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The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, March 9, 2021

A regular meeting of the Finance & Administration Committee was held on Tuesday, March 9, 2021 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Foster, Chair
Councillor Collier, Vice-Chair
Councillor Ashe
Councillor Drew
Councillor Leahy attended the meeting at 9:33 AM
Councillor Mulcahy
Councillor Nicholson
Regional Chair Henry
***all members of Committee participated electronically**

Also

Present: Councillor Highet
Councillor Schummer
Councillor Smith
Councillor Wotten

Staff

Present: E. Baxter-Trahair, Chief Administrative Officer
D. Beaton, Commissioner of Corporate Services
N. Taylor, Commissioner of Finance
S. Austin, Director, Strategic Initiatives
B. Bridgeman, Commissioner of Planning and Economic Development
S. Danos-Papaconstantinou, Commissioner of Social Services
W. Holmes, General Manager, DRT
J. Hunt, Regional Solicitor/Director of Legal Services
R. Inacio, Systems Support Specialist, Corporate Services - IT
I. McVey, Manager, Sustainability, Office of the CAO
S. Siopis, Commissioner of Works
R. Walton, Regional Clerk/Director of Legislative Services
G. Williams, Director, Corporate Communications
T. Fraser, Committee Clerk, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by Regional Chair Henry, Seconded by Councillor Collier,
(21) That the minutes of the regular Finance & Administration Committee
meeting held on Tuesday, February 9, 2021, be adopted.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

5.1 John Colligan, Durham Resident re: NSF Water Billing Charge

John Colligan withdrew his request to appear prior to the meeting.

**5.2 Colin Thomson, Commodore, PARA Marine Search & Rescue re: 2021
Community, Government and Corporate Awareness Update on Activities and
Support**

Colin Thomson, participating electronically, provided a PowerPoint presentation regarding PARA Marine Search & Rescue. A copy of his presentation was distributed electronically to the Committee.

C. Thomson provided a brief overview of their history and vessels since 1967. He also provided an update on their 2021-2025 Strategic and Business Plan. He advised of recent changes to their Board membership and he stated that they ensure Search and Rescue (SAR) Readiness through training with partners

C. Thomson provided an overview from their 2020 Durham Region Report. He explained that the number of community hours in 2020 were reduced due to COVID-19 and that the number of taskings increased significantly. He also displayed a chart of their historical taskings from 1984 to 2020, a map of 2020 taskings by location, and provided examples of their taskings.

C. Thomson advised in 2020 they changed their name to PARA Marine Search & Rescue. He also advised that they have new branding with colours that include SAR orange. For 2021 they have a new event trailer, which will be stored at Port Whitby Marina.

C. Thomson concluded by advising that their current vessel was put into service in the mid 1990s and it will need to be replaced within the next 10 years. He noted

that the vessel cost is estimated at \$1 to \$2 million. He advised that they have saved approximately 10% of the cost and are looking for strategies to finance a replacement vessel. He provided an overview of how they are funded, and he advised that funds received are almost all spent locally.

C. Thomson responded to questions from the Committee.

6. Presentations

6.1 Ian McVey, Manager of Sustainability, re: 2021 Climate Change Update and Corporate Climate Action Plan (2021-A-3)

I. McVey provided a PowerPoint presentation outlining the details of Report #2021-A-3 of the Chief Administrative Officer. Highlights of his presentation included:

- Regional Corporate Influence over GHG Emissions
- Corporate Carbon Management Framework
- Recommended Corporate Targets
- Carbon Budget Management Process
- Annual Carbon Budget Reporting – Sample Key Performance Indicators
- Implementation Governance
- 2019 Corporate GHG Inventory Update
- Proposed/Potential Short-term Corporate GHG Reduction Priorities to 2025 & 2030
- Facilities GHG Reduction Analysis
- Climate Finance Strategies
- Durham Community Energy Plan Update
- Durham Community GHG Emissions Profile
- Proposed Community GHG Targets
- Implementation Priority: Residential Retrofits
- Durham Home Energy Savings Program – Implementation Timeline
- Implementation Priority: Green Development
- Implementation Priority: Electric Vehicles

I. McVey responded to questions with respect to other potential funding opportunities for key initiatives; GHG emissions targets and Durham's forecasted growth; proposed initiatives related to green development; and outcomes from previous projects with the development industry.

7. Administration

7.1 Correspondence

- A) Correspondence from Kerry Meydam re: 2021 Climate Change Update and Corporate Climate Change Action Plan (2021-A-3)
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Moved by Councillor Ashe, Seconded by Councillor Leahy,

- (22) That correspondence from Kerry Meydam re: 2021 Climate Change Update and Corporate Climate Change Action Plan be referred to Report #2021-A-3 of the Chief Administrative Officer.

CARRIED

7.2 Reports

- A) 2021 Climate Change Update and Corporate Climate Change Action Plan (2021-A-3)
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Report #2021-A-3 from E. Baxter-Trahair, Chief Administrative Officer, was received.

I. McVey responded to questions with respect to how the GHG emissions targets were established; potential opportunities for partnerships with the area municipalities; and if staff will be providing a response to the correspondence received from K. Meydam earlier in the meeting. It was requested that a copy of staff's response to the correspondence from Kerry Meydam be circulated to members of Council.

Moved by Councillor Collier, Seconded by Councillor Mulcahy,

- (23) That we recommend to Council:

- A) That Regional Council approve new short, medium, and long-term targets to reduce corporate greenhouse gas (GHG) emissions, namely:
- 20 per cent GHG emissions reduction by 2025, below 2019 levels,
 - 40 per cent GHG emissions reduction by 2030, below 2019 levels,
 - 100 per cent GHG emissions reduction by 2045, below 2019 levels;
- B) That Regional Council approve the Durham Region Corporate Climate Action Plan which identifies how climate change considerations will be embedded across all elements of Regional business, included as Attachment #1 to Report #2021-A-3, and as outlined in Report #2021-A-3;
- C) That Regional Council endorse 2025, 2030 and 2050 community GHG emissions targets, as outlined in Report #2021-A-3, as follows:
- 10 per cent GHG emissions reduction by 2025, below 2019 levels,
 - 30 per cent GHG emissions reduction by 2030, below 2019 levels,

- 100 per cent GHG emissions reduction by 2050, below 2019 levels; and

D) That a copy of Report #2021-A-3 and the Durham Region Corporate Climate Action Plan be sent to local area municipalities, the Ministry of Environment, Conservation and Parks, the Ministry of Energy Northern Development and Mines, Infrastructure Canada, Environment and Climate Change Canada, the Federation of Canadian Municipalities, and the Association of Municipalities of Ontario (AMO).

CARRIED

B) The Regional Municipality of Durham's Accessibility Advisory Committee's 2020 Annual Report and 2021 Workplan (2021-A-4)

Report #2021-A-4 from E. Baxter-Trahair, Chief Administrative Officer, was received.

Moved by Councillor Mulcahy, Seconded by Councillor Nicholson,
(24) That we recommend to Council:

- A) That Report #2021-A-4 of the Chief Administrative Officer be received for information as The Regional Municipality of Durham's Accessibility Advisory Committee's 2020 Annual Report; and
- B) That the Regional Municipality of Durham's Accessibility Advisory Committee's 2021 Workplan be approved.

CARRIED

C) Appointment of the Regional Fire Coordinator and Deputy Fire Coordinator (2021-A-5)

Report #2021-A-5 from J. Kilgour, Director of Emergency Management, was received. A revised recommendation was displayed for members of the Committee.

Moved by Councillor Nicholson, Seconded by Councillor Leahy,
(25) That we recommend to Council:

- A) That Clarington Fire Chief Gord Weir be re-appointed Regional Fire Coordinator, effective February 1, 2021;
- B) That Pickering Deputy Fire Chief Stephen Boyd be appointed Deputy Regional Fire Coordinator, effective February 1, 2021;
- C) That honoraria for these positions be provided as per the annual Regional budget; and

- D) That Corporate Services – Legal Services be requested to prepare the appropriate by-law to replace By-law 26-2009 to permit the option to appoint a Deputy Fire Chief as the Regional Fire Coordinator or Deputy Regional Fire Coordinator.

CARRIED

8. Finance

8.1 Correspondence

There were no communications to consider.

8.2 Reports

- A) The Remuneration and Expenses in 2020 of Members of Regional Council and Regional Council Appointees to Local Boards, as Required by Section 284(1) of the Municipal Act, 2001, S.O. 2001, c. 25 (2021-F-6)
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Report #2021-F-6 from N. Taylor, Commissioner of Finance, was received.

N. Taylor responded to a question with respect to remuneration paid to members of Council appointed to Conservation Authorities. It was noted that remuneration is paid directly from the Conservation Authorities.

Moved by Councillor Ashe, Seconded by Councillor Mulcahy,
(26) That we recommend to Council:

That Report #2021-F-6 of the Commissioner of Finance be received for information.

CARRIED

9. Advisory Committee Resolutions

9.1 Durham Region Roundtable on Climate Committee

- A) Unflood Ontario: Call to Action Resolution

Moved by Councillor Nicholson, Seconded by Councillor Mulcahy,
(27) That we recommend to Council:

That the Region of Durham join the Unflood Ontario Network and commit to the following:

- Having the Region of Durham listed in the Unflood Ontario “About Us” section under the following wording: “Our Network: The following groups and individuals are working together to “unflood” Ontario by educating and engaging the public about the impact of floods and the multiple benefits of Natural Infrastructure”;

- Using the Region's communications channels to promote and share, where feasible, Unflood Ontario communications content (eg. the videos, reports, social media messaging, etc.) starting on April 19th (the launch date); and
- Exploring with Unflood Ontario any collaboration opportunities to promote Natural Infrastructure;

Acknowledging Unflood Ontario will:

- Provide the Region with a communications schedule and timely access to content to ensure the Region has sufficient time to plan and distribute Unflood Ontario content in a way that best assists the Region;
- Work with the Region to meet any communications special needs and/or opportunities; and
- Help the Region further its goals related to flood reduction and Natural Infrastructure.

CARRIED

10. Confidential Matters

There were no confidential matters to be considered.

11. Other Business

11.1 Meetings Calendar on Regional Website

Councillor Collier inquired about the date settings for the meetings calendar on the Regional website. He advised that when he tries to access the meetings calendar the date appears with meetings beginning in December 2019.

D. Beaton advised that the meetings calendar should open with the current date as the start date and Councillor Collier may have a previous search saved which needs to be cleared in order for the listing to begin with the current date.

12. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, April 13, 2021 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Leahy, Seconded by Councillor Mulcahy,
(28) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:28 AM

Respectfully submitted,

A. Foster, Chair

T. Fraser, Committee Clerk