



The Regional Municipality of Durham

Accessibility Advisory Committee Agenda

Tuesday, May 24, 2022

**Regional Headquarters Building
605 Rossland Road East, Whitby**

Please note: Due to COVID-19, the Region of Durham continues to hold electronic meetings for Advisory Committees with limited in-person attendance at this time. Members of the public may [view the Committee meeting](#) via live streaming. If you wish to register as a delegate regarding an agenda item, you may register in advance of the meeting by noon on the day prior to the meeting by emailing delegations@durham.ca and will be provided with the details to delegate electronically.

- 1. Roll Call**
- 2. Declarations of Interest**
- 3. Adoption of Minutes**
 - A) Minutes of the Accessibility Advisory Committee meeting held on March 22, 2022 (Attachment #1)
- 4. Presentations**
 - B) Jamie Austin, Deputy General Manager, Business Services, re: Whitby Autonomous Vehicle Electric (WAVE) Pilot Status
 - C) Nathan Gardner, Executive Director, Back Door Mission, re: Accessible Transportation – Usable Formats for the Vulnerable Sector
- 5. Discussion Items**
 - A) Traditional Territory Acknowledgment
 - B) Janet Traer, Staff Liaison, re: Upcoming Retirement

6. Correspondence

There are no items of correspondence

7. Information Items

- A) Education Sub-Committee Update
- B) Update on the Transit Advisory Committee (TAC)
- C) Accessibility Coordinator Update

8. Reports for Information

There are no reports to consider

9. Other Business

10. Date of Next Meeting

The next regularly scheduled meeting of the Accessibility Advisory Committee will be held on Tuesday, June 28, 2022 at 1:00 PM

11. Adjournment

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The Regional Municipality of Durham

MINUTES

ACCESSIBILITY ADVISORY COMMITTEE

Tuesday, March 22, 2022

A meeting of the Accessibility Advisory Committee was held on Tuesday, March 22, 2022 at Regional Headquarters Building, 605 Rossland Road East, Whitby at 1:03 PM. Electronic participation was permitted for this meeting.

1. Roll Call

Present: D. Campbell, Whitby, Chair
A. Beach, Oshawa
H. Hall, Participation House
D. Hume-McKenna, DMHS, attended the meeting at 1:06 PM
Councillor R. Mulcahy, attended the meeting at 1:22 PM
M. Roche, Oshawa
S. Sones, Whitby
***all members of the committee participated electronically**

Absent: R. Purnwasie, Ajax, Vice-Chair

Staff

Present: A. Hector-Alexander, Director of Diversity, Equity and Inclusion
A. Bridgeman, Solicitor, Corporate Services – Legal Services
D. Culp, Planning Analyst, Planning and Economic Development
R. Inacio, Systems Support Specialist, Corporate Services – IT
S. Kemp, Manager of Traffic Engineering & Operations, Works
G. Pereira, Manager of Transportation Planning, Planning and Economic Development
J. Traer, Accessibility Coordinator, Office of the Chief Administrative Officer
K. Smith, Committee Clerk, Corporate Services – Legislative Services
***all staff except R. Inacio participated electronically**

2. Declarations of Interest

There were no declarations of interest.

3. Adoption of Minutes

Moved by S. Sones, Seconded by M. Roche,
That the minutes of the Accessibility Advisory Committee meeting held on
Tuesday, January 25, 2022, be adopted.

CARRIED

4. Presentations

- A) Danielle Culp, Planning Analyst, Greg Pereira, Manager of Transportation Planning, Steven Kemp, Manager of Traffic Engineering & Operations, and Ashley Bridgeman, Solicitor, re: Regional Mobility By-law

Danielle Culp, Planning Analyst, Greg Pereira, Manager of Transportation Planning, Steven Kemp, Manager of Traffic Engineering & Operations, and Ashley Bridgeman, Solicitor, provided a presentation with regards to the Regional Electric Kick Scooter By-law.

Highlights of the presentation included:

- Background and Purpose
- Types of devices included through Regional work
- The E-Scooter By-law does not include
- Timeline and Process
- What is included?
- What we've learned
- Education and Awareness Campaign
- Next Steps

D. Culp advised that many stakeholders have expressed the need for establishing clear regulations on where and how to enable safe operations of e-mobility devices. Staff have determined two separate approaches with one being an e-scooter by-law and the other being an amendment to the Regional Traffic and Parking By-law.

D. Culp advised that a by-law would include devices such as electric kick scooters and power-assisted bicycles and would not include assistive mobility devices or an e-scooter fleet provided by vendors. D. Culp reviewed the Regional electric kick-scooter by-law timeline including the process for assessment, engagement, finalization, and launch of the by-law.

D. Culp reviewed the main concerns which were safe operating speeds; locations of where devices can be used; etiquette and enforcement; and, parking. She explained how the concerns are being addressed in the by-law.

D. Culp advised that this presentation and the report and accompanying by-law will be presented to Committee of the Whole on April 13, 2022. She also advised that the Regional Traffic and Parking By-law will be updated and staff will be launching a public education and awareness campaign following the approval of the by-law.

Staff responded to questions with regards to collision liability; bike lanes on regional roads; concerns regarding who has the right of way; vendor campaigns; helmet requirements; requirements for horns on the device; and consistency across Durham Region.

B) Yin Brown and Pinder DaSilva, Abilities Centre, re: LEAD (Leading, Equitable and Accessible Delivery) Process

Yin Brown, Pinder DaSilva, and Mike Walker, Abilities Centre, provided a PowerPoint Presentation with regards to Creating Accessible and Inclusive Communities: An Abilities Centre Model.

Highlights of the presentation included:

- Land Acknowledgement
- Abilities centre
- The Challenge
- Objectives
- LEAD Themes
- LEAD – Theme Example
- Process
- Impact

M. Walker advised that the LEAD process is still required even with legislation because barriers to accessibility and inclusion as a society are still being encountered. He also advised that the Abilities Centre wants to embed accessibility and inclusion within organizational frameworks and systems to create cultural change. M. Walker reviewed the objectives of the LEAD process.

Y. Brown stated that under the nine LEAD themes, they look at continuous improvement through a self assessment process based on indicators to help organizations to see where they are at and where they could be. Y. Brown provided a LEAD theme example as it relates to the strategy theme under the organizational management category. She advised that staff of the organization will do a self assessment to identify the strengths and areas for improvement for the organization by using the indicators under the themes on a rating system to help point the way towards continuous improvement.

Y. Brown provided an overview of the steps of the LEAD process and stated that it is not just one time training, it is a process. She noted that following the evaluation of the organization, an improvement plan will be brought back to the organization to make adjustments and that three follow up sessions are held to evaluate the impact that LEAD had on the organization.

Y. Brown stated that LEAD will create a greater confidence within the organization; the employment of persons with disabilities; leverage the spending power of persons with disabilities; and, social and economic return on investment.

Y. Brown, M. Walker, and P. DaSilva responded to questions with regards to the motivation for companies to join LEAD; the cost of the LEAD process; comparing LEAD to accreditation through quality assurance measures; and how LEAD will assist with the hiring process of persons with disabilities at Durham Region.

D. Campbell and J. Traer thanked M. Walker and Y. Brown for their presentation.

It was the consensus of the Committee to recess at this time. The Committee recessed at 2:19 PM and reconvened at 2:26 PM.

Following the recess, the Committee Clerk conducted a roll call, and all members of the Committee were present with the exception of R. Purnwasie.

5. Discussion Items

There were no items of discussion.

6. Correspondence

There were no items of correspondence to consider.

7. Information Items

A) Education Sub-Committee Update

J. Traer advised that Durham Region Transit staff will be presenting at the May meeting regarding the autonomous vehicle pilot project, and requesting input on the bus shelter design, and the continued use of paper bus tickets. She also advised that she is reaching out to the new sports facility in Whitby to present to the Committee in June and noted that they presented to the Whitby Accessibility Advisory Committee last year.

J. Traer advised that National Accessibility Week is from May 29th to June 4th and that the Region will be providing Lunch and Learn sessions to provide opportunities to educate staff on accessibility issues. She asked members of the Committee to reach out with any input or suggestions for speakers.

B) Update on the Transit Advisory Committee (TAC)

M. Roche advised that the Transit General Manager would be providing an update at the March 22nd TAC meeting with regards to the Specialized Services and whether clients need to re-register to qualify to maintain their services, and that he would provide an update to committee after the meeting.

C) Accessibility Coordinator Update

J. Traer provided the following update:

- J. Traer will advise when she receives the project list from Works staff to determine what the AAC site plan review sub committee will take a look at.
- The Chief Administrative Officer advised that all advisory committee meetings will be held virtually until the end of 2022.
- J. Traer is still looking for feedback on the widget pilot on Durham.ca and the bus shelter design survey.
- The Diversity, Equity and Inclusion Division has 6 staff sub committees within the team which are: Anti-Black Racism; Anti-Asian Racism; Indigenization; Disabilities; 2SLGBTQ+; and Black History Month.
- J. Traer advised that the Disabilities sub committee is beginning testing in April on a read and write software from text help.
- J. Traer advised that there has been training for staff on the disabilities sub committee on legislation, disabilities, and accessible documents to help identify gaps and opportunities to share with staff and assist with recognizing certain days within the year.

J. Traer asked Committee members for their thoughts on the LEAD process and the potential of Durham Region taking part in the process. Discussion ensued between Committee members regarding the LEAD process.

8. Reports for Information

There were no reports to consider.

9. Other Business

There was no other business to be considered.

10. Date of Next Meeting

The next regularly scheduled Accessibility Advisory Committee meeting will be held on Tuesday, May 24, 2022 at 1:00 PM.

11. Adjournment

Moved by S. Sones, Seconded by H. Hall,
That the meeting be adjourned.
CARRIED

The meeting adjourned at 2:52 PM

Respectfully submitted,

D. Campbell, Chair, Accessibility Advisory Committee

K. Smith, Committee Clerk