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The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, July 14, 2020

A regular meeting of the Finance & Administration Committee was held on Tuesday, July 14, 2020 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Foster, Chair
Councillor Collier, Vice-Chair
Councillor Ashe
Councillor Drew
Councillor Leahy
Councillor Mulcahy
Councillor Nicholson
Regional Chair Henry
*** all members of Committee, except Councillor Foster and Regional Chair Henry, participated electronically**

Also
Present: Councillor Dies
Councillor Highet
Councillor Joe Neal attended for part of the meeting
Councillor Roy attended for part of the meeting
Councillor Yamada

Staff
Present: E. Baxter-Trahair, Chief Administrative Officer
D. Beaton, Commissioner of Corporate Services
N. Taylor, Commissioner of Finance
S. Austin, Director, Corporate Policy and Strategic Initiatives, Office of the CAO
C. Bandel, Deputy Clerk, Corporate Services – Legislative Services
K. Chakravarthy, Chief Information Officer, Corporate Services – IT
S. Danos-Papaconstantinou, Commissioner of Social Services
J. Demanuele, Director of Business Services, Works Department
S. Gill, Director, Economic Development and Tourism
J. Hunt, Director, Legal Services, Corporate Services – Legal
R. Inacio, Systems Support Specialist, Corporate Services - IT
S. Siopis, Commissioner of Works
L. Talling, Sport Tourism Coordinator
T. Fraser, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(54) That the minutes of the regular Finance & Administration Committee meeting held on Tuesday, June 9, 2020, be adopted.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

5.1 Rocco Tullio, Owner of the Oshawa Generals, and Roger Hunt, VP and General Manager, re: Bid to Bring the 2021 Memorial Cup to Oshawa

Rocco Tullio and Roger Hunt, participating electronically, appeared before the Committee with respect to the Oshawa Generals bid to host the 2021 Memorial Cup Tournament. A written copy of their submission detailing the items and expenses they are requesting the Region and City of Oshawa to cover was distributed electronically to the Committee.

R. Hunt advised that the Memorial Cup Tournament is an opportunity to bring thousands of visitors into the Region and City of Oshawa. He explained that the centre piece will be the games played at the Tribute Communities Centre in Oshawa, and it will be a region-wide event with the arrival of the cup, a Memorial Cup golf tournament at Deer Creek in Ajax, off day events potentially scheduled at Canadian Tire Motorsport Park in Bowmanville, and include hotels and restaurants across the Region. He noted that the proposed route for the arrival of the Memorial Cup would be along Highway 401, onto Simcoe Street and end at Central Park or the Ontario Regiment.

R. Hunt also advised that the 2020 Memorial Cup will be held in Ontario and will be hosted by either Sault Ste. Marie or Oshawa. He stated that they are looking for support from the Region and City of Oshawa, and he advised that the Oshawa Generals ownership will pay the full Memorial Cup Guarantee.

R. Hunt further advised that the Oshawa Generals are positioned to have a good hockey team that can compete for the Memorial Cup and this is one of the factors considered by the Canadian Hockey League (CHL) in determining the host community.

R. Tullio concluded by advising that the City of Oshawa has approved their funding request and upgrades to the Tribute Communities Centre to meet the requirements for the Memorial Cup Tournament.

R. Hunt and R. Tullio responded to questions of the Committee.

N. Taylor advised that the Oshawa Generals have been working with staff in the Region's Economic Development Division and at the City of Oshawa. She also advised that the funding request was approved by the City of Oshawa at their Council meeting held on July 13, 2020. She further advised that staff have prepared draft resolutions for the Finance & Administration Committee's consideration, one with a commitment matching the approval of the City of Oshawa with an upset limit of \$250,000.

Moved by Regional Chair Henry, Seconded by Councillor Nicholson,
(55) That the order of the Agenda be altered to consider a motion related to the delegation from Rocco Tullio and Roger Hunt at this time.

CARRIED

Two draft resolutions prepared by the Finance Department were provided for the Committee's consideration.

Moved by Regional Chair Henry, Seconded by Councillor Nicholson,
(56) That Committee recess for 5 minutes.

CARRIED

Committee recessed at 9:54 AM and reconvened at 9:59 AM.

Committee members indicated their support for the Oshawa Generals bid to host the 2021 Memorial Cup Tournament. N. Taylor responded to a question with respect to the possibility of providing funding under the Community Investments Grant Policy.

Moved by Councillor Nicholson, Seconded by Councillor Ashe,
(57) That we recommend to Council:

- A) That the Region of Durham provide a matching operational commitment with an upset limit of \$250,000 as requested by the Oshawa Generals, consisting of a combination of in-kind services and financial contribution funded at the discretion of the Commissioner of Finance, to support the bid by the Oshawa Generals to host the May 2021 Memorial Cup in the City of Oshawa with pre-budget approval from the Sport Tourism program of the 2021 Economic Development Business Plan, subject to the event being able to proceed in accordance with COVID-19 restrictions;

- B) That Disbursement will be on terms satisfactory to the Commissioners of Finance and Planning including: the cash funding is contingent upon award of the tournament to the Oshawa Generals and the cash funding will not be disbursed by the Region until:
- i) The commencement of the tournament; and
 - ii) The team provides cost details (invoices or other documents constituting a paper audit trail) satisfactory to the Commissioners; and
- C) That the Generals engage in collaborative discussions with the Region to develop a plan and hosting framework that satisfies the Regional objectives of not only maximizing and reporting on positive economic impact, but also enhancing sport culture throughout the Region, creating lasting legacies socially for the community, and ensuring memorable experiences for visitors and residents from all demographics.

CARRIED UNANIMOUSLY ON THE
FOLLOWING RECORDED VOTE:

Yes

Councillor Ashe
Councillor Collier
Councillor Drew
Regional Chair Henry
Councillor Leahy
Councillor Mulcahy
Councillor Nicholson
Councillor Foster, Chair

No

None

Members Absent: None

Declarations of Interest: None

6. Presentations

6.1 Arend Wakeford, Senior Solicitor, re: Delegation of Authority By-law (the "Delegation By-law") (2020-A-14)

J. Hunt, Director, Legal Services, provided a PowerPoint presentation regarding the Delegation of Authority By-law. Highlights of his presentation included:

- Municipal Act, 2001 – Authority for Delegation
- Municipalities with Delegation By-laws
- Region's Delegation By-law
- "Reviewed" vs "Recommended"
- Example 1 – No Restrictions
- Example 2 – Reviewed by

- Example 3 – Recommended by
- Example 4 – Consistent with Existing Policy or By-law

Staff responded to questions with respect to the proposed delegation of authority to execute confidentiality agreements and the possibility of reporting these to Council; and the proposed delegation of authority to attend Small Claims Court and settle any action.

6.2 K.C. Chakravarthy, Chief Information Officer, re: myDurham 311 (2020-A-16)

K. Chakravarthy provided a PowerPoint presentation regarding myDurham 311. Highlights of his presentation included:

- Background – 2019-2020 Modernization Studies
- Modernization Investigation Recommendations
- Case Study: Cost Per Government Service Transaction
- myDurham 311 Mandate and Objectives
- myDurham 311 Guiding Principals
- Tiered Call Centre Model
- 311 Examples of Good Practice
- Future Durham Customer Interface
- myDurham 311 High-Level Program Plan
- myDurham 311 Program - Roadmap

D. Beaton advised that K. Chakravarthy is a finalist for the CIO of the Year Award in the public sector category. He also advised that the winner will be announced on Thursday, July 16, 2020, and he outlined the selection process for the CIO of the Year Awards.

The Committee congratulated K. Chakravarthy.

7. Administration

7.1 Correspondence

There were no communications to consider.

7.2 Reports

A) Delegation of Authority By-law (the “Delegation By-law”) (2020-A-14)

Report #2020-A-14 from E. Baxter-Trahair, Chief Administrative Officer, was received. A revised page 3 to Report #2020-A-14 was distributed electronically.

J. Hunt responded to a question with respect to examples of delegations of authority from Council to staff where there is no proposed/existing reporting in Schedule “A” to the by-law.

Moved by Councillor Collier, Seconded by Councillor Ashe,
(58) That we recommend to Council:

- A) That the Delegation By-law, in the form included as Attachment #1 to Report #2020-A-14 of the Chief Administrative Officer, be passed; and
- B) That Regional staff be authorized to execute such documents and carry out such tasks as may be required to give effect to the Delegation By-law as indicated in the form included as Attachment #1 to Report #2020-A-14.

CARRIED ON THE FOLLOWING
RECORDED VOTE:

Yes

Councillor Ashe
Councillor Collier
Councillor Drew
Councillor Mulcahy
Councillor Foster, Chair

No

Councillor Nicholson

Members Absent: Councillor Leahy
Regional Chair Henry

Declarations of Interest: None

- B) Appointment of Member of the Durham Region Roundtable on Climate Change (DRRCC) (2020-A-15)
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Report #2020-A-15 from E. Baxter-Trahair, Chief Administrative Officer, was received.

Moved by Councillor Ashe, Seconded by Councillor Collier,
(59) That we recommend to Council:

That Janet Taylor, Manager Sustainability and Business Advocacy at Oshawa Power and Utilities Corporation, be appointed to the Durham Region Roundtable on Climate Change (DRRCC).

CARRIED

- C) myDurham 311 (2020-A-16)

Report #2020-A-16 from D. Beaton, Commissioner of Corporate Services, was received.

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,
(60) That we recommend to Council:

- A) That the proposed myDurham 311, which will modernize the way in which the Region engages with its customers, combining public facing services and customer service strategy into one enterprise program at a total estimated project cost of \$10 million over 2020-2023, be endorsed for implementation, subject to approval through the Region's Business Planning and Budget Process in future years;
- B) That 2021 pre-budget approval be granted and funding in the amount of \$1,750,000 for the first year of implementation of the unbudgeted myDurham 311 in 2020 be provided from the Innovation and Modernization Initiatives Reserve Fund, as established for such initiatives; and
- C) That the Commissioner of Finance be authorized to execute any required agreements necessary to move the project forward as approved by the myDurham 311 Steering Committee following the existing Budget Management Policy and Purchasing By-Law requirements.

CARRIED

8. Finance

8.1 Correspondence

There were no communications to consider.

8.2 Reports

There were no Finance reports to consider.

8.3 Other Business

A) Bill 197, COVID 19 Economic Recovery Act, 2020

N. Taylor advised that the Province introduced Bill 197 last week and she provided an overview of the proposed changes related to Development Charges, Parkland and Community Benefits Charges. She explained that previous changes to the Development Charges Act have been reversed and items have been added back into the list of development charge eligible services. She also advised that the statutory 10% discount is proposed to be removed. She further advised that parkland dedication has been maintained and alternative rates have been supported, however alternative rate bylaws can be appealed to the Local Planning Appeal Tribunal (LPAT). She also noted that Community Benefits Charges will remain and only apply to high density development, which is development that is 10 or more units in a building or five or more storeys. She

added that upper-tier municipalities are not able to utilize Community Benefits Charges.

Councillor Foster asked staff to circulate a summary of the proposed changes introduced in Bill 197 to members of Council.

9. Reports from Other Standing Committees

9.1 Health and Social Services Committee

A) Expedited Supportive Housing Development (2020-SS-9)

Moved by Regional Chair Henry, Seconded by Councillor Leahy,

(61) That we concur with the recommendations of the Health and Social Services Committee, as outlined in Report #2020-SS-9 of the Commissioner of Social Services and adopted at their meeting held on July 9, 2020.

CARRIED

This matter was considered by the Health and Social Services Committee at their meeting held on July 9, 2020 and will be presented to Regional Council on July 29, 2020 as Item #2 of the 2nd Report of the Health and Social Services Committee.

B) Motion to Add Staff for Mental Health Support Unit in 2021 Regional Budget

E. Baxter-Trahair responded to questions with respect to the rationale for including the positions within the Regional budget; whether Durham Regional Police Service (DRPS) is looking at allocating funds to increase mental health workers; whether any direction has been given to DRPS to focus on mental health; and the possibility of requesting DRPS to focus on this issue.

Discussion ensued with respect to support for the proposed motion; increasing the focus on mental health; and the commitment of DRPS to training additional officers in mental health response.

Moved by Councillor Nicholson, Seconded by Councillor Collier,

(62) That we recommend to Council:

Whereas there is a growing need for the Durham Regional Police Service (DRPS) to attend to individuals in a mental health crisis; and

Whereas other jurisdictions have demonstrated success with crisis intervention teams trained in de-escalation and non-violent resolution of situations requiring mental health stabilization, assessment and access to treatment and other services; and

Whereas Lakeridge Health currently has two nurses that work in conjunction with DRPS when addressing such issues; and

Whereas to effectively support this critical need, an additional three nurses are required to ensure that this support can be available 24/7; and

Whereas proactive investment in community social and health services has multiple benefits, including reducing incidence of harm and suicide, easing visits to emergency rooms, reducing time spent in police custody as a place of safety, and contributing to enhanced interaction with citizens;

Now therefore be it resolved that, the three additional nurses, as Regional employees, be recommended for inclusion in the 2021 budget at an estimated cost of \$150,000 (including salary and benefits, etc.) per nurse;

That Regional staff be directed to report as part of the 2021 budget process on total program costs and administration required with Lakeridge Health and DRPS to ensure the availability of these services on a 24/7 basis;

That staff continue to explore expansion of the Primary Care Outreach Program (PCOP) as part of the approved Regional Recovery Framework and action plan, including mobile models that address social and healthcare needs of marginalized populations, with staffing needs and requirements to be included as part of the 2021 budget process; and

That staff pursue any senior government funding opportunities.

CARRIED UNANIMOUSLY ON THE
FOLLOWING RECORDED VOTE:

Yes

Councillor Ashe
Councillor Collier
Councillor Drew
Regional Chair Henry
Councillor Leahy
Councillor Mulcahy
Councillor Nicholson
Councillor Foster, Chair

No

None

Members Absent: None

Declarations of Interest: None

This matter was considered by the Health and Social Services Committee at their meeting held on July 9, 2020 and will be presented to Regional Council on July 29, 2020 as Item #5 of the 5th Report of the Finance and Administration Committee.

10. Advisory Committee Resolutions

10.1 9-1-1 Management Board

A) Resolution re: 911 Misdials

Moved by Councillor Mulcahy, Seconded by Councillor Leahy,
(63) That we recommend to Council:

That the following resolution from the Town of Tecumseh regarding 911 misdials be endorsed:

“Whereas the calls for service for 911 Misdials have risen dramatically in recent years, correlated with the rise in cell phone use; and

Whereas 911 Misdials must be responded to as if they were legitimate emergency calls; and

Whereas each 911 call is responded to with two OPP officers at an average time per call of 1.2 hours; and

Whereas each 911 call is a billable call to the municipality; and

Whereas in 2019 alone to date, 911 Misdials in Tecumseh number 1,082 calls, which is 28.8% of all billable calls for service to date; and

Whereas 911 Misdials are not unique to Tecumseh and in fact are common across the Province at an estimated cost of millions of dollars;

Now Therefore Be It Resolved That the Municipal, Federal and Provincial governments and relevant associations, including but not limited to, the Ontario Association of Police Services Boards (OAPSB), the Ontario Association of Chiefs of Police (OACP), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO), be requested to lobby the telecommunications industry and smart phone manufacturers to develop a solution to 911 Misdials.”

CARRIED

11. Confidential Matters

There were no confidential matters to be considered.

12. Other Business

12.1 Cyber Security Training

D. Beaton advised that he will be sending an email to all members of Council with a link to a cyber security training program, in follow-up to the request at the June 9, 2020 Finance & Administration Committee to provide cyber security training to members of Council.

12.2 Order of Proceedings in Committee

Councillor Foster asked staff to review the process followed in other municipalities when an agenda includes a presentation and report on the same topic. He noted that the Region currently deals with reports later in the meeting due to time constraints for delegations and presenters, and he questioned if it may be appropriate to deal with reports immediately following the presentation.

D. Beaton advised that staff are currently reviewing this item and will bring forward a report at a future meeting.

13. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, September 15, 2020 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

14. Adjournment

Moved by Regional Chair Henry, Seconded by Councillor Leahy,
(64) That the meeting be adjourned.

CARRIED

The meeting adjourned at 11:14 AM

Respectfully submitted,

A. Foster, Chair

T. Fraser, Committee Clerk