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## **The Regional Municipality of Durham**

### **MINUTES**

#### **FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, October 8, 2019**

A regular meeting of the Finance & Administration Committee was held on Tuesday, October 8, 2019 in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Foster, Chair  
Councillor Collier, Vice-Chair, left the meeting at 12:34 PM on municipal business  
Councillor Ashe  
Councillor Drew  
Councillor Leahy  
Councillor Mulcahy  
Councillor Nicholson  
Regional Chair Henry left the meeting at 11:21 AM on Regional business

Also

Present: Councillor Wotten attended for part of the meeting

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer  
J. Austin, Deputy General Manager Business Services, DRT, attended for part of the meeting  
D. Beaton, Commissioner of Corporate Services  
S. Gill, Director, Economic Development and Tourism, attended the meeting at 9:45 AM  
W. Holmes, General Manager, DRT  
J. Hunt, Director, Legal Services, Corporate Services – Legal  
R. Inacio, Systems Support Specialist, Corporate Services - IT  
T. Lavery, Manager, Corporate Communications  
I. McVey, Manager, Sustainability, attended the meeting at 9:40 AM  
N. Pincombe, Director of Business Planning, Budgets and Risk Management  
N. Taylor, Commissioner of Finance  
L. Fleury, Legislative Officer, Corporate Services – Legislative Services

**1. Declarations of Interest**

There were no declarations of interest.

**2. Adoption of Minutes**

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,  
(122) That the minutes of the regular Finance & Administration Committee  
meeting held on Tuesday, September 10, 2019, be adopted.

CARRIED

**3. Statutory Public Meetings**

There were no statutory public meetings.

**4. Delegations**

**4.1 Greg Milosh, Oshawa Resident, re: Report #2019-F-38: 2020 Regional Business  
Plans and Property Tax Supported Budget Guideline**

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Greg Milosh appeared before the Committee with respect to Report #2019-F-38  
which he stated is primarily about the 2020 budget guidelines.

G. Milosh spoke to Regional budgeting challenges including legislated changes,  
self imposed challenges and the unexpected funding of downloaded health and  
childcare expenses. He noted that the report does not mention the Regional  
Government Review.

G. Milosh stated that the Region's revenues have exceeded expenses for several  
consecutive fiscal years and the Region's investment portfolio has been  
increasing by roughly a corresponding amount. He questioned whether the  
excess property tax revenue is being diverted to the investment portfolio rather  
than being used to pay the operating budget. He stated that if this is the case,  
then it may be a misuse of property tax revenue or over taxation.

G. Milosh suggested that Committee members question the increase in the  
investment portfolio and its intended disposition. He also suggested that members  
ask for clarity on the intended use of the General Levy Stabilization reserve and  
stated that the management and disposition of these reserves significantly affects  
the property tax rate and related increases.

**5. Presentations**

Elaine Baxter-Trahair, CAO, provided an introduction to the budget related  
presentations. She noted that a lot of work has gone into looking at ways to  
modernize and ensure service excellence while finding efficiencies. She added  
that a number of key budget reports will be coming out of this process, three of

which are included on the Agenda today. She outlined the main areas of focus and the need to balance provincial changes. She added that a new budget management policy and purchasing by-law will come forward later this year.

5.1 Nancy Taylor, Commissioner of Finance re: Report #2019-F-33: Long-term Financial Planning Framework for the Region of Durham

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Nancy Taylor, Commissioner of Finance, provided a PowerPoint Presentation regarding Report #2019-F-33: Long-Term Financial Planning Framework for the Region of Durham. Highlights of the presentation included:

- Durham Region Financial Plan and Framework
  - Recommended Vision
  - Financial Planning Principles
  - Long-Term Financial Goals/Objectives
  - Recommended Approach
- Reserve and Reserve Fund Strategy
  - Establish New Reserve Funds
  - Top Up Existing Reserve Funds
  - Funding of New Reserve Funds and Top-ups
  - Recommendation for remaining funds in General Levy Stabilization Reserve Fund
- Next Steps

Staff responded to questions from the Committee members with respect to:

- the new reserve funds;
- last year's surplus;
- the transfer of funds from the General Levy Stabilization Reserve fund to other funds;
- servicing of employment lands;
- the intended usage of the funds remaining in the General Levy Stabilization Reserve fund;
- funding needs at the local area municipalities;
- the use of Federal Gas Tax funds;
- investments in infrastructure in existing communities;
- access to funding for specific projects;
- funding for housing; and
- how the General Levy Stabilization Reserve fund is used to decrease tax increases.

Moved by Councillor Leahy, Seconded by Councillor Ashe,  
(123) That the Committee recess for 10 minutes.

CARRIED

The Committee recessed at 10:40 AM and reconvened at 10:54 AM.

5.2 Nancy Taylor, Commissioner of Finance and Nicole Pincombe, Director of Business Planning, Budgets and Risk Management re: Report #2019-F-38: 2020 Regional Business Plans and Property Tax Supported Budget Guideline

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Nancy Taylor, Commissioner of Finance, and Nicole Pincombe, Director of Business Planning, Budgets and Risk Management, provided a PowerPoint Presentation regarding Report #2019-F-38: 2020 Regional Business Plans and Property Tax Supported Budget Guideline. Highlights of the presentation included:

- Economic Overview and Key Considerations
  - Economic conditions have implications for Regional revenues and expenditures
  - Economic overview indicators
    - Monthly Canadian Inflation Rate
    - Unemployment Rate
    - Household Debt to Disposable Income
    - Bank of Canada Target Interest Rate
  - Economic Overview – Development Charges and Assessment Growth
- 2020 Budget – Strategic Priorities
  - Respond to Growth and Affordability Pressures and Support the Vulnerable Sector
  - Innovate and Modernize Operations and Administration
  - Accommodate Ongoing Legislative and Regulatory Changes
  - Invest in Infrastructure Renewal
- 2020 Preliminary Provincial Funding Impacts
- Proposed 2020 Property Tax Guideline
  - Next Steps:
    - Line by line review
    - Refinement of budget estimates and priorities
    - Explore alternate funding strategies
    - Work with Province to understand 2020 funding impacts
    - Continue to monitor assessment growth
    - Review and prioritize staffing requests, budget pressures and priorities, and looking for efficiencies
- Public Engagement
- Committee and Council Reports

Staff responded to questions from the Committee members with respect to:

- Surplus funds, including the reporting and use of surpluses
- Usage of the General Levy Stabilization Reserve fund
- Calculation of inflationary increases
- Changes in provincial funding
- Budgeting for Conservation Authorities

- The budget reporting and approval process
- The potential to be less conservative in the Region's budget approach
- The Low Income Seniors Dental Program; and
- The Durham Regional Police Service (DRPS) budget.

Staff was asked to provide a memorandum prior to the next Council meeting advising what portion of the proposed DRPS budget guideline would be for front-line staff; later in the meeting Councillor Ashe provided an update via an email from DRPS.

Staff was asked to provide the Committee with information outlining the sources of surplus funds and how the surplus funds are handled.

Moved by Councillor Drew, Seconded by Councillor Leahy,  
(124) That the Committee recess for 10 minutes.

CARRIED

The Committee recessed at 12:34 PM and reconvened at 12:52 PM.

## **6. Administration**

### **6.1 Correspondence**

There were no communications to consider.

### **6.2 Reports**

There were no Administration Reports to consider.

## **7. Finance**

### **7.1 Correspondence**

- A) Correspondence from Parks and Recreation Ontario re: Information about the Impact of Bill 108 on municipal parks and recreation

Moved by Councillor Drew, Seconded by Councillor Leahy,  
(125) That the correspondence from Parks and Recreation Ontario regarding the impact of Bill 108 on municipal parks and recreation, be received for information.

CARRIED

- B) Information Report #2019-INFO-64: The Consolidated Budget Status Report to June 30, 2019 and Full Year Forecast

Moved by Councillor Drew, Seconded by Councillor Leahy,  
(126) That Report #2019-INFO-64 of the Commissioner of Finance be received for information.

CARRIED

7.2 Reports

A) Long-term Financial Planning Framework for the Region of Durham (2019-F-33)

Report #2019-F-33 from N. Taylor, Commissioner of Finance, was received. A suggestion was made that the new funds created from the General Levy Stabilization Reserve Fund be named in a way that indicates that they are for “one-time” items.

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(127) That we recommend to Council:

- A) That the long-term financial planning framework as outlined in Appendix #1 to Report #2019-F-33, including vision statement be endorsed;
- B) That the following new reserve funds be established in the amounts shown below and for the purposes outlined in Attachment #1 to Report #2019-F-33 with future use of reserve funds based on Regional Council approval generally through the annual budget process:
  - i) Economic Development (\$3.8 million);
  - ii) Innovation and Modernization Initiatives (\$5.0 million)
  - iii) Servicing of Employment Lands and Key Locations- Water, Sewer, and General Tax (\$19.4 million);
  - iv) Vision Zero Initiatives (\$5.0 million); and
  - v) Climate Mitigation and Environment (\$5.0 million);
- C) That the following existing Reserve Funds be topped up as follows and for the purposes outlined in Attachment #1 to Report #2019-F-33:
  - i) Regional Revitalization Reserve Fund (\$5.0 million);
  - ii) Durham Region Forest (\$1.0 million); and
  - iii) Regional Roads Reserve (0.4 million);
- D) That the following repeal of reserve funds and transfers be approved to finance the \$44.6 million required to create and top-up the reserve funds:
  - i) Transfer \$30.0 million from the General Levy Stabilization Reserve Funds;
  - ii) Repeal the following reserve funds:
    - a. Regional share of non-residential development for water and sewer (\$8.9 million);
    - b. Foreign exchange reserve fund (\$4.8 million);
    - c. Industrial Land Reserve Fund (\$0.5 million);
    - d. Highway #2 Reserve Fund (\$0.4 million);

- e. Police Capital Reserve Fund (\$0.0 million);
- E) That the remaining funds in the General Levy Stabilization Reserve Fund (\$204.7 million) be utilized to create two new funds as follows:
  - i) Operating Impact Stabilization Fund (\$50.0 million); and
  - ii) Capital Impact Stabilization Fund (\$154.7 million);
- F) That the Employee Benefits Reserve usage be extended to fund the post year end payment for 50% of the unused incidental sick hours for employees and employee groups covered by the Short Term Income Protection Program; and
- G) That the Regional Solicitor be authorized to prepare the necessary by-laws to establish the recommended new reserve funds and repeal the recommended deletion of reserve funds.

CARRIED

B) Durham Region Community Investment Grant Policy (2019-F-34)

Report #2019-F-34 from N. Taylor, Commissioner of Finance, was received.

Staff responded to questions with respect to whether applications can still be received since the September deadline has passed.

Discussion ensued with respect to the request for funding from the Spark Centre at the October 1, 2019 Planning and Economic Development Committee meeting; and how requests from other organizations that do not necessarily meet the requirements will be handled.

In response to a request, N. Taylor advised that she will provide Councillor Ashe with the documentation she has on the York funding model for healthcare.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,  
(128) That we recommend to Council:

That the Durham Region Community Investment Grant Policy (Attachment #1 to Report #2019-F-34 of the Commissioner of Finance) be approved, including the following key aspects:

- A) That Community Investment Grants will be available for capital infrastructure investments in healthcare and post-secondary education institutions at the discretion of Regional Council and subject to approval during the annual Business Planning and Budget process;
- B) That financial support will continue to be considered, on a case-by-case basis, for one-time special projects that are applicable or complimentary to

Regional program areas (e.g. Economic Development, Innovation, Climate Change and Environment, Conservation Authorities, PARA/COMRA), support the strategic direction of the Region and provide a Region-wide benefit;

- C) That all community investment requests must be submitted in writing to the Commissioner of Finance, and the business case will include the following components:

**Regional Community Investment Funding Business Case Components**

- Demonstrate alignment with Regional strategic priorities;
  - Clearly defined desired project outcomes, including Region-wide benefits;
  - Analysis of alternative options capable of generating desired outcomes;
  - Sound technical, economic, financial, and cost-benefit assumptions;
  - Detailed review of available financing and long-term financial implications; and,
  - Assessment of potential risks;
- D) That institutions that receive funding approval will be required to enter into a funding agreement with the Region which will outline terms and conditions, including:
- Funds will be distributed upon completion of key project milestones;
  - The requirement for annual reports detailing project completion status and progression toward key milestones; and,
  - The form of recognition of the financial support from the Region of Durham;
- E) That Regional investment grants to post-secondary education and healthcare institutions will also need to conform to the following funding formulas:

**Healthcare Institution Funding Formula**

- The need for Provincial project approval;
- The commitment of at least 70 per cent Provincial funding of total project costs at the time of request. This relates to all capital projects, excluding capital equipment;
- The proposed financing must include donations raised from the community;
- Region's contribution representing 25 per cent of the community component or a maximum of 7.5 per cent of the total project cost;
- Funds will only be provided for long-term capital assets; and
- Must provide proof of project benefits to residents of the entire Region;



### **Post-Secondary Education Institution Funding Formula**

- The need for Provincial project approval;
- The proposed financing must include donations raised from the community;
- Region's contribution representing a maximum of 7.5 per cent of the total project cost;
- Funds will only be provided for long-term capital assets; and
- Must provide proof of project benefits to residents of the entire Region; and,

- F) That the Durham Region Cancer Centre/Hospital Reserve Fund be renamed the Durham Region Healthcare Institution Reserve Fund and the Regional Solicitor be instructed to undertake the necessary actions.

CARRIED AS AMENDED  
(See Following Motion)

Moved by Councillor Nicholson, Seconded by Councillor Leahy,  
(129) That the main motion (128) of Councillors Mulcahy and Leahy be amended in the first paragraph to read as follows:

"That the No Grants Policy be repealed and replaced with the Durham Region Community Investment Grant Policy (Attachment #1 to Report #2019-F-34 of the Commissioner of Finance), including the following:"

CARRIED

The main motion (128) of Councillors Mulcahy and Leahy was then put to a vote and CARRIED AS AMENDED.

- C) Request for Deferral of Regional Development Charges for the Regional Council approved Regional Revitalization Project regarding the Development of Vacant Lands located at 80 Bond Street East in the City of Oshawa ([2019-F-35](#))
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Report #2019-F-35 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Nicholson, Seconded by Councillor Leahy,  
(130) That we recommend to Council:

- A) That the Regional Revitalization Agreement with the City of Oshawa be amended to allow for the deferral of Regional development charges from time of full building permit issuance to occupancy permit issuance (by floor) for the Council-approved Project of 80 Bond Street East in the City of Oshawa with the City of Oshawa to collect Regional Development Charges prior to issuance of occupancy permits;
- B) That the Region enter into an agreement with Bond and Mary Development (Phase 2) Inc. (BMDI) for the deferral of Regional development charges

normally due at time of full building permit issuance to occupancy permit issuance (by floor) for the Council-approved Revitalization Project of 80 Bond Street East in the City of Oshawa, with the agreement containing such terms and conditions as are necessary to reasonably assure the Region of full payment of applicable Regional development charges by time of occupancy permit issuance (by floor) for the proposed project; and

- C) That the Commissioner of Finance be authorized to negotiate and execute the amending agreement with the City of Oshawa and a deferral agreement with BMDI in a form approved by Corporate Services – Legal Services.

CARRIED

- D) The Issuance of Debentures on Behalf of the City of Pickering, the Town of Ajax, and the Township of Uxbridge (2019-F-36)
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Report #2019-F-36 from N. Taylor, Commissioner of Finance, was received.

Staff responded to questions with respect to the parameters around what can be debentured.

Moved by Councillor Ashe, Seconded by Councillor Drew,  
(131) That we recommend to Council:

- A) That the Commissioner of Finance be authorized to issue external debentures, in a total principal amount not to exceed \$17,291,000 on behalf of the City of Pickering, the Town of Ajax and the Township of Uxbridge over various terms, as set out below, with such terms not to exceed 20 years and at an average net yield not to exceed 5.00 per cent relating to the financing requirements as indicated below:

	<u>Amount</u> (Not to Exceed)	<u>Term</u> (Not to Exceed)
<b><u>City of Pickering</u></b>		
Supply and Delivery of Road Grader with Attachments	\$369,000	5 Years
Westney Road – Road Reconstruction	1,496,000	10 Years
Salem Road – Road Reconstruction	700,000	10 Years
Brock Ridge Community Park and S.M. Woodsmere Park – Baseball Diamond Improvement Project	919,000	10 Years
Centennial Park Baseball Diamond Reconstruction Project	357,000	10 Years
Pickering Recreation Complex Roof and Skylight Rehabilitation Project	<u>690,000</u>	20 Years
Sub Total – City of Pickering	<u>\$4,531,000</u>	
<b><u>Town of Ajax</u></b>		
New Audley Recreation Centre – Phase 2	<u>\$6,360,000</u>	15 Years
<b><u>Township of Uxbridge</u></b>		
Brock Street Culvert Replacement Project	\$4,000,000	10 Years
Brock Street Culvert Replacement Project	<u>2,400,000</u>	15 Years*
Sub Total – Township of Uxbridge	<u>\$6,400,000</u>	
<b>TOTAL EXTERNAL DEBENTURE REQUIREMENTS</b>	<b><u>\$17,291,000</u></b>	

\* 5 year debentures with an option to issue refinancing debentures on or before the maturity date over a further maximum term of 10 years, at the option of the Township of Uxbridge.

- B) That the Commissioner of Finance be authorized to amend the proposed terms and conditions of the external debenture issue as deemed necessary by the Fiscal Agents in order to successfully market the issue to prospective investors on the basis that the Region may purchase all or part of the debentures; and
- C) That the Region of Durham be authorized to issue the external debentures through CDS Clearing and Depository Services Inc.'s "Book Entry Only" system.

CARRIED

E) Update on DRT Kids Ride Free Incentive Pilot Program ([2019-F-37](#))

Report #2019-F-37 from N, Taylor, Commissioner of Finance, was received.

Discussion ensued with respect to possible concerns of children riding or boarding buses unaccompanied by someone over twelve years of age. DRT staff was requested to look further into this.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,  
(132) That we recommend to Council:

- A) That approval be granted to extend Durham Region Transit's Kids Ride Free fare incentive pilot program for children 12 years of age and younger

through the end of March 2020, with an estimated fare revenue impact of \$42,000;

- B) That the requirement for children riding free to be accompanied by a fare paying customer be removed, allowing all children 12 years of age and younger to ride transit free of charge effective January 1, 2020;
- C) That child ticket and pass sales, PRESTO Child fares and the Ride-to-Read program be suspended for the duration of the Kids Ride Free fare incentive pilot program; and
- D) That Durham Region Transit report back through the 2020 budget process, in collaboration with the Finance Department, on Kids Ride Free uptake, including ridership and revenue impacts, and the potential for extending the pilot program to March 31, 2021.

CARRIED AS AMENDED  
(See Following Motions)

Moved by Councillor Nicholson, Seconded by Councillor Leahy,  
(133) That the main motion (132) of Councillors Mulcahy and Leahy be amended as follows:

- In Part A) by replacing the word “extend” with the words “make permanent”, and deleting the words “through the end of March 2020, with an estimated fare revenue impact of \$42,000”
- Referring Part C) in its entirety back to staff; and
- In Part D) by deleting the words “and the potential for extending the pilot program to March 31, 2021”.

CARRIED LATER IN THE MEETING  
(See Following Motions)

Moved by Councillor Drew, Seconded by Councillor Nicholson,  
(134) That the main motion (132) of Councillors Mulcahy and Leahy be divided in order to allow voting on Part B) as it pertains to the removal of the requirement for children riding free to be accompanied by a fare paying customer, separately from the remainder.

CARRIED

Moved by Councillor Drew, Seconded by Councillor Leahy,  
(135) That Part B) of the main motion (132) of Councillors Mulcahy and Leahy be referred back to staff.

CARRIED

The amending motion (133) of Councillors Nicholson and Leahy was then put to a vote and CARRIED.

The main motion (132) of Councillors Mulcahy and Leahy [with the exception of Part B)] was then put to a vote and CARRIED AS AMENDED.

The main motion of Councillors Mulcahy and Leahy now reads as follows:

That we recommend to Council:

- A) That approval be granted to make permanent Durham Region Transit's Kids Ride Free fare incentive pilot program for children 12 years of age and younger; and
  - B) That Durham Region Transit report back through the 2020 budget process, in collaboration with the Finance Department, on Kids Ride Free uptake, including ridership and revenue impacts.
- F) 2020 Regional Business Plans and Property Tax Supported Budget Guideline (2019-F-38)
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Report #2019-F-38 from N. Taylor, Commissioner of Finance, was received.

Discussion ensued with respect to the DRPS budget including the need to ensure there is sufficient funding for frontline staff, and the level of involvement that Committee and Council has in the DRPS budget process in accordance with the Police Services Act.

Further discussion ensued with respect to how removing the additional 0.50 to 0.75 per cent in the guideline to maintain current service levels in response to provincial funding changes will impact the overall budget.

Staff responded to questions with respect to whether additional funding requests from the Conservation Authorities may be submitted if there is further provincial downloading in-year.

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(136) That we recommend to Council:

- A) That the following detailed direction and guidelines for the 2020 Business Plans and Budgets for the Durham Regional Police Services Board, Conservation Authorities, Regional Operations and other Outside Agencies be approved:
  - i. The 2020 Property Tax Guideline not exceed an overall tax impact of 2.0 per cent compared to the 2019 approved budget with an additional 0.50 per cent to 0.75 per cent over the 2019 approved budget to maintain current service levels in response to provincial funding reductions, changes in provincial funding formulas and potential provincial downloading;

- ii. The 2020 Business Plans and Budget for the Durham Regional Police Services Board not exceed \$213.225 million, an increase of approximately 3.2 per cent compared to the 2019 approved budget; and
  - iii. The 2020 Operating Budget for each Conservation Authority not exceed an increase of 2.5 per cent, plus or minus any current value assessment adjustments, and the 2020 Special Benefitting Programs Budget for each Conservation Authority not exceed an increase of 1.5 per cent, plus or minus any current value assessment adjustments, compared to the 2019 approved budget;
- B) The preliminary timetable for the 2020 Regional Business Plans and Budgets be approved, as outlined in Attachment #2 to Report #2019-F-33, which includes the following key dates:
- i. December 18, 2019 – final Regional Council approval of the 2020 Water Supply and Sanitary Sewerage Business Plans and Budgets;
  - ii. February 26, 2020 – final Regional Council approval of all 2020 Property Tax Supported Business Plans and Budgets; and
- C) That copies of Report #2019-F-33 be forwarded to the Durham Regional Police Services Board, Durham Region Transit Commission, Conservation Authorities, Durham Regional Local Housing Corporation and other Outside Agencies to guide the development of detailed 2020 Business Plans and Budgets.

CARRIED AS AMENDED  
(See Following Motions)

Moved by Councillor Ashe, Seconded by Councillor Leahy,

- (137) That the main motion (136) of Councillors Leahy and Drew be amended in Part A i) by deleting the words “with an additional 0.50 per cent to 0.75 per cent over the 2019 approved budget to maintain current service levels in response to provincial funding reductions, changes in provincial funding formulas and potential provincial downloading”.

CARRIED

Moved by Councillor Nicholson, Seconded by Councillor Ashe,

- (138) That the main motion (136) of Councillors Leahy and Drew be amended in Part A ii) by adding the following words to the end after the word “budget”, “not including the request for new front-line officers”.

CARRIED

The main motion (136) of Councillors Leahy and Drew was then put to a vote and CARRIED AS AMENDED.

G) Water Billing System Go Live Update (2019-F-39)

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Report #2019-F-39 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Councillor Nicholson,  
(139) That we recommend to Council:

- A) That the contract with Black & Veatch Canada Company as the System Integrator for the Supply and implementation of a Water Billing Customer Information System and for additional post implementation support services, be increased by \$1.945 million, to a new upset limit of \$14.845 million;
- B) That the financing for the additional services be provided from the project contingency in the amount of \$425,000 with the balance of \$1.42 million provided equally from available water and sewer user rate sources (\$760,000 each) at the discretion of the Commissioner of Finance; and
- C) That the Commissioner of Finance be authorized to execute any amendments to the agreement in a form acceptable to Corporate Services – Legal Services.

CARRIED

**8. Advisory Committee Resolutions**

There were no advisory committee resolutions to be considered.

**9. Confidential Matters**

There were no confidential matters to be considered.

**10. Other Business**

10.1 Procedural Considerations

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Chair Foster suggested that the way in which consent agendas are handled at the Region be reviewed. He further suggested that clarity may be required around whether questions to staff should be asked during a presentation on a report, or during consideration of the report.

10.2 Development Charges

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Chair Foster suggested that further dialogue needs to occur with respect to the Region's policies around the collection of Development Charges, including the impact of Bill 108.

**11. Date of Next Meeting**

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, November 12, 2019 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**12. Adjournment**

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,  
(140) That the meeting be adjourned.

CARRIED

The meeting adjourned at 2:00 PM

Respectfully submitted,

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A. Foster, Chair

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L. Fleury, Legislative Officer