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The Regional Municipality of Durham

MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Tuesday, April 13, 2021

A regular meeting of the Finance & Administration Committee was held on Tuesday, April 13, 2021 in the Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 9:30 AM. Electronic participation was offered for this meeting.

1. Roll Call

Present: Councillor Foster, Chair
Councillor Collier, Vice-Chair
Councillor Ashe
Councillor Drew
Councillor Leahy
Councillor Mulcahy
Councillor Nicholson
Regional Chair Henry
***all members of Committee participated electronically**

Also
Present: Councillor Grant
Councillor Smith
Councillor Wotten, attended for part of the meeting

Staff
Present: S. Austin, Director, Strategic Initiatives
E. Baxter-Trahair, Chief Administrative Officer
D. Beaton, Commissioner of Corporate Services
B. Bridgeman, Commissioner of Planning & Economic Development
K. Chakravarthy, Chief Information Officer
J. Demanuele, Director of Business Services, Works Department
W. Holmes, General Manager, DRT
J. Hunt, Regional Solicitor/Director of Legal Services, Corporate Services – Legal
R. Inacio, Systems Support Specialist, Corporate Services – IT
J. Kilgour, Director, Emergency Management (DEMO)
M. Simpson, Director, Risk Management, Economic Studies and Procurement
R. Walton, Regional Clerk/Director of Legislative Services
L. Fleury, Legislative Officer and Deputy Clerk Pro Tem, Corporate Services – Legislative Services

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by Regional Chair Henry, Seconded by Councillor Ashe,
(29) That the minutes of the regular Finance & Administration Committee
meeting held on Tuesday, March 9, 2021, be adopted.

CARRIED

4. Statutory Public Meetings

There were no statutory public meetings.

5. Delegations

5.1 John Colligan, Durham Resident re: NSF Water Billing Charge

John Colligan, Durham resident, appeared with respect to a Non-sufficient Funds (NSF) charge on his water bill.

J. Colligan advised that he received a large water bill which he paid on the MyDurhamWater portal. He stated that because he paid through the portal, the payment was delayed coming out of his bank account. He added that he subsequently moved money out of the bank account believing that the bill had already been paid, and therefore there was not enough funds remaining for the water bill payment.

J. Colligan advised that as a result of the bill payment not coming out of his account as quickly as expected and the funds not being available when it did, he incurred an NSF charge of \$48 from the Region, along with a charge of approximately \$50 from his financial institution.

J. Colligan advised that he contacted the Region's water billing division to ask for a reversal of the charge and he was requested to send details of his complaint via email. He was then told that the charge could not be reversed.

J. Colligan contacted other members of staff and Council in an attempt to have the charges reimbursed.

J. Colligan requested that the Committee approve a good will reversal of the \$48 NSF charge.

J. Colligan responded to questions from the members of Committee.

- Moved by Councillor Ashe, Seconded by Councillor Leahy,
(30) a) That staff be directed to reimburse the delegate, John Colligan, for the NSF charge of \$48 on his water bill; and
- b) That a staged process be developed so that employees may deal with these types of issues without having to be considered by the Finance & Administration Committee.

CARRIED ON THE FOLLOWING
RECORDED VOTE:

<u>Yes</u>	<u>No</u>
Councillor Ashe	Councillor Collier
Regional Chair Henry	Councillor Drew
Councillor Leahy	Councillor Foster
Councillor Mulcahy	
Councillor Nicholson	

Members Absent: None

Declarations of Interest: None

6. Presentations

6.1 Mary Simpson, Director of Risk Management, Economic Studies and Procurements, re: Development Charge Update

M. Simpson provided a PowerPoint presentation outlining the details of the Development Charges update. Highlights of her presentation included:

- Bill 108, Bill 197 & Regulation 454/19
- Development Charges Act (DCA) – Development Charges (DC) Payment Installments
- DCA – Freezing of DCs
- Other Changes to the DCA
- Community Benefits Charge (CBC)
- DCs for New Regional Long-Term Care Home
- Spring 2021 DC Work
- Timeline – Spring DC By-law Amendments
- Other DC Work in 2021/2022

M. Simpson responded to questions with respect to the Region's Community Grants policy and other ways to recoup costs for development related growth.

7. Administration

7.1 Correspondence

There were no communications to consider.

7.2 Reports

There were no Administration Reports to consider.

8. Finance

8.1 Correspondence

There were no communications to consider.

8.2 Reports

A) Virtual Supplier Information Event – April 28, 2021 (2021-F-7)

Report #2021-F-7 from N. Taylor, Commissioner of Finance, was received. M. Simpson advised that the event assists vendors, including small businesses, with navigating the complexity of the bidding process.

Moved by Councillor Mulcahy, Seconded by Councillor Nicholson,
(31) That Report #2021-F-7 of the Commissioner of Finance be received for information.

CARRIED

9. Advisory Committee Resolutions

9.1 Accessibility Advisory Committee

A) Appointment of Accessibility Advisory Committee Member to Transit Advisory Committee

Moved by Regional Chair Henry, Seconded by Councillor Drew,
(32) That we recommend to Council:

That Heather Hall be appointed as the Accessibility Advisory Committee representative to the Transit Advisory Committee.

CARRIED

10. Confidential Matters

10.1 Reports

- A) Confidential Report of the Commissioner of Corporate Services – Labour Relations/Employee Negotiations with respect to the Ontario Nurses’ Association (“ONA”) Local 51 (2021-A-7)
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Confidential Report #2021-A-7 from D. Beaton, Commissioner of Corporate Services, was received.

Moved by Regional Chair Henry, Seconded by Councillor Drew,
(33) That we recommend to Council:

That the recommendations contained in Confidential Report #2021-A-7 of the Commissioner of Corporate Services be adopted.

CARRIED

11. Other Business

There was no other business to be considered.

12. Date of Next Meeting

The next regularly scheduled Finance & Administration Committee meeting will be held on Tuesday, May 11, 2021 at 9:30 AM in Council Chambers, Regional Headquarters Building, 605 Rossland Road East, Whitby.

13. Adjournment

Moved by Councillor Ashe, Seconded by Councillor Nicholson,
(34) That the meeting be adjourned.

CARRIED

The meeting adjourned at 10:16 AM

Respectfully submitted,

A. Foster, Chair

L. Fleury, Legislative Officer