to operate in a fiscally sustainable manner remains rooted in its strong emphasis on long-term financial planning and experienced personnel."

"Durham has very strong financial management. The administration is experienced and works with the region's council to enact policies and undertake long-term financial planning to achieve fiscal sustainability. Annual user rate and property tax-supported service and servicing and financing studies underpin Durham's well-established long-term financial planning process to allow the region to meet fiscal challenges."

- 3.3 The Triple "A" rating for Durham by S&P is supported by the Region's adherence to prudent financial policies which have culminated a track record of positive operating results. Such policies serve as best practices, ensuring the Region is able to meet expenditures and financial obligations, while keeping debt levels very manageable.

"We also view its debt and liquidity policies as prudent. Examples include the region's "growth-pays-for-growth" development policy and its "pay-as-you-go" financing policy."

"We believe the region has systems in place to monitor expenditures and has a demonstrated culture of controlling costs."

- 3.4 S&P advised that the Region's relatively low debt burden is manageable and a major credit strength.

"Although we expect Durham's debt burden to rise slightly, it will remain low versus that of international peers."

- 3.5 However, the agency also provided words of caution, given an expanding capital forecast and potential negative shocks to the economic environment.

"We could take a negative rating action if, for instance, a major economic or other external shock caused revenue growth to persistently lag that of expenditures, resulting in sustained after-capital deficits ..."

4. Conclusion

- 4.1 Maintaining this Triple "A" credit rating is an important achievement for the Region. This accreditation reflects Regional Council's position on upholding key ratings factors as determined by S&P, including very strong financial management, very strong budgetary performance and low and manageable debt burden. This rating is also a signal to various stakeholders, including Durham's local area municipalities, tax payers, rate payers and residents that the Region's finances are being managed responsibly.
- 4.2 The Region's exemplary fiscal results are achieved and maintained through Regional Council's long-standing commitment to long-term financial planning. The disciplined approach to long-term financial planning are guided by the principles of fiscal sustainability, financial flexibility and tax payer affordability. The ongoing review and update of the Region's Long Term Financial Planning framework, including a review of the Reserve and Reserve Funds will ensure that these practices continue to evolve by building on the strengths of long term financial forecasts, consideration of financial implications and risk assessments.
- 4.3 The Regional Business Plans and Budgets will reflect the continued support of the credit principles that are fundamental to the Region's Triple "A" credit rating on a go-forward basis.

Respectfully submitted,

Original Signed by Nancy Taylor

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed by Elaine C. Baxter-Trahair

Elaine C. Baxter-Trahair
Chief Administrative Officer



Memorandum

TO: Finance & Administration Committee

FROM: Cheryl Tennisco, Committee Clerk

DATE: March 7, 2019

RE: Resolution adopted by the Transit Executive Committee at their meeting held on March 6, 2019

Corporate Services
Department –
Legislative Services

2019 Durham Region Transit Plan and Budget (2019-DRT-6)

Moved by Regional Chair Henry, Seconded by Commissioner Carter,
That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council that the 2019 Business Plan and Budget of Durham Region Transit be approved, including the following authorizations:

- A) That DRT's transit service level be approved at up to 529,911 revenue hours of service (a 0.6 per cent increase from 526,627 hours in 2018), including annualization of the 2018 service enhancements and based on service enhancements and efficiencies to be implemented in 2019.
- B) That effective May 1, 2019, the following transit fare increases be implemented, estimated to generate approximately \$128,000 in new fare revenue in 2019 based on DRT's 2019 ridership forecast of 10.7 million riders:
 - i) The Adult single-ride PRESTO and Ticket fares to increase by \$0.05 from \$3.15 to \$3.20; and
 - ii) The Youth single-ride PRESTO and Ticket fares to increase by \$0.05 from \$2.80 to \$2.85; and

See next page

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

- C) That the Treasurer and General Manager of Durham Region Transit be authorized to execute a one-year extension to the existing U-Pass agreement with Durham College, the University of Ontario Institute of Technology and Trent University (Durham Campus), including an increase in the fee per eligible student from \$135.00 per semester to \$139.00 per semester for the period of September 1, 2019 to August 31, 2020.

CARRIED

Cheryl Tennisco

C. Tennisco
Committee Clerk

- c. V. Patterson, General Manager of Durham Region Transit
N. Taylor, Commissioner of Finance
N. Pincombe, Director of Business Planning, Budgets & Risk Management
R. Walton, Director of Legislative Services/Regional Clerk



Memorandum

TO: Finance and Administration Committee

FROM: Nela Prasad, Committee Clerk

DATE: March 7, 2019

RE: Resolution adopted by the Health and Social Services Committee at their meeting held on March 7, 2019

Corporate Services
Department –
Legislative Services

2019 Health Department Business Plans and Budgets (2019-MOH-1)

Moved by Councillor Wotten, Seconded by Councillor Anderson,
(11) That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council:

- A) That the 2019 Business Plans and Budgets for Public Health and Paramedic Services divisions of the Health Department be approved;
- B) That a by-law, generally in the form included as Appendix 1, that amends Regional By-law 18-98 (as amended by By-laws 14-2007 and 01-2016), which establishes a tariff of fees on applications for and issuance of permits under the *Building Code Act, 1992*, effective April 1, 2019 be approved; and
- C) That a by-law, generally in the form included as Appendix 2, that amends Regional By-law 19-98 (as amended by By-law 31-98, 15-2007 and 02-2016), which establishes a tariff of fees and charges for certain services provided by the Health Department, under the *Planning Act*, effective April 1, 2019 be approved.

CARRIED

N. Prasad

N. Prasad
Committee Clerk

- c. R.J. Kyle, Commissioner & Medical Officer of Health
N. Taylor, Commissioner of Finance
N. Pincombe, Director of Business Planning, Budgets & Risk Management
R. Walton, Director of Legislative Services/Regional Clerk



Memorandum

TO: Finance and Administration Committee

FROM: Nela Prasad, Committee Clerk

DATE: March 7, 2019

RE: Resolution adopted by the Health and Social Services Committee at their meeting held on March 7, 2019

Corporate Services
Department –
Legislative Services

2019 Social Services Department Business Plans and Budgets (2019-SS-3)

Moved by Regional Chair Henry, Seconded by Councillor Carter,
(13) That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council:

That the 2019 Business Plans and Budgets of the Social Services Department be approved.

CARRIED

N. Prasad

N. Prasad
Committee Clerk

- c. H. Drouin, Commissioner of Social Services
N. Taylor, Commissioner of Finance
N. Pincombe, Director of Business Planning, Budgets & Risk Management
R. Walton, Director of Legislative Services/Regional Clerk



Memorandum

TO: Finance & Administration Committee

FROM: Tiffany Fraser, Committee Clerk

DATE: March 7, 2019

RE: Resolution adopted by the Planning & Economic Development Committee at their meeting held on March 5, 2019

Corporate Services
Department –
Legislative Services

2019 Planning and Economic Development Department Business Plans and Budget (2019-P-7)

Moved by Councillor Joe Neal, Seconded by Councillor Lee,
That we recommend to the Finance and Administration Committee for subsequent recommendation to Regional Council:

That the 2019 Business Plans and Budget of the Planning and Economic Development Department be approved.

CARRIED

Tiffany Fraser

T. Fraser
Committee Clerk

- c. B. Bridgeman, Commissioner of Planning and Economic Development
N. Taylor, Commissioner of Finance
N. Pincombe, Director of Business Planning, Budgets & Risk Management
R. Walton, Director of Legislative Services/Regional Clerk



Memorandum

TO: Finance and Administration Committee

FROM: Sarah Penak, Committee Clerk

DATE: March 19, 2019

RE: Resolution adopted by the Works Committee at their meeting held on March 6, 2019

Corporate Services
Department –
Legislative Services

2019 Works Department General Tax and Solid Waste Management Business Plans and Budgets (2019-W-25) [Item 7.2 L]

Moved by Councillor Marimpietri, Seconded by Councillor McLean,
That the Works Committee recommends to the Finance and
Administration Committee for subsequent recommendation to
Regional Council:

That the 2019 Property Tax Supported Business Plans and Budgets for Works
General Tax and Solid Waste Management divisions of the Works Department
be approved.

CARRIED

Sarah Penak

S. Penak
Committee Clerk

- c. T. Brimstin, Administrative Assistant, Finance Department
S. MacGregor, Administrative Assistant, Finance Department
D. Hughes, Administrative Assistant, Finance Department
N. Pincombe, Director, Business Planning, Economic Studies & Risk
Management
N. Taylor, Commissioner of Finance
R. Walton, Director, Legislative Services, Regional Clerk



Memorandum

TO: Finance & Administration Committee

FROM: Tiffany Fraser, Committee Clerk

DATE: March 4, 2019

RE: Resolution adopted by the 9-1-1 Management Board at their meeting held on February 14, 2019

Corporate Services
Department –
Legislative Services

Staffing Increase Request

Moved by M. Simpson, Seconded by G. Weir,

- (1) That we recommend to the Finance & Administration Committee for consideration during budget deliberations:
- A) That in order to meet staffing requirements, the hiring of five additional full time 9-1-1 communicator positions proposed in the Durham Regional Police Service's budget be approved; and
 - B) That the 2019 9-1-1 Management Board Budget include an increase in the transfer to Durham Regional Police Service for five additional full time 9-1-1 communicator positions effective July 1, 2019, at a net increase of \$294,159 in 2019 and total annual impact of \$603,060.

CARRIED

Tiffany Fraser

T. Fraser
Committee Clerk

- c. S. Jones, Inspector, Communications/9-1-1 Unit, Durham Regional Police Service
N. Taylor, Commissioner of Finance
N. Pincombe, Director of Business Planning, Budgets & Risk Management
M. Simpson, Director of Financial Planning and Purchasing
R. Walton, Director of Legislative Services/Regional Clerk



DURHAM REGIONAL POLICE SERVICE
Communications / 911 Unit



MEMORANDUM

To: Chair FOSTER & Members of the Finance & Administration Committee

Date: Monday March 4, 2019

From: Inspector Steven JONES #484

Re: **Requests for 2019 Budget to Support 9-1-1 Operations**

The 2019 recommended budget for the 9-1-1 Service reflects two key requirements which are requested by the 9-1-1 board to meet the ongoing and new operational requirements of the service.

In order to address existing operational needs related to increased call volumes & complexity, ongoing scheduling challenges and significant sick time, it is requested that five new full time communicator positions be added to the 9-1-1 budget at a cost of \$294,159 in 2019 (annual cost of \$603,060). There has been no staffing increase since 2013. In addition, two existing DRPS Supervisor positions within the Communications Unit will be converted to Communicator positions to assist with meeting the existing challenges.

It is respectfully requested that the acquisition and implementation of the Komutel Computer Telephony Integration (CTI) system be funded at a cost of \$410,790 from the 9-1-1 Capital reserve. This system will improve current call routing protocols and reporting as well as meet legislated pending technological requirements regarding voice calls.

The system will be implemented at both the main and back-up sites and will permit automated replies to abandoned and hang up cellular callers. This will mitigate liability if calls were missed.

It is respectfully requested that the proposed 2019 9-1-1 budget be approved as submitted by the 9-1-1 Board in order to meet current and future obligations.

We would be pleased to answer any questions or provide any clarification you may require.



Memorandum

TO: Finance & Administration Committee

FROM: Tiffany Fraser, Committee Clerk

DATE: March 4, 2019

RE: Resolution adopted by the 9-1-1 Management Board at their meeting held on February 14, 2019

Corporate Services
Department –
Legislative Services

Komutel Computer Telephony Integration (CTI) Solution

Moved by M. Simpson, Seconded by G. Weir,
(2) That we recommend to the Finance & Administration Committee for consideration during budget deliberations:

That the 2019 9-1-1 Management Board Budget include \$411,000 for the purchase of the Komutel Computer Telephony Integration (CTI) Solution to be financed from the Region's Capital Assets Reserve Fund.

CARRIED

Tiffany Fraser

T. Fraser
Committee Clerk

- c. S. Jones, Inspector, Communications/9-1-1 Unit, Durham Regional Police Service
N. Taylor, Commissioner of Finance
N. Pincombe, Director of Business Planning, Budgets & Risk Management
M. Simpson, Director of Financial Planning and Purchasing
R. Walton, Director of Legislative Services/Regional Clerk



DURHAM REGIONAL POLICE SERVICE
Communications / 911 Unit



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The system will be implemented at both the main and back-up sites and will permit automated replies to abandoned and hang up cellular callers. This will mitigate liability if calls were missed.

It is respectfully requested that the proposed 2019 9-1-1 budget be approved as submitted by the 9-1-1 Board in order to meet current and future obligations.

We would be pleased to answer any questions or provide any clarification you may require.