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## The Regional Municipality of Durham

### MINUTES

#### FINANCE & ADMINISTRATION COMMITTEE

Tuesday, February 11, 2020

A regular meeting of the Finance & Administration Committee was held on Tuesday, February 11, 2020 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM

Present: Councillor Foster, Chair  
Councillor Collier, Vice-Chair  
Councillor Ashe  
Councillor Drew  
Councillor Leahy left the meeting at 11:42 AM  
Councillor Mulcahy  
Councillor Nicholson  
Regional Chair Henry

Also

Present: Councillor Barton attended for part of the meeting  
Councillor Bath-Hadden attended for part of the meeting  
Councillor Chapman attended for part of the meeting  
Councillor Highet  
Councillor Kerr  
Councillor Marimpietri attended for part of the meeting  
Councillor Joe Neal attended for part of the meeting  
Councillor John Neal attended for part of the meeting  
Councillor Smith  
Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer  
J. Austin, Deputy General Manager, Business Services, DRT  
D. Beaton, Commissioner of Corporate Services  
D. Bertrim, Deputy Chief, DRPS, attended for part of the meeting  
K. Chakravarthy, Chief Information Officer, Corporate Services – IT  
T. Cheseboro, Director and Chief of RDPS, Emergency Medical Services, attended for part of the meeting  
S. Danos-Papaconstantinou, Commissioner of Social Services  
J. Demanuele, Director of Business Services, Works Department  
C. Drimmie, Manager, Corporate Initiatives, Office of the CAO, attended for part of the meeting  
S. Gill, Director of Economic Development and Tourism, Planning and Economic Development  
D. Holmes, Director, Business Affairs and Financial Management, Social Services Department  
W. Holmes, General Manager, DRT  
J. Hunt, Director, Legal Services, Corporate Services – Legal  
R. Inacio, Systems Support Specialist, Corporate Services – IT

R. Jagannathan, Director of Transportation and Field Services, Works Department, attended for part of the meeting  
M. Januszkiewicz, Director of Waste Management, Works Department, attended for part of the meeting  
R.J. Kyle, Commissioner and Medical Officer of Health  
T. Lavery, Manager, Corporate Communications  
G. le Riche, Director, Business Solutions, DRPS, attended for part of the meeting  
S. MacLellan, Chief Administrative Officer, DRPS, attended for part of the meeting  
Chief Martin, Chief of Police, DRPS, attended for part of the meeting  
G. Muller, Director of Planning, Planning and Economic Development  
L. O'Dell, Director, Departmental Services, Corporate Services – HR  
N. Pincombe, Director of Business Planning, Budgets and Risk Management  
T. Rollauer, Deputy Chief, DRPS, attended for part of the meeting  
S. Siopis, Commissioner of Works  
N. Taylor, Commissioner of Finance  
R. Walton, Regional Clerk/Director of Legislative Services  
C. Bandel, Deputy Clerk, Corporate Services – Legislative Services  
T. Fraser, Committee Clerk, Corporate Services – Legislative Services, attended for part of the meeting

**1. Declarations of Interest**

Councillor Drew made a declaration of interest under the Municipal Conflict of Interest Act with respect to Item 8.4 B): Report #2020-F-4 of the Commissioner of Finance re: The 2020 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit, as it relates to Regional Operations. She indicated that her son is an employee of the Works Department.

**2. Adoption of Minutes**

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(14) That the minutes of the following meetings be adopted:

- Regular Finance & Administration Committee meeting held on January 14, 2020; and
- Special Finance & Administration Committee meeting held on January 29, 2020.

CARRIED

**3. Statutory Public Meetings**

There were no statutory public meetings.

**4. Delegations**

There were no delegations to be heard.

**5. Presentations**

There were no presentations to be heard.

**6. Administration**

6.1 Correspondence

There were no communications to consider.

6.2 Reports

There were no Administration reports to consider.

**7. Finance**

7.1 Correspondence

There were no communications to consider.

7.2 Reports

A) Amendment to Vehicle Advance and Casual Travel Reimbursement Rates Policy (2020-F-2)

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Report #2020-F-2 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Leahy, Seconded by Councillor Drew,  
(15) That we recommend to Council:

That the policy for Vehicle Advance and Casual Travel Reimbursement Rates, for reimbursement for the use of a personal vehicle while on Regional business and included in Attachment #1 to Report #2020-F-2, be approved, effective January 1, 2020.

CARRIED

**8. Business Plan and Budget Review and Property Tax Study**

8.1 Presentations

A) Elaine Baxter-Trahair, Chief Administrative Officer, Nancy Taylor, Commissioner of Finance, and Nicole Pincombe, Director, Business Planning, Budgets and Risk Management, re: The 2020 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit (2020-F-4) and 2020 Strategic Property Tax Study (2020-F-3)

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E. Baxter-Trahair, N. Taylor and N. Pincombe provided a detailed PowerPoint presentation on the 2020 Regional Business Plans and Budgets and 2020 Strategic Property Tax Study. A copy of their presentation was provided as a handout. Highlights from the presentation included:

- Overview
  - 2019 Accomplishments
  - 2020 Budget Guideline and Budget Priorities
  - Public Engagement
- Financial Overview
  - Assessment Growth
  - Assessment Base Composition
  - Assessment at Risk
  - 2020 Regional Reassessment Impacts
  - Regional Property Tax Supported Budget
  - 2020 Regional Property Taxes – Average Home
  - Regional Assets
  - Major Capital Budget and Forecast
  - 2020 Base Pressures
  - Line-By-Line Review
  - Use of Reserves and Reserve Funds
- Budget Overview
  - 2020 Preliminary Provincial Funding Impacts
  - Respond to Growth and Affordability Pressures and Support the Vulnerable Sector
  - Innovate and Modernize Operations and Administration
  - Accommodate Ongoing Legislative and Regulatory Changes
  - Invest in Infrastructure Renewal
- Summary
  - Future Budget Pressures
  - Risks and Uncertainties
  - 2020 Regional Property Tax Impacts
  - 2020 Business Plans and Budgets

N. Taylor noted that the average Regional property tax increase is 2.2% for an average residential tax increase of \$59. She added that the Regional residential property tax impact varies by municipality.

Staff responded to questions with respect to Regional Council's 2020 budget guideline; changes as a result of the phase-out of vacancy policies; previous requests to the Province to include upper-tier municipalities in the assessment complaints and appeal process; tax ratios for the multi-residential class; the decline in the industrial property class share; the decrease in the non-residential share of the property tax base; the increase in the farmland property tax class; assessment appeals; the Durham Regional Police Service Capital Forecast; increased funding for climate change adaptation and mitigation plans; the number of new positions proposed in the 2020 budget; the report and recommendations from Pricewaterhouse Coopers regarding the Customer Corporate Service

Strategy and Citizen Experience Transformation Project; the proposal for a new Clarrington paramedic station; proposals to increase industrial development; estimated amount of assessment growth; annual staffing increases; 2020 risks and uncertainties; and the Municipal Property Assessment Corporation (MPAC) 2020 property assessment update.

Councillor Joe Neal requested that staff provide him with a chart outlining the annual staffing increases.

The Committee recessed at 10:53 AM and reconvened at 11:05 AM.

## 8.2 Correspondence

### A) Memorandum from the Transit Executive Committee, re: 2020 Durham Region Transit Business Plans and Budgets (2020-DRT-05)

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(16) That Report #2020-DRT-05 from the General Manager of Durham Region Transit be referred to Report #2020-F-4 of the Commissioner of Finance.  
CARRIED

### B) Memorandum from the Health & Social Services Committee, re: 2020 Health Department Business Plans and Budgets (2020-MOH-1)

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(17) That Report #2020-MOH-1 from the Commissioner & Medical Officer of Health be referred to Report #2020-F-4 of the Commissioner of Finance.  
CARRIED

### C) Memorandum from the Health & Social Services Committee, re: 2020 Social Services Department Business Plans and Budgets (2020-SS-1)

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(18) That Report #2020-SS-1 from the Commissioner of Social Services be referred to Report #2020-F-4 of the Commissioner of Finance.  
CARRIED

### D) Memorandum from the Planning & Economic Development Committee, re: 2020 Planning and Economic Development Department Business Plans and Budgets (2020-P-1)

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(19) That Report #2020-P-1 from the Commissioner of Planning and Economic Development be referred to Report #2020-F-4 of the Commissioner of Finance.  
CARRIED

### E) Memorandum from the Works Committee, re: 2020 Works Department General Tax and Solid Waste Management Business Plans and Budgets (2020-W-15)

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(20) That Report #2020-W-15 from the Commissioner of Works be referred to Report #2020-F-4 of the Commissioner of Finance.

CARRIED

F) Memorandum from the 9-1-1 Management Board, re: 9-1-1 Management Board 2020 Budget

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(21) That the memorandum from the 9-1-1 Management Board regarding the 9-1-1 Management Board 2020 Budget be referred to Report #2020-F-4 of the Commissioner of Finance.

CARRIED

G) Memorandum from the Durham Regional Local Housing Corporation, re: 2020 Durham Regional Local Housing Corporation Business Plan and Budget

Moved by Regional Chair Henry, Seconded by Councillor Collier,  
(22) That the memorandum from the Durham Regional Local Housing Corporation regarding the 2020 Durham Regional Local Housing Corporation Business Plan and Budget be referred to Report #2020-F-4 of the Commissioner of Finance.

CARRIED

8.3 Business Plans and Budgets

Moved by Regional Chair Henry, Seconded by Councillor Ashe,  
(23) That the agenda be altered in order to consider Item D) Health 2020 Business Plans and Budgets and Item E) Social Services 2020 Business Plans and Budgets next.

CARRIED

D) Health 2020 Business Plans and Budgets

The Committee reviewed the Health 2020 Business Plans and Budgets, including:

- Public Health
- Paramedic Services

Councillor Chapman provided a brief overview of the Health and Social Services 2020 Budgets.

Dr. Kyle responded to questions with respect to the reduction in the budget for the screening of chronic diseases, and if a long-term review of the program is undertaken.

E) Social Services 2020 Business Plans and Budgets

The Committee reviewed the Social Services 2020 Business Plans and Budgets, including:

- Emergency Management and Program Support Services
- Social Assistance
- Children's Services
- Family Services
- Housing Services
- Long Term Care and Services for Seniors

N. Taylor responded to a question with respect to the net budget increases for the Health and Social Services Departments and whether they meet the budget guideline set by Regional Council.

A) Conservation Authorities 2020 Business Plans and Budgets

The Committee reviewed the Conservation Authorities 2020 Business Plans and Budgets, including:

- Central Lake Ontario
- Kawartha Region
- Ganaraska Region
- Toronto and Region
- Lake Simcoe Region

N. Taylor responded to questions with respect to plans to deal with shoreline erosion along Lake Ontario. Councillor Nicolson requested that consideration be given to funding for shoreline erosion remediation in the next budget cycle.

B) Durham Regional Police Service 2020 Business Plans and Budgets

The Committee reviewed the Durham Regional Police Service 2020 Business Plans and Budgets.

Discussion ensued with respect to including 20 additional full-time police officers in the 2020 budget.

Chief Martin responded to questions with respect to DRPS staffing, whether there is a long-term hiring plan, and methods that can be used to pay for it. Chief Martin advised there is a 5-year staffing plan which can be shared with Council.

Chief Martin responded to further questions regarding the use of the police helicopter and the potential use of drones; and, how often a formal review is undertaken on the need for a police helicopter.

Discussion also ensued regarding the 9-1-1/Communications Unit staffing and the responsibility for the hiring of staff and scheduling of resources. Chief Martin advised that this is the responsibility of the Durham Regional Police Service and reporting is to the 9-1-1 Management Board. He advised that DRPS is meeting the performance standards for 9-1-1 calls. Councillor Nicholson requested a copy of the standards and response times.

C) Durham Region Transit 2020 Business Plans and Budgets

The Committee reviewed the Durham Region Transit 2020 Business Plans and Budgets.

Councillor Collier provided a brief overview of the Durham Region Transit 2020 Budgets.

D) Health 2020 Business Plans and Budgets

This item was considered earlier in the meeting. Refer to page 7 of these minutes.

E) Social Services 2020 Business Plans and Budgets

This item was considered earlier in the meeting. Refer to page 7 of these minutes.

F) Planning & Economic Development 2020 Business Plans and Budgets

The Committee reviewed the Planning & Economic Development 2020 Business Plans and Budgets, including:

- Planning
- Economic Development

G) Works 2020 Business Plans and Budgets

The Committee reviewed the Works 2020 Business Plans and Budgets, including:

- Works – General Tax
- Solid Waste Management

S. Siopis responded to questions with respect to snow removal and whether there are plans to work with area municipalities on coordinating the clearing of Regional roads and associated sidewalks. It was requested that staff look at a comprehensive approach to the clearing of sidewalks with area municipal staff.

H) Finance & Administration 2020 Business Plans and Budgets

The Committee reviewed the Finance & Administration 2020 Business Plans and Budgets, including:

- Regional Council
- Regional Chair's Office
- Chief Administrative Officer
- Corporate Services
- Durham Emergency Management Office
- Emergency 9-1-1 Telephone System
- Finance



- Non Departmental
- Special Contributions
- Durham Region Local Housing Corporation
- Provincial Download Service Costs

N. Taylor responded to a question with respect to expanding the Councillor expense budget to include communications with constituents.

#### 8.4 Reports

##### A) 2020 Strategic Property Tax Study (2020-F-3)

Report #2020-F-3 from N. Taylor, Commissioner of Finance, was received.

Moved by Councillor Collier, Seconded by Councillor Ashe,  
(24) That we recommend to Council:

That for the 2020 property taxation year, the municipal property tax ratios for the following property classes for the Regional Municipality of Durham be set as follows and the requisite by-law be prepared, and approval be granted:

Multi-Residential	1.8665
New Multi-Residential	1.1000
Landfill	1.1000
Pipelines	1.2294
Farmland	0.2000
Managed Forests	0.2500

##### **Commercial Broad Class**

(including Shopping Centres, Office Buildings, Parking Lots and Residual)

Occupied	1.4500
Vacant Land	1.4500
Excess Land	1.4500
On Farm	1.4500

##### **Industrial Broad Class**

(including Large Industrial and Residual)

Occupied	2.0235
Vacant Land	2.0235
Excess Land	2.0235
On Farm	2.0235

CARRIED

##### B) The 2020 Regional Business Plans and Budgets for Property Tax Purposes, including General Purpose, Solid Waste Management and Durham Region Transit (2020-F-4)

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Report #2020-F-4 from N. Taylor, Commissioner of Finance, was received.

Discussion ensued with respect to the proposed addition of 20 new full-time officers for Durham Regional Police Services. Detailed discussion also ensued with respect to the merits of continuing with Toronto Global.

Moved by Councillor Ashe, Seconded by Councillor Collier,  
(25) That we recommend to Council:

**2020 General Purpose Property Tax Business Plans and Budgets**

A) That the 2020 Business Plans and Property Tax Budgets for General Purposes (excluding Durham Region Transit and Solid Waste Management) be approved, at a total net property tax requirement of \$588,411,000 as detailed within the 2020 Regional Business Plans and Budgets, which are highlighted in this report and summarized as follows:

	<b>2020 Tax Requirements (\$000s)</b>
<b>Regional Operations</b>	
i) Departmental Operations	269,752
ii) Regional Roads Reserve – Growth	12,549
iii) Regional Roads – Rehabilitation Reserve Fund	26,050
iv) Regional Bridges – Rehabilitation Reserve Fund	5,525
<b>Total Regional Operations</b>	<b>313,876</b>
v) <b>Police Service</b>	213,225
vi) <b>Social Housing - Corporate</b>	43,324
vii) <b>Conservation Authorities</b>	8,376
viii) <b>Special Contributions:</b>	
ix) Land Conservation and Protection Reserve Fund	567
Special Contribution:	474
x) - Trent University - Durham	667
xi) - Durham College – Whitby	360
xii) - Oak Ridges Hospice of Durham	239
xiii) - Durham Region Hospice (Clarington)	2,670
xiv) - Durham Region Community Investment Grant	4,977
<b>Total Special Contributions</b>	<b>4,977</b>
<b>SUBTOTAL</b>	<b>583,778</b>
xv) Deferral for Seaton Assessment Growth	3,176
xvi) Adjustment to Assessment Base (re: Assessment under appeal)	1,457
<b>TOTAL GENERAL PROPERTY TAX PURPOSES</b>	<b>588,411</b>

B) That the 2020 Net Major Tangible Capital Asset Program for General Property Tax Purposes (excluding Solid Waste, Durham Region Transit and Conservation Authorities' requirements) in the amount of \$110,923,000 be approved, and the 2021 to 2029 Capital Forecast in the amount of \$1,633,890 as detailed in the following table be received for information purposes only and subject to future approvals:

**GENERAL PURPOSES**  
**Tangible Capital Asset Requirements (\$000's)**

	2020	Forecast					
	Recommended (\$000's)	2021 (\$000's)	2022 (\$000's)	2023 (\$000's)	2024 (\$000's)	2025-2029 (\$000's)	Forecast Total (\$000's)
<b>Major Capital</b>							
<b>Police Services</b>							
Operations Training Centre - Phase 2						31,020	31,020
Facility Repairs & Renovations	515	1,500	1,500	1,500	1,500	7,500	13,500
Police Education and Innovation Centre Transition Space	8,200						
Clarington Police Complex Phase 2 - Regional Support Centre and Centre for Investigative		80,000					80,000
Durham North West Seaton					3,315	29,830	33,145
North Division Expansion						4,100	4,100
Central West Parking Garage						10,000	10,000
Central East Division						58,565	58,565
<b>Police Service Subtotal</b>	<b>8,715</b>	<b>81,500</b>	<b>1,500</b>	<b>1,500</b>	<b>4,815</b>	<b>141,015</b>	<b>230,330</b>
<b>Paramedic Services</b>							
Ambulance Stations - Clarington	1,783	3,300					3,300
Ambulance Stations - Uxbridge					5,700		5,700
<b>Paramedic Services Subtotal</b>	<b>1,783</b>	<b>3,300</b>			<b>5,700</b>		<b>9,000</b>
<b>Health &amp; Social Services</b>							
Space Optimization - 101 Consumers	2,000						
Seniors Dental Clinic Renovations	2,048						
New Ontario Works Delivery Location						20,000	20,000
Sunderland Relocation and Expansion - Child Care		1,250					1,250
Seaton Facility				8,300			8,300
New Long Term Care Home						82,485	82,485
<b>Health and Social Services Subtotal</b>	<b>4,048</b>	<b>1,250</b>		<b>8,300</b>		<b>102,485</b>	<b>112,035</b>
<b>Headquarters</b>							
Expansion of Garage						10,000	10,000
Space Optimization	8,077	2,700	2,700	2,570			7,970
<b>Headquarters Subtotal</b>	<b>8,077</b>	<b>2,700</b>	<b>2,700</b>	<b>2,570</b>		<b>10,000</b>	<b>17,970</b>
<b>Works Operations</b>							
Regional Roads Program	88,300	107,750	142,860	132,015	126,705	731,510	1,240,840
Depots			6,518	8,641	1,200	7,356	23,715
<b>Works Operations Subtotal</b>	<b>88,300</b>	<b>107,750</b>	<b>149,378</b>	<b>140,656</b>	<b>127,905</b>	<b>738,866</b>	<b>1,264,555</b>
<b>Total Major Capital</b>	<b>110,923</b>	<b>196,500</b>	<b>153,578</b>	<b>153,026</b>	<b>138,420</b>	<b>992,366</b>	<b>1,633,890</b>

- C) That financing for the 2020 Major Tangible Capital Asset Program for General Property Tax Purposes in the net amount of \$110,923,000 be approved as follows:

		2020 Recommended (\$000's)					
		Headquarters Space Optimization (\$000's)	Health & Social Services (\$000's)	Police	Paramedic	Works Operations	Total
<b>Major Capital Financing Sources</b>							
Property Taxes				515	1,783	6,200	8,498
Development Charges						25,761	25,761
Rehabilitation / Special Road Reserve Funds						46,239	46,239
Federal Gas Tax						10,100	10,100
Debentures							
Provincial Subsidy			2,048				2,048
Federal Grant							
Other <sup>(1)(2)(3)</sup>		8,077	2,000	8,200			18,277
<b>Total Financing</b>		<b>8,077</b>	<b>4,048</b>	<b>8,715</b>	<b>1,783</b>	<b>88,300</b>	<b>110,923</b>

Note:

1. Contribution from Reserves for Headquarters Space Optimization
2. Contribution from Reserves for Space Optimization - 101 Consumers
3. Contribution from Reserve Fund for Police Education and Training Centre

### **Contributions for Regional Roads and Bridges**

- D) That a 2020 contribution of \$12,549,000 to the Regional Roads Reserve – Growth be authorized to allow for financing of Road Capital Construction Projects;
- E) That a 2020 contribution of \$26,050,000 to the Regional Roads Rehabilitation Reserve Fund be authorized to assist with roads rehabilitation requirements;
- F) That a 2020 contribution of \$5,525,000 to the Regional Bridges Rehabilitation Reserve Fund be authorized to assist with bridge rehabilitation requirements;

### **Durham Regional Local Housing Corporation**

- G) That the 2020 Budget for the Durham Regional Local Housing Corporation be approved in the amount \$9,895,000;

### **Conservation Authorities**

- H) That funding totalling \$6,115,288 for 2020 operations be approved for the Region's five Conservation Authorities as summarized below:

Central Lake Ontario Conservation Authority	\$4,068,185
Kawartha Region Conservation Authority	641,880
Ganaraska Region Conservation Authority	493,762

Toronto and Region Conservation Authority	656,600
<u>Lake Simcoe Region Conservation Authority</u>	<u>254,861</u>

**Total Conservation Authority Operations Funding                      \$6,115,288**

- I) That funding totalling \$1,693,446 for 2020 special projects be approved for the Region's Conservation Authorities as summarized below:

Kawartha Region Conservation Authority	\$145,145
Ganaraska Region Conservation Authority	235,130
Toronto and Region Conservation Authority	838,221
<u>Lake Simcoe Region Conservation Authority</u>	<u>474,950</u>

**Total Conservation Authority Special Projects Funding                      \$1,693,446**

- J) That funding totalling \$200,000 for 2020 land management expenditures be approved for properties within Durham Region as outlined below:

Central Lake Ontario Conservation Authority	\$85,000
Kawartha Region Conservation Authority	15,000
Ganaraska Region Conservation Authority	37,000
Toronto and Region Conservation Authority	41,000
<u>Lake Simcoe Region Conservation Authority</u>	<u>22,000</u>

**Total Conservation Authority Land Management Funding                      \$200,000**

- K) That the York/Peel/Durham/Toronto/Groundwater Management Initiatives be continued in 2020 at a funding level of \$175,000 for ongoing groundwater protection initiatives jointly funded with the City of Toronto, Region of York and Region of Peel;

- L) That the special funding requests as outlined below be approved subject to the accountability of project costs incurred and project completion:

- i) Central Lake Ontario Conservation Authority for phase two of five of the Restoration Program in the amount of \$150,000;
- ii) Kawartha Conservation Authority for phase two of two of the Watershed Planning project in the amount of \$30,000;
- iii) Kawartha Conservation Authority for phase two of two for Website Design and Implementation in the amount of \$7,080;
- iv) Kawartha Conservation Authority for phase two of five for the Digitization of Corporate Records in the amount of \$5,310;

- M) That a contribution of \$566,610 to the Land Conservation and Protection Reserve Fund be authorized to assist in financing requests for funding received from the five Conservation Authorities to acquire environmentally sensitive lands within the Region, based on eligibility criteria per the approved Regional Land Acquisition Reserve Fund Policy;

**Special Contributions**

- N) That the second of three annual funding contributions to Trent University Durham for the expansion of Trent University Durham Campus be approved, up to a maximum amount of \$474,000 for 2020 with the required financing provided from the Durham Region Community Investment Grant envelope; and further that funds be released at the discretion of the Commissioner of Finance in accordance with the executed funding agreement and the accountability of capital costs;
- O) That the request for funding from Durham College – Whitby Campus for up to a maximum of \$2.0 million over three years (\$666,667 per year) for the construction of a new 60,300 square foot building to allow the College to expand its capacity in the millwright, elevator and electrical skill trades programs and to address student space requirements be approved, with the required financing to be provided for annually from the Durham Region Community Investment Grant envelope; and further that funds be released at the discretion of the Commissioner of Finance subject to an executed funding agreement and accountability of capital costs;
- P) That the Regional Chair and Regional Clerk be authorized to execute the agreement with Durham College;
- Q) That an additional Regional funding allocation of up to \$359,650 be provided to Oak Ridges Hospice of Durham for the planned expansion of the Port Perry hospice to an eight bed facility, in addition to the \$350,000 approved by Regional Council in 2018 for the original five bed facility, with the required financing to be provided for from the Durham Region Community Investment Grant envelope in accordance with the Durham Region Community Investment Grant policy;
- R) That an additional Regional funding allocation of up to \$239,500 be provided to Durham Region Hospice for the planned expansion of the Clarington hospice to a nine bed facility, in addition to the \$265,650 approved by Regional Council in 2018 for the original five bed facility, with the required financing to be provided for from the Durham Region Community Investment Grant envelope in accordance with the Durham Region Community Investment Grant policy;

**Solid Waste Management 2020 Business Plan and Budget**

- S) That the 2020 Business Plan and Budget for Solid Waste Management at a net property tax requirement of \$47,736,000 be approved as detailed in the 2020 Solid Waste Management Business Plan and Budget;
- T) That the 2020 Scott Landfill Reclamation Project, included in the 2020 Major Tangible Capital Assets Program for Solid Waste Management, be approved in the gross amount of \$60,000 to be financed from property taxes, and further that the remaining 2020 Major Tangible Capital Asset

Program totalling \$163,500,000 and the Capital Forecast for the period 2021 to 2029 in the amount of \$243,224,800 as detailed below be received for information purposes only and subject to additional future approvals:

**SOLID WASTE MANAGEMENT**  
**Tangible Capital Asset Requirements (\$000's)**

	2020 Recommended (\$000's)	Forecast					Forecast Total (\$000's)
		2021 (\$000's)	2022 (\$000's)	2023 (\$000's)	2024 (\$000's)	2025-2029 (\$000's)	
<b>Major Capital</b>							
Landfill Remediation / Reclamation	60	4,225	1,845	1,360	220	4,350	12,000
Long-term Organics Management Plan	163,500						
Durham/York Energy Centre		100	900			210,000	211,000
Modifications and/or New Waste Management Facilities (WMFs)							
Future Optimizations or New Sites		2,600	3,153	500	1,100	3,152	10,505
New Seaton Facility		8,500					8,500
Upgrades of Equipment at Material Recovery Facility (MRF)		660	260				920
Long Term Waste Management Master Plan		300					300
<b>Total Major Capital</b>	<b>163,560</b>	<b>16,385</b>	<b>6,158</b>	<b>1,860</b>	<b>1,320</b>	<b>217,502</b>	<b>243,225</b>
<b>Major Capital Financing Sources</b>							
Property Taxes	60						
Debentures	130,800						
Solid Waste Reserve Fund	32,700						
<b>Total Financing</b>	<b>163,560</b>						

**Durham Region Transit 2020 Business Plan and Budget**

- U) That the 2020 Business Plan and Budget for Durham Region Transit be approved at a total net property tax requirement of \$60,702,000, as detailed in the 2020 Durham Region Transit Business Plan and Budget;
- V) That the 2020 Major Tangible Capital Asset Program for Durham Region Transit be approved in the gross amount of \$14,942,000 and the Capital Forecast for the period 2021 to 2029, totalling \$347,522,000 as summarized below be received for information purposes only and subject to future approvals:

**DURHAM REGION TRANSIT  
Tangible Capital Asset Requirements (\$000's)**

	2020		Forecast											
	Recommended		2021		2022		2023		2024		2025-2029		Forecast Total	
	#	(\$000's)	#	(\$000's)	#	(\$000's)	#	(\$000's)	#	(\$000's)	#	(\$000's)	#	(\$000's)
<b>Major Capital</b>														
<b>Growth Related</b>														
Vehicles	1	40	7	5,262	8	4,770	9	5,401	10	6,032	57	40,708	91	62,173
Vehicle Outfitting	-	-	21	369	24	391	27	440	30	490	171	3,028	273	4,718
New Indoor Bus Storage/Service Facility		3,750		250		-		80,000		-		37,300		117,550
New Facility in Seaton Phase 1		-		-		-		-		-		25,000		25,000
Maintenance Garage: Crossbeams for Articulated Buses		18		-		-		-		-		-		-
Subtotal	<b>1</b>	<b>3,808</b>	<b>28</b>	<b>5,881</b>	<b>32</b>	<b>5,161</b>	<b>36</b>	<b>85,841</b>	<b>40</b>	<b>6,522</b>	<b>228</b>	<b>106,036</b>		<b>209,441</b>
<b>Replacement</b>														
Vehicle Replacement and Refurbishment	11	9,280	7	4,841	18	10,229	21	11,536	22	11,969	117	62,022	185	100,597
Replacement Vehicle Outfitting	6	500	6	78	14	211	16	208	16	208	84	1,226	136	1,931
Facilities Rehabilitation		148		962		-		11		25		-		998
Subtotal		<b>9,928</b>		<b>5,881</b>		<b>10,440</b>		<b>11,755</b>		<b>12,202</b>		<b>63,248</b>		<b>103,525</b>
<b>Other</b>														
Passenger Amenities		-		1,620		5,660		5,360		360		2,050		15,050
System Improvements Capital		1,206		2,560		8,500		1,184		4,461		2,800		19,505
Subtotal		<b>1,206</b>		<b>4,180</b>		<b>14,160</b>		<b>6,544</b>		<b>4,821</b>		<b>4,850</b>		<b>34,555</b>
<b>Total Major Capital</b>		<b>14,942</b>		<b>15,942</b>		<b>29,761</b>		<b>104,140</b>		<b>23,544</b>		<b>174,134</b>		<b>347,522</b>

W) That financing for the 2020 Major Capital Asset Program for Durham Region Transit in the gross amount of \$14,942,000 be approved as follows:

	2020 Recommended (\$000's)
<b>Major Capital Financing Sources</b>	
Property Taxes	1,033
Development Charges	2,589
Debentures	1,200
Federal Gas Tax	10,100
Federal Grant	20
<b>Total Financing</b>	<b>14,942</b>

**Financial Management and Accountability**

X) That the Listing of 2020 Regional Fees and Charges, as set forth in the 2020 Regional Business Plans and Budgets be approved and made available to the public and all applicable By-laws be amended accordingly;



- Y) That the funding previously approved and set aside for the Healthcare Institution capital investments be consolidated in the Durham Region Healthcare Institution Reserve Fund;
- Z) That based upon the 2020 Regional Business Plans and Budgets as recommended herein, the Commissioner of Finance be authorized to set 2020 Regional Property Tax Rates for General Purposes, Solid Waste Management and Durham Region Transit and approval be granted for the requisite By-laws;
- AA) That Capital project approval be granted for expenditures and financing per the 2020 Capital Project Detail pages within the 2020 Regional Business Plans and Budgets where contract awards are consistent with the Regional Budget Management Policy;
- BB) That for any Regional program change or capital expenditure included within the 2020 Regional Business Plans and Budgets which is proposed to be financed in whole, or in part, from Provincial/Federal subsidies or related revenues, neither staffing, capital nor other related Regional expenditures can be committed until such time as adequate written confirmation is received from the respective provincial/federal ministry to commit to the subsidy or related revenues (Finance and Administration Committee and Regional Council will be advised accordingly, consistent with the Regional Budget Management Policy);
- CC) That funding totalling up to \$59,850 be approved for the Pickering Auxiliary Rescue Association with the funding to be provided from within the 2020 Risk Management program of the Finance Department's 2020 Business Plan and Budget to be administered by the Finance Department in consultation with the Durham Regional Police Service based upon services rendered;
- DD) That staff continue to work with COMRA to finalize their 2020 funding submission and that the approval and financing of COMRA's 2020 request be at the discretion of the Commissioner of Finance; and be administered by the Finance Department in consultation with the Durham Regional Police Service; and
- EE) That the reporting of the Impact of Excluded Expenses for tangible capital asset amortization, post-employment benefits and solid waste landfill closure/post-closure expenses be adopted, per requirements under the Ontario Regulation 284/09 of the Municipal Act, 2001 and the Public Sector Accounting Board (PSAB):

**ESTIMATED IMPACT OF EXCLUDED EXPENSES  
ON ACCUMULATED SURPLUS  
FOR THE 2020 BUSINESS PLANS AND BUDGETS (000'S)**

	<u>2019</u>		<u>2020</u>		
	<u>Total</u>	<u>Property Tax</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
	\$		\$	\$	\$
<b><u>PSAS Additions to Budget</u></b>					
Tangible Capital Asset Amortization	142,386	89,152	24,673	30,659	144,484
Post-Employment Benefit Expense	11,274	12,278	623	716	13,617
Landfill Closure Costs - (Decrease)/Increase in Liability	(612)	4,701	-	-	4,701
Transfers from Reserves and Reserve Funds	72,753	110,254	6,221	11,383	127,858
Proceeds of Debit issued for Regional Purposes	-	-	-	-	-
Total PSAB Additions	<u>225,801</u>	<u>216,385</u>	<u>31,517</u>	<u>42,758</u>	<u>290,660</u>
<b><u>PSAS Reductions to Budget</u></b>					
Gross Tangible Capital Assets Acquisitions	(364,719)	(327,029)	(82,032)	(77,293)	(486,354)
Less: Tangible Capital Asset Recoveries	24,971	52,417	962	18,343	71,722
Net Tangible Capital Asset Acquisitions	(339,748)	(274,612)	(81,070)	(58,950)	(414,632)
Debt Principal Payments	(22,076)	(11,003)	-	(5,971)	(16,974)
Transfers to Reserves and Reserve Funds	(103,252)	(99,849)	(8,956)	(26,022)	(134,827)
Contributed Tangible Capital Assets	(16,269)	(1,259)	(6,843)	(7,231)	(15,333)
Total PSAB Reductions	<u>(481,345)</u>	<u>(386,723)</u>	<u>(96,869)</u>	<u>(98,174)</u>	<u>(581,766)</u>
<b>Net Impact - (Increase) to Accumulated Surplus</b>	<u>(255,544)</u>	<u>(170,338)</u>	<u>(65,352)</u>	<u>(55,416)</u>	<u>(291,106)</u>

CARRIED AS AMENDED LATER IN THE  
MEETING ON A RECORDED VOTE (See  
Following Motions)

Moved by Councillor Ashe, Seconded by Councillor Collier,  
(26) That the main motion (25) of Councillors Ashe and Collier be amended as follows:

- i) in Part A) v) Police Service by replacing the figure "213,225" with the figure "214,725";
- ii) in Part A) by replacing the total net property tax requirement figure of "\$588,411,000" with the figure "\$589,911,000"; and
- iii) in Part A) by replacing the Total General Property Tax Purposes figure "588,411" with the figure "589,911";

for the addition of 20 new permanent full-time officers for Durham Regional Police Services.

CARRIED

Moved by Councillor Collier, Seconded by Councillor Drew,  
(27) That the main motion (25) of Councillors Ashe and Collier be amended to add the following as a new Part FF):

'FF) That the \$206,397 under Line Item 23 (Toronto Global) of the Non-Departmental budget be re-directed to the Economic Development budget and be applied to Economic Development initiatives.

CARRIED LATER IN THE MEETING ON A  
RECORDED VOTE (See Following Motions)

Moved by Regional Chair Henry, Seconded by Councillor Ashe,  
(28) That the foregoing amending motion (27) of Councillors Collier and Drew be referred directly to Regional Council for consideration at the February 26, 2020 meeting.

DEFEATED ON THE FOLLOWING  
RECORDED VOTE:

Yes

Councillor Ashe  
Regional Chair Henry  
Councillor Foster

No

Councillor Collier  
Councillor Drew  
Councillor Mulcahy  
Councillor Nicholson

Members Absent: Councillor Leahy

Declarations of Interest: None

The foregoing amending motion (27) of Councillors Collier and Drew was then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE:

Yes

Councillor Collier  
Councillor Drew  
Councillor Mulcahy  
Councillor Nicholson

No

Councillor Ashe  
Regional Chair Henry  
Councillor Foster

Members Absent: Councillor Leahy

Declarations of Interest: None

Moved by Councillor Mulcahy, Seconded by Councillor Nicholson,  
(29) That the main motion (25) of Councillors Ashe and Collier be divided in order to allow voting on Part A) i) Regional Operations separately from the remainder.

CARRIED

Part A i) was then put to a vote and CARRIED. Councillor Drew declared a conflict of interest on this item earlier in the meeting and did not vote on this item.

The main motion (25) of Councillors Ashe and Collier, as amended, [with the exception of Part A) i)] was then put to a vote and CARRIED UNANIMOUSLY ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>
Councillor Ashe	None
Councillor Collier	
Councillor Drew	
Regional Chair Henry	
Councillor Mulcahy	
Councillor Nicholson	
Councillor Foster	

Members Absent: Councillor Leahy

Declarations of Interest: None

## 9. **Advisory Committee Resolutions**

### 9.1 Durham Region Roundtable on Climate Change

- A) Letter from Regional Chair Henry on behalf of the DRRCC to the Members of Parliament Representing Durham Region Ridings

Moved by Councillor Nicholson, Seconded by Councillor Mulcahy,  
(30) That we recommend to Council:

That Regional Chair Henry send a letter with respect to working together to ensure we can meet our collective goals for climate action, as approved by the DRRCC at their meeting on January 17, 2020 to the Members of Parliament representing Durham Region ridings, on behalf of the DRRCC.

CARRIED

## 10. **Confidential Matters**

There were no confidential matters to be considered.

## 11. **Other Business**

There was no other business to be considered.

## 12. **Date of Next Meeting**

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, March 10, 2020 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

## 13. **Adjournment**

Moved by Councillor Collier, Seconded by Councillor Nicholson,

(31) That the meeting be adjourned.  
CARRIED

The meeting adjourned at 12:46 PM

Respectfully submitted,

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A. Foster, Chair

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Committee Clerk