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## **The Regional Municipality of Durham**

### **MINUTES**

#### **FINANCE & ADMINISTRATION COMMITTEE**

**Tuesday, December 10, 2019**

A regular meeting of the Finance & Administration Committee was held on Tuesday, December 10, 2019 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Foster, Chair  
Councillor Ashe  
Councillor Drew  
Councillor Leahy  
Councillor Mulcahy attended the meeting at 9:38 AM  
Councillor Nicholson  
Regional Chair Henry

Also

Present: Councillor Crawford, left the meeting at 11:00 AM  
Councillor Wotten

Absent: Councillor Collier, Vice-Chair, was absent on municipal business

Staff

Present: S. Austin, Director, Corporate Policy & Strategic Initiatives, attended for part of the meeting  
D. Barry, Director, Organization and Employee Services, left the meeting at 9:48 AM  
E. Baxter-Trahair, Chief Administrative Officer  
D. Beaton, Commissioner of Corporate Services  
J. Demanuele, Director of Business Services, Works Department  
J. Hunt, Director, Legal Services, Corporate Services – Legal  
R. Inacio, Systems Support Specialist, Corporate Services - IT  
N. Pincombe, Director, Business Planning, Budgets and Risk Management  
J. Presta, Director of Environmental Services, attended for part of the meeting  
N. Taylor, Commissioner of Finance  
R. Walton, Regional Clerk/Director of Legislative Services  
L. Fleury, Legislative Officer, Corporate Services – Legislative Services

**1. Declarations of Interest**

There were no declarations of interest.

**2. Adoption of Minutes**

Moved by Regional Chair Henry, Seconded by Councillor Drew,  
(156) That the minutes of the regular Finance & Administration Committee  
meeting held on Tuesday, November 12, 2019, be adopted.

CARRIED

**3. Statutory Public Meetings**

There were no statutory public meetings.

**4. Delegations**

**4.1 Joe Deschenes Smith, Trillium Housing, re: Report #2019-F-50: Request for  
Deferral of Regional Development Charges by Trillium Housing Non-Profit for a  
New Affordable Housing Project in the City of Pickering**

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Joe Deschenes Smith, Founder, Trillium Housing, appeared before the  
Committee with respect to Report #2019-F-50 re: Request for Deferral of  
Regional Development Charges by Trillium Housing Non-Profit for a New  
Affordable Housing Project in the City of Pickering.

J. Deschenes Smith advised that he is appearing before the Committee to  
request support for their Duffins Height project in Pickering through development  
charge deferrals.

J. Deschenes Smith advised that Trillium Housing is a non-profit enterprise  
dedicated to affordable housing ownership within conventional housing projects.  
He added that the Trillium Mortgage is a shared equity mortgage; and noted that  
recently their model was adopted by the Federal Government for their new home  
ownership support program.

J. Deschenes Smith provided details with respect to a similar project constructed  
in Toronto called The Loop wherein 33 Trillium Mortgages were issued and the  
average household income for those families was in the mid \$60,000's. He noted  
that the Trillium Mortgages reduced housing costs on average by \$500 per month  
per family.

J. Deschenes Smith advised that the Pickering project will include 212 to 216  
stacked townhouses and they are already receiving applications for Trillium  
Mortgages for the project and are hoping to start sales in September.

J. Deschenes Smith advised that Trillium Housing will also be appearing before  
the City of Pickering to request Development Charge deferrals.

J. Deschenes Smith responded to questions from the Committee members.

At this point in the meeting D. Beaton introduced Dara Barry, Director, Organization and Employee Services. D. Beaton advised that D. Barry will be retiring tomorrow after 25 years of dedicated service with the Region. He advised that Dara first joined the Region as an Employment Equity Officer with Human Resources. He added that D. Barry's portfolio included compensation and benefits as well as health, safety and wellness.

Chair Foster thanked Dara for her service to the Region on behalf of Committee and Council.

## **5. Presentations**

### **5.1 Nicole Pincombe, Director of Business Planning, Budgets and Risk Management and John Presta, Director, Environmental Services, re: Report #2019-F-52: 2020 Current and Capital Business Plans and Budgets and Nine Year Capital Forecasts for the Water Supply and Sanitary Sewerage Systems**

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Nicole Pincombe, Director of Business Planning, Budgets and Risk Management and John Presta, Director, Environmental Services, provided a presentation with respect to Report #2019-F-52: 2020 Current and Capital Business Plans and Budgets and Nine Year Capital Forecasts for the Water Supply and Sanitary Sewerage Systems. Highlights of their presentation included:

- 2020 Budget Strategic Priorities:
  - Accommodate Ongoing Legislative and Regulatory Changes
  - Respond to Growth and Affordability Pressures and Support the Vulnerable Sector
  - Invest in Infrastructure Renewal
  - Innovate and Modernize Operations and Administration
- Durham Budget Overview:
  - Services
    - Water
    - Sewer
    - Utility Finance
  - 2019 Accomplishments
    - Service Improvements
    - Awards
    - Customer Service
  - 2020 Proposed Water Supply and Sanitary Sewerage Expenditures and Financing
    - Proposed Gross Expenditures \$358.1 million
    - Proposed Gross Revenues \$358.1 million
  - 2020 Priorities and Highlights
    - Operating
    - Capital and Debt Servicing Costs
    - Staffing
  - 2020 Priorities and Highlights – Major Projects – Water Supply and Sanitary Sewerage - Regional Road Program - R.R. 57

- (Bowmanville Ave.) from Baseline Road to Nash Road, Bowmanville
- 2020 Priorities and Highlights – Major Projects – Water Supply – Betterment and Replacement – Watermain Replacements Ajax
- 2020 Priorities and Highlights – Major Project – Water Supply and Sanitary Sewerage – Betterment and Replacement – Olive Ave. from Simcoe St. S. to Drew St., Oshawa
- 2020 Priorities and Highlights – Major Project – Sanitary Sewerage – Courtice Trunk Sanitary Sewer Phase 3: Baseline Rd. from Courtice Rd. to Trulls Rd. and Trulls Rd. from Baseline Rd. to Bloor St. Oshawa/Courtice
- 2020 Priorities and Highlights – Major Project – Water Supply – Buildings:
  - Seaton Zone 4 Reservoir and Zone 5 Water Pumping Station, Pickering
  - Ajax Water Supply Plant – Environmental Assessment
  - Corbett Creek Water Pollution Control Plant – Environmental Assessment
  - Bowmanville Water Supply Environmental Assessment
- 2020 Risks and Uncertainties
  - Legislative and regulatory changes from provincial and federal approval agencies
  - Revenue/Funding Pressures
  - Operating Pressures
- 2020 Initiatives to Modernize and Find Service Efficiencies
  - Modernization of Data Management to commence at all Water Supply and Sanitary Sewage Plants
- Future Budget Pressures
  - Impacts on 2021 Budget
  - Forecasted Pressure

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(157) That the order of the Agenda be altered to consider Item 7.2 H) next.  
CARRIED

## 7.2 Reports

- H) 2020 Current and Capital Business Plans and Budgets and Nine Year Capital Forecasts for the Water Supply and Sanitary Sewerage Systems (2019-F-52)

Report #2019-F-52 from N. Taylor, Commissioner of Finance, was received.

Staff responded to questions with respect to drinking water test results; new staffing; new facilities; the water/sewer surplus for 2019; e-billing; the possibility of showing comparisons in future reports when listing accomplishments; the rating of assets; the emergency well in Sunderland; costs related to flushing of inappropriate material; interconnectivity of pumping stations; additional

infrastructure costs related to climate change; and the fact that there was no outflow into Lake Ontario.

Discussion ensued with respect to affordability, reducing the user rate increase, and the possible use of reserve funds to reduce user rates. Staff advised that it is important to contribute to reserve funds each year for future capital projects and added that it is possible to show a break-down of where the reserve funds go.

Discussion also ensued with respect to the proportion of user rate revenue used to fund growth neighbourhoods versus traditional neighbourhoods and whether it is possible to see a break-down of planned projects.

Further discussion ensued with respect to how amendments made today to the recommendations in Report 2019-F-52 may affect the recommendations in Report 2019-COW-33 regarding Water and Sanitary Sewer User Rates which is to be considered by the Committee of the Whole on December 11<sup>th</sup>; and adjusting the budget process in future years to streamline consideration of reports and approvals related to water/sewer budgets and user rates. It was suggested that the Committee recess for 10 minutes so that staff could discuss procedural matters regarding the two reports.

Moved by Regional Chair Henry, Seconded by Councillor Ashe,  
(158) That Committee recess for 10 minutes.

CARRIED

The Committee recessed at 11:00 AM and reconvened at 11:16 AM.

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(159) That we recommend to Council:

- A) That the 2020 Current and Capital Business Plans and Budgets for the Water Supply System, with a total gross expenditure of \$152.6 million (net user rate supported expenditure of \$111.7 million) and related financing as set out below, be approved:

	2019 Gross Budget (\$ 000's)	2020 Gross Budget (\$ 000's)	Variance Incr/(Decr) (\$ 000's)
<b><u>EXPENDITURES</u></b>			
Operations:			
Watermain Cleaning and Repairs	3,572	3,493	(79)
Valves and Hydrants	3,211	2,991	(220)
Water Connections	4,370	4,186	(184)
Water Meters	666	542	(124)
Depot Operations	5,758	5,824	66
Plants East	2,926	3,151	225
Plants Central	13,263	14,131	868
Plants North	3,026	3,080	54
Sunvalley	29	29	-
Engineering and Staff Support	7,335	7,455	120
Facilities Management	6,603	7,615	1,012
Administration	315	319	4
Headquarters Shared Costs	1,073	1,100	27
Utility Finance	3,658	3,943	285
Share of Regional Corporate Costs	11,379	12,083	704
Subtotal Operations	<u>67,184</u>	<u>69,942</u>	<u>2,758</u>
Capital/Debt Charges:			
TCA Capital	3,361	4,732	1,371
TCA Construction	109,973	76,209	(33,764)
Debt Charges	1,694	1,694	-
Subtotal Capital/Debt Charges	<u>115,028</u>	<u>82,635</u>	<u>(32,393)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>182,212</u></b>	<b><u>152,577</u></b>	<b><u>(29,635)</u></b>
<b><u>FINANCING</u></b>			
Contributions from Reserve Funds:			
Residential Development Charges - Growth Related Capital	57,358	20,823	(36,535)
Commercial Development Charges - Growth Related Capital	1,769	678	(1,091)
Industrial Development Charges - Debt Charges	536	536	-
Institutional Development Charges - Debt Charges	28	28	-
Water Rate Stabilization Reserve Fund	2,000	952	(1,048)
Asset Management Reserve Fund	4,985	5,234	249
Equipment Replacement Reserve	-	35	35
Fees and Service Charges	2,791	2,910	119
Financing From Others:			
Region of York - TCA Construction	325	225	(100)
Oversizing Costs Related to Seaton/Federal Lands	4,488	7,540	3,052
Frontage Charges - Petition Recoverable	-	1,864	1,864
<b>Financing From Non-User Revenue Sources</b>	<b><u>74,280</u></b>	<b><u>40,825</u></b>	<b><u>(33,455)</u></b>
<b>User Revenues Financing (including frontage charges)</b>	<b><u>107,932</u></b>	<b><u>111,752</u></b>	<b><u>3,820</u></b>
<b>TOTAL FINANCING</b>	<b><u>182,212</u></b>	<b><u>152,577</u></b>	<b><u>(29,635)</u></b>

B) That the Nine Year Capital Forecast for 2021 to 2029 inclusive, in the amount of \$1.1 billion as detailed in the Water Supply System Capital Budget, be received for information;

C) That the 2020 Current and Capital Business Plans and Budgets for the

Sanitary Sewerage System with a total gross expenditure of \$205.5 million (net user rate supported expenditure of \$107.7 million) and related financing as set out below, be approved:

	2019 Gross Budget (\$ 000's)	2020 Gross Budget (\$ 000's)	Variance Incr/(Decr) (\$ 000's)
<b><u>EXPENDITURES</u></b>			
Operations:			
Cleaning, Repairs and Maintenance Holes	2,112	2,033	(79)
Sewer Connections	2,944	3,254	310
Depot Operations	3,198	3,228	30
WPCPs and Pumping Stations	23,236	23,999	763
Duffin Creek WPCP	35,551	37,197	1,646
Regional Environmental Laboratory	2,571	2,864	293
Engineering and Staff Support	6,769	6,886	117
Facilities Management	7,075	8,273	1,198
Administration	318	322	4
Headquarters Shared Costs	1,073	1,100	27
Utility Finance	3,658	3,943	285
Share of Regional Corporate Costs	14,333	15,199	866
Subtotal Operations	102,838	108,298	5,460
Capital/Debt Charges:			
Duffin Creek WPCP - TCA Capital	1,480	947	(533)
Regional Environmental Lab - TCA Capital	172	586	414
TCA Capital	2,409	5,673	3,264
TCA Construction	106,437	68,950	(37,487)
Debt Charges	21,761	21,011	(750)
Subtotal Capital/Debt Charges	132,259	97,167	(35,092)
<b>TOTAL EXPENDITURES</b>	<b>235,097</b>	<b>205,465</b>	<b>(29,632)</b>
<b><u>FINANCING</u></b>			
Contributions from Reserve Funds:			
Residential Development Charges - Growth Related Capital	11,859	20,013	8,154
Residential Development Charges - Debt Charges	11,499	11,521	22
Commercial Development Charges - Growth Related Capital	1,266	1,275	9
Commercial Development Charges - Debt Charges	1,439	1,552	113
Industrial Development Charges - Growth Related Capital	1,000	-	(1,000)
Industrial Development Charges - Debt Charges	-	532	532
Institutional Development Charges - Debt Charges	-	8	8
Sanitary Sewer Rate Stabilization Reserve Fund	-	952	952
Asset Management Reserve Fund	8,234	8,646	412
Equipment Replacement Reserve	-	35	35
Regional Environmental Lab Equipment Replacement Reserve	135	-	(135)
Fees and Service Charges	6,811	7,001	190
Financing From Others:			
Region of York - TCA	1,132	1,040	(92)
Region of York - TCA Construction	23,514	16,566	(6,948)
Oversizing Costs Related to Seaton/Federal Lands	13,080	-	(13,080)
Region of York - Operating	27,109	28,444	1,335
Region of York Environmental Lab Operations	-	168	168
Debenture Proceeds:			
Courtice Trunk Sanitary Sewer, Clarington	25,900	-	(25,900)
<b>Financing From Non-User Revenue Sources</b>	<b>132,978</b>	<b>97,753</b>	<b>(35,225)</b>
<b>User Revenues Financing (including frontage charges)</b>	<b>102,119</b>	<b>107,712</b>	<b>5,593</b>
<b>TOTAL FINANCING</b>	<b>235,097</b>	<b>205,465</b>	<b>(29,632)</b>



- D) That the Nine Year Capital Forecast for 2021 to 2029 inclusive, in the amount of \$1.5 billion as detailed in the Sanitary Sewerage System Capital Budget, be received for information;
- E) That capital project approval be granted for expenditures and financing for the 2020 capital projects detailed within the 2020 Water Supply and Sanitary Sewerage Systems Business Plans and Budgets where contract awards are consistent with the Regional Budget Management Policy; and
- F) That the necessary By-laws with respect to the 2020 Current and Capital Business Plans and Budgets for the Water Supply and Sanitary Sewerage Systems be presented to Regional Council.

CARRIED AS AMENDED  
(See Following Motion)

Moved by Councillor Ashe, Seconded by Councillor Nicholson,

- (160) That the main motion (159) of Councillors Leahy and Drew be amended in Parts A) and C) to approve the expenditure of funds, but not the financing, and that the tables be adjusted accordingly, so that Part A) now reads as follows:

- A) That the 2020 Current and Capital Business Plans and Budgets for the Water Supply System, with a total gross expenditure of \$152.6 million be approved as set out below, and that the Commissioner of Finance be authorized to make the necessary changes to the proposed financing of the gross expenditures for the 2020 Water Supply System Business Plans and Budgets as outlined in Report 2019-F-52 as may be required by any amendments to Report 2019-COW-33: Recommended 2020 Water and Sanitary Sewer User Rates, including additional contributions from reserves and reserve funds, with a subsequent information report to be provided to Council:

	2019 Gross Budget (\$ 000's)	2020 Gross Budget (\$ 000's)	Variance Incr/(Decr) (\$ 000's)
<b><u>EXPENDITURES</u></b>			
Operations:			
Watermain Cleaning and Repairs	3,572	3,493	(79)
Valves and Hydrants	3,211	2,991	(220)
Water Connections	4,370	4,186	(184)
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Plants East	2,926	3,151	225
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Subtotal Operations	<u>67,184</u>	<u>69,942</u>	<u>2,758</u>
Capital/Debt Charges:			
TCA Capital	3,361	4,732	1,371
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Debt Charges	1,694	1,694	-
Subtotal Capital/Debt Charges	<u>115,028</u>	<u>82,635</u>	<u>(32,393)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>182,212</u></b>	<b><u>152,577</u></b>	<b><u>(29,635)</u></b>

And Part C) now reads as follows:

- C) That the 2020 Current and Capital Business Plans and Budgets for the Sanitary Sewerage System with a total gross expenditure of \$205.5 million be approved as set out below, and that the Commissioner of Finance be authorized to make the necessary changes to the proposed financing of the gross expenditures for the 2020 Sanitary Sewerage System Business Plans and Budgets as outlined in Report 2019-F-52 as may be required by any amendments to Report 2019-COW-33: Recommended 2020 Water and Sanitary Sewer User Rates, including any additional contributions from reserves and reserve funds, with a subsequent information report to be provided to Council:

	2019 Gross Budget (\$ 000's)	2020 Gross Budget (\$ 000's)	Variance Incr/(Decr) (\$ 000's)
<b><u>EXPENDITURES</u></b>			
Operations:			
Cleaning, Repairs and Maintenance Holes	2,112	2,033	(79)
Sewer Connections	2,944	3,254	310
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Capital/Debt Charges:			
Duffin Creek WPCP - TCA Capital	1,480	947	(533)
Regional Environmental Lab - TCA Capital	172	586	414
TCA Capital	2,409	5,673	3,264
TCA Construction	106,437	68,950	(37,487)
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Subtotal Capital/Debt Charges	<u>132,259</u>	<u>97,167</u>	<u>(35,092)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>235,097</u></b>	<b><u>205,465</u></b>	<b><u>(29,632)</u></b>

CARRIED

The main motion (159) of Councillors Leahy and Drew was then put to a vote and CARRIED AS AMENDED.

## 6. Administration

### 6.1 Correspondence

There were no communications to consider.

### 6.2 Reports

#### A) Renewal of Ontario Parcel Master Agreement Products (2019-A-35)

Report #2019-A-35 from D. Beaton, Commissioner of Corporate Services, was received.

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,  
(161) That we recommend to Council that:

- A) The following four agreements with Teranet Enterprises Inc. be extended at an annual cost of \$149,376 plus applicable taxes, for each year of the agreement, for a total cost of \$746,880 plus applicable taxes for a term of 5 years: the End User Data License Agreement; Ontario Parcel Master

Agreement (OPMA) Products Delivery Agreement; the General Municipal License Agreement – OPMA Ownership Mapping Data Products; and the Value Added Relicensor (“VAR”) Agreement;

- B) A renewal of the Region of Durham OPMA partner cost sharing agreement with the eight participating lower-tier municipalities that have expressed interest through a letter of intent be executed;
- C) Financing for the Region’s share of the agreements for 2020 and future years is allocated in Corporate Services – Information Technology Division GIS Services base budget, and;
- D) The Commissioner of Finance be authorized to execute any and all documents necessary to give effect to the actions herein approved, provided all are in a form satisfactory to the Commissioner of Finance, the Director of Legal Services and the Director of Legislative Services.

CARRIED

- B) The Regional Municipality of Durham’s 2018 Accessibility Report (2019-A-36)

Report #2019-A-36 from E. Baxter-Trahair, Chief Administrative Officer, was received. Chair Foster requested that future reports include comparators to show what has been achieved and how the Region has improved.

Moved by Councillor Nicholson, Seconded by Councillor Leahy,  
(162) That we recommend to Council:

That the Regional Municipality of Durham’s 2018 Accessibility report be adopted.

CARRIED

## 7. Finance

### 7.1 Correspondence

- A) Correspondence from Mary Medeiros, Interim City Clerk, City of Oshawa re: Durham Region Hospice and VON Durham Community Corporation Submitting a Funding Request for Two New Residential Hospices

Moved by Councillor Nicholson, Seconded by Councillor Leahy,  
(163) That the correspondence from Mary Medeiros, Interim City Clerk, City of Oshawa re: Durham Region Hospice and VON Durham Community Corporation Submitting a Funding Request for Two New Residential Hospices, be received for information.

CARRIED

- B) Correspondence from Kevin Narraway, Manager of Legislative Services/Deputy Clerk, Town of Whitby re: Council of the Town of Whitby, at a meeting held on November 25, 2019, adopted the following as Resolution # 323-19:

1. That the Region of Durham be requested to support heritage preservation by adopting a by-law to provide a Regional property tax rebate for designated heritage properties, including those properties within heritage conservation districts; and
  2. That a copy of this resolution be sent to area municipalities in the Region of Durham.
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Staff responded to questions with respect to property tax rebates for heritage properties by upper-tier municipalities and ensured that they would investigate it.

Moved by Regional Chair Henry, Seconded by Councillor Leahy,

- (164) That the correspondence from Kevin Narraway, Manager of Legislative Services/Deputy Clerk, Town of Whitby re: Council of the Town of Whitby Resolution #323-19 regarding a Regional property tax rebate for heritage properties, be referred to consideration of the 2020 Strategic Property Tax Study.

CARRIED

- C) Direction Memorandum from Works Committee re: Works Department – 2020 Water Supply and Sanitary Sewerage Business Plans and Budgets (2019-W-98)

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,

- (165) That the Direction Memorandum from the Works Committee re: Works Department – 2020 Water Supply and Sanitary Sewerage Business Plans and Budgets (2019-W-98), be referred to consideration of Report #2019-F-52.

CARRIED

## 7.2 Reports

- A) Sanitary Sewer Surcharge Appeal by the Ministry of Natural Resources and Forestry for Darlington Provincial Park, 1600 Darlington Park Road, Bowmanville (2019-F-45)
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Report #2019-F-45 from N. Taylor, Commissioner of Finance, was received. Staff responded to a question with respect to the maximum allowable sewer surcharge appeal.

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,

- (166) That we recommend to Council:

That the Sanitary Sewer Surcharge Appeal in the name of Ministry of Natural Resources and Forestry, be granted in the amount of \$21,812.53, on the basis that there is sufficient flow differential to qualify for a one-time sanitary sewer surcharge appeal.

CARRIED

B) Temporary Borrowing By-law for 2020 (2019-F-46)

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Report #2019-F-46 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Drew, Seconded by Councillor Nicholson,  
(167) That we recommend to Council:

- A) That the Regional Chair and the Treasurer be authorized in 2020 to borrow funds not to exceed \$500 million in order to meet current expenditures and liabilities until such time as the general tax revenues and other revenues of the Region are received; and
- B) That approval be granted for the requisite by-law(s).  
CARRIED

C) 2020 Interim Regional Property Tax Levy (2019-F-47)

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Report #2019-F-47 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(168) That we recommend to Council:

- A) That a 2020 interim Regional property tax levy be imposed on the lower-tier municipalities for all property tax classes;
- B) That the amount due from each lower-tier municipality is estimated to be equivalent to 50% of their respective share of the Regional property taxes collected in 2019;
- C) That the 2020 interim Regional property tax levy be paid by the lower-tier municipalities seven days subsequent to the installment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes;
- D) That the Regional Clerk be requested to advise the lower-tier municipalities of the imposition of the 2020 interim Regional property tax levy for all property tax classes; and,
- E) That approval be granted for the requisite by-law.  
CARRIED

D) Request from the Durham Regional Police Services Board for 2020 Pre-Budget Approval for the Purchase of New Vehicles (2019-F-48)

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Report #2019-F-48 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Ashe, Seconded by Councillor Leahy,  
(169) That we recommend to Council:

That the request from the Durham Regional Police Services Board for 2020 pre-budget approval for the purchase of 36 vehicles, at a total cost not to exceed \$1,612,192 be approved provided that this expenditure will be financed within the 2020 DRPS budget guideline established by Regional Council.

CARRIED

- E) Regional Agreement with CSH Ballycliffe Lodge Inc. and the Corporation of the Town of Ajax for the Advancement of Regional Development Charge Demolition Credits for a Long-Term Care Facility, in the Town of Ajax (2019-F-49)

Report #2019-F-49 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Regional Chair Henry,  
(170) That we recommend to Council:

- A) That the Regional Municipality of Durham be authorized to enter into an Agreement with CSH Ballycliffe Lodge Inc. and the Corporation of the Town of Ajax for the advancement of Regional development charge (DC) demolition credits for a Long-Term Care Facility in the Town of Ajax in order to allow the subsequent demolition of the existing facility with a letter of credit required to the satisfaction of the Commissioner of Finance and Director of Legal Services;
- B) That in order to administratively streamline and expedite the process for advancing Regional DC demolition credits for structures with planned and phased demolition and/or new facility construction commencing prior to demolition of existing structures, the Region be authorized to enter into similar future agreements with the applicable area municipality and developer to ensure the application of planned DC demolition credits to newly constructed structures at building permit issuance to be secured by a Letter of Credit, with the necessary terms and conditions to be considered and incorporated in the 2023 Regional DC By-laws and Background Study; and
- C) That the Regional Chair and the Regional Clerk be authorized to execute any necessary documents or agreements.

CARRIED

- F) Request for Deferral of Regional Development Charges by Trillium Housing Non-Profit for a New Affordable Housing Project in the City of Pickering (2019-F-50)

Report #2019-F-50 from N. Taylor, Commissioner of Finance, was received. Discussion ensued with respect to the importance of increasing affordable housing options including options to own rather than rent.

Moved by Councillor Ashe, Seconded by Councillor Leahy,  
(171) That we recommend to Council:

- A) That the Region enter into an agreement with Trillium Housing Non-Profit (Trillium) for the deferral of Regional development charges from time of the

first building permit issuance to twelve (12) months after occupancy for each phase of the project (two phases) for an affordable housing project in the City of Pickering and payable at the rate in effect at the first building permit of each phase;

- B) That the agreement contain the appropriate terms and conditions to reasonably assure the Region of full payment of applicable Regional development charges for the proposed project; and
- C) That the Commissioner of Finance be authorized to negotiate and execute the necessary agreement in a form acceptable to Corporate Services – Legal Services.

CARRIED

- G) Request for Regional Financial Assistance under the Regional Revitalization Program for the Development of Lands surrounding Markham Stouffville Cottage Hospital known as 4 Campbell Drive in the Township of Uxbridge to support the new Uxbridge Health Centre ([2019-F-51](#))
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Report #2019-F-51 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Drew, Seconded by Councillor Leahy,  
(172) That we recommend to Council:

- A) That the application submitted by the Township of Uxbridge, on behalf of Uxmed Inc. under the Regional Revitalization Program (RRP), requesting Regional financial assistance for the development of lands surrounding Markham Stouffville Cottage Hospital known as 4 Campbell Drive in the Township of Uxbridge for a new physician-owned health care campus facility, be approved, subject to the following conditions:
  - i) The Region to provide \$114,350 for the development, with funding provided from the Regional Revitalization Reserve Fund and transferred to the Township of Uxbridge for distribution to Uxmed Inc., in accordance with the timing and flow of funds under the RRP:

Full building permit issued to Uxmed Inc.	50%
Framing inspection (or equivalent structural completion), 40% passed by the area municipal building inspection authority	
Occupancy permit received from the area municipal building authority or passed preoccupancy inspection of those municipalities which do not issue an occupancy permit	10%
  - ii) Uxmed Inc. must pay all applicable Regional Development Charges due at building permit issuance;



- iii) Uxmed Inc. enter into a servicing agreement with the Region to construct new water and sewer connections and Uxmed Inc. will post a security in the form of a letter of credit and be responsible for 100 per cent of the servicing costs;
  - iv) All costs associated with works for the development of the lands will be borne by the developer, Uxmed Inc., in keeping with Regional policies;
  - v) Satisfying any performance criteria outlined in agreements between the Township of Uxbridge and Uxmed Inc. regarding incentives (financial or other) provided under the Toronto Street Corridor Community Improvement Plan and applicable Township By-laws;
  - vi) The Township of Uxbridge enter into an agreement with the Region that outlines the terms and conditions for Regional financial assistance to ensure accountability for Regional funding;
  - vii) The Township of Uxbridge agrees to annual post-project reviews and audits for five years after substantial occupancy of the development of vacant lands, in conjunction with the Region, to provide accountability and ensure effective utilization of Regional resources; and
- B) That as per the RRP, the increased property tax revenue generated from the increased current value assessment of the development of lands surrounding the Markham Stouffville Cottage Hospital known as 4 Campbell Drive in the Township of Uxbridge be used to replenish the Regional Revitalization Reserve Fund for five years after substantial occupancy.

CARRIED

- H) 2020 Current and Capital Business Plans and Budgets and Nine Year Capital Forecasts for the Water Supply and Sanitary Sewerage Systems (2019-F-52)

This Item was considered earlier in the meeting. [See pages 6 to 13]

- I) Award for RFP 240-2019 for the Rental of Multi-Functional Devices and Related Services for the Regional Municipality of Durham (2019-F-53)

Report #2019-F-53 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Nicholson, Seconded by Councillor Leahy,  
(173) That we recommend to Council:

- A) That subject to a successful product evaluation, the proposal received from 4 Office Automation Ltd., in response to RFP 240-2019 for the Rental of Multi-Functional Devices (MFD's) and Related Services for the Regional Municipality of Durham, be accepted and 4 Office Automation Ltd. (4 Office) be awarded a contract for a forty-eight (48) month term, with the option to extend for an additional 48-month term at an estimated annual cost of \$300,000, including support based on current equipment inventory and copy usage levels;

- B) That funding be provided from departmental operating budgets as approved; and
- C) That the Commissioner of Finance be authorized to execute the agreement and any required amendments.

CARRIED

## **8. Advisory Committee Resolutions**

### **8.1 9-1-1 Management Board**

#### **A) Resolution regarding 9-1-1 Management Board Signing Authority**

Moved by Councillor Leahy, Seconded by Councillor Nicholson,  
(174) That we recommend to Council:

That signing authority for the 9-1-1 Management Board be given to the 9-1-1 Technical Manager and the Finance Department Regional Staff representative.

CARRIED

## **9. Confidential Matters**

There were no confidential matters to be considered.

## **10. Other Business**

There was no other business to be considered.

## **11. Date of Next Meeting**

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, January 14, 2020 at 9:30 AM in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

## **12. Adjournment**

Moved by Regional Chair Henry, Seconded by Councillor Nicholson,  
(175) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:37 AM

Respectfully submitted,

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A. Foster, Chair

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L. Fleury, Legislative Officer